



PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL
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ADDENDUM No. 1

REQUEST FOR QUOTATION No.: 1220-040-2023-055

TITLE: SEASONAL LIGHT INSTALLATION AND MAINTENANCE

ADDENDUM ISSUE DATE: AUGUST 8, 2023

DATE: PREFER TO RECEIVE SUBMISSION ON OR BEFORE AUGUST 17, 2023.

INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 1 to 1220-040-2023-055 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains two (2) pages.

QUESTIONS AND ANSWERS:

- Q1. Would the City be able to indicate where the light fixtures are to be collected and then later stored until the following year? This will aid in determining a time for transportation and coordination of the required pick up and deliveries.
- A1. The light fixtures will be collected from each poles and trees and will be stored in a storage area provided by the Contractor. The Contractor will be responsible for storing all lights fixtures, lights and tools during the year.
- Q2. Will the City permit a towable AWP for installations in place of the bucket truck?
- A2. Contractors may use any vehicles as long as it is approved by WorkSafe B.C. to meet safety requirements for lifting staff and fixtures. Contractor to meet all requirement for ICBC, and be responsible for lane while on site.
- Q3. Will installations be permitted during night shifts?
- A3. Yes, Contractor is responsible for applying and receiving all the required permits from Engineering Department and Bylaw and Licensing Services for nightshifts.

Q4. If new receptacles are required and not already installed will that be billed on a change order or as required basis?

A4. Yes, there can be additional invoices for any additional supplies or repairment needed to the existing lights and fixtures.

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -