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**ADDENDUM #2**

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<b>REQUEST FOR QUOTATIONS (RFQ) NO.:</b>	<b>1220-040-2016-023</b>
<b>TITLE:</b>	<b>WASTE CONTAINER SERVICES</b>
<b>ADDENDUM ISSUE DATE:</b>	<b>March 7, 2016</b>
<b>CLOSING DATE:</b>	<b>prefer to receive Quotations on or before: March 11, 2016</b>

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### **INFORMATION FOR CONTRACTORS**

This Addendum is issued to provide additional information to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractor not being familiar with this Addendum. This Addendum No. 2 contains three (3) pages in total.

#### **GENERAL:**

Section 6.1 Disposal Revenue of Schedule A is hereby revised:

- 6.1 The City will be paying all disposal fees to hauler as a pass-through cost. The Contractor shall submit as part of the monthly invoice the pass-through disposal costs of the Collection Materials. If the Collection Materials generate revenue, the Contractor shall deduct this amount off of the monthly invoice.

#### **QUESTIONS AND ANSWERS:**

- Q1: Section 6.1 of the Draft Quotation Agreement states that invoices must include “the names, charge-out rates and number of hours worked in the previous month of all employees of the Contractor that have performed Services during the previous month” as well as “the percentage of Services completed and Goods delivered at the end of the previous month; the total budget for the Goods and/or Services and the amount of the budget expended to the date of the invoice”. Can you please clarify if these particular clauses apply to this Waste Container Services agreement?

- A1: The City requires detailed billing of the Services completed. Some of these requirements may not be applicable.

Q2: Section 18.4 of the Draft Quotation Agreement requires Contractors to be considered the "Prime Contractor" for WCB purposes. Can you please clarify if this will be necessary, as our trucks will be on the premises for limited amounts of time to complete the work required?

A2: The Contractor will be required to be designated as the Prime Contractor for the works specified in the Contract.

Q3: Section 14.1 of Schedule A states that the Contractor is to enforce proper discipline and decorum among all labourers, workers and sub-contractors on the worksite. Of course we understand that we are responsible for the behavior of our own employees as they carry out the services required, but can you please clarify that our responsibility for site conduct extends only to the actions of our staff, rather than any persons on site?

A3: The Contractor's responsibility extends to all of the Contractor's labourers, workers and sub-contractors.

Q4: Section 13.1 of Schedule A states a list of steps that must be taken if a spill occurs from any vehicle. Can you please clarify that Contractors are required to follow these steps only if the spill occurs from one of their vehicles, rather than ANY vehicle on the premises.

A4: Any spills related to the Contractor providing the Services.

Q5: The additional services page of Schedule B requests pricing for compactors and front-load dumpsters. Can you please explain if these compactors would be City owned, or if the Contractor is expected to supply the equipment?

A5: Pricing should include the supply of the Containers.

Q6: Additionally, what types of materials would these compactors and front-load containers be used to collect?

A6: The compactors would be for recycling material (paper, cardboard) and garbage or any other Collection Material that a compactor or front-load container can accommodate.

Q7: Would the per day/per week/per month price include service of the compactors/containers or simply the rental?

A7: Pricing should include service and rental.

Q8: Are Contractors able to supply pricing for the roll-off containers at the yards, without supplying pricing for the additional services?

A8: Contractors should submit pricing for additional services.

Q9: Section 9 of Section B3 requests Contractors to submit a time schedule. Are you requesting information on how long it would take to deliver the containers prior to the commencement of the contract?

A9: Contractors should provide a schedule of how long it will take to mobilize and deliver the containers prior to the commencement of the Agreement.

Q10: Can you also clarify in regards to the metal collection bins – are the white goods and scrap metal combined in the bins or do you have separate collection for each? If they are combined, what kind of white goods are typically collected – are refrigerators included?

A10: The metal containers shall be for white goods (including refrigerators, freezers) and scrap metal.

**END OF ADDENDUM #2**

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All Addenda will become part of the RFQ Documents.

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