



## **REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS**

**Title:** PRE-QUALIFICATION FOR CONTRACTORS FOR 84 AVENUE  
ARTERIAL ROADWAY FROM KING GEORGE BOULEVARD TO  
140 STREET & RELATED IMPROVEMENTS

**Reference No.:** 1220-050-2021-016

### **FOR PROFESSIONAL SERVICES**

(Construction Services)

Issue Date: June 7, 2021

**REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS**

**PRE-QUALIFICATION FOR CONTRACTORS FOR 84 AVENUE ARTERIAL ROADWAY FROM KING GEORGE BOULEVARD TO 140 STREET & RELATED IMPROVEMENTS**

**TABLE OF CONTENTS**

**1. INTRODUCTION .....3**  
1.1 Purpose ..... 3  
1.2 Definitions ..... 3

**2. INSTRUCTIONS TO RESPONDENTS .....4**  
2.1 Address for Submission Delivery ..... 4  
2.2 Date ..... 4  
2.3 Inquiries ..... 4  
2.4 Addenda ..... 5  
2.5 Status Inquiries ..... 5

**3. SUBMISSION FORM AND CONTENT .....5**  
3.1 Form of Statements of Qualifications ..... 5  
3.2 Signature ..... 5

**4. EVALUATION AND SELECTION.....6**  
4.1 Evaluation Team ..... 6  
4.2 Evaluation Criteria ..... 6  
4.3 Litigation ..... 7  
4.4 Additional Information ..... 7  
4.5 Interviews ..... 7

**5. GENERAL CONDITIONS .....8**  
5.1 No City Obligation ..... 8  
5.2 Respondent's Expenses ..... 8  
5.3 No Agreement ..... 8  
5.4 Conflict of Interest ..... 8  
5.5 Solicitation of Council Members and City Staff ..... 8  
5.6 Confidentiality ..... 9

**6. CITY DISCLAIMER .....9**

**7. DISCLAIMER .....10**

**SCHEDULE A .....11**  
**SCHEDULE B .....14**

# REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

## 1. INTRODUCTION

### 1.1 Purpose

The purpose of this Request For Expressions of Interest and Statements of Qualifications (the “RFEOI/SOQ”) is to:

- (a) Invite Submissions from Respondents that describe the desire, expertise, capability of the Respondent to undertake the project described in Schedule A – scope of Services; and
- (b) To select a shortlist of Respondents, who specialize in the area of undertaking arterial road enhancements, bridge construction, and associated in-stream works for the 84 Avenue arterial roadway who may be invited to participate in a competitive solicitation process, when called for.

This contractor prequalification process represents an enhancement of the City’s customary contractor procurement process. The City reserves the right to procure the Services by any means it deems necessary, such as procuring the project(s) by the shortlisted group, another select group, or issued to the general public. This prequalification does not guarantee an exclusive, or any right to supply these Services to the City.

The City anticipates the shortlist will be valid for 84 Avenue arterial roadway from King George Boulevard to 140 Street. Before or at the expiry of the shortlist, the City may, in its sole discretion, consider subsequent requests from Respondent(s) during the term of the shortlist. Any such requests will be subject to those Respondent(s) submitting their qualification information for review in the same manner as originally outlined in this RFEOI/SOQ. There is no assurance that the City will require any future additions to the shortlist.

### 1.2 Definitions

In this RFEOI/SOQ the following definitions shall apply:

- (a) “**BC Bid Website**” means [www.bcbid.gov.bc.ca](http://www.bcbid.gov.bc.ca);
- (b) “**City**” means the City of Surrey;
- (c) “**City Representative**” has the meaning set out in Section 2.3;
- (d) “**City Website**” means [www.surrey.ca](http://www.surrey.ca);
- (e) “**Date**” has the meaning set out in Section 2.2;
- (f) “**Evaluation Team**” means the team appointed by the City;
- (h) “**Preferred Respondent(s)**” means the Respondent(s) selected by the Evaluation Team;

- (i) **“Respondents”** (individually the “Respondent”) means an entity that submits a Submission in response to the RFEOI/SOQ issued by the City;
- (j) **“RFEOI/SOQ”** means this Request for Expressions of Interest and Statements of Qualifications;
- (k) **“Services”** has the meaning set out in Schedule A; and
- (l) **“Submission”** means a submission submitted in response to this RFEOI/SOQ.

## 2. INSTRUCTIONS TO RESPONDENTS

### 2.1 Address for Submission Delivery

The Respondent should submit the Submission **electronically** in a single pdf file which must be received by the City by email at: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

Confirmation of receipt of email will be issued. A Respondent bears all risk the receiving equipment functions properly so that the City receives the entire Submission. The City assumes no responsibility for adequacy of electronic transmissions, or loss of or failure to receive documents, for any reason, including server delays, redirection to spam/junk folders or server. Submissions that cannot be opened or viewed by the City will be rejected.

