



**PROCUREMENT SERVICES SECTION**

**CITY OF SURREY, SURREY CITY HALL  
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Tel: 604-590-7274  
E-mail: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)**

**ADDENDUM No. 1**

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**REQUEST FOR QUOTATION No.:** 1220-040-2021-001

**TITLE:** SUPPLY AND DELIVERY CCTV UPGRADE 2.0

**ADDENDUM ISSUE DATE:** DECEMBER 11, 2020

**DATE:** PREFER TO RECEIVE QUOTATIONS ON OR BEFORE DECEMBER 21, 2020

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**INFORMATION FOR CONTRACTORS**

Contractors are advised that Addendum No. 1 to 1220-040-2021-001 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted, and coordinated with all other parts. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains six (6) pages.

**CLARIFICATION:**

**Replace 1220-040-2021-001 - Schedule B - Quotation with the updated 1220-040-2021-001 - Schedule B – Quotation as attached to this Addendum No. 1.**

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**All Addenda will become part of the Contract Documents.**

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**QUOTATION**  
**SCHEDULE B**

**RFQ Title: Supply and Delivery CCTV Upgrade 2.0**

**RFQ No.: 1220-040-2021-001**

**CONTRACTOR**

**Legal Name:** \_\_\_\_\_

**Contact Person and Title:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Business Telephone:** \_\_\_\_\_

**Business Fax:** \_\_\_\_\_

**Business E-Mail Address:** \_\_\_\_\_

TO:

**CITY OF SURREY**

City Representative: Richard D. Oppelt, Manager, Procurement Services

Email: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

1. If this offer is accepted by the City, such offer and acceptance will create a contract as described in:
  - (a) the RFQ;
  - (b) the specifications set out above and in Schedule A;
  - (c) the General Terms and Conditions;
  - (d) this Quotation; and
  - (e) other terms, if any, that are agreed to by the parties in writing.
  
2. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the RFQ will remain in full force and effect.
  
3. I/We have reviewed the RFQ Attachment 1 – draft Quotation Agreement - Goods. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

**Section**

**Requested Departure(s) / Alternative(s)**

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**Please State Reason for Departure(s):**

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**Changes and Additions to Specifications:**

4. In addition to the warranties provided in Attachment 1 – draft Quotation Agreement - Goods, this Quotation includes the following warranties:

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Warranty Service Information:

The City prefers a three-year minimum, parts and labour warranty for purchased equipment. Please provide pricing for optional extended warranty coverage where available.

Contractor should describe its full description of warranty if a defect in material or workmanship is discovered during the warranty period. This includes length of warranty, authorized service providers, type of coverage offered, etc.

**Please explain:** \_\_\_\_\_

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Contractor should provide information on what the Contractor will do to correct the problem.

**Please explain:** \_\_\_\_\_

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The Contractor should also describe the process to initiate and track a warranty call.

**Please explain:** \_\_\_\_\_

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5. I/We have reviewed the RFQ Attachment 1 – draft Quotation Agreement - Goods, Schedule A – Specifications of Goods. If requested by the City, I/we would be prepared to meet those requirements, amended by the following departures (list, if any):

<b>Section</b>	<b>Requested Departure(s) / Alternative(s) / Additions</b>
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**Please State Reason for Departure(s):**

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**Fees and Payments**

6. The Contractor offers to supply to the City of Surrey the Goods for the prices plus applicable taxes as follows:

<b>F.O.B.</b> Destination Freight Prepaid		<b>Payment Terms:</b> A cash discount of ____% will be allowed if invoices are paid within ____ days, or the ____ day of the month following, or net 30 days, on a best effort basis.			<b>Ship Via:</b>	
<b>Item #</b>	<b>Item Name Bill of Materials for Avigilon CCTV Equipment or City approved equivalent</b>	<b>Delivery Time</b>	<b>Quantity U/M</b>	<b>Unit Price</b>	<b>Total Amount</b>	
1.	NVR4X-STD-24TB-S16-NA		7			
2.	NVR4X-STD-48TB-S16-NA		6			
3.	NVR4X-PRM-64TB-S16-NA		1			
4.	HD-NVR4-STD-2NDPS-NA		13			
5.	IRPTZ-MNT-WALL1		1			
6.	H4AMH-AD-PEND1		1			
7.	H4AMH-DO-COVR1		2			
8.	H4-MT-CRNR1		1			
9.	32C-H4A-4MH-360		1			
10.	15C-H4A-3MH-270		1			
11.	4.0C-H5A-DO1-IR		8			
12.	Extended Warranty (if applicable)		1			
				<b>Subtotal:</b>		<b>\$</b>
				<b>GST (5%):</b>		<b>\$</b>
				<b>PST (7%):</b>		<b>\$</b>
<b>CURRENCY: Canadian</b>				<b>QUOTATION PRICE:</b>		<b>\$</b>

**Replacement Parts Support:**

7. It is expected that the Contractor provide or be able to provide all requested replacement parts for the service life of the Goods.

Contractors should respond to the following:

Identify the location of the parts provider the Contractor now maintains or agrees to establish and the hours of operation. Please identify the parts providers that Original Equipment Manufacturers (OEM) supplies of major components that will support the supply chain of components of the Goods.

**Please explain:** \_\_\_\_\_  
\_\_\_\_\_

8. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ including without limitation the draft Agreement submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**CONTRACTOR**

I/We have the authority to bind the Contractor.

\_\_\_\_\_  
(Legal Name of Contractor)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

**- END OF ADDENDUM -**