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ADDENDUM #1

REQUEST FOR PROPOSALS (RFP) NO.:	**1220-030-2017-052**
TITLE:	**ENTERPRISE ARCHITECTURE MANAGEMENT SUITE**
ADDENDUM ISSUE DATE:	**September 5, 2017**
CLOSING TIME:	**on or before the following date and time:**
	September 13, 2017, 3:00 p.m., local time

INFORMATION FOR PROPONENTS

This Addendum is issued to provide additional information to the RFP for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent not being familiar with this Addendum. This Addendum No. 1 contains three (3) pages in total.

CLARIFICATIONS:

1) The total budget for this Request for Proposals is estimated at $150,000 and should include all costs including optional pricing, training, skills/knowledge transfer and applicable taxes.

2) Proponents are asked to provide pricing for optional training.

QUESTIONS AND ANSWERS:

Q1:   Can an extension to the Closing Time be granted?

A1:   Unfortunately at this time, the Closing Time will not be extended.

Q2:   Can you please clarify the requirement for Visio.

A2:   The City requires any proposed solution to support modeling (diagrams) from within Visio. Furthermore, it is a requirement that Visio will have some sort of connection to the repository to ensure access to existing artifacts and metamodel objects (like existing application components for example) so that they can be reused on new diagrams.

Finally, modeling compliance (what components of the metamodel can be use in which diagrams) should be enforceable from within Visio.

Q3:   Please describe you Enterprise Architecture (EA) team (size and composition).

A3   The EA team at the City consists of architects, technical leads, security analysts and (through extension to the Project Management Office) business analysts. All of who are expected to use the solution.

Q4:   How many users will be accessing the system?

A4:   The City expects 15 to 25 individuals will need the ability to create and modify artifacts within the repository directly. All other users (up to 400) will need read access to artifacts through an online portal. Also, the portal should be connected to the repository and serve up live data, as opposed to static content that is published periodically.

Q5:   Does the City have any preference on the portal in terms of technology platform (example, SharePoint, WebLogic, etc.).

A5:   No, the City has no preference on technology platform. However, preference will be given to solutions that support HTML 5 and responsive design for the Portal.

Q6:   Does the City have any preference for cloud or on premise solutions?

A6:   The City prefers on premise solutions.

Q7:   Does the city require a specific licensing model (subscription versus traditional perpetual plus annual maintenance)? Does the City prefer 1 year, 3 year or 5 year licensing?

A7:   The City has no preference. Proponents are encouraged to provide multiple options.

Q8:   What is the scope of the City's overall EA initiative?

A8:   Initially, the City will focus using the solution to improving its solution architecture processes, and establishing a high level EA program. Over time, the City intends to leverage the solution for holistic Enterprise Architecture.

Q9:   What is the expected implementation duration?

A9:   The City expects to have the solution up and running in 2 to 3 weeks after an agreement is in place, inclusive of metamodel and template customization.

Q10:   Have you already determined the level of TOGAF customization you require?

A10:   Yes.

Q11:   Does the city have a need to store existing artifacts into the repository?

A11:   Yes; however, it is not expected that these artifact will be converted as they are not TOGAF compliant.

Q12: Are you looking for an Enterprise Architecture Tool or do you already have one and simply need Quotations for Professional Services?

A12: The City does not already have an EA Tool. The RFP response can include professional services as an option.

Q13: Is this an RFP to acquire licenses for the tool w/ Professional Services as an "option"?

A13: This is an RFP to acquire an EA repository and modeling solution (and associate licenses). Professional services can be proposed as an option.

Q14: Can you please clarify Section C-5? Are you requesting pricing for both License and Professional Services?

A14: If professional services are being proposed as an option, pricing for both licenses and professional services should be included. Proponents are welcome to propose professional services based on fix price or simply quote a daily rate. It is unlikely that the City can provide adequate detail to determine fix price proposals.

Q15: If so, can one choose to respond to just the product part of the RFP and not bid on the Professional Services?

A15: There is no requirement to bid on professional services. However, if professional services are required to successfully implement the proposed solution, a daily rate should be proposed.

Q16: The very purpose of bringing in an EA/Modeling tool is to eliminate the time consuming and error-prone manual work performed by many within an organization. Is there a reason you'd still want to use Vision for Modeling and Microsoft Office tools (Excel) as your EA repository?

A16: The City wishes to leverage its existing skillsets and ensure rapid adoption. As the City has a heavy reliance on MS Office and Visio, the continued use of these products is a requirement.

END OF ADDENDUM #1

All Addenda will become part of the RFP Documents.