**Note:** The maximum file size the City can receive is 10Mb. If sending large email attachments, Respondents should phone [604-590-7274] to confirm receipt.

### 2.2 Date

The City would prefer to receive Submissions on or before **June 22, 2021** (the “Date”).

### 2.3 Inquiries

All inquiries related to this RFEOI/SOQ should be directed in writing to the person named below (the “**City Representative**”). Information obtained from any person or source other than the City Representative may not be relied upon.

Name: Richard D. Oppelt, Manager, Procurement Services

Email: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

Reference No.: 1220-050-2021-016

Inquiries should be made no later than seven business days before the closing Date. The City reserves the right not to respond to inquiries made within five business days of the closing Date. Inquiries and responses will be recorded and may be distributed to all Respondents at the discretion of the City.

Respondents finding discrepancies or omissions in the RFEOI/SOQ documentation or having doubts as to the meaning or intent of any provision should immediately notify the City Representative. If the City determines that an amendment is required to this RFEOI/SOQ, the City Representative will issue an addendum in accordance with Section 2.4. No oral conversation will affect or modify the terms of this RFEOI/SOQ nor be relied upon by any Respondent.

## **2.4 Addenda**

If the City determines that an amendment is required to this RFEOI/SOQ, the City Representative will post a written addendum on the BC Bid website at [www.bcbid.gov.bc.ca](http://www.bcbid.gov.bc.ca) (the "BC Bid Website") and the City website at [www.surrey.ca](http://www.surrey.ca) (the "City Website") and upon posting will be deemed to form part of this RFEOI/SOQ. No amendment of any kind to the RFEOI/SOQ is effective unless it is posted in a formal written addendum on the City Website. Upon submitting a Submission, Respondents will be deemed to have received notice of all addenda that are posted on the City Website.

## **2.5 Status Inquiries**

All inquiries related to the status of this RFEOI/SOQ, including whether or not a Respondent has been selected, should be directed to the City Website and not to the City Representative.

## **3. SUBMISSION FORM AND CONTENT**

### **3.1 Form of Statements of Qualifications**

Respondents should complete the form of Submission attached as Schedule B – Form of Submission, including Appendix A. Respondents are encouraged to use the forms provided and attach additional pages as necessary.

Upon submitting a response to this RFEOI/SOQ, Respondents consent to the City and their representatives checking and verifying the information provided. References may also be contacted.

### **3.2 Signature**

The Submission should be signed by a person authorized to sign on behalf of the Respondent and include the following:

- (a) If the Respondent is a corporation then the full name of the corporation should be included, together with the names of authorized signatories. The Submission should be executed by all of the authorized signatories or by one or more of them provided that a copy of the corporate resolution authorizing those persons to execute the Submission on behalf of the corporation is submitted;

- (b) If the Respondent is a partnership or joint venture then the name of the partnership or joint venture and the name of each partner or joint venturer should be included, and each partner or joint venturer should sign personally (or, if one or more person(s) have signing authority for the partnership or joint venture, the partnership or joint venture should provide evidence to the satisfaction of the City that the person(s) signing have signing authority for the partnership or joint venture). If a partner or joint venturer is a corporation, then such corporation should sign as indicated in subsection (a) above; or
- (c) If the Respondent is an individual, including a sole proprietorship, the name of the individual should be included.

## **4. EVALUATION AND SELECTION**

### **4.1 Evaluation Team**

The evaluation of Submissions will be undertaken on behalf of the City by an Evaluation Team. The Evaluation Team may consult with others including City staff members, third party consultants and references, as the Evaluation Team may in its discretion decide is required. The Evaluation Team will give a written recommendation for the selection of a Preferred Respondent or Preferred Respondents to the City. Such discussions will not in any way create a binding contract between the City and any such Respondents.

The City will make the final decision regarding any Respondent or terminate the RFEOI/SOQ process at its sole discretion. The City will then advise all Respondents and the selected Respondents in writing of the City's decision.

The City and its officials, employees, agents, consultants and advisors will not be liable to any Respondents, or any firm, corporation or individual member of a Respondent, for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any matter whatsoever, incurred by the Respondent, or any firm, corporation or individual member of a Respondent, in preparing and submitting a Submission or any other activity related to or arising out of this RFEOI/SOQ.

### **4.2 Evaluation Criteria**

The Evaluation Team will compare and evaluate all Submissions to determine the Respondent's strength and ability to provide the Services in order to determine the Submission, or Submissions, which is/are most advantageous to the City, using the following criteria:

- Criterion 1: Respondent's, reputation, financial capacity, available resources, experience, and reputation;
- Criterion 2: Strength and relevance of demonstrated experience and capability of the proposed Respondent's key personnel (including sub-contractors) with

projects of comparable size, scope and complexity showing proven results; and

Criterion 3: Experience and performance on relevant arterial road improvements, bridge work, and associated in-stream works and related projects completed in the past five years as provided in Appendix A.

