

REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

Title: PRE-QUALIFICATION FOR ARENA FLOOR CONTRACTOR

Reference No.: 1220-050-2017-006

(Construction Services)

REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

PRE-QUALIFICATION FOR ARENA FLOOR CONTRACTOR

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REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

1. INTRODUCTION

1.1 Purpose

The purpose of this request for expressions of interest / statements of qualifications (the "RFEOI/SOQ") is to:

- invite submissions (the "Submission") from respondents (the "Respondent") that describe the desire, relevant expertise, capability, reputation and resources of the Respondent to undertake the project as generally set out in Schedule A – Scope of Services; and
- (b) to select a Respondent or Respondents who may be invited to participate in the next stage of the competitive selection process, when called.

All information provided by Respondents shall be reviewed by the City. It shall be at the discretion of the City to accept or reject responses from any Respondent who elect to submit a response to this RFEOI/SOQ.

The RFEOI/SOQ process is intended to establish a shortlist of preferred arena floor contractors with the required expertise, capabilities and resources to perform various works of the arena floor assembly construction.

All interested parties should respond to this RFEOI/SOQ as the City does not guarantee that a competitive solicitation will be issued following this RFEOI/SOQ and may elect to directly negotiate with one or more interested parties, or the City may at any time and at its sole discretion decide to cancel this process for any reason.

1.2 Definitions

In this RFEOI/SOQ the following definitions shall apply:

"BC Bid Website" means www.bcbid.gov.bc.ca;

"City" means the City of Surrey;

"City Representative" has the meaning set out in section 2.4;

"City Website" means www.surrey.ca;

"Date" has the meaning set out in section 2.3;

"Evaluation Team" means the team appointed by the City;

"Preferred Respondent(s)" means the Respondent(s) selected by the Evaluation Team;

"Respondent" means an entity that submits a Submission;

"RFEOI/SOQ" means this Request for Expressions of Interest and Statements of Qualifications;

"Services" has the meaning set out in Schedule A; and

"Submission" means a submission submitted in response to this RFEOI/SOQ;

2. INSTRUCTIONS TO RESPONDENTS

2.1 Address for Submission Delivery

A Submission should be labelled with the Respondent's name, RFEOI/SOQ title and reference number. A Submission should be submitted in the form attached to this RFEOI/SOQ as Schedule B – Form of Submission, including Appendices A and B.

The Respondent may submit a Submission either by email or in a hard copy, as follows:

Email (a)

If the Respondent chooses to submit by email, the Respondent should submit the Submission electronically in a single pdf file to the City by email at: purchasing@surrey.ca. PDF emailed Submissions are preferred and the City will confirm receipt of emails. Note that the maximum file size the City can receive is 10Mb. If sending large email attachments, Respondents should phone to confirm receipt. A Respondent bears all risk that the City's equipment functions properly so that the City receives the Submission.

(b) Hard Copy

If the Respondent chooses NOT to submit by email, the Respondent should submit one original unbound Submission and three (3) copies (four (4) in total) which should be delivered to the City at the office of:

Name:	Richard D. Oppelt, Purchasing Manager at the following location:
Address:	Surrey City Hall Finance & Technology Department – Purchasing Section Reception Counter, 5 th Floor West 13450 – 104 Avenue, Surrey, B.C., Canada, V3T 1V8

2.2 Date

The City would prefer to receive Submissions on or before May 23, 2017. The City's office hours are 8:30 am to 4:00 pm, except holidays.

2.3 Inquiries

All inquiries related to this RFEOI/SOQ should be directed in writing to the person named below (the "**City Representative**"). Information obtained from any person or source other than the City Representative may not be relied upon.

Name:Richard D. Oppelt, Purchasing ManagerEmail:purchasing@surrey.ca

Reference No.: 1220-050-2017-006

2.4 Addenda

If the City determines that an amendment is required to this RFEOI/SOQ, the City Representative will issue a written addendum by posting it on the BC Bid Website at <u>www.bcbid.gov.bc.ca</u> (the "BC Bid Website") and the City Website at <u>www.surrey.ca</u> (the "City Website") that will form part of this RFEOI/SOQ. It is the responsibility of Respondents to check the BC Bid Website and the City Website for addenda. The only way this RFEOI/SOQ may be added to, or amended in any way, is by a formal written addendum. No other communication, whether written or oral, from any person will affect or modify the terms of this RFEOI/SOQ or may be relied upon by any Respondent. By delivery of a Submission, Respondent is deemed to have received, accepted and understood the entire RFEOI/SOQ including, any and all addenda.

2.5 Status Inquiries

All inquiries related to the status of this RFEOI/SOQ, including whether or not a Respondent has been selected, should be directed to the City Website and not to the City Representative.

3. RFEOI/SOQ SUBMISSION FORM AND CONTENTS

3.1 Package (Hard Copy)

If the Respondent chooses NOT to submit by email, the Respondent should submit a Submission in a particular submittal format, to reduce paper, encourage our recycled product expectations, and reduce package bulk. Bulk from binders and large packages are unwanted. Vinyl plastic products are unwanted. The City also has an environmentally-preferable purchasing commitment, and seeks a package format to support the green expectations and initiatives of the City.

Please do not use any plastic or vinyl binders or folders. The City prefers simple, stapled paper copies. If a binder or folder is essential due to the size of your submission, they should be fully 100% recycled stock.

The City seeks and prefers submittals on 100% Post Consumer Fibre (PCF) paper, consistent with the City's policy and the City environmental practices.

Please double-side any printed material in your Submission.

Submissions should be in a sealed envelope/package, marked on the outside with the Respondent's name, title of the Submission and reference number.

3.2 Form of Submission

Respondents should complete the form of Submission attached as Schedule B – Form of Submission, including Appendices A and B. Respondents are encouraged to respond to the items listed in Schedule B in the order listed. Respondents are encouraged to use the forms provided and attach additional pages as necessary.

Upon submitting a response to this RFEOI/SOQ, Respondents consent to the City and their representatives checking and verifying the information provided. References may also be contacted.

3.3 Signature

The Submission should be signed by a person authorized to sign on behalf of the Respondent and include the following:

- (a) If the Respondent is a corporation then the full name of the corporation should be included, together with the names of authorized signatories. The Submission should be executed by all of the authorized signatories or by one or more of them provided that a copy of the corporate resolution authorizing those persons to execute the Submission on behalf of the corporation is submitted;
- (b) If the Respondent is a partnership or joint venture then the name of the partnership or joint venture and the name of each partner or joint venturer should be included, and each partner or joint venturer should sign personally (or, if one or more person(s) have signing authority for the partnership or joint venture, the partnership or joint venture should provide evidence to the satisfaction of the City that the person(s) signing have signing authority for the partnership or joint venture). If a partner or joint venturer is a corporation then such corporation should sign as indicated in subsection (a) above; or
- (c) If the Respondent is an individual, including a sole proprietorship, the name of the individual should be included.

4. EVALUATION AND SELECTION

4.1 Evaluation Team

The evaluation of Submissions will be undertaken on behalf of the City by an Evaluation Team. The Evaluation Team may consult with others including City staff members, third party consultants and references, as the Evaluation Team may in its discretion decide is required. The Evaluation Team will give a written recommendation for the selection of a Preferred Respondent or Preferred Respondents to the City.

4.2 Evaluation Criteria

The Evaluation Team will compare and evaluate all Submissions to determine the Respondent's strength and ability to provide the Services to the City, generally using the following criteria:

(a) Experience, Reputation, and Resources

The Evaluation Team will consider the Respondent's responses to items listed in Schedule B – FORM OF SUBMISSION, including Appendices A and B.

(b) Technical

The Evaluation Team will consider the Respondent's responses to items listed in Schedule B – FORM OF SUBMISSION.

The Evaluation Team will not be limited to the criteria referred to above, and the Evaluation Team may consider other criteria that the team identifies as relevant during the evaluation process. The Evaluation Team may apply the evaluation criteria on a comparative basis, evaluating the Submissions by comparing one Respondent's Submission to another Respondent's Submission. All criteria considered will be applied evenly and fairly to all Submissions.

All civil contractors, by submitting a Submission for pre-qualifications, are consenting to allow the City and their representatives to check and verify the information provided. Reference checks will be kept confidential and will not be reviewed by or discussed with the other civil contractors applying for pre-qualifications.

4.3 Litigation

In addition to any other provision of this RFEOI/SOQ, the City may, in its absolute discretion, reject a Submission if the Respondent, or any officer or director of the Respondent submitting the Submission, is or has been engaged directly or indirectly in a legal action against the City, its elected or appointed officers, representatives or employees in relation to any matter, or if the City has initiated legal action against any officers or directors of the Respondent.

In determining whether or not to reject a Submission under this section, the City will consider whether the litigation is likely to affect the Respondent's ability to work with the City, its consultants and representatives and whether the City's experience with the Respondent indicates that there is a risk the City will incur increased staff and legal costs in the administration of an agreement if it is awarded to the Respondent.

4.4 Additional Information

The Evaluation Team may, at its discretion, request clarifications or additional information from a Respondent with respect to any RFEOI/SOQ, and the Evaluation Team may make such requests to only selected Respondents. The Evaluation Team may consider such clarifications or additional information in evaluating a Submission.

4.5 Interviews

The Evaluation Team may, at its discretion, invite some of all of the Respondents to appear before the Evaluation Team to provide clarifications of their Submissions. In such event, the Evaluation Team will be entitled to consider the answers received in evaluating Submissions.

5. GENERAL CONDITIONS

5.1 No City Obligation

This RFEOI/SOQ is not a tender and does not commit the City in any way to pre-qualify a Preferred Respondent(s), or to proceed to negotiations for an agreement, or to award any agreement, and the City reserves the complete right to at any time reject all Submissions, and to terminate this RFEOI/SOQ process.

5.2 Respondent's Expenses

Respondents are solely responsible for their own expenses in preparing, and submitting a Submission, and for any meetings, negotiations or discussions with the City or its representatives and consultants, relating to or arising from this RFEOI/SOQ. The City and its representatives, agents, consultants and advisors will not be liable to any Respondent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the Respondent in preparing and submitting a Submission, or participating in subsequent proposal requests, negotiations for an agreement, or other activity related to or arising out of this RFEOI/SOQ.

5.3 No Contract

By submitting a Submission and participating in the process as outlined in this RFEOI/SOQ, Respondents expressly agree that no contract of any kind is formed under, or arises from, this RFEOI/SOQ, prior to the signing of a formal written agreement. The Respondent may cancel or revoke its Submission at any time, until acceptance by the City.

5.4 Conflict of Interest

A Respondent shall disclose in its Submission any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

5.5 Solicitation of Council Members and City Staff

Respondents and their agents will not contact any member of the City Council or City staff with respect to this RFEOI/SOQ, other than the City Representative named in section 2.3, at any time prior to the award of an agreement or the cancellation of this RFEOI/SOQ.

5.6 Confidentiality

All Submissions become the property of the City and will not be returned to the Respondent. All Submissions will be held in confidence by the City unless otherwise required by law. Respondents should be aware the City is a "public body" defined by and subject to the *Freedom of Information and Protection of Privacy Act* of British Columbia.

SCHEDULE A – SCOPE OF SERVICES

The City of Surrey (the "City") invites request for expressions of interest and statements of qualifications for construction works from qualified firms for the supply, delivery and installation of arena floor assembly for the following projects:

- North Surrey Sport & Ice Complex at 12870-110 Avenue in Surrey, BC.
- Cloverdale Sport & Ice Complex at Cloverdale Fairgrounds (lots 17770, 17816, and 17848– 64 Avenue; 17763 and 17836 – 62 Avenue) Surrey, British Columbia.

1. BACKGROUND

The City of Surrey:

The City of Surrey is an energetic and dynamic city known for business and investment opportunities supported in part by its progressive and forward thinking economic vision. Surrey is a city within the greater Vancouver Census Metropolitan Area just over 40 minutes from downtown Vancouver and 30 minutes from the Vancouver International Airport. The City's population, estimated at 502,000 people, experienced a growth rate of 13%+ from 2001 to 2006 and is centered in a region that has a population in excess of 2.2 million people. The City of Surrey is the second largest city in B.C. Based on its high growth rate, Surrey is expected to surpass Vancouver to become the largest city in the Province in terms of population in the next 20 years \pm .

Surrey's City Centre has been identified as Metro Vancouver's "2nd metropolitan core" and the downtown for the Fraser Valley. The City is traversed by five major highways and four railways, has deep-sea docking facilities and is located near an international airport. Two Canada/United States border crossings are located on the southerly boundary of Surrey.

North Surrey Sport& Ice Complex

The North Surrey Sport & Ice Complex will be a new facility providing three NHL sized arena sheet spaces for the use by ice and dry floor sports, lessons and recreation. The 12,500 sq.m. building will include change rooms, officials' rooms, spectator seating, fitness, yoga room, spin bike room and supporting facilities. Front of house facilities include entry lobby, coffee place with lounge, skate rental shop and lace up benches/cubbies. Additional community spaces include multi-purpose rooms and meeting rooms.

Design-Builder

Lark Group has been retained by the City as a Design-Builder.

<u>Refrigeration / Ice Plant</u> Bradley Refrigeration Consultants Ltd.

Project Manager

Turnbull Construction Project Managers Ltd. has been retained by the City as the Project Manager

Cloverdale Sport & Ice Complex

The Cloverdale Sport & Ice Complex will be a new facility providing two NHL sized arena sheet spaces for the use by ice and dry floor sports, lessons and recreation. The 8500 sq.m. building will include change rooms, officials' rooms, seating for 200 spectators per sheet, and supporting facilities. Front of house facilities include entry lobby, servery / vending lounge, skate rental shop and lace up benches/cubbies. Additional community spaces include 2 large multi-purpose rooms and 2 meeting rooms. Site development includes a new extension to 177b Street south of 64 Avenue, improvements to the Millennium amphitheatre Back-of-House, relocation of a Cloverdale Fairgrounds operations building, upgrades and improvements to 62nd Avenue and the existing parking lot opposite the Agriplex building as well as new parking for approx. 240 spaces to serve the new arena.

Architect

Taylor Kurtz Architecture + Design Inc. in association with Rounthwaite Dick and Hadley Architects Inc. have been retained by the City as the prime consultant.

<u>Refrigeration / Ice Plant</u> Bradley Refrigeration Consultants Ltd.

