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ADDENDUM NO. 2

**REQUEST FOR EXPRESSIONS OF
INTEREST AND STATEMENTS OF
QUALIFICATIONS (RFEOI-SOQ) NO.:**

1220-050-2019-024

TITLE:

**LAND DEVELOPMENT ONLINE SERVICES PORTAL –
MARKET AND PRODUCT ASSESSMENT**

ADDENDUM ISSUE DATE:

JANUARY 14, 2020

DATE:

**PREFER TO RECEIVE RESPONSES ON OR
BEFORE JANUARY 23, 2020**

INFORMATION FOR RESPONDENTS

This Addendum is issued to provide additional information and clarifications to the RFEOI-SOQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the contractor not being familiar with this addendum. This Addendum No. 2 contains two (2) pages in total.

Q.1. Within Schedule A - Scope of Services under Portal Administration, it is stated that the city would like to be able to define roles and their appropriate levels of access for both internal and external users. Could you please provide an example of roles that the city would like to create for external users i.e. applicants and corresponding access control?

A.1. External users refer to all users that are contributing to the permit application process. A permit may have one or many users that can interact with the permit. For example, a building permit may have several external users including, but not limited to:

- The permit applicant**
- The property owner**
- The builder/ contractor**
- The designer**

These roles are defined in AMANDA, and as such would preferably be retrieved from AMANDA. The City desires the capability to limit/expose functionality depending on the role/phase of the project. For example, the applicant might have the ability to create, read and update all content related to the permit being applied for. The builder/contractor may be limited in the sense that they can only read/update content, but not create new applications. The owner may be able to read/update/create/cancel/change people.

Further, it is desired functionality that depending on the role, content can be defined to be exposed or hidden.

Q.2. Within Schedule A - Scope of Services paragraph 3 - "... providing an API layer for deep access and deep linking users or applicants directly to pages in the platform" - is the ask that the portal should link to the content in the MySurrey portal?

A.2. The City desires the capability for users to access the MySurrey portal as an entry point to apply for permits. From the MySurrey portal, it is preferred that the City has the capability to direct applicants to the permitting portal solution.

Further, the City desires the capability to deep link users to specific web pages within the permitting portal solution (i.e. a specific permit number, and web page for that permit application). Deep linking preferably takes login and authentication into consideration allowing users direct access to the content via the link, until the link expires.

END OF ADDENDUM

All Addenda will become part of the RFQ Documents.
