



**PROCUREMENT SERVICES SECTION**

City of Surrey, Surrey City Hall

13450 – 104 Avenue

Surrey, B.C., V3T 1V8

Tel: 604-590-7274

E-mail: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

**ADDENDUM NO. 1**

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<b>REQUEST FOR PROPOSALS (RFP) No.:</b>	<b>1220-030-2020-010</b>
<b>TITLE:</b>	<b>GARBAGE WASTE COMPOSITION STUDY</b>
<b>ADDENDUM ISSUE DATE:</b>	<b>APRIL 17, 2020</b>
<b>CLOSING DATE AND TIME:</b>	<b>ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"):</b>
	<b>TIME: 3:00 P.M. (LOCAL TIME)</b>
	<b>DATE: APRIL 30, 2020</b>

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**INFORMATION FOR PROPONENTS**

Proponents are advised that Addendum No. 1 to RFP 1220-030-2020-010 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent not being familiar with this addendum. This Addendum No. 1 contains two (2) pages in total.

**1. QUESTIONS/ANSWERS**

Q1. Can the City confirm the sampling dates? The dates listed on page 13 of the RFP include dates in April prior to the RFP closing deadline.

A1. The dates specified on the RFP are estimated dates and are subject to changes. The City will work closely with the successful Proponent to establish the exact dates. Generally, there will be one for each season:

- a. Summer
- b. Fall
- c. Winter
- d. Spring

Q2. If 80 carts deliver 500 kg of garbage, this equates to an average of 6.25 kilograms per cart. Based on our experience, households from similar municipal groups generate at least twice that amount (assuming bi-weekly collection). We would expect to receive a minimum of 1000 kgs from 80 carts on any given collection day. If more than 500 kgs of garbage is received each day, can auditors sub-sample and sort 500 kgs only?

A2. The City anticipates that each daily load from the sample area will amount to approximately 1000 kgs of waste. Subsamples of 500 kgs may be taken.

Q3. What time would each daily load be received at the sorting site?

A3. The first load will be delivered by 10:00 a.m. If more material is required, it will be delivered by 12:00 p.m.

Q4. What are the operating hours of the Wastetech Waste Transfer Facility in which the consultant will be able to complete the work?

A4. Wastetech Transfer Facility is open from 5:30 a.m. to 5:00 p.m., Monday to Friday.

Q5. Will the City provide flexibility to the audit dates to take into account travel restrictions and physical distancing Canadians are asked to follow during the current COVID-19 pandemic (e.g. pushing back start date until restrictions are relaxed)?

A5. Yes, the dates are flexible at the City's sole discretion.

Q6. It is understood that the sample loads will be approximately 500 kg in weight. If load is larger than 500 kg, are we required to sample the entire load?

A6. In the past, we sampled from 80 homes, equating to 1000 kg and we anticipate a similar amount this time as well. You may sub-sample 500 kgs.

**END OF ADDENDUM**

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**All Addenda will become part of the RFP Documents.**

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