



PROCUREMENT SERVICES SECTION

Surrey City Hall, 13450 – 104 Avenue
Surrey, B.C., V3T 1V8

Tel: 604-590-7274

E-Mail: purchasing@surrey.ca

ADDENDUM #2

**REQUEST FOR EXPRESSIONS OF INTEREST /
STATEMENTS OF QUALIFICATIONS (RFEI-SOQ) 1220-050-2024-006
No.:**

TITLE: Pre-Qualification of Design-Builders: New
Newton Community Recreation Centre

ADDENDUM ISSUE DATE: June 10, 2024

REVISED CLOSING DATE: Prefer to Receive Submissions On or
Before **July 16, 2024.**

INFORMATION FOR RESPONDENTS

This Addendum is issued to provide additional information and clarifications to the RFEI/SOQ document for the above-named project, to the extent referenced and shall become a part thereof.

QUESTIONS AND ANSWERS:

Q.1 Is it acceptable to use our own formatting and layout as long as we keep the provided order of questions?

A.1 **Customization of submission is acceptable provided that it is in line with the Form of Submission content and prequalification requirements that are included in the RFEI-SOQ document.**

Q.2 Please confirm that sample projects requested in Appendix B (Similar or Related Projects Currently Underway) of Attachment 2 - Form of Submission, can be from lead firm and/or consultant team members?

A.2 **Relevant collective experiences of the Design-Builder's team and key team members experiences will be considered.**

Q.3 Would you please extend the deadline by 3 weeks?

A.3 **Submission closing date is extended to July 16, 2024.**

Q.4 Section 1.5(n) in RFEI-SOQ-2024-006 - For the definition of "Respondent", can you please clarify whether it exclusively refers to the Design-Builder, or if it includes the entire Design-Build team?

A.4 **The entity that submits a Submission in response to this RFEI/SOQ.**

Q.5 For question 11 regarding Representative Projects, it has asked for the "relevant completed projects by you as the lead firm for the past five (5) years." Given the timeline to complete new build projects, can we update the requirements to be "relevant completed projects by you as the lead firm for the past ten (10) years"?

A.5 Relevant completed projects within the past ten (10) years will be considered.

Q.6 The RFEOI/SOR states that an Information Session has not been scheduled. Will one be scheduled?

A.6 No information meeting is contemplated.

Q.7. The RFEOI/SOR provides an example of Areas of Responsibilities (snip below). Would it be appropriate, required, or desired for proponents to list other (additional) Key Individuals, such as the Design or Engineering discipline leads now or is that contemplated (I suspect) at the next stage of the process?

A.7 See answer A.2 above.

Q.8 Section 2.2 suggests builder's team to consist of personnel including quantity surveyor. Given the nature of the contract as DB, would the City consider Contractor's in house estimating team/estimator as serving this role – or is an additional 3rd party subconsultant Quantity Surveyor expected?

A.8 Cost estimation is vital for the successful planning, execution, and completion of the Project. Accurate cost estimation ensures financial control, facilitates informed decision-making, helps in identifying potential financial risks and uncertainties, and enhances overall project management. Provided that the Design-Builder's team includes highly skilled and professional construction cost estimators with previous experience in projects of similar type and complexity, third party quantity surveyor may not be necessary.