The Evaluation Team will not be limited to the criteria referred to above, and the Evaluation Team may consider other criteria that the team identifies as relevant during the evaluation process. The Evaluation Team may apply the evaluation criteria on a comparative basis, evaluating the Submissions by comparing one Respondent's Submission to another Respondent's Submission. Specific weightings are not assigned to the individual evaluation criteria. All criteria considered will be applied evenly and fairly to all Submissions.

#### **4.3 Litigation**

In addition to any other provision of this RFEOI/SOQ, the City may, in its absolute discretion, reject a Submission if the Respondent, or any officer or director of the Respondent submitting the Submission, is or has been engaged directly or indirectly in a legal action against the City, its elected or appointed officers, representatives or employees in relation to any matter, or if the City has initiates legal action.

In determining whether or not to reject a Submission under this section, the City will consider whether the litigation is likely to affect the Respondent's ability to work with the City, its consultants and representatives and whether the City's experience with the Respondent indicates that there is a risk the City will incur increased staff and legal costs in the administration of an agreement if it is awarded to the Respondent.

#### **4.4 Additional Information**

The Evaluation Team may, at its discretion, request clarifications or additional information from a Respondent with respect to any RFEOI/SOQ, and the Evaluation Team may make such requests to only selected Respondents. The Evaluation Team may consider such clarifications or additional information in evaluating a Submission.

#### **4.5 Interviews**

The Evaluation Team may, at its discretion, invite some or all of the Respondents to appear before the Evaluation Team to provide clarifications of their Submission. In such event, the Evaluation Team will be entitled to consider the answers received in evaluating Submissions. Respondent management and technical personnel will be expected to participate in presentations, demonstrations and/or interviews, which will be made at no cost to the City.

All information and documents provided by the Respondents or gathered by the Evaluation Team during a presentation, demonstration or an interview may be considered by the Evaluation Team, which may revisit and re-evaluate the Respondent's Submission or ranking on the basis of such information and documents.

## **5. GENERAL CONDITIONS**

### **5.1 No City Obligation**

This RFEOI/SOQ is not a tender and does not commit the City in any way to pre-qualify a Respondent(s), and the City reserves the complete right to at any time reject all Submissions, and to terminate this RFEOI/SOQ process.

### **5.2 Respondent's Expenses**

Respondents are solely responsible for their own expenses in preparing, and submitting a Submission, and for any meetings, negotiations or discussions with the City or its representatives and consultants, relating to or arising from this RFEOI/SOQ. The City and its representatives, agents, consultants and advisors will not be liable to any Respondent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the Respondent in preparing and submitting a Submission, or participating in subsequent proposal requests, negotiations for an agreement, or other activity related to or arising out of this RFEOI/SOQ.

### **5.3 No Agreement**

By submitting a Submission and participating in the process as outlined in this RFEOI/SOQ, Respondents expressly agree that no agreement of any kind is formed under, or arises from, this RFEOI/SOQ, and that no legal obligations arise.

### **5.4 Conflict of Interest**

A Respondent shall disclose in its Submission any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

### **5.5 Solicitation of Council Members and City Staff**

Respondents and their agents will not contact any member of the City Council or City staff with respect to this RFEOI/SOQ, other than the City Representative named in Section 2.3, at any time prior to the award of an agreement or the cancellation of this RFEOI/SOQ, and which could be viewed as one Respondent attempting to seek an unfair advantage over other Respondents.



## 5.6 Confidentiality

All Submissions become the property of the City and will not be returned to the Respondent. All Submissions will be held in confidence by the City unless otherwise required by law. Respondents should be aware the City is a "public body" defined by and subject to the *Freedom of Information and Protection of Privacy Act* of British Columbia.

## 6. CITY DISCLAIMER

- (a) The information in this RFEOI/SOQ and any further supporting documentation is provided for reference purposes only. It is the responsibility of interested parties to confirm the accuracy and applicability of this information. All costs related to updating or acquiring additional information shall be born solely by the Respondent. The information contained in this RFEOI/SOQ has been prepared, in part, on information provided by others, and such information is believed to be accurate and reliable. However, by its receipt of this RFEOI/SOQ, each Respondent remises, releases, and forever discharges the City and its representatives (including staff and consultants and other professional advisors) from any and all claims which such person has, have, or may hereafter have arising out of any information contained herein. Any party who intends to submit a response to this RFEOI/SOQ is specifically invited to independently verify the accuracy of the information contained herein.
- (b) The City shall not be obligated to review or accept any Submission and may reject any or all Submissions without giving reasons therefore.
- (c) All negotiations and discussions with Respondents are on a "without prejudice" basis and cannot be construed as an agreement, and/or otherwise unless expressly approved by City Council and a written agreement is signed by the City.
- (d) The City may negotiate with any one or more of the Respondents without having any duty or obligation to advise or allow any other Respondents to vary their Submission or otherwise negotiate with the City.
- (e) The City may enter into discussions to clarify issues related to any Submission. If at any time the City reasonably forms the opinion that a mutually acceptable agreement is not likely to be reached, the City may give notice terminating discussions, but is under no obligation to do so.
- (f) The City does not authorize any other person or agency to represent the Project on its behalf without the prior written approval of the City.
- (g) By submitting a Submission and participating in the process as outlined in this RFEOI/SOQ, Respondents expressly agree that no contract of any kind is formed under, or arises from, this RFEOI/SOQ process.

