



PROCUREMENT SERVICES

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ADDENDUM No. 1

REQUEST FOR PROPOSAL No.: 1220-030-2023-032

TITLE: MAINTENANCE OF TRAFFIC SIGNALS, DEMAND WORK, AND MAINTENANCE OF ROADWAY POLES

ADDENDUM ISSUE DATE: NOVEMBER 8, 2023

REVISED CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME (THE “CLOSING TIME”):

TIME: 3:00 P.M. (LOCAL TIME)

DATE: NOVEMBER 14, 2023

INFORMATION FOR PROPONENTS

Proponents, are advised that Addendum No. 1 to 1220-030-2023-032 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains four (4) pages.

A. CLARIFICATIONS:

1. Refer to Attachment 1 – Draft Services Agreement:

SECTION 8 INSURANCE AND DAMAGES

Modify and amend Section 8.8 Performance Security of Attachment 1 as follows and forms a part of this Attachment 1:

- a. Add the following before line one of paragraph one:

For Preventative Maintenance of Traffic Signals and Demand Work only – performance security is required.

For Maintenance of Roadway Poles – no performance security required.

- b. In paragraph one, Delete “\$XXXXX DOLLARS” and substitute with “\$250,000.00”

2. Refer to Appendix 4 – Proponent’s Financial Proposal:

Add line item 2.9 and line item 2.10 Table 2:

2.9	Supply everything including buffer truck, labour, Goods, and equipment to replace one (1) deficient contactor (60A) in an electrical service enclosure while performing the Services as described in Electrical Maintenance Specification PM-432	10	each	\$	\$
2.10	Supply everything including buffer truck, labour, Goods, and equipment to carry out electrical service enclosure maintenance as described in Electrical Maintenance Specification PM-432	25	Each	\$	\$

3. Delete line items 3.17 and 3.21 from Table 3 in Appendix 4 – Proponent’s Financial Proposal and substitute with the following:

3.17	Supply everything including buffer truck, labour, equipment, and Goods to perform Demand Work for a non-LED streetlight fixture on an existing pole over 9.14 m tall (excluding the cost of the LED fixture)	200	each	\$	
3.21	Supply everything including buffer truck, labour, equipment, and Goods to perform Demand Work for an LED streetlight fixture on an existing pole over 9.14 m tall (excluding the cost of the LED fixture)	100	each	\$	

4. Refer to Appendix 4 – Proponent’s Financial Proposal:

Add Table 5 to item 3 as follows:

Table 5: Cost Plus Markup for Payment for Subcontracts and Hired Equipment

If the need arises for the Contractor to subcontract a third-party to deliver Services, or hired equipment not already specified in Table 3, for the purpose of repairs, replacement or modification of any of the components of the City Infrastructure, and the City approves the Contractor to complete these repairs, replacement or modifications, and the City approves the subcontractor proposed by the Contractor for completing the Services, the Contractor will invoice the City for the costs of the Contractor for the subcontracts and the hired equipment used plus the markup percentage provided below. The Contractor must include the invoice for any subcontracts and hired equipment invoiced to the Contractor.

The Contractor shall invoice for the actual costs incurred by the Contractor for the subcontracts and hired equipment in the performance of the applicable item of work (which includes all taxes paid by the subcontractor and the Contractor).

The costs of the Contractor for subcontracts and hired equipment shall not include pricing for Services in connection with or under the Contractor’s own subcontracts outside of this Agreement.

<p>Note: For subcontracts, the Contractor shall include a copy of the third-party invoice.</p> <p>For hired equipment, the Contractor shall include the type, make, model, size, year, attachments, and rate of the equipment.</p>	<p>_____ % markup</p>
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B. QUESTIONS AND ANSWERS:

Q1. Attachment 1 – Draft Services Agreement, article 8.8 Performance Security, will the City accept a Performance Bond from the Contractor as opposed to a Letter of Credit? In either case, can the City please clarify the dollar value of Performance Security required for this contract; perhaps stated as a percentage of the submitted price?

A1. See Clarification 1.

Q2. Appendix 4 – Proponent’s Financial Proposal, Table 2: Maintenance of Roadway Poles Pricing, Line Item 2.2, can the City please clarify if this item is intended to exclude buffer truck only but inclusive of labour, Goods, and equipment to carry out pole inspection maintenance, as described in Electrical Maintenance Specification PM-430?

A2. Yes, only the buffer truck is excluded.

Q3. Appendix 4 – Proponent’s Financial Proposal, Table 2: Maintenance of Roadway Poles Pricing, Line Item 2.4, can the City please clarify if this item is meant to include a buffer truck?

A3. It is estimated that most electrical service enclosures are located on collector and local roads. Clarification 2 provides units for locations that may require a buffer truck.

Q4. Appendix 4 – Proponent’s Financial Proposal, Table 3: Force Account Labour and Equipment Rates, Line Item 3.17, can the City please clarify if this item is meant to include a buffer truck?

A4. See Clarification 3.

Q5. Appendix 4 – Proponent’s Financial Proposal, Table 3: Force Account Labour and Equipment Rates, Line Item 3.21, can the City please clarify if this item is meant to include a buffer truck?

A5. See Clarification 3.

Q6. Appendix 4 – Proponent’s Financial Proposal, Table 2: Maintenance of Roadway Poles Pricing and Table 3: Force Account Labour and Equipment Rates, can the City please clarify if all the unit rates in these two tables are meant to include any work outside of regular hours (ie. overtime pay)?

A6. These Services are not required outside of Working Hours.

Q7. Appendix 4 – Proponent’s Financial Proposal, Table 4: Cost Plus Markup for Payment for Goods, can the City please clarify whether these markup rates include the Contractor’s actual costs for their subcontractor costs? If not, can the City please clarify what the process will be for payment for the Contractor’s subcontractor costs?

A7. See Clarification 4.

Q8. Will the City accept a standard bid bond in lieu of the letter of credit referenced in the RFP?

A8. The City does not require bid bonds for this RFP.

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -