



## PROCUREMENT SERVICES

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### ADDENDUM No. 1

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REQUEST FOR QUOTATION No.: 1220-040-2020-027

TITLE: CIVIC GROUNDS MAINTENANCE – LITTER AND DEBRIS REMOVAL

ADDENDUM ISSUE DATE: MAY 14, 2020

DATE: PREFER TO RECEIVE SUBMISSION ON OR BEFORE MAY 21, 2020.

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### INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 1 to 1220-040-2020-027 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors, for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains five (5) pages.

### QUESTIONS AND ANSWERS:

**Q1. Are we removing the garbage bins?**

**A1. No, the Contractor is responsible for picking up litter and debris as defined in the RFQ from all lawn and hard surfaces within the designated area only and disposing of it off site in an appropriate manner.**

**Q2. Are we responsible for garbage bags?**

**A2. Yes, the Contractor must provide the bags for whatever litter and debris that will be collected.**

**Q3. All the little & debris going to garbage bin under this contract or we have to take the garbage to the dump site?**

**A3. The Contractor is responsible for disposing of any collected litter and debris off site in an appropriate manner at the appropriate facility. The Contractor is not permitted to put any collected litter and debris into any existing garbage bin within the park sites. Existing garbage bins are emptied by a separate Contractor.**

**Q4. Is there any kilometers for all the parks sites?**

**A4. Please see Clarifications and the updated Fees and Payments table attached to this Addendum No.1. The City encourages the Contractor to use the maps provided in the RFQ.**

**Q5. Are we responsible for any park event or fair to pick up extra debris & litter?**

**A5. Any large-scale event or fair hosts that receive a permit to operate will be required to provide their own garbage plan. However, the Contractor will be responsible for any litter and debris that remains following gatherings such as company picnics or family barbecues. Any large or excessive litter or debris as defined in the RFQ may be reported for City staff to collect.**

**Q6. If there is heavy glass, metal or container what we have to do with that.**

**A6. Any large or excessive litter or debris as defined in the RFQ may be reported for City staff to collect, otherwise the Contractor is responsible to collect and dispose of all litter which includes, but is not limited to, signs, waste, broken glass, shopping carts, bottles, needles, cans, papers, and other unsightly debris within the designated areas.**

**CLARIFICATIONS:**

1. Refer to Schedule B – Section B-2 Fees and Payments of the RFQ:

Delete Fees and Payments tables in its entirety and substitute with Fees and Payments tables as attached to this Addendum No.1.

**Fees and Payments**

The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

**Package A**

**Year-Round Daily Service, Including Statutory Holidays**

Site #	Park	Approximate Service Area (m2)	Cost per m2	# of Annual Services	Annual Cost (Service Area x Cost X # of Services)
1	Bear Creek Park (Main Area)	197,532	\$ -	365	\$ -
2	Holland Park	100,518	\$ -	365	\$ -
3	Newton Athletic Park	65,071	\$ -	365	\$ -
4	Royal Kwantlen Park	146,295	\$ -	365	\$ -
5	Whalley Athletic/Tom Binnie Park	82,466	\$ -	365	\$ -
6	Forsyth	17,983	\$ -	365	\$ -
7	Bear Creek Park, South	4,812	\$ -	365	\$ -
Subtotal:					\$ -
GST (5%):					\$ -
<b>Package A Total:</b>					\$ -

**Package B**

**Year Round 1x Weekly Service**

Site #	Park	Approximate Service Area (m2)	Cost per m2	# of Annual Services	Annual Cost (Service Area x Cost X # of Services)
8	Bear Creek Park (Perimeter)	21,106	\$ -	52	\$ -
9	Fleetwood Park, West	3,885	\$ -	52	\$ -
10	Hawthorne Park (Perimeter)	7,822	\$ -	52	\$ -
11	Erma Stephenson Park	4,739	\$ -	52	\$ -
Subtotal:					\$ -
GST (5%):					\$ -
<b>Package B Total:</b>					\$ -

**Package C**

**Year Round 2x Weekly Service, Including Statutory Holidays**

Site #	Park	Approximate Service Area (m2)	Cost per m2	# of Annual Services	Annual Cost (Service Area x Cost X # of Services)
12	Cloverdale Athletic Park	41,264	\$ -	104	\$ -
13	Surrey Sport & Leisure	71,581	\$ -	104	\$ -
14	South Surrey Athletic Park	143,084	\$ -	104	\$ -
Subtotal:					\$ -
GST (5%):					\$ -
<b>Package C Total:</b>					\$ -

**Package D**

**Seasonal Daily Service, April 1st - Sept 30th, Including Statutory Holidays**

Site #	Park	Approximate Service Area (m2)	Cost per m2	# of Annual Services	Seasonal Cost (Service Area x Cost X # of Services)
15	Fleetwood Park	53,149	\$ -	183	\$ -
16	Hawthorne Park	52,638	\$ -	183	\$ -
17	Unwin Park	54,210	\$ -	183	\$ -
Subtotal:					\$ -
GST (5%):					\$ -
<b>Package D Total:</b>					\$ -

**Package E**

**Seasonal 1x Weekly Service, Oct 1 - March 31**

Site #	Park	Approximate Service Area (m2)	Cost per m2	# of Annual Services	Seasonal Cost (Service Area x Cost X # of Services)
17	Unwin Park	54,210	\$ -	26	\$ -
Subtotal:					\$ -
GST (5%):					\$ -
<b>Package E Total:</b>					\$ -

**SUMMARY**

Package	Total Term Cost (Service Area x Cost X # of Services)
Package A	\$ -
Package B	\$ -
Package C	\$ -
Package D	\$ -
Package E	\$ -
Subtotal:	\$ -
GST (5%):	\$ -
<b>Total Contract Value:</b>	\$ -

**Extra Services:** If added services are requested by the City of Surrey, the Contractor offers to supply the City of Surrey the extra services for the prices plus applicable taxes as follows:

**Extra Services**

ITEM	Extra Service	Cost per m2
1	On-Call Extra Service	\$ -

**Note: All quantities are approximate.** The City reserves the right to increase or decrease the amounts of any class or portion of the work, or to omit portions of the work that may be deemed necessary, or expedient by the City. Payment will be made only for the actual measured quantities of work performed.

The City has the option to select the schedule above, in part or in whole, or none of the above.

**Payment Terms:**

A cash discount of \_\_\_\_% will be allowed if invoices are paid within \_\_\_\_ days, or the \_\_\_\_ day of the month following, or net 30 days, on a best effort basis.

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**All Addenda will become part of the Contract Documents.**

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**- END OF ADDENDUM -**