**7. DISCLAIMER**

Notwithstanding anything contained herein, the Respondent agrees that he shall take all necessary steps to confirm the accuracy of this RFEI/SOQ and agrees that the City shall have no liability whatsoever in respect of any losses or damages of any kind howsoever arising in relation to this RFEI/SOQ.

## SCHEDULE A - SCOPE OF SERVICES

### PRE-QUALIFICATION FOR CONTRACTORS FOR THE 84 AVENUE ARTERIAL ROAD IMPROVEMENTS FROM KING GEORGE BOULEVARD TO 140 STREET

#### 1. PROJECT DESCRIPTION & ANTICIPATED TIMELINE

The City has limited east-west arterial roads, particularly in the central portion of the City where there are only two continuous arterial roads, 64 Avenue and 88 Avenue, connecting Newton to Fleetwood and Cloverdale. The 84 Avenue corridor improvements between King George Boulevard and 140 Street will provide an improved, and alternate, multi-modal east-west corridor between Newton and Fleetwood. The project designs will provide for efficient movement of traffic, pedestrians, and cyclists while also enhancing the neighbouring environment in Bear Creek Park. In general, the scope of the improvements will involve the following:

##### Roadwork

- Approximately 800m of new arterial road construction consisting of four lanes (two travel lanes and two parking lanes), complete with concrete median, and curbing, and street lighting;
- Approximately 800m of asphalt pathway construction;
- 40m clear span bridge over Bear Creek;
- Large box culvert (3m width) at King Creek;
- Two signalized intersection modifications (King George Blvd and 84 Avenue, and 140 Street and 84 Avenue);
- One new signalized intersection (83A Avenue and 140 Street);
- Two mid-block pedestrian activated crossings; and
- Disposal of residential landfill material.

##### Associated Park Enhancements

- Approximately 6,000 sq.m wetland habitat feature;
- Expansion of an existing parking lot located off of 140 Street, south of 83A Avenue, by approximately 100 stalls; and
- Approximately 1,600m of new park trails.

These associated works are illustrated in the conceptual project plans that are included in the **Attachment 1 - Illustrated Conceptual Project Plans**.

##### Anticipated Project Timeline:

The City currently is finalizing detail designs for the project and anticipates the following project schedule:

<b>Activity</b>	<b>Timeline</b>
RFEOI Closing	June 22, 2021
Shortlist Confirmation	June 25, 2021
Issuance of Tender	June 28, 2021
Notice of Award (subject to Council approval)	August 2021
Substantial Completion	September 2022

## 2. PREFERRED EXPERIENCE, CAPABILITY, CAPACITY AND RESOURCES

The City prefers that the Respondent is a contractor that has experience, capability and resources with projects consisting of the following:

### **Road Works may include:**

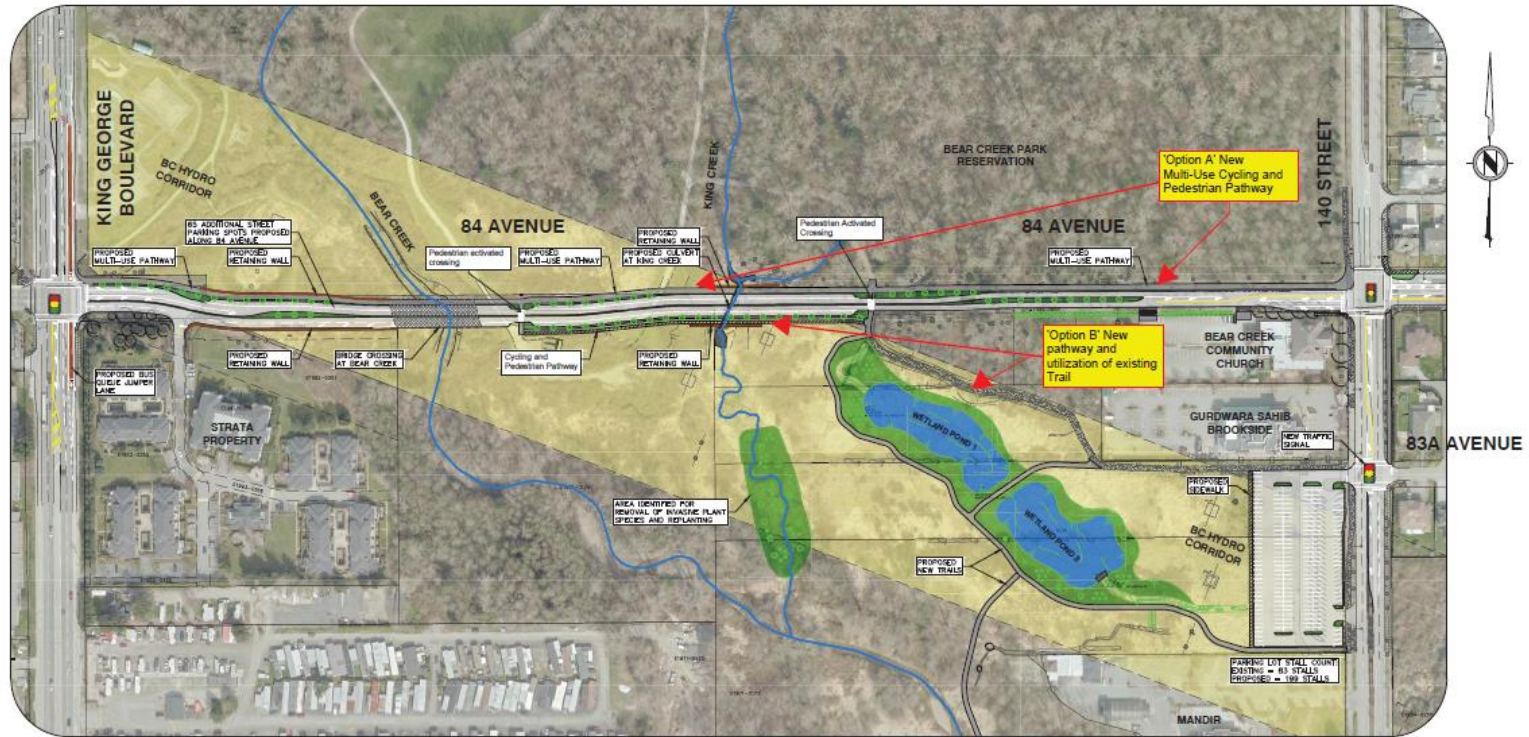
- (a) Tree removal and demolition of existing infrastructure;
- (b) Supply and install granular materials;
- (c) Grading works;
- (d) Intersection and signals works;
- (e) Asphalt paving – MMCD, SuperPave, warm mix asphalt;
- (f) Concrete or asphalt curbs and walkways;
- (g) Thermoplastic pavement markings;
- (h) Mechanically Stabilized Earth walls;
- (i) Working beneath BC Hydro high voltage transmission corridor; and
- (j) All associated works.

### **Instream Works may include:**

- (a) Construction of culvert installations;
- (b) Construction of fisheries watercourse with restoration;
- (c) Erosion and Sediment Control and dewatering/isolation management;
- (d) Tree removal and demolition of existing infrastructure;
- (e) Habitat restoration and landscaping works including one-year maintenance period;  
and
- (f) All associated works.

# ATTACHMENT 1 - ILLUSTRATED CONCEPTUAL PROJECT PLANS

## 84 Avenue: King George Boulevard to 140 Street



Rectangular Snip

84 AVENUE: KING GEORGE BOULEVARD TO 140 STREET  
[www.surrey.ca/ccp](http://www.surrey.ca/ccp)

CITY OF SURREY  
 the future lives here.  
 SCALE: 1:1200

**SCHEDULE B – FORM OF SUBMISSION**  
**RESPONDENT’S REQUEST FOR EXPRESSIONS OF INTEREST**  
**AND**  
**STATEMENTS OF QUALIFICATIONS**

**Type of Pre-Qualification: Paving Contractor**

This Request For Expressions of Interest and Statements of Qualifications (the “**RFEOI/SOQ**”) will enable the City of Surrey (the “**City**”) to determine your relevant experience, capacity, resources, and financial capability for eligibility to submit tenders for 84 Avenue arterial road improvements from King George Boulevard to 140 Street and all associated work.

Materially incomplete RFEOI/SOQ submissions may be deemed to fail the qualification process. Respondents may supplement information requested with additional sheets if required. All information provided should be relevant to the prequalification.