<u>Project Manager</u> City staff has been appointed to be the project manager representing the City.

2. CURRENT PROJECT STATUS

North Surrey Sport & Ice Complex

Schematic design has been completed and DP application submitted to the City. Design development phase is ongoing.

Cloverdale Sport & Ice Complex

Schematic design has been completed. Design development phase is ongoing. Design team is currently coordinating with the user group, once finalized design will move onto for full working drawings phase. The City is in the process of hiring a construction manager for integration of its service into the remainder design phase and to ensure design and budget alignment.

3. PROJECT OBJECTIVES AND SCOPE

The City intends to engage a qualified contractor for the construction works for the supply, delivery and installation of arena floor assembly. The contractor must be experienced in the construction of "super flat concrete slabs" for arena ice surfaces.

The arena floor system consists of the assembly concrete floor and all work below to the subgrade including but not limited to the following: of the sand, heating system, insulation, concrete and reinforcing for ice surfaces. Refrigeration plant and piping will be done by the refrigeration contractor.

All works to be completed to accepted best practices for the arena floor assembly.

4. PREFERRED EXPERIENCE, CAPABILITY, CAPACITY AND RESOURCES

The City prefers that the Respondent that has experience, capability and resources with the construction of arena floor assemblies projects. Respondents shall include in their submission

- a) prior experience in arena floor assemblies construction,
- b) a list of at least three arena cooling floor installations completed in the last five years, and
- c) a list of the superintendent(s) in charge of those past projects. Respondents shall confirm availability of superintendents for this project.

5. **PROJECT TIMELINE**

The City has identified the following anticipated key milestone dates:

North Surrey Sport& Ice Complex

Task Description	Anticipated Date
Design	February – September 2017
Procurement	NA
Construction	July 2017
Occupancy	Summer 2019

Cloverdale Sport & Ice Complex

Task Description	Anticipated Date
Design Development	February – Summer 2017
Procurement	Summer/Fall 2017
Construction	Fall/Winter 2017
Occupancy	Spring 2019

The above dates are anticipated and as such are subject to change.

6. HEALTH & SAFETY

The Contractor will undertake all health and safety matters in accordance with applicable legislation and good industry standards.

The Contractor will undertake all health and safety matters in accordance with company occupational health and safety program and the site-specific safety program that will be developed based on the safety, environmental, and operational risks associated with the proposed construction project.

The Contractor will promote, assist at, and demonstrate a positive safety attitude at the Place of the Work. `

7. WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM

The Contractor will ensure that all materials subject to Workplace Hazardous Materials Information System [WHMIS] requirements are properly identified, labeled, used, and stored in accordance with the general requirements of the Hazardous Products Act and the Hazardous Materials Information Review Act, as amended from time to time, and the specific requirements of the Material Safety Data Sheet [MSDS] for the specific product.

The Contractor will ensure that all hazardous materials are properly labelled and have the accompanying MSDS prior to arrival and use at the Place of the Work. Copies of MSDS will be made available for reference and review by the City.

8. ATTACHMENTS

Α.	TK+RDHA	 Cloverdale Sport & Ice Complex 	- 25.04.2017 - (13 pages)
В.	FRANCL	– North Surrey Sports & Ice Centre	- 17.03.2017 - (12 pages)



SCHEDULE B - FORM OF SUBMISSION

RESPONDENT'S REQUEST FOR EXPRESSIONS OF INTEREST

AND

STATEMENTS OF QUALIFICATIONS

Type of Pre-Qualification: ARENA FLOOR CONTRACTOR

This Request For Expressions of Interest and Statements of Qualifications (RFEOI/SOQQ) will enable the City of Surrey (the "City") to determine your relevant experience, capacity, resources, and financial capability for eligibility to submit a Request for Proposal for contractor work packages for the arena floor assembly.

Materially incomplete RFEOI/SOQ submissions may be deemed to fail the qualification process. Respondents may supplement information requested with additional sheets if required. All information provided should be relevant to the prequalification.

Project Description:

Project Title: Pre-Qualification for Arena Floor Contractor

Project Reference No.: 1220-050-2017-006

The City invites experienced and qualified arena floor contractors for the supply, installation, start up and warranty of three NHL size arena floors for the North Surrey Sports and Ice Complex.

Submitted To:

City Representative:	Richard D. Oppelt, Purchasing Manager
Address:	Surrey City Hall Finance & Technology Department – Purchasing Section Reception Counter, 5 th Floor West 13450 – 104 Avenue, Surrey, B.C., Canada, V3T 1V8
Telephone: Fax:	604-590-7274 604-599-0956
Email for PDF Files:	purchasing@surrey.ca

SECTION A. GENERAL INFORMATION

This document is intended to provide information on the capacity, skill, and experience of the Respondent. Respondents may supplement information requested with additional sheets if required.

1.				
	Full Legal Name of Firm			
2.				
	Business Address			
3.	Phone No.:	Fax No.:		
4.	Email Address:	Website Address:		
5.	Contact for prequalification inquiries (full name, position and email address):			
6.	Contact for general inquiries (full nar	ne, position and email address):		
7.	Membership of industry associations	s (please list):		
SE	CTION B. COMPANY PROFILE			
8.	How many years has your organizat	ion been in business as a contractor?		
9.	How many years has your organization been in business under its present business name?			
10.	Form of Business Organization			
	Corporation Partne	rship Sole Proprietorship		
11.	If Corporation/Partnership, year inco	rporated/established:		
12.	If the Respondent is a company, the <u>company name</u> indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number			
SE	CTION C. FINANCIAL CAPACIT	ГҮ		
<u>Ins</u>	urance Reference:			
13.	Name of Insurance Company:			
14.	Address:			
15.	Contact Person:			
16.	Telephone/Fax Numbers: Phone:	Fax:		
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17. Are you able to provide General Liability Insurance, on an occurrence basis, in the amount of not less than \$5,000,000 (CAD) with an insurer licensed in British Columbia for bodily injury, (including death) and damage to property including loss of use thereof?			
Are you able to provide Automobile Liability Insurance for a limit of not less than \$3,000,000 (CAD) for all owned, leased or rented licensed vehicles used in the performance of Work and shall include third party liability?			
19. Are you able to provide All Risk Course of Construction (Builder's Risk) Insurance for the value of the work performed and the full value of products specified by the City, if any, for incorporation into contract works?			
20. Are you able to provide Contractor's Equipment Insurance covering at least the actual cash value of owned or leased construction machinery and equipment used in the performance of the Work and shall include a waiver of rights of subrogation against the Owner and the Consultant? Yes No			
21. Do you carry Professional Errors and Omissions Insurance? Yes No If "Yes", provide the following details:			
(i) Amount of coverage:			
 (a) Per Occurrence / Claim: (b) Aggregate: 			
(ii) Detail specific exclusions (if any):			
Comment:			
(iii) Detail whether there is a limit on the number of claims per annum:			
Comment:			
Note: Refer also to the City's sample insurance certificate form available on the City's web site at www.surrey.ca (search "Insurance Certificates") titled City of Surrey Certificate of Insurance Standard Form.			
Bonding Reference:			
22. Name of Bonding Company:			
23. Address:			
24. Contact Person:			
25. Telephone/Fax Numbers: Phone: Fax:			
26. Email of Surety Reference:			
27. Can your firm provide a Bid Bond? Yes No BONDING LIMIT (\$)			
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28.	Can your firm provide a Performance Bond? Yes No BONDING LIMIT (\$)			
29.	Can your firm provide a Labour & Material Payment Bond? 🗌 Yes 🗌 No BONDING LIMIT (\$)			
30.	Current Bonding In Effect: \$			
<u>Annı</u>	ual Project Volume	<u>s</u> :		
31.	Approximate annua	I value of construction projects completed in each of the last five years:		
	Year	Value (Labour, Equipment and Materials)		
[\$			
[\$			
[\$			
[\$			
[\$			
	Indicate the dollar v completed to date:	volume of work for which you presently have contracts, but have not started or \$		

SECTION D. WORK EXPERIENCE PROFILE

- 33. Respondents should provide details, in order of date, of relevant projects completed in the past five years Schedule B Appendix A (data sheet).
- 34. Respondents should provide details, in order of date, of relevant projects underway as of Submission Date Schedule B Appendix B (data sheet).
- 35. <u>Management and Personnel:</u> Qualifications and relevant experience of senior management and key technical staff:
 - (a) brief resume identifying each individual's qualifications and relevant professional experience and the number of years they have worked for the Respondent;
 - (b) specific projects worked on; and
 - (c) details of the training that will be provided to field personnel.
- 36. <u>Subcontractors</u>: Respondents should provide the following information on the background and experience of all sub-contractors (including consultants and material suppliers) proposed to undertake a portion of the Services (use the spaces provided and/or attach additional pages, if necessary):

DESCRIPTION OF SERVICES	SUB- CONTRACTORS NAME	YEARS OF WORKING WITH RESPONDENT	TELEPHONE NUMBER AND EMAIL

Do you evaluate the ability of subcontractors to comply with applicable Health, Safety and Environment requirements as part of the selection process? Yes No

Do you include subcontractors in:

- Health, Safety and Environment Meetings?
- Health, Safety and Environment Orientation?

🗌 Yes	🗌 No
🗌 Yes	🗌 No
🗌 Yes	🗌 No
Yes	🗌 No

- Inspections?
- Do your subcontractors have a written Health, Safety and Environment Management Program or System?
 Yes No
- Do you use Health, Safety and Environment performance criteria in the selection of subcontractors?
 Yes No
- 37. Respondents should provide details of your approach to selecting subcontractors, suppliers addressing in particular:
 - The subcontractors and suppliers you have successfully used on previous construction and related works projects that could be used in the future on various procurement opportunities that may arise within the time period of this RFEOI/SOQ; and
 - Your approach to achieve competitive pricing and excellent quality:

38.	Management of consultants, subcontractors and material supplier(s).	Respondents should r

38. Management of consultants, subcontractors and material supplier(s). Respondents should provide details of the approach to the management of its consultants, subcontractors and material suppliers:

Comments:

39. Respondent should describe the availability of staff to work on this project including your capacity to undertake project, in terms of maximum available crew size (Estimated):

Comments:

SECTION E. TECHNICAL CAPACITY

40. Workers' Compensation Board Information:

Workers' Compensation Registration Number:

Letter of Good Standing atta	ached: 🗌 Yes 🗌 No
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41. Equipment and Materials:

Do you maintain a list of the major equipment (e.g., cranes, forklifts) your company has available for work at this site, and the method of establishing the competencies to operate this equipment? Yes No. Respondent should provide a representative list of major equipment and size.

Do you co	onduct inspec	tions on	operating	equipment	(e.g.,	cranes,	forklifts)	in compliance	with the
regulatory	requirements	s? 🗌 Yes	s 🗌 No						

Do you have a system for establishing the applicable Health, Safety and Environmental specifications for the acquisition of materials and equipment? \Box Yes \Box No

Do you maintain operating equipment in compliance with the manufacturer's and any local legislative requirements? Yes No

Do you maintain the applicable inspection and maintenance certification records for operating equipment? Yes No

42. <u>Quality Control Program</u>: Respondents should provide a description of their quality control program; how it works, personnel who provide it, standards by which the effectiveness of the program can be measured, record of results on previous projects, etc.

Comments:

43. <u>Health and Safety</u>: Utilization of Occupational Health and Safety (OH&S) – Respondents should provide evidence of a current program in place, a sample or example OH&S program with a general construction safety program for all workers.

Do you have specific Health and Safety Training Program for supervisors?
Yes No

Have your employees received the required Health and Safety training and retraining?

Corporate OH&S policy attached (please tick to confirm).

Has your company received any awards for health and safety performance achievement?

If Yes, please list.

- 44. <u>Utilization of Waste Management & Reduction Policy and Plan:</u> Respondents should provide evidence of a system in place, a sample or example Waste Management & Reduction Plan.
 Corporate Waste Management & Reduction policy attached (please tick to confirm).
 - Corporate Waste Management & Reduction Plan attached (please tick to confirm).
- 45. <u>Utilization of Traffic Management</u>: Respondents should provide evidence of a system in place, a sample or example traffic management policy and appropriate procedures.
 Corporate Traffic Management policy attached (please tick to confirm).
 Corporate Traffic Management Plan attached (please tick to confirm).
- 46. Contracts:

(a) Has your firm or any predecessor firm defaulted on a contract or had work terminated for nonperformance within the last five (5) years? Yes No If "Yes", Respondent should briefly describe the project, owner, date and the circumstances/reason(s):

Comments:

(b) Respondent should identify projects where there were any outstanding deficiencies. List any contractor charge backs or liquidated damages assessed for failure to complete on time:

Comments:

(c) Respondent should briefly describe any work that was rejected by an owner or that was not paid for or had to be removed and replaced.

Comments:

(d) Respondent should briefly describe any work that conditionally accepted by an owner but with a contractor charge back or partial payment:

]Yes ∏No

🗌 Yes 🗌 No

Comments:

47. <u>Scheduling</u>:

- (a) Does your firm use the critical path method?
- (b) Does your firm use computerized scheduling?
- (c) If so, what software is used?

Comments:

48. Respondent should list the categories of work that your organization normally performs with its own forces.

Comments:

49. <u>Customer Service</u>: Respondents should briefly describe your company's standards and associated process with respect to response time regarding resolution of service issues. This includes but is not limited to technical support, warranty claims, non-conformance, and order placement issues.

Comments:

50. <u>Technical Support Service</u>: Respondents should provide an overview of technical support services available from your company, such as product assessment, identification of specification changes, and troubleshooting problems.

Comments:

51. What other information is not requested here but which you think the City should consider in evaluating your company?

Comments:

I/We confirm that this Submission is accurate and true to best of my/our knowledge.

This Submission is submitted this day of , 201.

I/We have the authority to bind the Respondent.

