



## PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL  
13450 – 104 Avenue, Surrey, B.C., V3T 1V8  
Tel: 604-590-7274  
E-mail: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

### ADDENDUM No. 2

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REQUEST FOR PROPOSAL No.:	1220-030-2024-055
TITLE:	DESIGN & CONSTRUCTION ADMINISTRATION SERVICES - SOFTBALL CITY PARKING LOT
ADDENDUM ISSUE DATE:	DECEMBER 3, 2024
<b>CLOSING DATE AND TIME:</b>	<b>ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"):</b>
	<b>TIME: 3:00 P.M. (LOCAL TIME)</b>
	<b>DATE: DECEMBER 12, 2024</b>

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### INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 2 to 1220-030-2024-055 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 2 contains two (2) pages.

#### **REVISED CLOSING TIME:**

Delete Section 2.1 in its entirety and substitute with Section 2.1 below:

#### **"2.1 Closing Time and Address for Proposal Delivery**

The Proponent should submit the Proposal **electronically** in a single pdf file which must be delivered by email at: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

**on or before the following date and time**

**Time: 3:00 p.m., local time**  
**Date: December 12<sup>th</sup>, 2024**

**(the “Closing Time”).**

Confirmation of receipt of email will be issued. Proposals that cannot be opened or viewed may be rejected. A Proponent bears all risk that the City’s receiving computer equipment functions properly so that the Proposal is received by the Closing Time.

**Note:** The maximum file size the City can receive is 10Mb. If sending large email attachments, Proponents should phone [604-590-7274] to confirm receipt.”

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**All Addenda will become part of the Contract Documents.**

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**- END OF ADDENDUM -**