**RFEOI/SOQ Project Title: PRE-QUALIFICATION FOR CONTRACTORS FOR 84 AVENUE ARTERIAL ROAD IMPROVEMENTS FROM KING GEORGE BOULEVARD TO 140 STREET AND ALL ASSOCIATED WORK.**

**RFEOI/SOQ Reference No.: 1220-050-2021-016**

**Submitted To:**

City Representative: Richard D. Oppelt, Manager, Procurement Services

Email for PDF Files: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

<b>SECTION A.</b>	<b>GENERAL INFORMATION</b>
-------------------	----------------------------

This document is intended to provide information on the capacity, skill, and experience of the Respondent. Respondents may supplement information requested with additional sheets if required.

1. \_\_\_\_\_  
Full Legal Name of Respondent
  
2. \_\_\_\_\_  
Business Address
  
3. Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
Email \_\_\_\_\_ Website \_\_\_\_\_
4. Address: \_\_\_\_\_ Address: \_\_\_\_\_
  
5. Contact for prequalification inquiries (full name, position and email address):  
\_\_\_\_\_



6. Contact for general inquiries (full name, position and email address):

\_\_\_\_\_

7. Membership of industry associations (please list):

\_\_\_\_\_

\_\_\_\_\_

**SECTION B. COMPANY PROFILE**

8. How many years has your organization been in business as a contractor? \_\_\_\_\_

9. How many years has your organization been in business under its present business name?  
\_\_\_\_\_

10. Form of Business Organization

Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_

11. If Corporation/Partnership, year incorporated/established: \_\_\_\_\_

12. If the Respondent is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number \_\_\_\_\_.

**SECTION C. RESPONDENT'S FINANCIAL CAPACITY**

**Insurance Reference:**

13. Name of Insurance Company: \_\_\_\_\_

14. Address: \_\_\_\_\_

15. Contact Person: \_\_\_\_\_

16. Telephone/Fax Numbers: Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

17. Are you able to provide General Liability Insurance, on an occurrence basis, in the amount of not less than \$5,000,000 (CAD) with an insurer licensed in British Columbia for bodily injury, (including death) and damage to property including loss of use thereof?  Yes  No

18. Are you able to provide Automobile Liability Insurance for a limit of not less than \$3,000,000 (CAD) for all owned, leased or rented licensed vehicles used in the performance of Work and shall include third party liability?  Yes  No

19. Are you able to provide All Risk Course of Construction (Builder's Risk) Insurance for the value of the work performed and the full value of products specified by the City, if any, for incorporation into contract works?  Yes  No

20. Are you able to provide Contractor's Equipment Insurance covering at least the actual cash value of owned or leased construction machinery and equipment used in the performance of the Work and shall include a waiver of rights of subrogation against the Owner and the Consultant?  Yes  No

21. Do you carry Professional Errors and Omissions Insurance?  Yes  No If "Yes", provide the following details:

(i) Amount of coverage:

(a) Per Occurrence/Claim: \$ \_\_\_\_\_  
(b) Aggregate: \$ \_\_\_\_\_

(ii) Detail specific exclusions (if any):

Comment:

(iii) Detail whether there is a limit on the number of claims per annum:

Comment:

Note: Refer also to the City's sample insurance certificate form available on the City's web site at [www.surrey.ca](http://www.surrey.ca) (search "Insurance Certificates") titled City of Surrey Certificate of Insurance Standard Form.

**Bonding Reference:**

22. Name of Bonding Company: \_\_\_\_\_

23. Address: \_\_\_\_\_

24. Contact Person: \_\_\_\_\_

25. Telephone/Fax Numbers: Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

26. Email of Surety Reference: \_\_\_\_\_

27. Can your firm provide a Bid Bond?  Yes  No BONDING LIMIT: \$ \_\_\_\_\_

28. Can your firm provide a Performance Bond?  Yes  No BONDING LIMIT: \$ \_\_\_\_\_

29. Can your firm provide a Labour & Material Payment Bond?  Yes  No  
BONDING LIMIT: \$ \_\_\_\_\_

30. Current Bonding In Effect: \$ \_\_\_\_\_

**Annual Project Volumes:**

31. Approximate annual value of projects for major arterial road construction and related works contracts completed in each of the last five years:

Year	Value (Labour, Equipment and Materials)
<input type="text"/>	\$ <input type="text"/>



	\$	
	\$	
	\$	
	\$	

32. Indicate the dollar volume of work for which you presently have contracts, but have not started or completed to date: \$ \_\_\_\_\_.

**SECTION D. RESPONDENT'S EXPERIENCE, REPUTATION AND RESOURCES**

33. Respondents should provide details, in order of date, of relevant and related projects completed in the past five years – Schedule B – Appendix A (data sheet).

34. Management and Personnel: Qualifications and relevant experience of senior management and key technical staff:  
 (a) Please provide the companies key personnel (Project Managers and Site Superintendents). Please include resumes separately as an appendix, and a maximum of 2 pages resume per staff member, including specific projects worked on; and  
 (b) details of the training that will be provided to field personnel.

