



PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL
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ADDENDUM No. 1

REQUEST FOR PROPOSAL No.:	1220-030-2024-055
TITLE:	DESIGN & CONSTRUCTION ADMINISTRATION SERVICES - SOFTBALL CITY PARKING LOT
ADDENDUM ISSUE DATE:	NOVEMBER 29, 2024
CLOSING DATE AND TIME:	ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"): TIME: 3:00 P.M. (LOCAL TIME) DATE: December 5 th 2024

INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 1 to 1220-030-2024-055 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains three (3) pages.

QUESTIONS AND ANSWERS:

- Q1. What is the maximum vehicle size that needs to access the existing Softball City entrance from the gravel parking lot?
- A1. **Maximum vehicle size will be 40' truck and tractors with cutting units.**
- Q2. Is a Registered Professional Forester required for this project, and what specific role will they play in the planning process?

- A2. The City requires a Registered Professional Forester to comment on wind firmness and review trees as a group in the project.**
- Q3. Is a certified survey plan required for the project? The RFP asks for a registered BC land surveyor.**
- A3. A certified survey plan will not be required for this project.**
- Q4. Please confirm if security elements, such as CCTVs or Code Blue Stations, are required for the parking lot.**
- A4. Yes, security elements are required as part of the work scope.**
- Q5. Please confirm that the parking lot lighting will require a new service from BC Hydro.**
- A5. Proponents and its team will be responsible design lighting for parking lot and any associated service needed. It is unknown whether a new BC Hydro service will be needed at this point.**
- Q6. Is extending the home run fencing along the new parking lot part of the project scope, and should we include this in the design?**
- A6. Home run fencing is not part of the work scope. It will be separate from this solicitation.**
- Q7. Can the City confirm the scope of the EV parking Stalls? Does the scope include the design and installation of the EV Chargers or just to provide the stalls and infrastructure for future installation?**
- A7. The scope of the EV parking stalls for the Proponents should include the design of the stalls and infrastructure for future installation, with a quantity estimation of up to eight stalls in total. Please include a pricing option for supply and installation.**
- Q8. Are Proponents still required to act as the prime contractor as outlined in Section 12.3, even if we do not have any subconsultants or subcontractors? If so, will this requirement apply only during the design phase?**
- A8. The Proponents will serve as the prime contractor when performing actual physical work at the project site, such as conducting measurements, making site visits and etc. However, once the project enters the construction phase and the solicitation is awarded to the contractor, the City and the contractor will assume the role of the general contractor and act as the prime contractor for the construction.**
- Q9. Please confirm the topographic survey will include the triangular gravel area on Southeast corner of the proposed parking lot.**
- A9. Triangular gravel area shall be included as part of topographic survey. Please follow the log edge and continue into the Southeast corner to align with the site boundary. Please see the diagram below for the Southeast site boundary in red and the picture of the Southeast log edge.**



CITY OF SURREY
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The Preliminary Vision Diagram is for conceptual purposes only and is intended to illustrate general layout and spatial relationships. It is not a final design or to-scale representation. All elements shown are subject to change based on detailed design, site analysis, and further coordination with City of Surrey and civil engineering requirements. Final layout and design will be developed in subsequent stages of the process.

Design Title: Existing Conditions Plan
 Project: Softball City
 Scale Bar: 0m 100m
 1:750m

Drawn	Scale
Checked	Sheeting No.
Approved	Date
	1 of 1
	Scale
	1:750
	Scale
	1:750



All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -