



## PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL  
13450 – 104 Avenue, Surrey, B.C., V3T 1V8  
Tel: 604-590-7274  
E-mail: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

### ADDENDUM No. 1

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REQUEST FOR QUOTATION No.: 1220-040-2020-067

TITLE: PARK – NATURAL AREAS – TRAIL MAINTENANCE,  
CONSTRUCTION AND RENOVATION CONTRACT

ADDENDUM ISSUE DATE: DECEMBER 23, 2020

DATE: PREFER TO RECEIVE SUBMISSION ON OR  
BEFORE JANUARY 6, 2021.

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### INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 1 to 1220-040-2020-067 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors, for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains two (2) pages.

### QUESTIONS AND ANSWERS:

- Q1. How would you like us to charge for delivery of larger equipment (ie. excavators, dumpers, tractors, etc.)? This would typically be a separate charge from the hourly rate.
- A1. This is to be included in the hourly rate.
- Q2. Should we add a separate line for one-way delivery in the Fees and Payments section?
- A2. No.
- Q3. Will any of the work be quoted on a lump sum basis? Or will all of it be hourly?
- A3. Hourly rates only.

**Q4.** I don't see a minimum charge for each call-out, which is typically standard for this type of hourly contract. Please include a minimum charge that the contractor would be entitled to each time they mobilize to site.

**A4.** Two (2) hours.

**Q5.** P.22 of the RFQ PDF states "Material costs are to be invoiced to the City". Please clarify what type of markup the contractor will be putting on materials and any other invoices from 3rd parties that are not specified in the hourly rate sheet (trucking, rentals, subcontractors, etc.) to cover coordination, overhead, etc. on those items.

**A5.** No markup expected, "materials costs" are related to gravel being delivered to the contractor's yard. Anticipated administrative costs should be included in hourly rate.

**Q6.** Will any of the maintenance or construction work include work on bridges or boardwalks?

**A6.** No.

**Q7.** Please confirm the City of Surrey will be handling all environmental requirements (permitting, monitoring, reporting, etc.), or state which specific items you would like us to cover, and what related rates you would like us to provide.

**A7.** Confirmed.

**Q8.** P.4 of the RFQ PDF states that the contractor is supposed to represent that it has the resources to perform the services, however, I do not see any reference to the total scope of work in quantifiable terms. Can you please provide a rough estimate of total working hours, or total lineal meters separately for each of the work activities (tread surface repair, vegetation maintenance, drainage maintenance, leaf blowing, trail construction and renovation, etc.)? Without this, no one will be able to make this representation.

**A8.** 125 km of trail are maintained annually for vegetation and tread surface.

Tread repair, approximately 1,000 to 1,200 Meters.

Trail vegetation pruning, approximately 60 Kilometers.

Drainage maintenance, approximately 100 Meters.

Leaf blowing, approximately 115 Kilometers.

Trail construction and renovation, approximately 2,000 to 5,000 Meters per year.

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All Addenda will become part of the Contract Documents.

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