NAME:	TITLE/POSITION:	YEARS WITH RESPONDENT	RELEVANT PROJECT EXPERIENCE
<i>e.g. John Smith</i>	<i>Project Manager</i>	<i>15</i>	<i>104 Ave Road Widening</i>

35. Subcontractors: Respondents should provide the following information on the background and experience of all preferred sub-contractors (including consultants and material suppliers) proposed to undertake a portion of the Services (use the spaces provided and/or attach additional pages, if necessary). Indicate 'self-perform' if Respondents will undertake the listed sub-contractor work:

DESCRIPTION OF SUBCONTRACT SERVICES	PREFERRED SUB-CONTRACTORS NAME	YEARS OF WORKING WITH SUBCONTRACTOR	TELEPHONE NUMBER AND EMAIL
Bridge Civil			
Piling			
Bridge Structure			
Paving			
Landscaping			
Concrete			
Electrical			

Do you evaluate the ability of subcontractors to comply with applicable Health, Safety and Environment requirements as part of the selection process?  Yes  No

Do you include subcontractors in:

- Audits?  Yes  No
- Health, Safety and Environment Meetings?  Yes  No
- Health, Safety and Environment Orientation?  Yes  No
- Inspections?  Yes  No
- Do your subcontractors have a written Health, Safety and Environment Management Program or System?  Yes  No
- Do you use Health, Safety and Environment performance criteria in the selection of subcontractors?  Yes  No

36. Respondents should provide details of your approach to selecting subcontractors, material suppliers addressing in particular:

- The subcontractors and suppliers you have successfully used on previous arterial road construction and related works projects that could be used in the future on various procurement opportunities that may arise within the time period of this RFEOI/SOQ; and
- Your approach to achieve competitive pricing and excellent quality:

Comments:

37. Management of consultants, subcontractors and material supplier(s). Respondents should provide details of the approach to the management of its consultants, subcontractors and material suppliers:

Comments:

38. Respondent should describe the availability of staff to work on this project including your capacity to undertake project, in terms of maximum available crew size (Estimated):

Comments:

39. Has your company within the last 5 years failed to complete a contract, or been terminated by the client?  Yes  No  
*(If yes then provide a list of assignments the company has been terminated from along with the key personnel involved)*

40. Has your company within the last 5 years been in a lawsuit with a client regarding contract performance, payments, or any contract related claims?  Yes  No  
*(If yes then provide a list of contracts)*

41. Has your company received a compliance order from FLNROD or DFO related to in-stream work activity?  Yes  No

42. Has your company every been assessed for liquidated damages for failure to complete a project on time? If yes how many contracts have you been assessed liquidated damages in the last five years: \_\_\_\_\_  Yes  No

43. Has your company performed in-stream work on a fisheries' protected watercourse within the summer 'fish window'?  Yes  No

44. Has your company performed drainage by-pass pumping? If so, what was the approximate maximum bypass volume: \_\_\_\_\_  Yes  No

a) If your company does not have an office within 100km of the City, as part of your submission please include a memo (*maximum two pages*) outlining the operational strategy of operating in the lower mainland.

b) Provide three overall references for the company, with preference to long-term clients, as opposed, to project specific.

NAME	ORGANIZATION	CONTACT

**SECTION E. RESPONDENT'S TECHNICAL RESPONSE**

45. Workers' Compensation Board Information:

Workers' Compensation Registration Number: \_\_\_\_\_

Letter of Good Standing attached:  Yes  No

Has your company received a compliance order from WorkSafe BC in the last 5 years?  Yes  No If yes confirm the number of compliance orders received: \_\_\_\_\_

46. Equipment and Materials:

Do you maintain a list of the major equipment (e.g., cranes, forklifts) your company has available for work at this site, and the method of establishing the competencies to operate this equipment?

Yes  No. Respondent should provide a representative list of major equipment and size your company owns.

TYPE OF EQUIPMENT	NUMBER OF EQUIPMENT OWNED BY THE RESPONDENT
Excavators	
Lifting Equipment (i.e., cranes)	

Loaders	
Pumps	
Rollers	
Tractors	
Trucks & Trailers	

Do you conduct inspections on operating equipment (e.g., cranes, forklifts) in compliance with the regulatory requirements?  Yes  No

Do you have a system for establishing the applicable Health, Safety and Environmental specifications for the acquisition of materials and equipment?  Yes  No

Do you maintain operating equipment in compliance with the manufacturer's and any local legislative requirements?  Yes  No

Do you maintain the applicable inspection and maintenance certification records for operating equipment?  Yes  No

47. Quality Control Program: Respondents should provide a description of their quality control program; how it works, personnel who provide it, standards by which the effectiveness of the program can be measured, record of results on previous projects, etc.

Comments:

48. Health and Safety: Utilization of Occupational Health and Safety (OH&S) – Respondents should provide evidence of a current program in place, a sample or example OH&S program with a general construction safety program for all workers.