(Name of Respondent)

(Signature of Authorized Signatory)

(Signature of Authorized Signatory)

(Name of Respondent)

(Print Name and Position of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

Last Modified: October 3, 2016 RDO

APPENDIX A

RELEVANT ARENA INSTALLATION PROJECTS (in order of date) COMPLETED IN THE PAST FIVE YEARS:

Attach additional pages, if necessary as follows (as applicable):

Ref. #1. Project Title and Date:			Date:
Project Description:			
Location of Project:			
Original Contract Value:	\$	Final Contract Value: \$	
Project Manager:		Superintendent:	
Subcontract Value:	\$		
Original Planned Completion Date:		Actual Completion Date:	
Name of Contract Owner:			
Refer To:			
Telephone/Fax Numbers:	Phone:	Fax:	
Name of Consultant:			
Refer To:			
Telephone/Fax Numbers:		Fax:	
Ref. #2. Project Title and Date:			Date:
Project Description:			
Location of Project:			
Original Contract Value:	\$	Final Contract Value: \$	
Project Manager:		Superintendent:	
Subcontract Value:	\$		
Original Planned Completion Date:		Actual Completion Date:	
Name of Contract Owner:			
Refer To:			
Telephone/Fax Numbers:	Phone:	Fax:	
Name of Consultant:			
Refer To:			
Telephone/Fax Numbers:	Phone:	Fax:	
Ref. #3. Project Title and Date:			Date:
Project Description:			
Location of Project:			
Original Contract Value:	\$	Final Contract Value: \$	
Project Manager:		Superintendent:	
Subcontract Value:	\$		
Original Planned Completion Date:		Actual Completion Date:	
Name of Contract Owner:			
Refer To:			
Telephone/Fax Numbers:	Phone:	Fax:	
Name of Consultant:			
Refer To:			
Telephone/Fax Numbers:	Phone:	Fax:	

APPENDIX B

RELEVANT ARENA INSTALLATION PROJECTS (in order of date) UNDERWAY AS OF SUBMISSION DATE (in order of date):					
Attach additional pages, if necessary as follows (as applicable):					
Ref. #1. Project Title and Date:		Date:			
Project Description:					
Location of Project:					
Original Contract Value (\$):		Subcontract Value (\$):			
Project Manager:		Superintendent:			
Scheduled Completion Date:		Percent (%) Completed:			
Name of Contract Owner:					
Refer To:					
Telephone/Fax Numbers:	Phone:	Fax:			
E-Mail of Project Reference:					
Name of Consultant:					
Refer To:					
Telephone/Fax Numbers:	Phone:	Fax:			
Telephone/Fax Numbers:	Phone:	Fax:			
Ref. #2. Project Title and Date:		Date:			
Project Description:					
Location of Project:					
Contract Value (\$):		Subcontract Value (\$):			
Project Manager:		Superintendent:			
Scheduled Completion Date:		Percent (%) Completed:			
Name of Contract Owner:					
Refer To:					
Telephone/Fax Numbers:	Phone:	Fax:			
E-Mail of Project Reference:					
Name of Consultant:					
Refer To:					
Telephone/Fax Numbers:	Phone:	Fax:			
Ref. #3. Project Title and Date:		Date:			
Project Description:					
Location of Project:					
Contract Value (\$):		Subcontract Value (\$):			
Project Manager:		Superintendent:			
Scheduled Completion Date:		Percent (%) Completed:			
Name of Contract Owner:					
Refer To:					
Telephone/Fax Numbers:	Phone:	Fax:			
Name of Consultant:					
Refer To:					



ATTACHMENT A

TK+RDHA – Cloverdale Sport & Ice Complex 25.04.2017 - (13 pages)





CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 25 of 50}

EXISTING SITE CONDITIONS

- 01 Bill Reid Park and Amphitheatre
- 02 Skateboard Park
- 03 Recreation Centre
- 04 Cloverdale Curling Club
- 05 Cloverdale Arena
- 06 Cloverdale Rodeo and Exhibition Food Services
- 07 Shannon Hall
- 08 BC Vintage Truck Museum and Old Town Hall
- 09 Agriplex and Fairground Operations
- 10 Parking
- 11 Horseshoe Club
- 12 Residential buffer zone
- 13 Stables
- 14 Stetson Bowl Stadium
- 15 Lord Tweedsmuir School
- 16 Harness racing track
- 17 Outdoor community pool
- 18 Greenaway Park

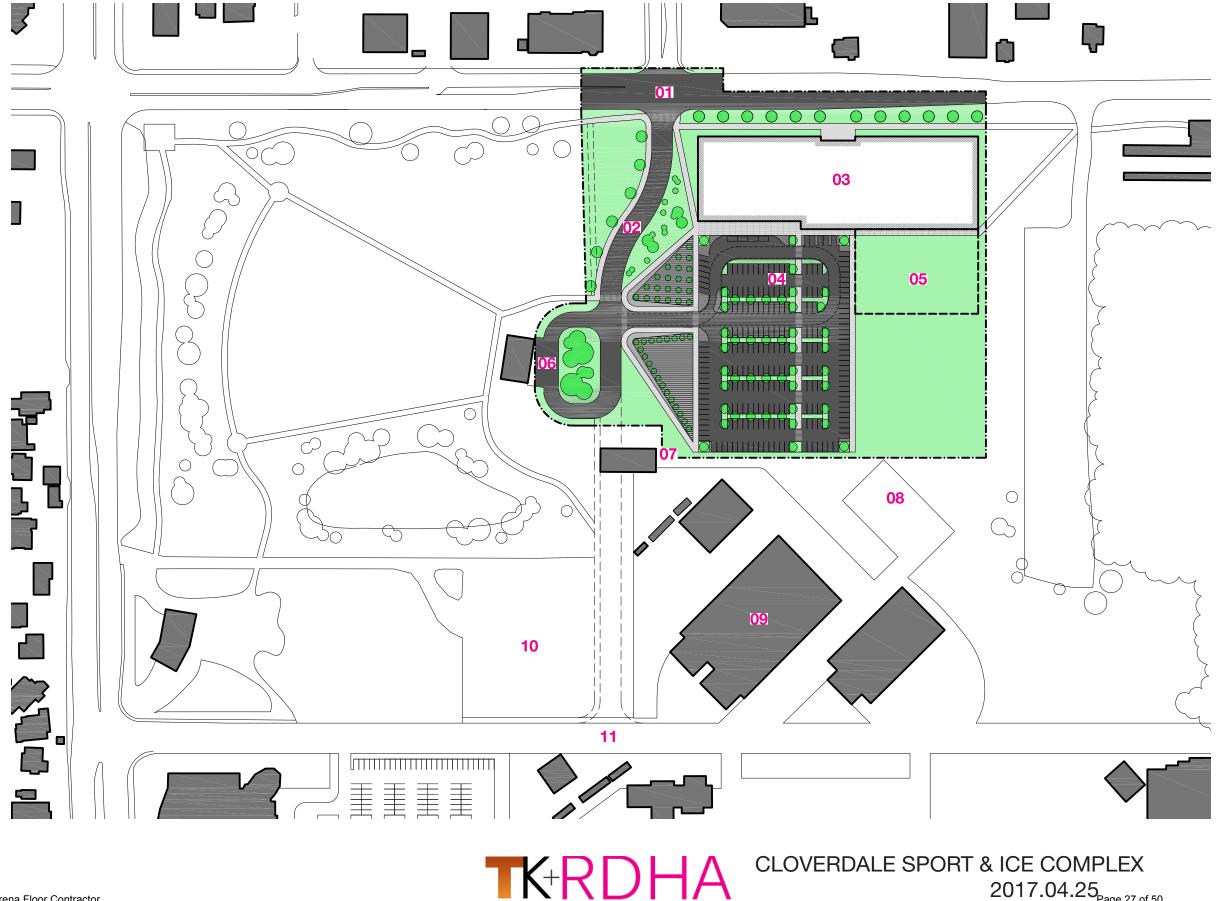


TK+RDHA

CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 26 of 50}

CONTEXT PLAN 1:2000

- 01 New intersection with 64th ave
- 177b street extension 02
- Sport & Ice Complex 03
- Parking lot (241 spaces) 04
- 05 Future third arena expansion area
- New Millennium Stage loading 06
- Existing fairground ops building 07
- Relocated fariground ops building 08
- Agriplex 09
- 10 Existing parking lot
- New intersection with 62nd ave 11

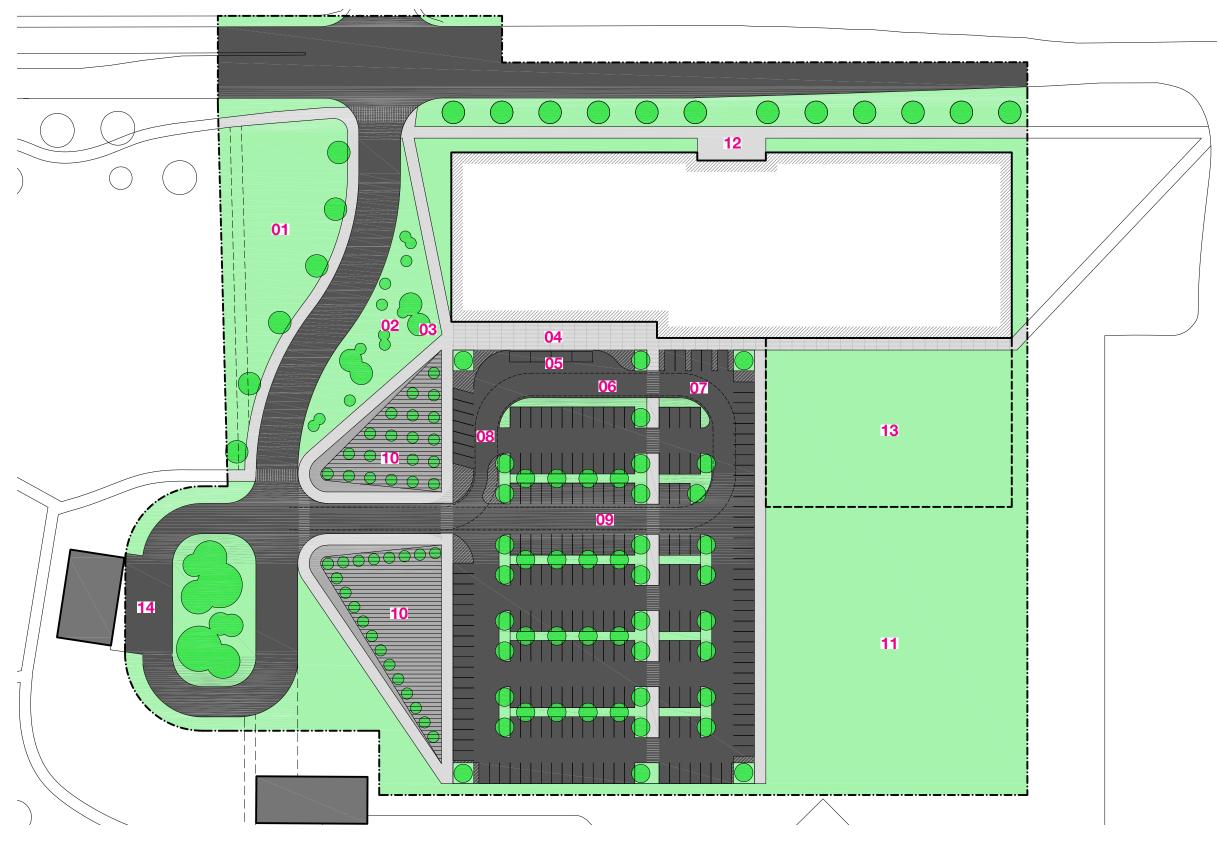


2017.04.25 Page 27 of 50

SITE PLAN 1:750

- 01 Regraded and cleared park area with new grass seeding
- 02 New naturalized planted area (refer to landscape dwgs)
- 03 Potential public art location
- 04 Covered entry plaza
- 05 Drop off
- 06 Fire route
- 07 Barrier free parking (5)
- 08 Short term parking (7)
- 09 220 parking spaces
- 10 Multi use plaza/warm up area
- 11 Regraded naturalized landscape zone
- 12 Ice resurfacer loading and outdoor snow melt
- 13 Future third rink
- 14 New Millennium Stage loading area

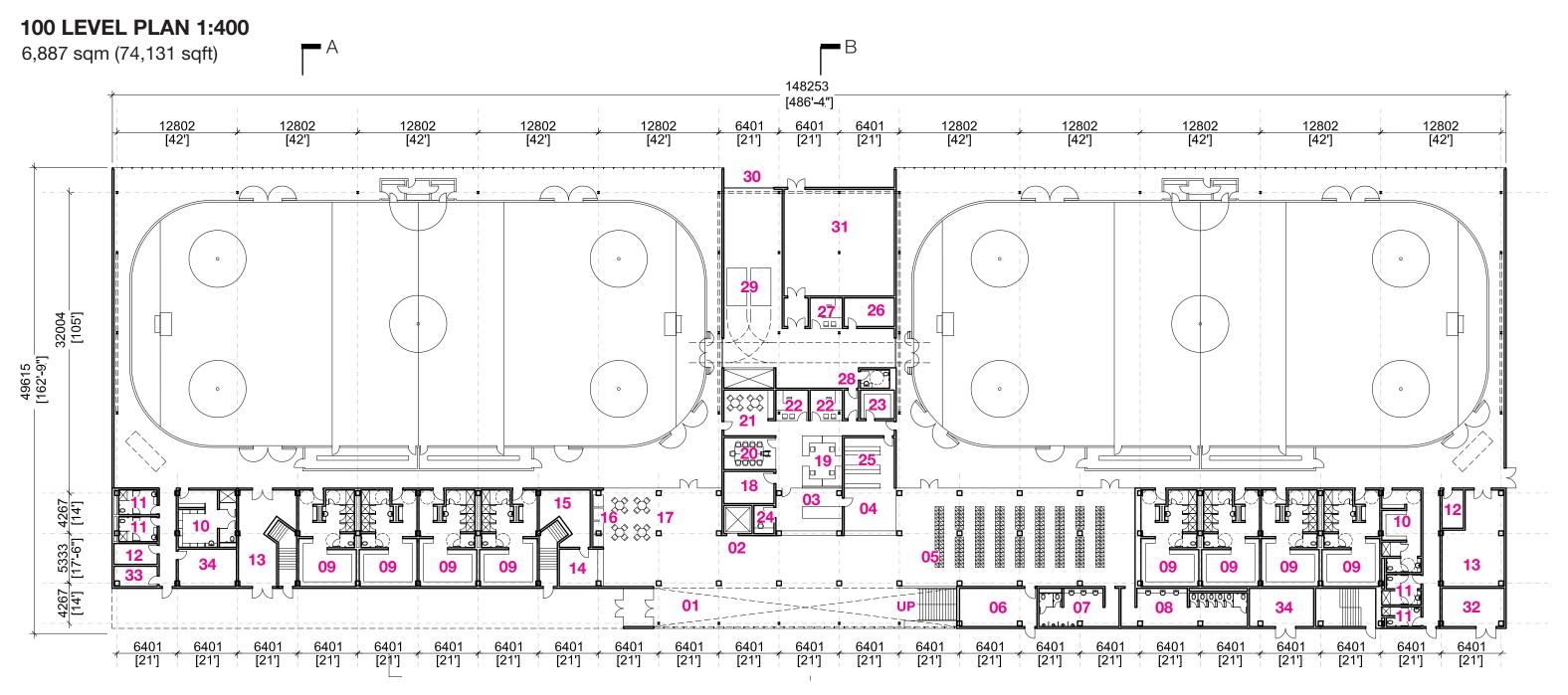
Total 232 parking spaces incl. BF and short term



TK+RDHA



CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 28 of 50}



01 Entry lobby

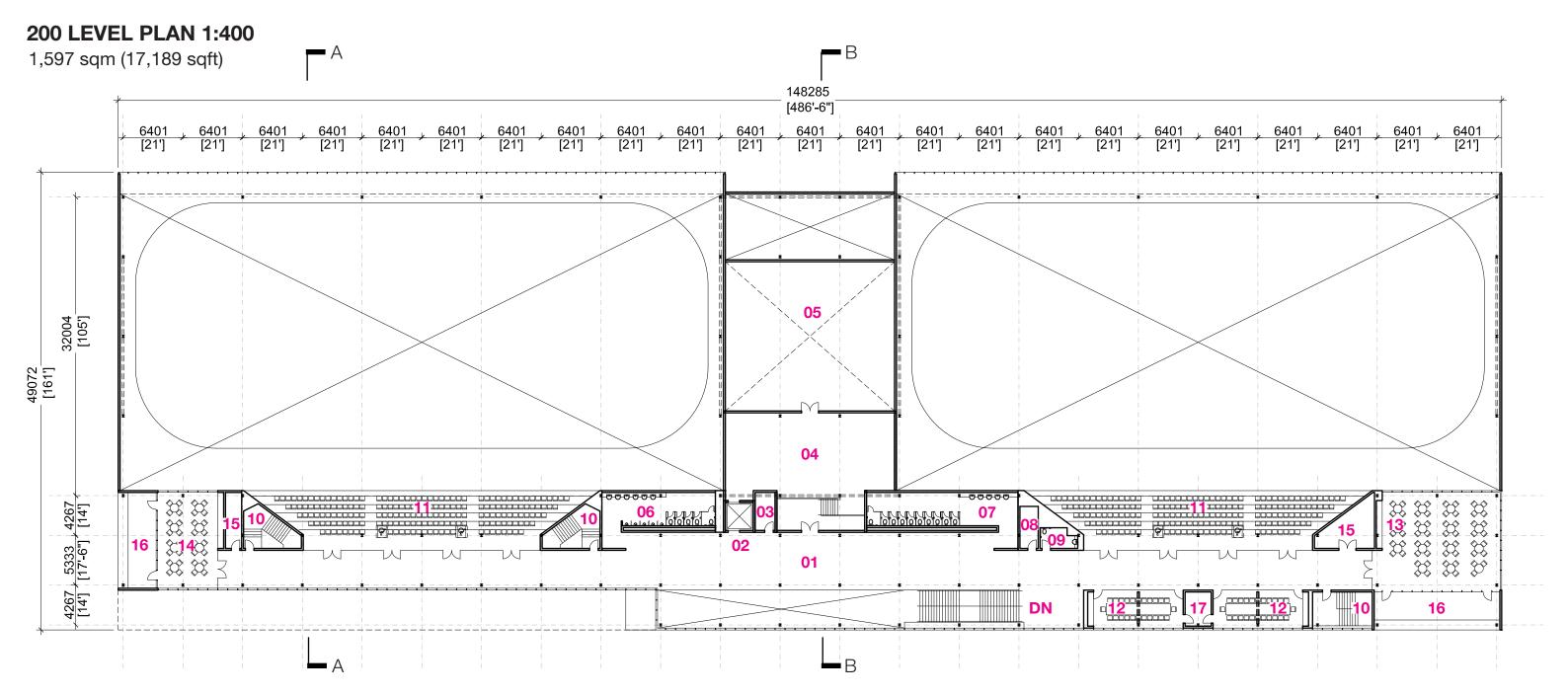
- 02 Elevator
- 03 Reception
- 04 Skate shop
- 05 Skaters lobby (capacity 250)
- 06 Recycling & Janitorial
- 07 Men's washroom
- 08 Women's washroom
- 09 Team change room (18)
- 10 Half-size change room (8)

- 11 Official's change room
- 12 Janitor's room
- 13 Rink equipment storage
- 14 Servery
- 15 Servery storage
- 16 Vending alcove
- 17 Cafe seating
- 18 IT room
- 19 Staff open office
- 20 Staff meeting room

- 21 Break room
- 22 Office
- 23 Staff change room
- 24 Safe room & Security Office
- 25 Skate shop storage
- 26 Workshop
 - 27 Foreman's office
 - 28 Staff washroom
 - 29 Ice resurfacers storage
 - 30 Ice resurfacers entry/exit

- 31 Ice manufacturing
- 32 Electrical room
- 33 Sprinkler room
- 34 Mechanical Room

CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 29 of 50}



- Mezzanine 01
- Elevator lobby 02
- Elevator room 03
- Mechanical room 04
- Recessed mechanical roof 05
- 06 Men's washroom
- Women's washroom 07
- 80 Janitor's room
- 09 Universal washroom
- 10 Exit stair

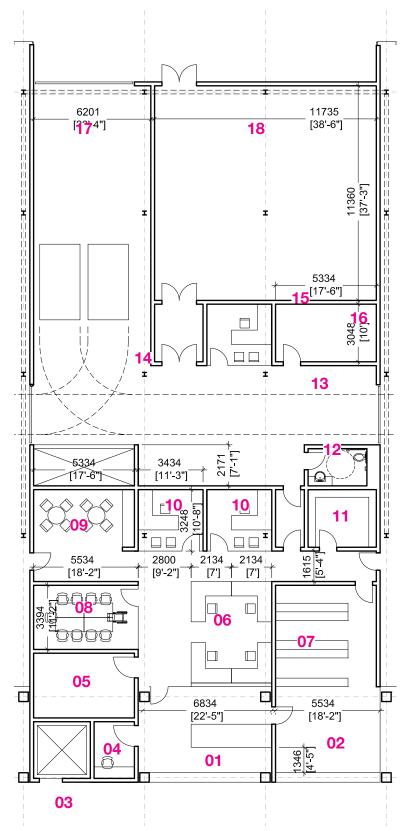
- 11 Bleachers (200)
- 12 Community board room (24)
- 13 Multipurpose room (59)
- 14 Multipurpose room (32)
- 15 Multipurpose room storage
- 16 MP room terrace
- 17 Storage

TK+RDHA

TOTAL AREA 8,484 sqm (91,321 sqft)

CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 30 of 50}

ENLARGED PLANS



Back of House Plan 1:200

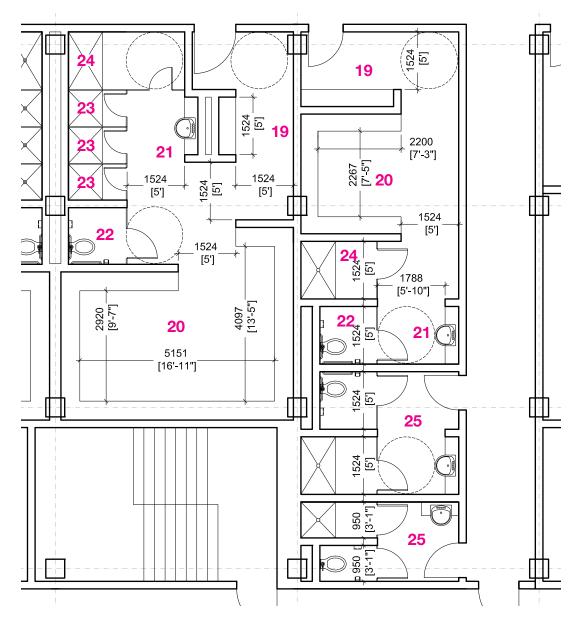
- 01 Reception
- 02 Skate shop
- 03 Elevator
- 04 Safe room
- 05 IT room
- 06 Open office
- 07 Skate shop storage
- 08 Meeting room (10)
- 09 Break room
- 10 Office
- 11 Staff change room
- 12 Security Office
- 13 Workshop
- 14 Ice resurfacer storage
- 15 Foreman's office
- 16 Staff washroom
- 17 Ice resurfacer exterior access
- 18 Ice manufacturing

Change Rooms Plan 1:100

- 19 Change room entry/stick rack
- 20 Change room
- 21 Grooming counter
- 22 Barrier free W/C
- 23 Shower stall
- 24 Barrier free shower stall
- 25 Official's change room

Large Change Rooms Bench Space 52 LF

Small Change Rooms Bench Space 22 LF

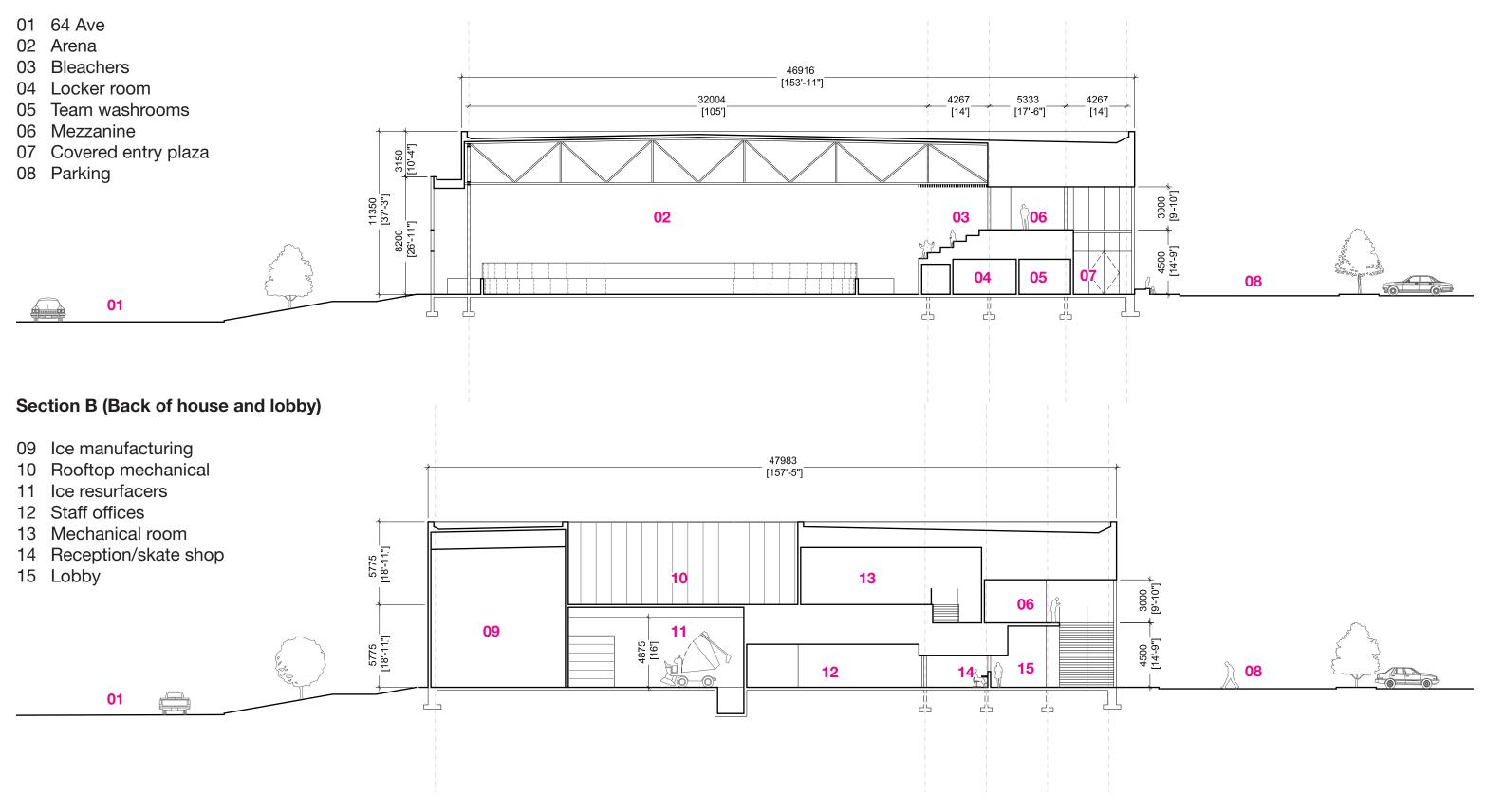


 CLOVERDALE SPORT & ICE COMPLEX

 2017.04.25

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Section A (Arena)

