



PROCUREMENT SERVICES SECTION

City of Surrey, Surrey City Hall

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ADDENDUM NO. 2

REQUEST FOR PROPOSALS (RFP) No.: 1220-030-2020-010
TITLE: GARBAGE WASTE COMPOSITION STUDY
ADDENDUM ISSUE DATE: APRIL 28, 2020
CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME
(THE "CLOSING TIME"):
TIME: 3:00 P.M. (LOCAL TIME)
DATE: APRIL 30, 2020

INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 2 to RFP 1220-030-2020-010 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent not being familiar with this addendum. This Addendum No. 2 contains two (2) pages in total.

1. QUESTIONS/ANSWERS

Q1. When we are asked to sort into primary, secondary, and tertiary categories, does this mean 3 sorts are required with increasing specificity or can we do one sort of tertiary categories and work backwards to add up the weights of secondary and then primary categories?.

A1. The Contractor may sort tertiary and work backwards.

Q2. How many auditors have completed similar audits in the past? Is there a number of staff expected to be provided to complete the auditing?

A2. To be determined by the Proponent in their Proposal.

Q3. If a sample is not completed on the day of delivery, can it be appropriately left aside to be completed the following morning while waiting for the next sample to arrive?

A3. Yes, the Contractor may leave a sample overnight and complete the following morning.

Q4. Does the City expect that we will have a confirmed project team (i.e. the auditors) before being awarded the work?

- A4. The City anticipates that the successful Proponent should have a project team ready upon receipt of confirmation of award.

END OF ADDENDUM

All Addenda will become part of the RFP Documents.
