



**PROCUREMENT SERVICES SECTION**

**CITY OF SURREY, SURREY CITY HALL**  
13450 – 104 Avenue, Surrey, B.C., V3T 1V8  
Tel: 604-590-7274  
E-mail: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

---

**ADDENDUM No. 1**

**REQUEST FOR QUOTATIONS No.:** 1220-030-2022-023

**TITLE:** FLEETWOOD SKYTRAIN URBAN DESIGN STUDY

**ADDENDUM ISSUE DATE:** MAY 31, 2022

**(REVISED) DATE:** ON OR BEFORE THE FOLLOWING DATE AND TIME  
(THE “CLOSING TIME”)

**TIME:** 3:00 P.M. (LOCAL TIME)

**DATE:** JUNE 14, 2022

---

**INFORMATION FOR PROPONENTS**

Proponents are advised that Addendum No. 1 to RFP 1220-030-2022-023 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains four (4) pages.

**1. QUESTIONS/ANSWERS**

- Q1. I'm looking for clarification as to the target of this RFP whether it is intended for a prime Consultant to secure an acoustic subconsultant as part of the RFP submission or is it intended that the Acoustic Consultant submit independently to this RFP and work with the selected prime consultant? Thank you.
- A1. It is expected that the Prime Consultant identify and secure an Acoustic Consultant as part of the RFP submission.
- Q2. Is there flexibility in the timelines for delivery of the draft and final report? if so, how much?
- A2. Timelines are estimates and may be changed based on contract award timing, City's requirements and by mutual agreement between the City and successful Proponent. The City plans to present the materials in the Fall 2022.
- Q3. What is the level of detail required for the public realm design concepts?

- A3. The public realm detail should be focused on scale/form, dimensions, and the general finish. For example, this may include recommendations on dimensions of a hard surface sidewalk, or soft surface landscape area but not paving style and/or pattern (unless these impact acoustics). Recommendations may identify where trees should be located, and ideally their shape, but not the species. Recommendations may identify furnishing "zones", but not the furnishing specs (e.g., benches, bike racks, trash receptacles, etc.).
- Q4. Section 3.3 states" it is expected that the City staff from Community Planning and Urban Design (the "Project Team") consider the case studies below to develop and test design solutions that will inform recommendations and guidelines. The case studies are based on conceptual sites of different land use and building forms, drawing from similar conditions within the Study Area. The Project Team shall study multiple concepts and provide a minimum of one, and up to three, preferred design concepts for each case study below, where variation in noise, trade-offs, and outcomes associated with implementing urban design mitigation strategies are described." - Our read of the RFP however is that it should be the consultant team completing this work. Can you please clarify?
- A4. Correct, the successful Proponent is expected to develop design concepts for each of the 12 Case Studies. Each Case Study presents unique development parameters with the intent to cover a range of building scales and land uses to be considered by the successful Proponent when developing the design concepts and design guidelines.
- Q5. Can you clarify the level of detail intended for the noise modeling?
- A5. The intent of the noise modelling is to support the objective of developing urban design guidelines to mitigate SkyTrain noise impact. The noise modeling should include an expected noise level range with consideration of different guideway location and its impact on a range of building forms and land use. It is expected that details of the noise modelling may be adjusted upon further discussion between City staff and the successful Proponent. The City will work with the Proponent to attain information regarding Provincial information and studies on SkyTrain infrastructure and noise.
- Q6. Can you clarify who will be responsible for constructing and maintaining the landscape beneath the guideway? Will the team have the ability to engage them around design and maintenance considerations?
- A6. Much of the guideway will be over road right-of-way. Opportunities to consider design and maintenance is limited as the Province of British Columbia (Transportation Investment Corporation) will construct the guideway as per their design standard. However, the City can work with the Proponent to provide any available Provincial design information regarding the guideway as necessary. There may be opportunity to discuss design of pathways and landscapes with the City and any recommendations from the Proponent may be considered.
- Q7. Is the study to consider the design of the guideway itself?
- A7. No.
- Q8. Is it anticipated that the Proponent's team will include an Acoustic Consultant, or will the City be hiring this Consultant separately?
- A8. See response to Q1.
- Q9. Is Under 3.3 Preferred Design Concept Development, it's noted that, "For this Study, it is expected that the City staff from Community Planning and Urban Design consider the case studies below to develop and test design solutions that will inform recommendations and guidelines." Can you explain what "consider" means in this context?

A9. See response to Q4.

Q10. Also, in 3.3., it is noted that the project team should, "provide a minimum of one, and up to three, preferred design concepts for each case study below". Later in this paragraph, it states, "A total of 24 preferred design concepts should be prepared.". Can you confirm if it's 1-3 concepts per case study, or two for each case study?

A10. For each Case Study it is expected that the successful Proponent will develop a minimum of one and up to three preferred design concepts. In total a minimum of 12 and maximum of 24 preferred design concepts should be prepared. The intent is to allow for flexibility in design variation where it can be appropriately applied.

Q11. To confirm, would the client like us to use *SCHEDULE C – FORM OF PROPOSAL* as the Proposal? Or put another way, would you like us input our responses into this document, rather than preparing a laid-out Proposal?

A11. Please ensure that the Proposal includes all the required information as outlined in Schedule C. The Proponent may use their own format as long as the information provided is in the order the questions are listed.