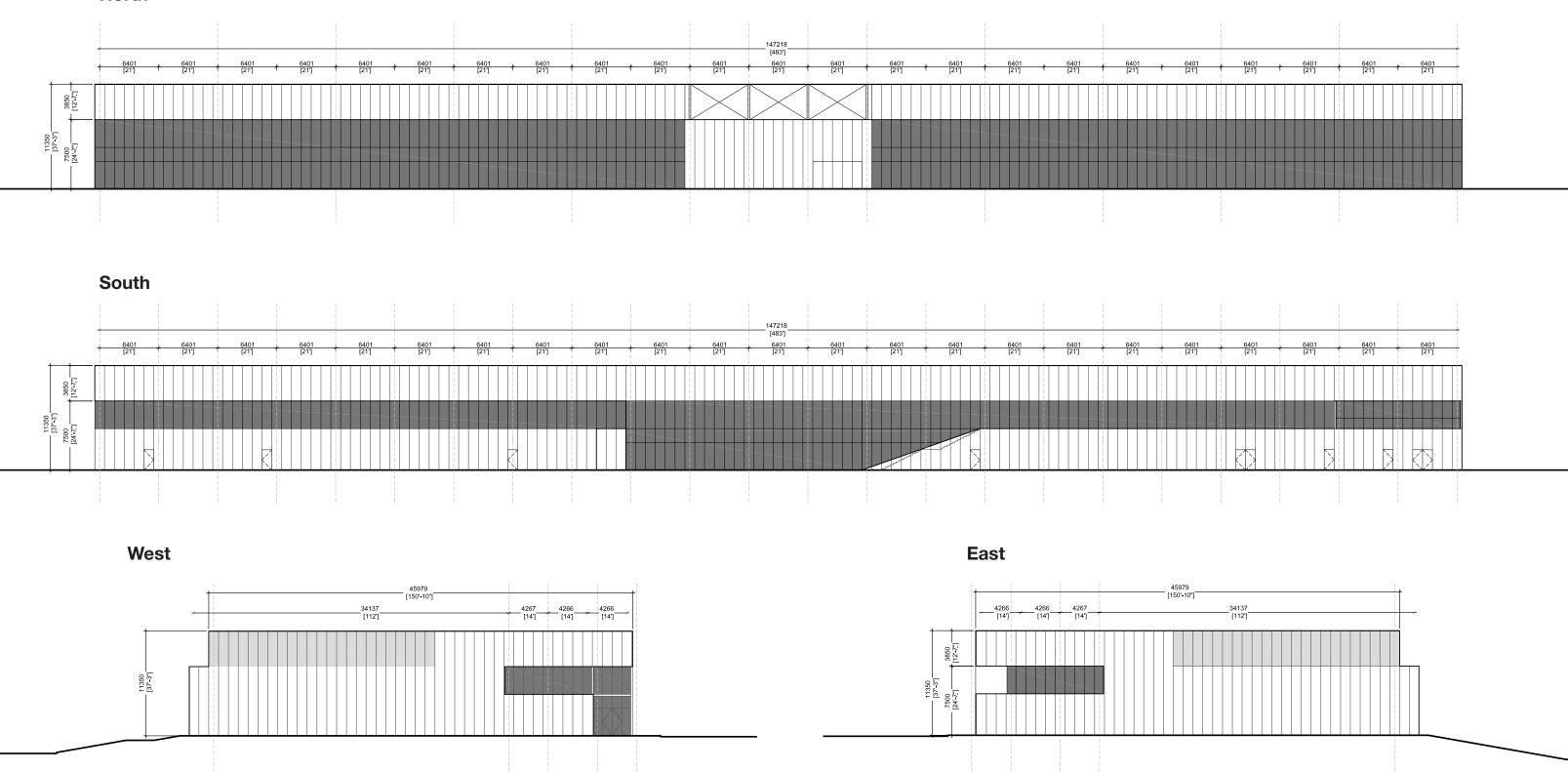


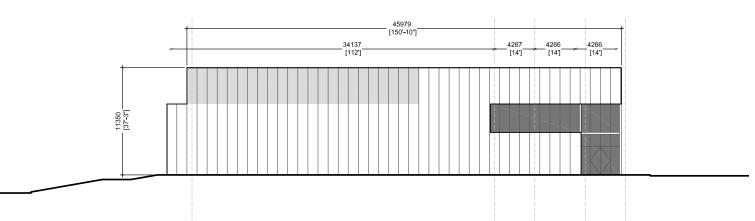
TK+RDHA

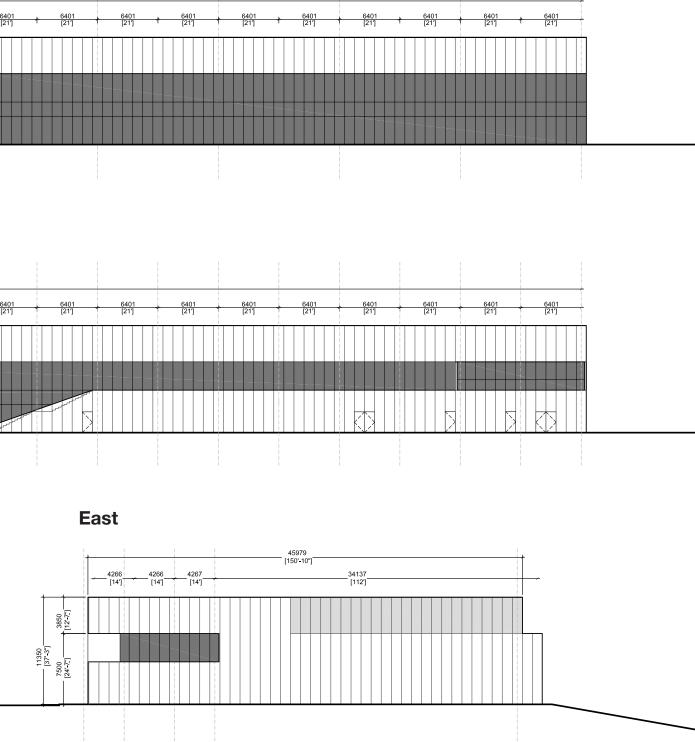
CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 32 of 50}

