



## PROCUREMENT SERVICES

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### ADDENDUM No. 2

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REQUEST FOR PROPOSAL No.: 1220-030-2023-026  
TITLE: BRIDGEVIEW CHILDCARE DESIGN SERVICES  
ADDENDUM ISSUE DATE: Aug 30, 2023  
CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME (THE “CLOSING TIME”):  
TIME: 3:00 P.M. (LOCAL TIME)  
DATE: September 8, 2023

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### INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 2 to 1220-030-2023-026 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents, for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 2 contains two (2) page/s.

#### **REVISED CLOSING TIME:**

Delete Section 2.1 in its entirety and substitute with Section 2.1 below:

#### **2.1 Closing Time and Address for Proposal Delivery**

The Proponent should submit the Proposal **electronically** in a single pdf file which must be delivered by email at: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

**on or before the following date and time**

**Time: 3:00 p.m., local time**  
**Date: Sept 8, 2023**

**(the “Closing Time”).**

Confirmation of receipt of email will be issued. Proposals that cannot be opened or viewed may be rejected. A Proponent bears all risk that the City’s receiving computer equipment functions properly so that the Proposal is received by the Closing Time.

**Note:** The maximum file size the City can receive is 10Mb. If sending large email attachments, Proponents should phone [604-590-7274] to confirm receipt.

**QUESTIONS AND ANSWERS:**

**Q1.** Please confirm whether the extent of the Tenant Improvement will trigger building code upgrades, such as seismic, energy, envelope etc?

**A1.** Renovation scope is not expected to trigger upgrades to current building code.

**Q2.** Please confirm whether a Development Permit will be required for this project?

**A2.** Given the play area expansion will be performed separately by Parks, the building occupancy type remains unchanged, and the exterior scope is not substantially changing, there be no need for a Development Permit.

**Q3.** At the site walk-through, it was noted that Parks and Recreation will be responsible for all outdoor play requirements to meet the daycare licensing. Please clarify if the Prime Consultant will be responsible to coordinate their drawings in order to submit for Building Permit as well during construction to achieve licensing requirements?

**A3.** The construction of the playground areas is part of Parks' work and is outside the scope of this RFP. Permit drawing package may include play area information for FHA review and reference only.

**Q4.** In addition, it was noted that the Prime Consultant may be responsible to provide new accessible ramps/stairs down to the outdoor play areas. Please clarify scope.

**A4.** Ramps/stair are outside the scope of this RFP.

**Q5.** Please clarify the hours of operation for the daycare and hours of operation for City Programs?

**A5.** Daycare hours 7am-6pm, and city programs TBD and based on seasonal programming.

**Q6.** Please clarify functional program for the following programming identified in the RFP. Specifically, where will the below programming be accommodated beyond the 3.7 SM per child of required area for licensing?

**A6.** Objective is to work within the existing building confines (not add building area). The operator and design team will need to develop programs to suit existing space.

**Q7.** Please clarify the following: Determine design and construction allowances for any continued existing operations within and around the facility, to limit shutdown requirements.

**A7.** Confirming the facility will remain closed to the public for the full extent of the renovation work and any shutdowns can be scheduled as needed.

**Q8.** The proposed schedule notes completion of Design Development in November and building permit will be submitted some time in November and that construction and Tender will be in January with construction commencing in February. This assumes that a building permit will be issued within 2 months. Please confirm this is confirmed with building department.

**A8.** Construction will be subject to issuance of BP. Current processing time for a Tenant Improvement BP is 10.2 weeks.

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All Addenda will become part of the Contract Documents.

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