Q12. Can the City disclose if there is an upset limit for this Study?

A12. The City is not releasing budgetary information. Proponents are encouraged to respond to the RFP using its knowledge and experience working with similar sized markets

**A13. REFER TO SECTION 2.1 CLOSING TIME AND ADDRESS FR PROPOSAL DELIVERY**

DELETE in its entirety and REPLACE with the following:

"The Proponent should submit the Proposal electronically in a single pdf file which must be delivered by email at: [purchasing@surrey.ca](mailto:purchasing@surrey.ca) on or before the following date and time

Time: 3:00 p.m., local time

Date: June 14, 2022

(the "Closing Time")."

**2. REFER TO SCHEDULE A-1 FLEETWOOD PLAN STUDY AREA**

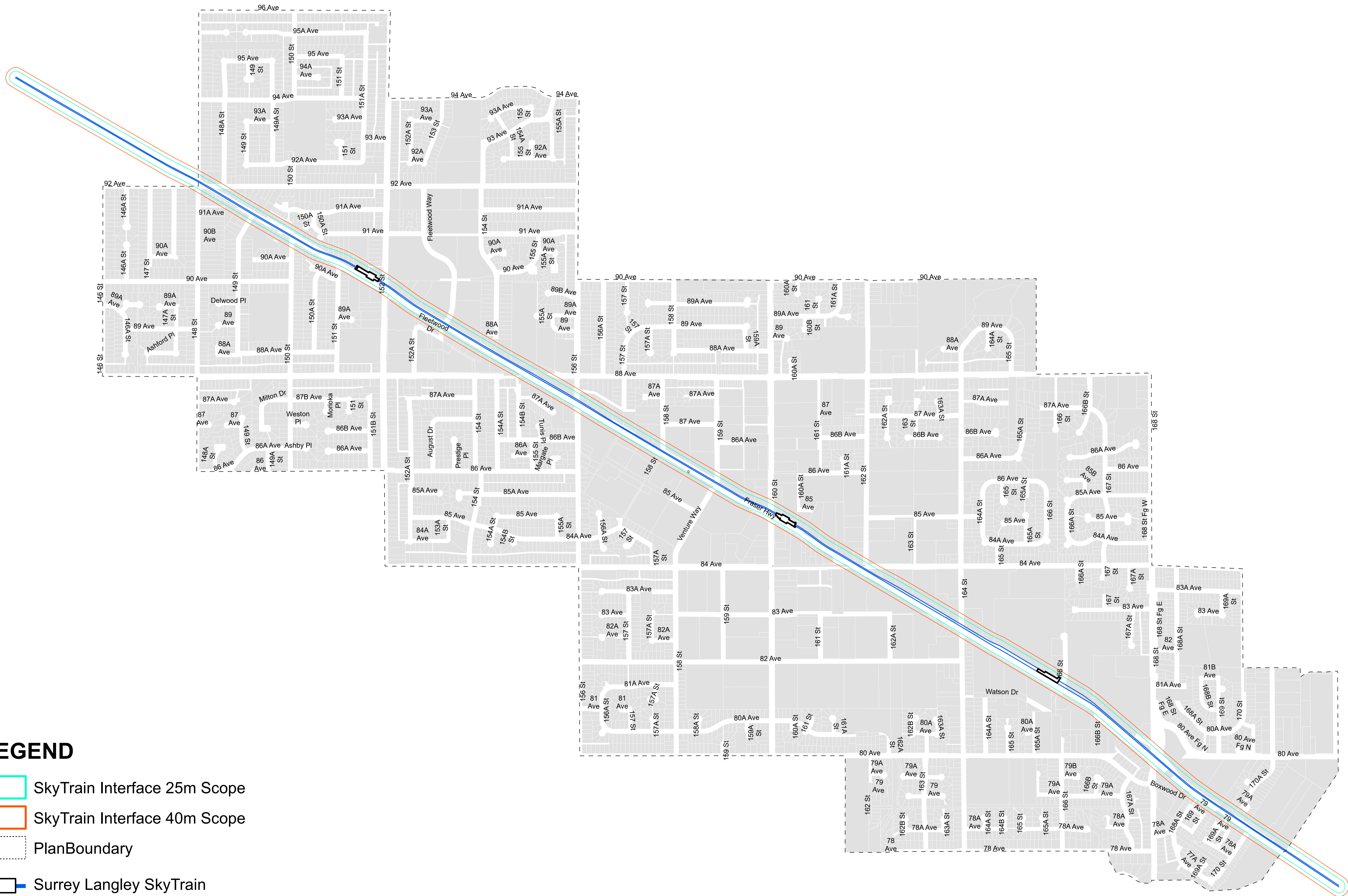
Please note that the conditions within the Study Area was loosely identified in order to develop the case studies to be examined as part of the scope of work.

---





**All Addenda will become part of the Contract Documents.**

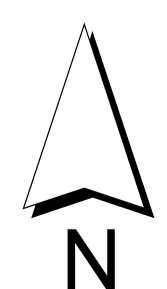
---

# Fleetwood Plan Study Area



## LEGEND

-  SkyTrain Interface 25m Scope
-  SkyTrain Interface 40m Scope
-  PlanBoundary
-  Surrey Langley SkyTrain



0 250 500 1,000 Meters