ELEVATIONS 1:400

North









CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 33 of 50}



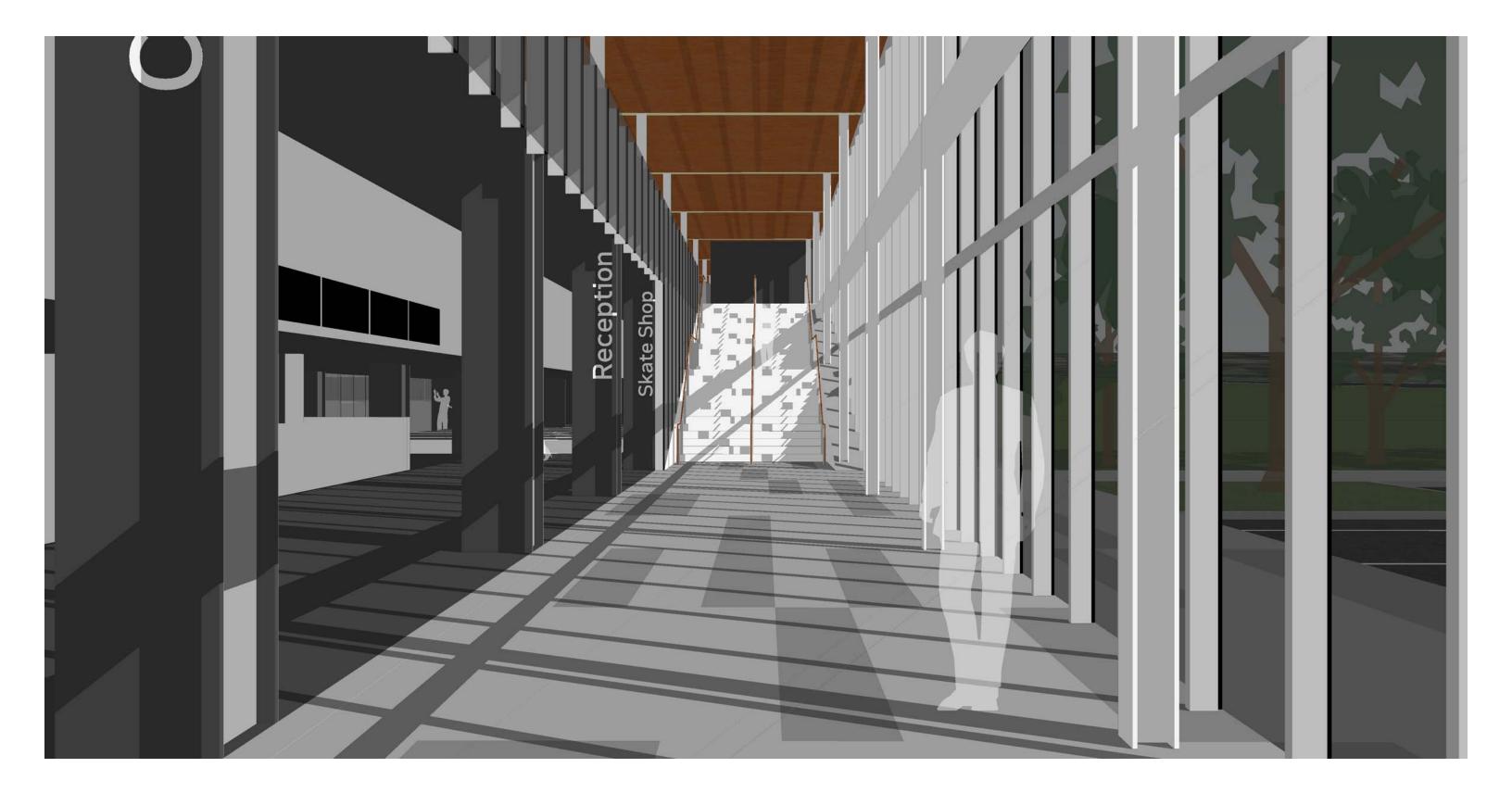


CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 34 of 50}



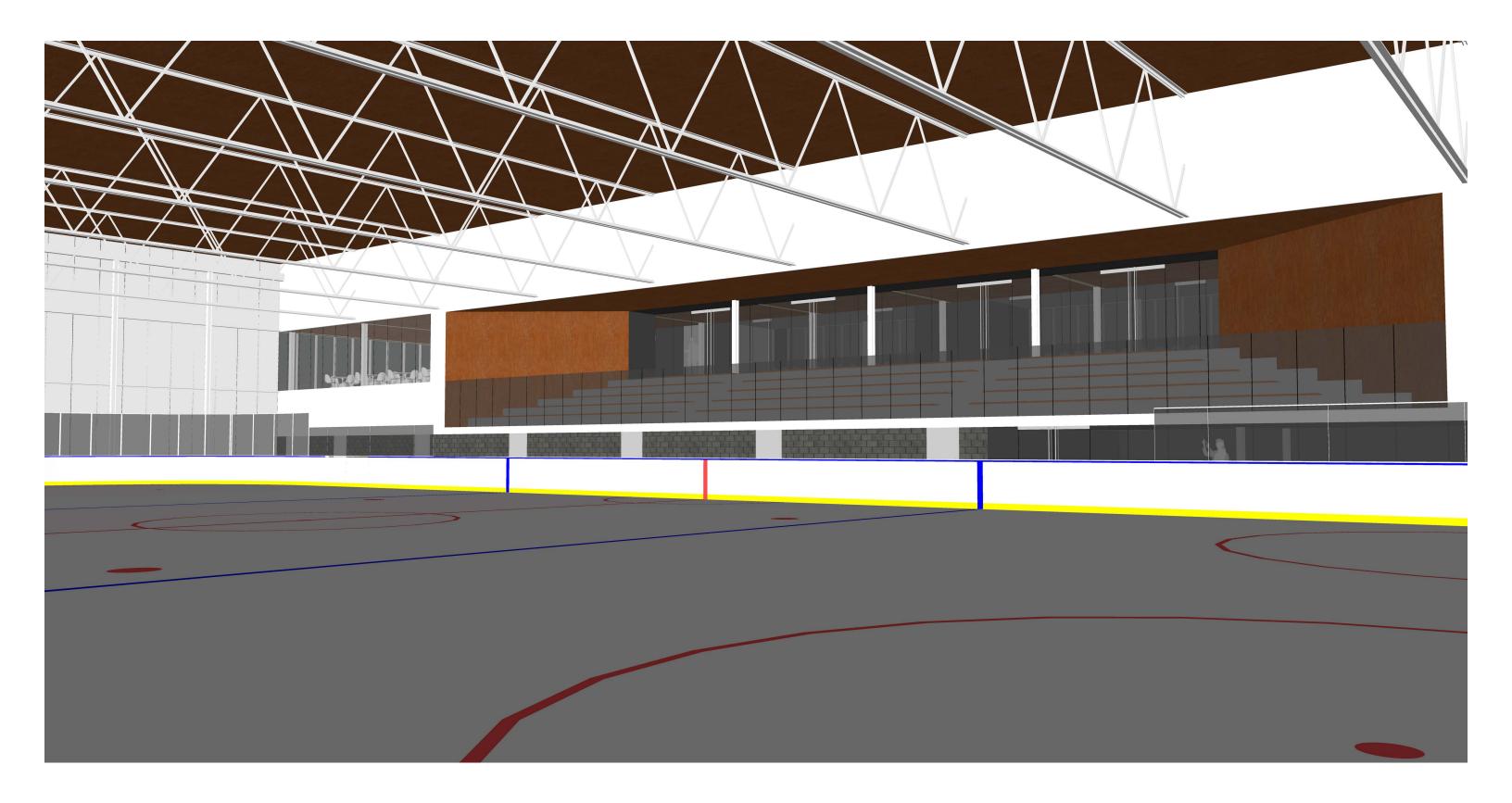


CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 35 of 50}





2017.04.25_{Page 36 of 50}





CLOVERDALE SPORT & ICE COMPLEX 2017.04.25_{Page 37 of 50}

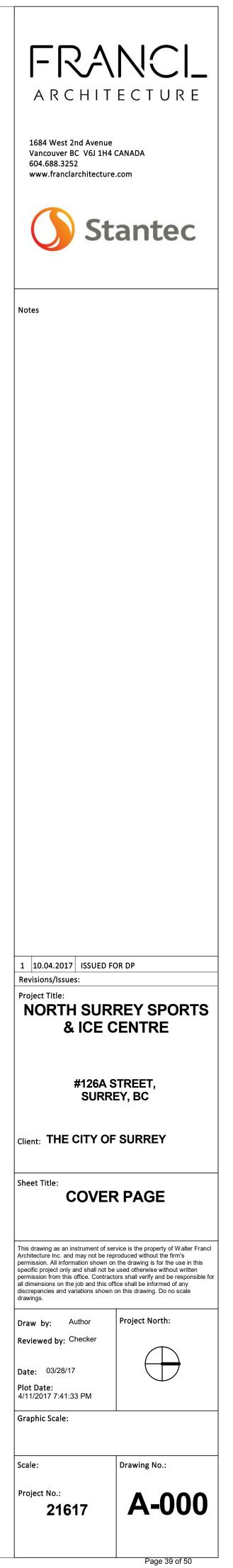


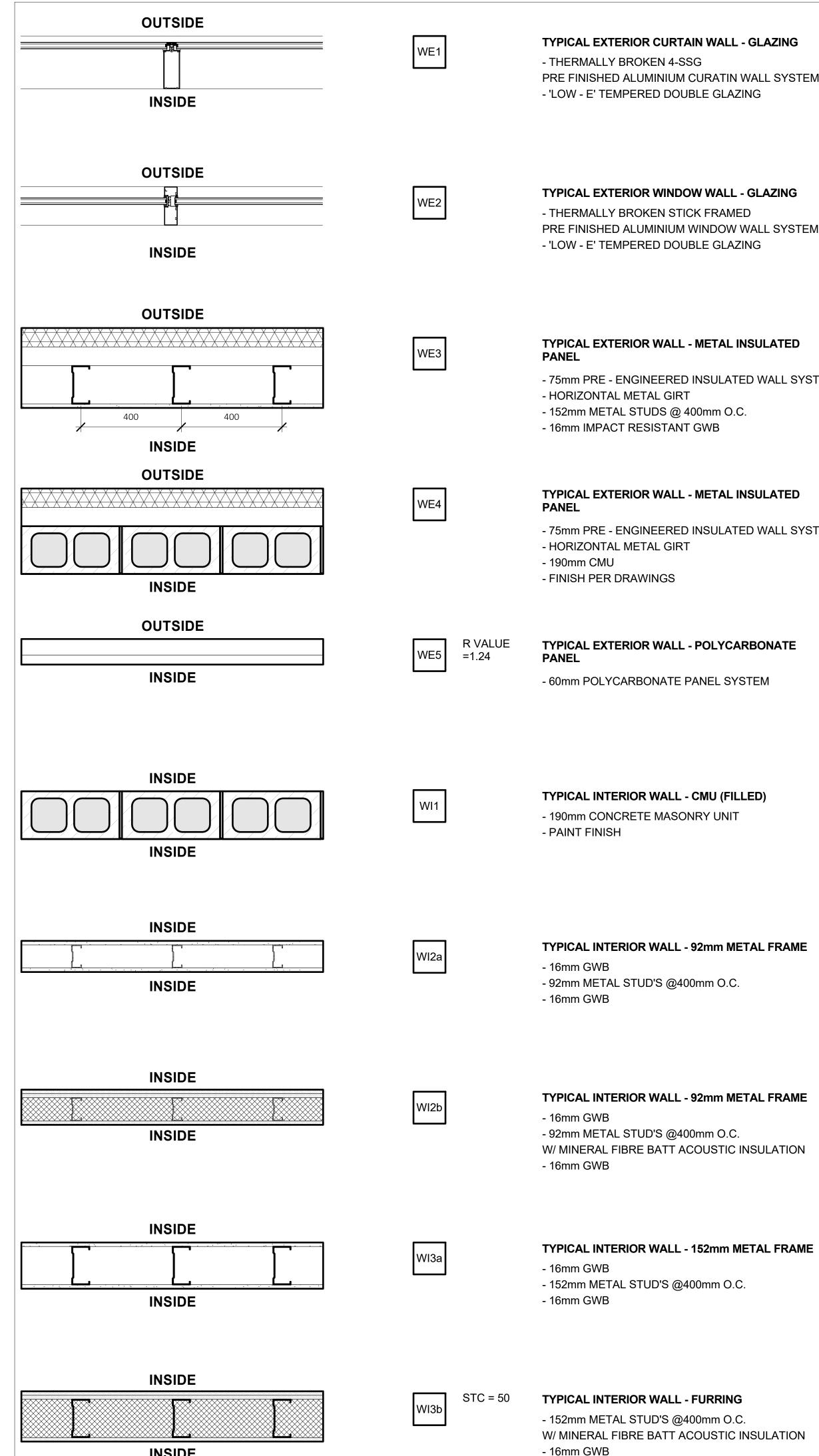
ATTACHMENT B

FRANCL - North Surrey Sports & Ice Centre 17.03.2017 - (12 pages)

RFEOI/SOQ #1220-050-2017-006 - Pre-Qualification for Arena Floor Contractor







RFEOI/SOQ #1220-050-2017-006 - Pre-Qualification for Arena Floor Contractor

WALL - GLAZING	INSIDE	WI4
RATIN WALL SYSTEM E GLAZING	INSIDE	
WALL - GLAZING FRAMED NDOW WALL SYSTEM E GLAZING		WF1
ETAL INSULATED	INSIDE	WF1
SULATED WALL SYSTEM		
mm O.C. NB	INSIDE INSIDE	WF3
ETAL INSULATED		
SULATED WALL SYSTEM	INSIDE	
	INSIDE	WF4
OLYCARBONATE		
IEL SYSTEM		WG1
	INSIDE	

TYPICAL INTERIOR WALL - SHAFT WALL

- 63.5mm CH STUD'S @400mm O.C. - 25.4mm TYPE X GWB - 2X16mm TYPE X GWB

TYPICAL INTERIOR WALL - FURRING

- 152mm METAL STUD'S @400mm O.C. W/ MINERAL FIBRE BATT ACOUSTIC INSULATION - 16mm GWB

TYPICAL INTERIOR WALL - FURRING

- 152mm METAL STUD'S @400mm O.C. W/ MINERAL FIBRE BATT ACOUSTIC INSULATION - 16mm GWB

TYPICAL INTERIOR WALL - FURRING

- 22mm FURRING CHANNEL

- 16mm GWB

TYPICAL INTERIOR WALL - FURRING

- 12.7mm RESILIENT CHANNEL

- 16mm GWB

TYPICAL INTERIOR GLASS - SINGLE

- ALUMINIUM MULLIONS

- CLEAR SINGLE GLAZED UNIT

- SPACING PER WINDOW SCHEDULE



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Notes

1 10.04.2017 ISSUED FOR DP Revisions/Issues:

Project Title: NORTH SURREY SPORTS & ICE CENTRE

#126A STREET, SURREY, BC

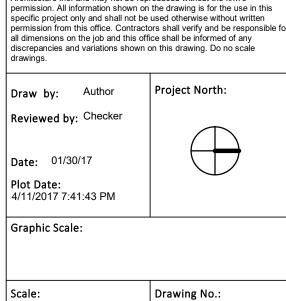
Client: THE CITY OF SURREY

Sheet Title:

drawings.

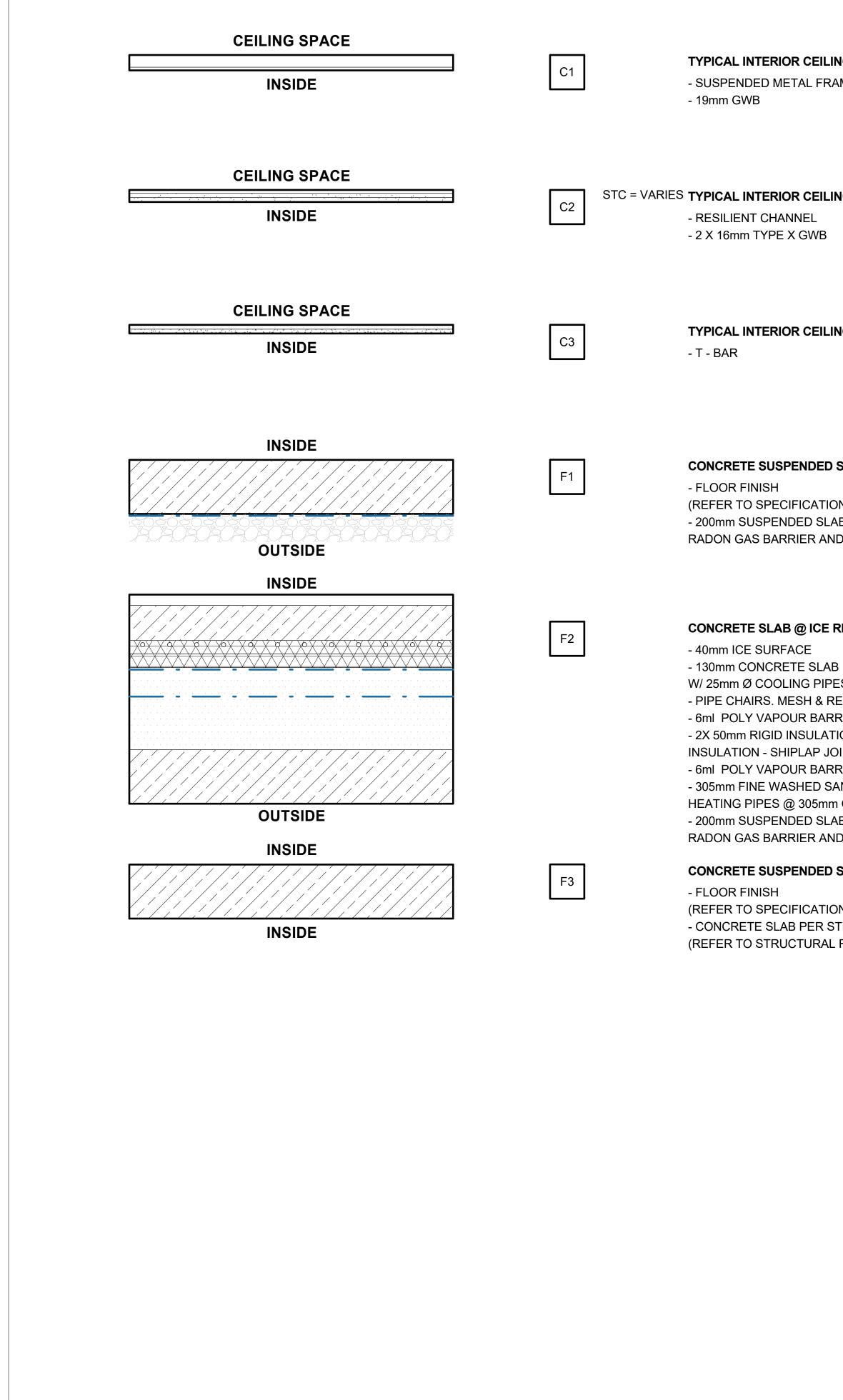


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Scale: 1:10 Project No.: 21617





TYPICAL INTERIOR CEILING - SUSPENDED GWB

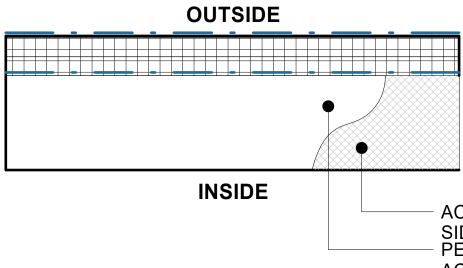
- SUSPENDED METAL FRAMING

STC = VARIES TYPICAL INTERIOR CEILING - ACOUSTIC CEILING

TYPICAL INTERIOR CEILING - T-BAR

CONCRETE SUSPENDED SLAB

(REFER TO SPECIFICATION AND FINISH SCHEDULE) - 200mm SUSPENDED SLABS ON GRADE BEAMS AND PILES W/ RADON GAS BARRIER AND PASSIVE EXTRACTION SYSTEM



CONCRETE SLAB @ ICE RINK

W/ 25mm Ø COOLING PIPES @ 100mm O.C.

- PIPE CHAIRS. MESH & REBAR

- 6ml POLY VAPOUR BARRIER (JOINTS LAPPED AND SEALED) - 2X 50mm RIGID INSULATION (2 LAYERS DOW SM. HIGH DENSITY INSULATION - SHIPLAP JOINTS, STAGGERED INSTALL'N) - 6ml POLY VAPOUR BARRIER (JOINTS LAPPED AND SEALED) - 305mm FINE WASHED SAND (NO SILT OR ROCKS) C/W 25mm Ø

HEATING PIPES @ 305mm O.C. FILL - 200mm SUSPENDED SLABS ON GRADE BEAMS AND PILES W/

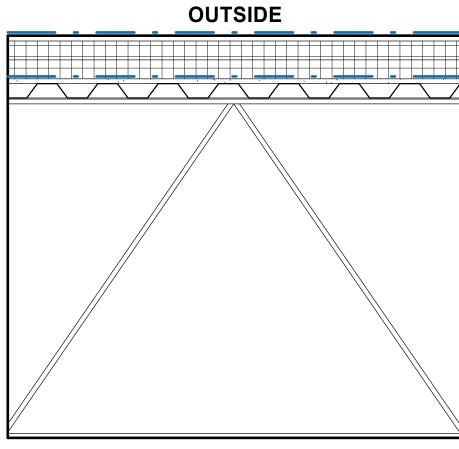
RADON GAS BARRIER AND PASSIVE EXTRACTION SYSTEM

CONCRETE SUSPENDED SLAB

(REFER TO SPECIFICATION AND FINISH SCHEDULE)

- CONCRETE SLAB PER STRUCTURAL

(REFER TO STRUCTURAL FOR DEPTH)



INSIDE



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Notes





- ACOUSTIC INSULATION TOP SIDE OF FLUTE PERFORATED STEEL DECKING ACOUSTI DECK OR SIMILAR

CURVED ROOF - TYPICAL

- TPO ROOFING MEMBRANE
- 12.7mm SHEATHING
- 2X RIGID INSULATION
- (STAGGERED, R20 MIN.)
- SELF ADHERED AIR / VAPOUR BARREIER
- -STEEL DECKING, DEEP DECK OR COMSLAB 8 OR 10" PER STRUCTUAL
- (ACOUSTIC INSULATION IN PERFORATED STEEL DECKING) - GLULAM BEAMS PER STRUCTURAL



FLAT ROOF - TYPICAL

- TPO ROOFING MEMBRANE
- 12.7mm SHEATHING
- 2X RIGID INSULATION
- (STAGGERED, R20 MIN.)
- 12.7mm PROTECTION BOARD
- VAPOUR BARRIER
- METAL DECK PER STRUCTURAL
- STEEL TRUSS PER STRUCTURAL



Project Title:

NORTH SURREY SPORTS & ICE CENTRE

#126A STREET, SURREY, BC

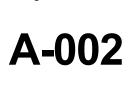
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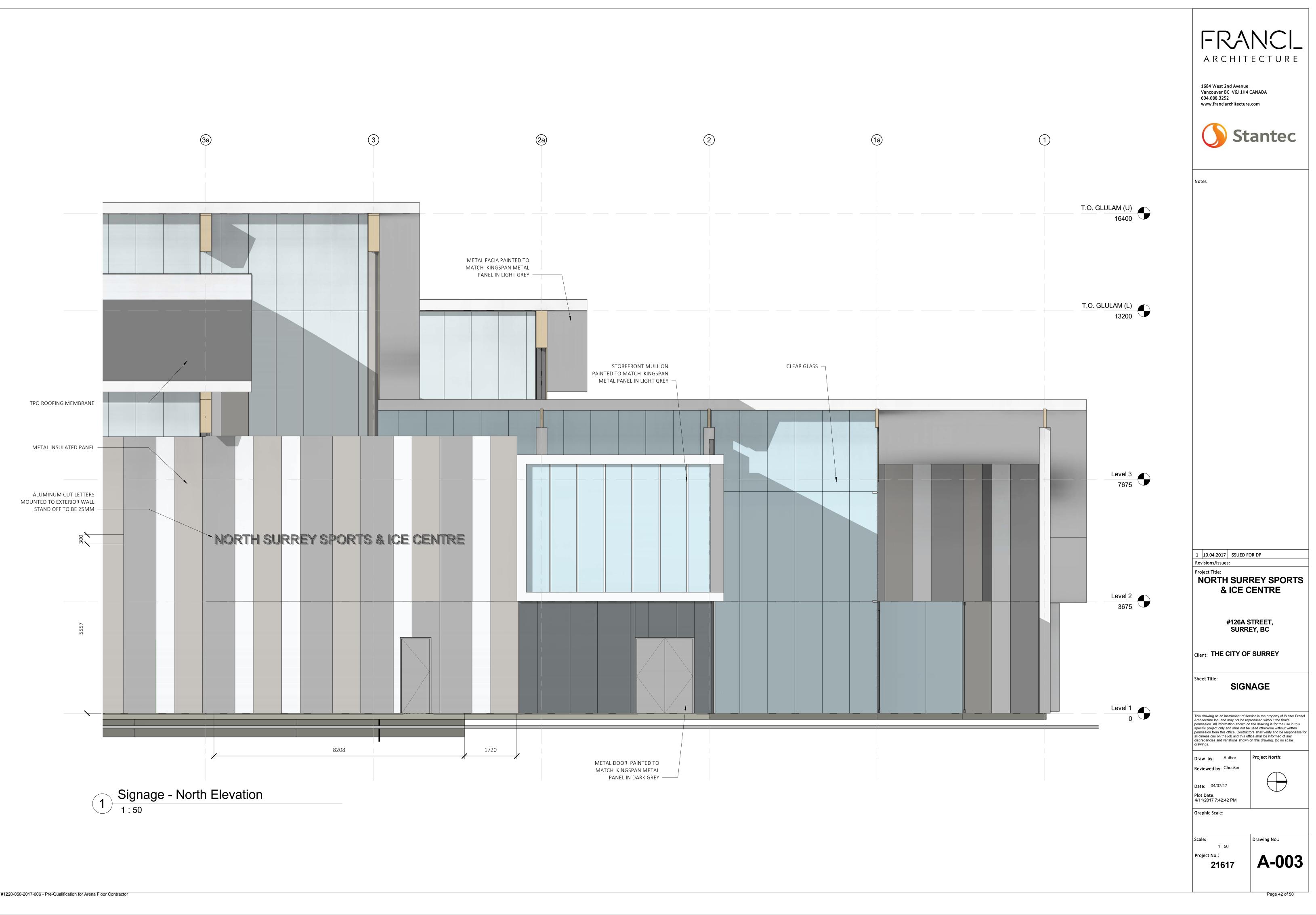
ASSEMBLIES CONTINUED

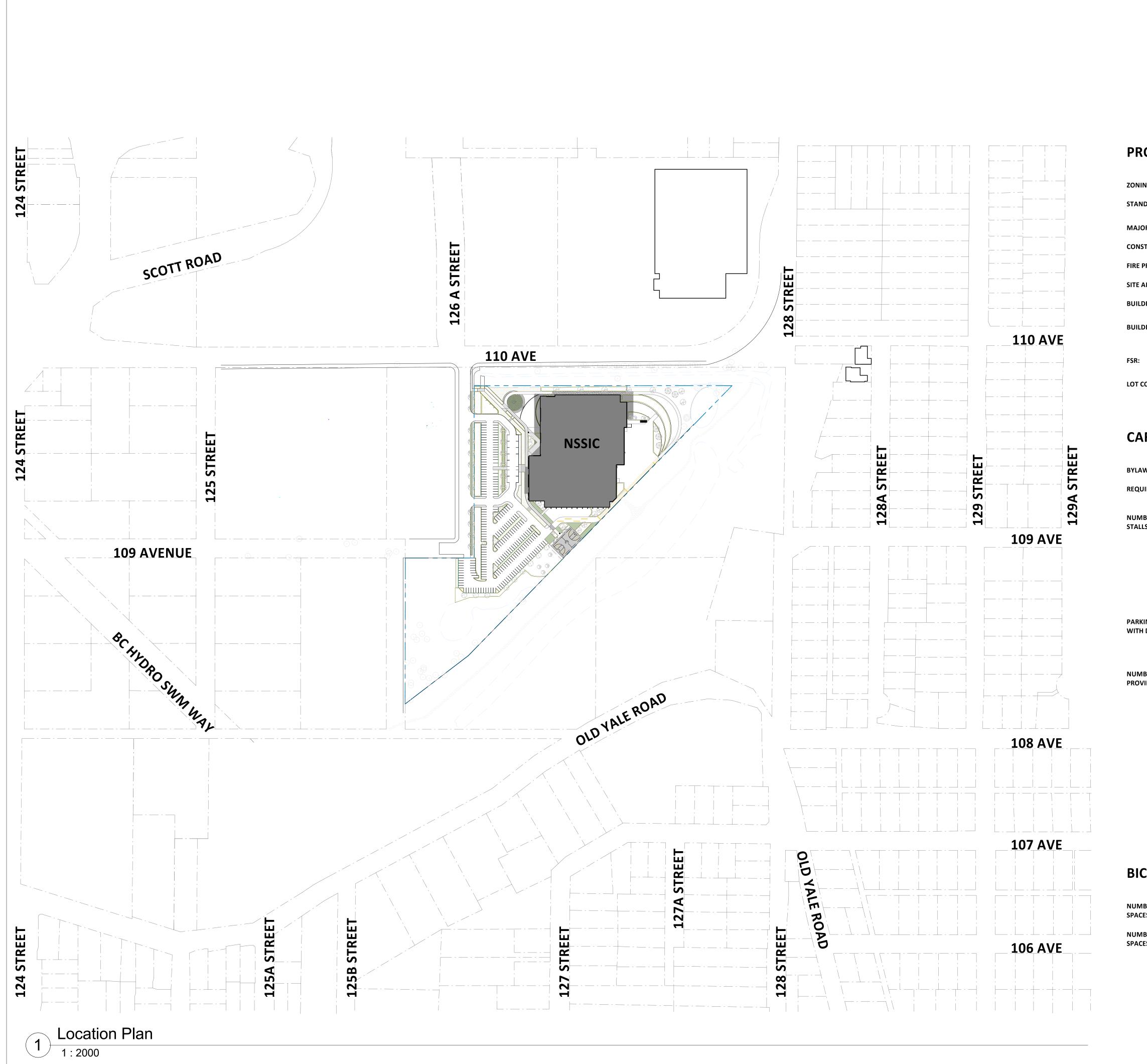
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1:10 Project No.: 21617



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FRANCI_ ARCHITECTURE

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PROJECT STATISTICS

NING:	IL-1 (LIGHT IMPACT INDUSTRIAL ZONE)
ANDARDS:	BCBC 2012 (BRITISH COLUMBIA BUILDING CODE) & SURREY ZONING BYLAW (12000)
AJOR OCCUPANCY:	A3 (ARENAS & ICE RINKS)
INSTRUCTION:	NON-COMBUSTABLE W/ HEAVY TIMBER ROOF STRUCTURE
RE PROTECTION:	BUILDING IS TO BE SPRINKLERED TO NFPA 13 PER BCBC 2012
E AREA:	47085 m ²
ILDING HEIGHT:	16.755 m MAX BUILDING HEIGHT 18m OR 60' PER SENTANCE 48A.G.1
ILDING SETBACKS:	FRONT: 7.5m BACK: 7.5m SIDE: 7.5m
R:	NOT TO EXCEED 1.00 OF THE SITE PROPOSED: 12486/47085m ² = .265
T COVERAGE:	MAXIMUM 60% PROPOSED: 10637/47085m ² = 23%

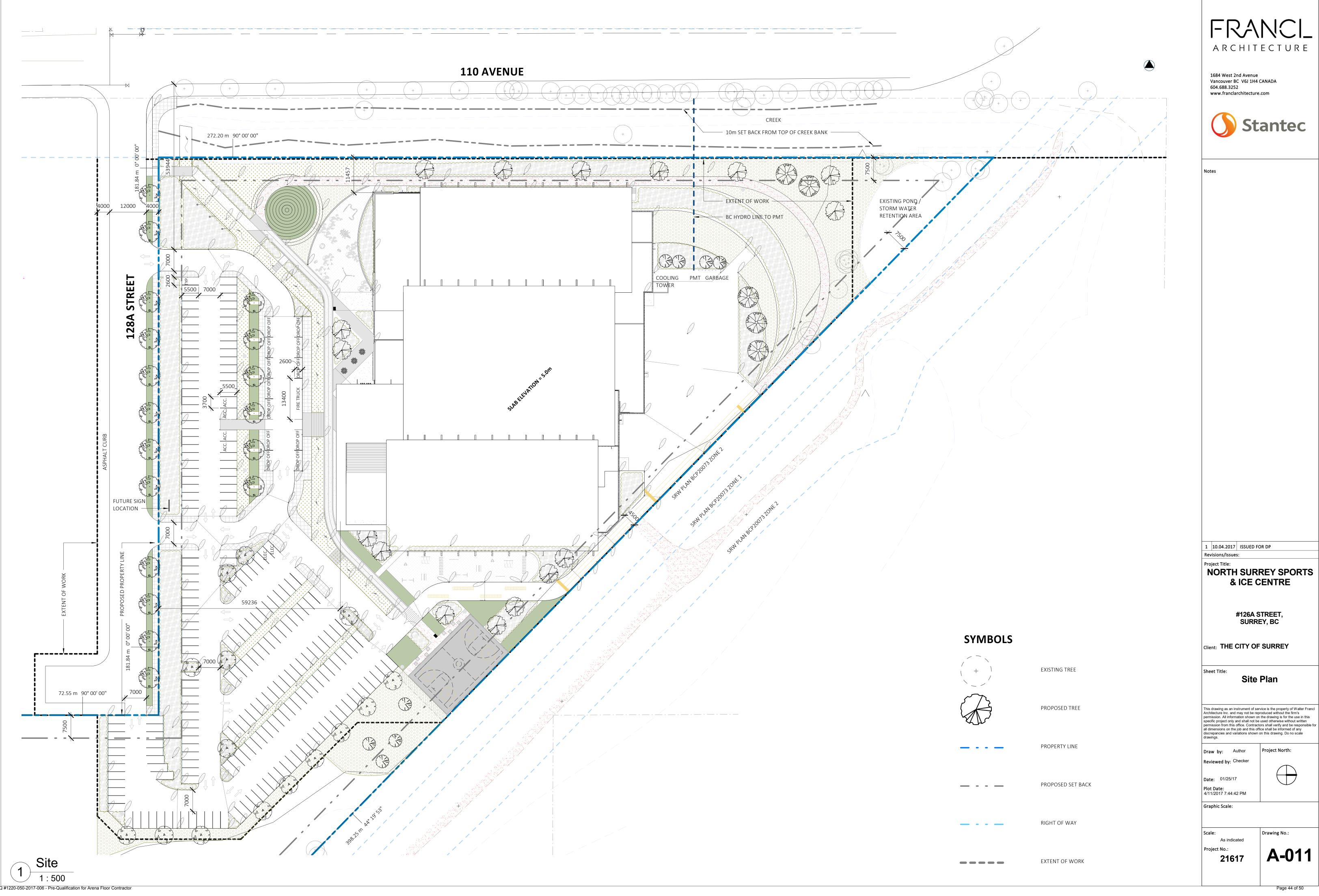
CAR PARKING

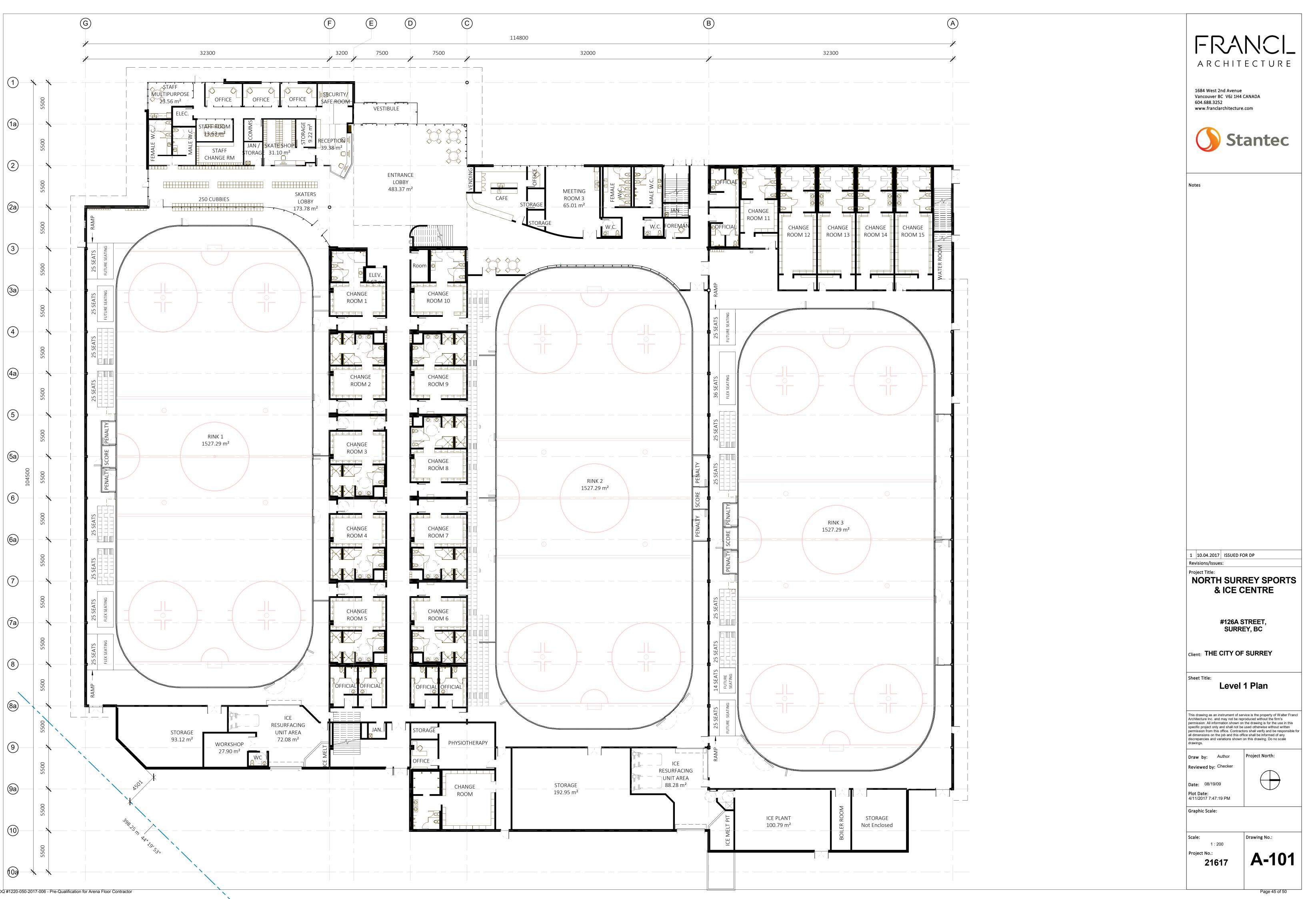
AW:	PART 5 TABLE C.1 RECREATION F	ACILITY/ICE RINK	
QUIRED PARKING:	 5.0 PARKING SPACES PER 100m² 2.5 PARKING SPACES PER 100m² 		D AS SKATING RINK
MBER OF REQUIRED LLS:	RECREATION AREA 2400m ² /100m ² * 5 =120 STALLS SKATING AREA 3 RINKS @1515m2 = 4546m ² /100m ² * 2.5 = 114 STALLS	SKATING RINK	LEVEL 2
	TOTAL = 234 STALLS		
RKING FOR PERSONS TH DISABILITIES:	101-200 REQUIRES 2 STALLS		
MBER OF STALLS OVIDED:	PARKING STALL TYPE TYP. 224		
	FIRE TRUCK 1		
	ELEC.		
	2		