Do you have specific Health and Safety Training Program for supervisors?  Yes  No

Have your employees received the required Health and Safety training and retraining?  
 Yes  No

Corporate OH&S policy attached (please tick to confirm).

Has your company received any awards for health and safety performance achievement?  
 Yes  No

If Yes, please list.

49. Utilization of Waste Management & Reduction Policy and Plan: Respondents should provide evidence of a system in place, a sample or example Waste Management & Reduction Plan.  
 Corporate Waste Management & Reduction policy attached (please tick to confirm).  
 Corporate Waste Management & Reduction Plan attached (please tick to confirm).

50. Contracts:

(a) Has your firm or any predecessor firm defaulted on a contract or had work terminated for non-performance within the last five (5) years?  Yes  No If "Yes", Respondent should briefly describe the project, owner, date and the circumstances/reason(s):

Comments:

(b) Respondent should identify projects where there were any outstanding deficiencies. List any contractor charge backs or liquidated damages assessed for failure to complete on time:

Comments:

(c) Respondent should briefly describe any work that was rejected by an owner or that was not paid for or had to be removed and replaced.

Comments:

(d) Respondent should briefly describe any work that conditionally accepted by an owner but with a contractor charge back or partial payment:

Comments:

51. Scheduling:

- (a) Does your firm use the critical path method?  Yes  No  
(b) Does your firm use computerized scheduling?  Yes  No  
(c) If so, what software is used?

Comments:

52. Respondent should list the categories of work that your organization normally performs with its own forces.

Comments:

53. Customer Service: Respondents should briefly describe your company's standards and associated process with respect to response time regarding resolution of service issues. This includes but is not limited to technical support, warranty claims, non-conformance, and order placement issues.

Comments:

54. Technical Support Service: Respondents should provide an overview of technical support services available from your company, such as product assessment, identification of specification changes, and troubleshooting problems.

Comments:

55. What other information is not requested here but which you think the City should consider in evaluating your company?

Comments:

**I/We confirm** that this Submission is accurate and true to best of my/our knowledge.

This Submission is submitted this \_\_\_\_\_ day of \_\_\_\_\_, 2021

I/We have the authority to bind the Respondent.

\_\_\_\_\_  
(Name of Respondent)

\_\_\_\_\_  
(Name of Respondent)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

**APPENDIX A**

**RESPONDENT'S RELEVANT AND RELATED PROJECTS COMPLETED IN THE PAST FIVE YEARS:**

Attach additional pages, if necessary as follows (as applicable):

**Ref. #1. Project Title and Date:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Project Description: \_\_\_\_\_

Location of Project: \_\_\_\_\_

Original Contract Value: \$ \_\_\_\_\_ Final Contract Value: \$ \_\_\_\_\_

Project Manager: \_\_\_\_\_ Superintendent: \_\_\_\_\_

Subcontract Value: \$ \_\_\_\_\_

Original Planned Completion Date: \_\_\_\_\_ Actual Completion Date: \_\_\_\_\_

**Name of Contract Owner:** \_\_\_\_\_

Refer To: \_\_\_\_\_

Telephone/Fax Numbers: **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Name of Consultant:** \_\_\_\_\_

Refer To: \_\_\_\_\_

Telephone/Fax Numbers: **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

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**Ref. #2. Project Title and Date:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Project Description: \_\_\_\_\_

Location of Project: \_\_\_\_\_

Original Contract Value: \$ \_\_\_\_\_ Final Contract Value: \$ \_\_\_\_\_

Project Manager: \_\_\_\_\_ Superintendent: \_\_\_\_\_

Subcontract Value: \$ \_\_\_\_\_

Original Planned Completion Date: \_\_\_\_\_ Actual Completion Date: \_\_\_\_\_

**Name of Contract Owner:** \_\_\_\_\_

Refer To: \_\_\_\_\_

Telephone/Fax Numbers: **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Name of Consultant:** \_\_\_\_\_

Refer To: \_\_\_\_\_

Telephone/Fax Numbers: **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

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**Ref. #3. Project Title and Date:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Project Description: \_\_\_\_\_

Location of Project: \_\_\_\_\_

Original Contract Value: \$ \_\_\_\_\_ Final Contract Value: \$ \_\_\_\_\_

Project Manager: \_\_\_\_\_ Superintendent: \_\_\_\_\_

Subcontract Value: \$ \_\_\_\_\_

Original Planned Completion Date: \_\_\_\_\_ Actual Completion Date: \_\_\_\_\_

**Name of Contract Owner:** \_\_\_\_\_

Refer To: \_\_\_\_\_

Telephone/Fax Numbers: **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Name of Consultant:** \_\_\_\_\_

Refer To: \_\_\_\_\_

Telephone/Fax Numbers: **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_