



**PROCUREMENT SERVICES SECTION**

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**ADDENDUM NO. 2**

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<b>REQUEST FOR PROPOSALS (RFP) No.:</b>	<b>1220-030-2020-014</b>
<b>TITLE:</b>	<b>GREENHOUSE GAS EMISSIONS MODELLING FOR COMMUNITY CLIMATE ACTION STRATEGY UPDATE</b>
<b>ADDENDUM ISSUE DATE:</b>	<b>MAY 4, 2020</b>
<b>CLOSING DATE AND TIME:</b>	<b>ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"):</b>
	<b>TIME: 3:00 P.M. (LOCAL TIME)</b>
	<b>DATE: MAY 13, 2020</b>

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**INFORMATION FOR PROPONENTS**

Proponents are advised that Addendum No. 2 to RFP 1220-030-2020-014 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent not being familiar with this addendum. This Addendum No. 2 contains two (2) pages in total.

**1. QUESTIONS/ANSWERS**

**Q1.** With regards to the insurance provisions set out in section 7 – Insurance of the RFP: Given the scale of the project (\$45,000) and the nature of the work (high level strategic planning), a per occurrence limit requirement of \$3,000,000 for commercial general liability insurance seems high. Would it be possible to reduce this limit to \$2,000,000 such that we do not need to raise our limits for this potential contract?

**A1.** Reduce the limit of comprehensive general liability amount to \$2,000,000 is acceptable.

**Q2.** Who conducted Surrey's Community GHG inventory for 2016 (GPC+).

**A2.** The City staff.

**Q3.** In what format can this be made available to the successful proponent? E.g. Excel?

**A3.** Excel.

**Q4.** How were transportation emissions for it calculated?

**A4.** It was calculated based on extrapolation of modelled and actual emissions based on fuel consumption and vehicle activity data supplied by Metro Vancouver.

**Q5.** How were buildings emissions for it calculated?

**A5.** The building emissions were calculated through Community Energy & Emissions Inventory (CEEI) data provided by BC Hydro and Fortis BC via the Province.

**Q6.** Who is conducting the planning and modelling work for Metro Vancouver Climate2050?

**A6.** This inquiry may be directed to Metro Vancouver.

**Q7.** Will this be made available to the successful Proponent? And if so, in what format, e.g. Excel?

**A7.** If referring to the Metro Vancouver Climate2050 work because that work is ongoing, it is unclear specifically what can be provided for the purposes of this project, pending the progress and timing of that Climate2050 modelling work. If a Proponent is interested in whether a specific dataset or modelling output can be made available, the Proponent may follow up with Metro Vancouver directly. At a bare minimum, the successful Proponent may be provided with information on the outcomes of any modelled scenarios and a list of data sources used in the modelling. Pending proprietary or other restrictions, the successful Proponent may also be provided any of the same datasets, however the City cannot guarantee that few if any of the datasets would be considered proprietary.

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**All Addenda will become part of the RFP Documents.**

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