



PROCUREMENT SERVICES SECTION
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ADDENDUM #1

REQUEST FOR QUOTATIONS (RFQ) NO.:	1220-040-2019-098
TITLE:	SUPPLY, DELIVERY AND INSTALLATION OF HVAC REPLACEMENT – SURREY ARTS CENTRE
ADDENDUM ISSUE DATE:	December 4, 2019
CLOSING DATE:	prefer to receive Quotations on or before: December 12, 2019

INFORMATION FOR CONTRACTORS

This Addendum is issued to provide additional information to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractor not being familiar with this Addendum. This Addendum No. 1 contains two (2) pages in total.

INFORMATION MEETING

Another information meeting will be hosted by the City Representative to discuss the City's requirements under this RFQ (the "**Information Meeting**"). While attendance is at the discretion of Contractors, Contractors who do not attend will be deemed to have attended the Information Meeting and to have received all of the information given at the Information Meeting.

At the time of issuance of this Addendum a meeting has been scheduled as follows:

Date: **Thursday, December 5, 2019**

Time: 10:00 AM Local Time

Location: Surrey Arts Centre 13750 88 Avenue, Surrey, BC, V3W 3L1

It is possible that some questions raised and information provided during the Information Meeting may be the only source of critical information essential to prepare and submit a successful Quotation. Contractors are responsible to ensure they are fully informed and have a clear understanding of the requirements.

Contractors are to examine the site prior to submitting a Quotation to fully acquaint themselves with all existing conditions reasonably inferable from examination of the site and its surroundings and the RFQ and to make allowance for such conditions in the Quotation. By submitting a Quotation, a Contractor represents that it has examined the site fully as to all conditions, contingencies, risks and circumstances, local or otherwise, which might influence or affect the performance of the Work.

Note: No minutes of the information meeting and site tour will be provided

The Contractor is responsible for parking fees, if applicable.

END OF ADDENDUM #1

All Addenda will become part of the RFQ Documents.