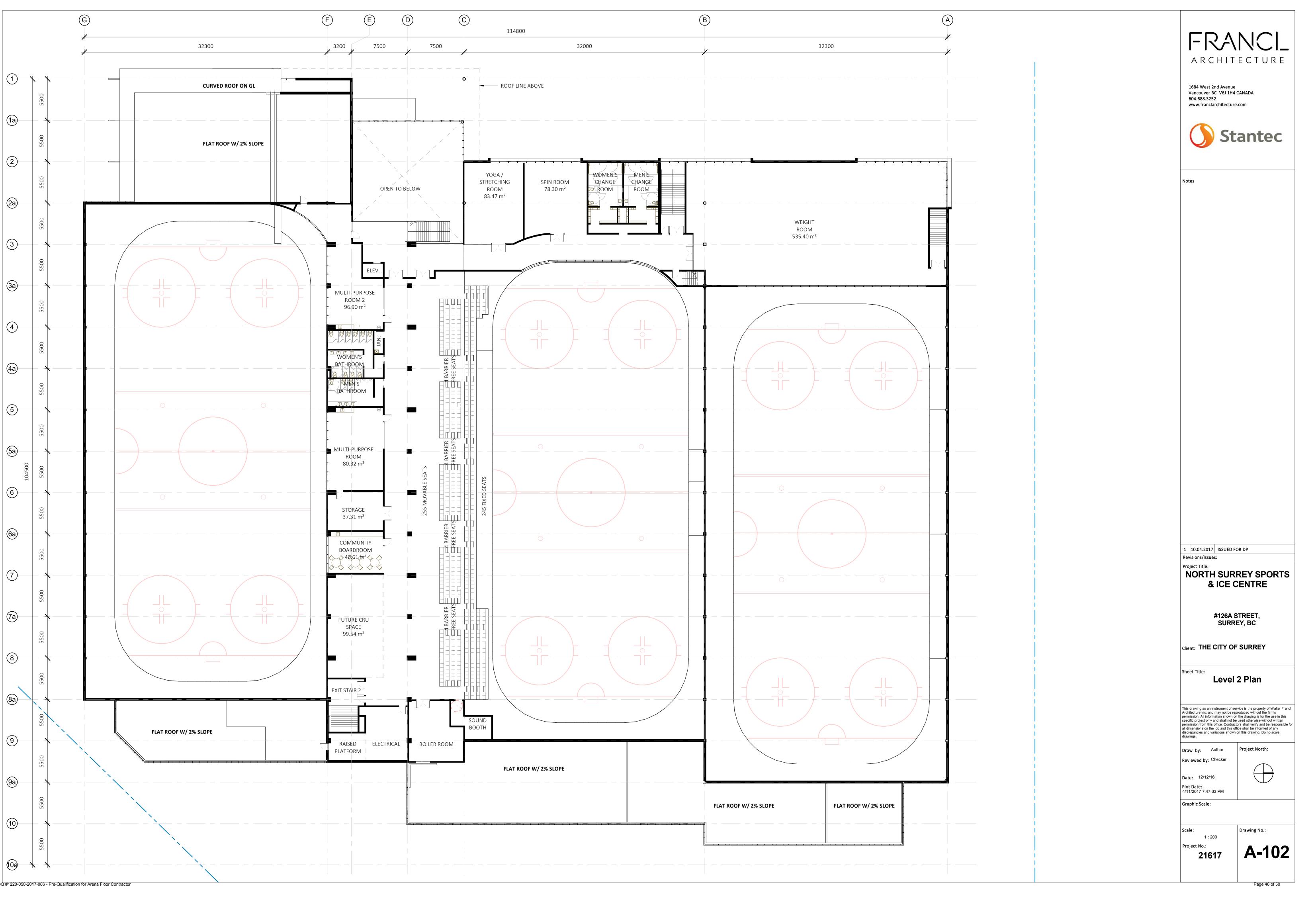
BICYCLE PARKING

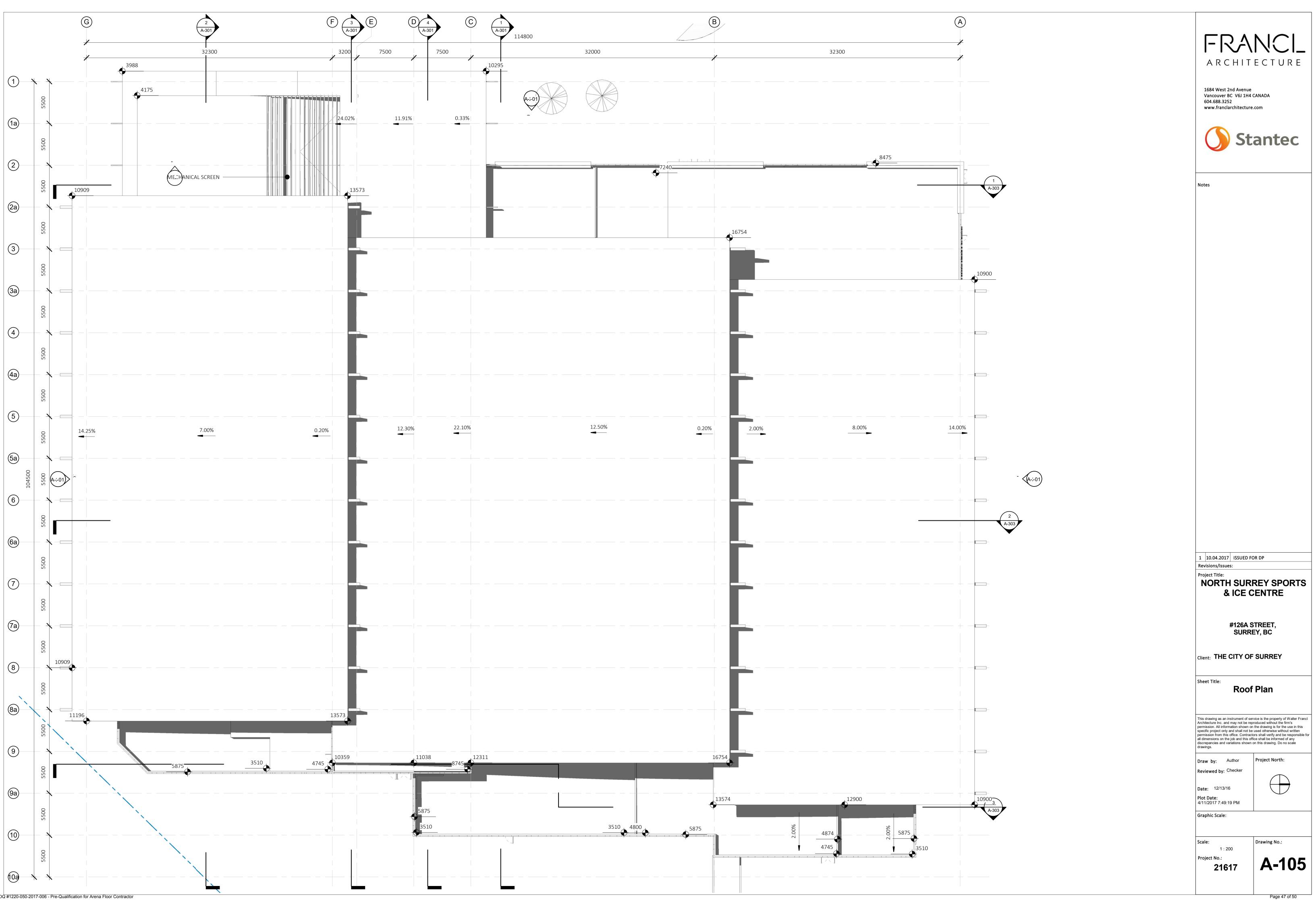
UMBER OF PACES REQUIRED:	N/A	
UMBER OF PACES PROVIDED:	3	

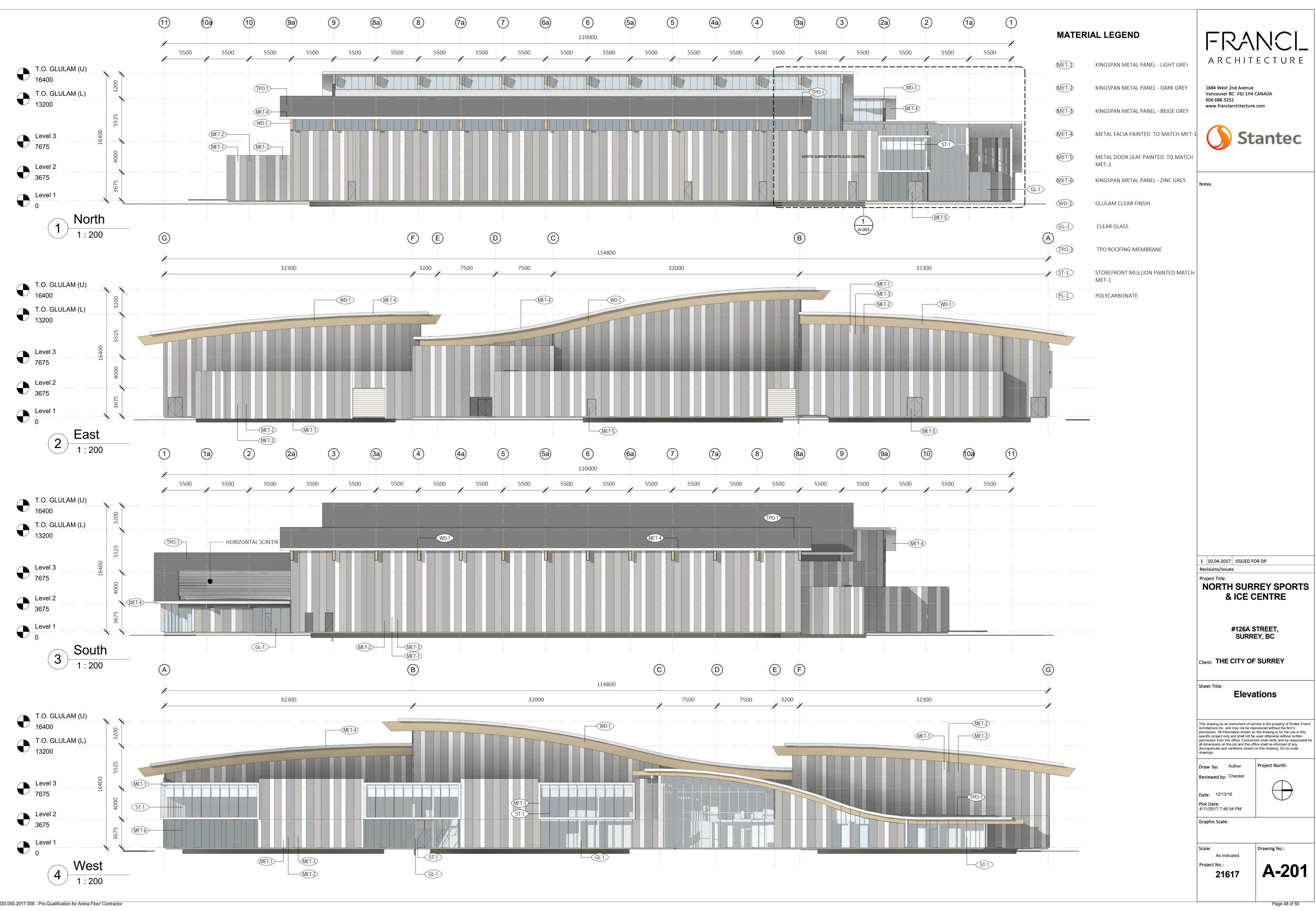
1 10.04.2017 ISSUED F	OR DP
Revisions/Issues: Project Title:	
	STREET, EY, BC SURREY
SURR Client: THE CITY OF Sheet Title:	EY, BC
SURR Client: THE CITY OF Sheet Title: CONTEXT P This drawing as an instrument of se Architecture Inc. and may not be re permission. All information shown o specific project only and shall not b	EY, BC SURREY LAN & DATA revice is the property of Walter Francl produced without the firm's n the drawing is for the use in this a used otherwise without written tors shall verify and be responsible for fifce shall be informed of any
SURR Client: THE CITY OF Sheet Title: CONTEXTP This drawing as an instrument of se Architecture Inc. and may not be re permission. All information shown of specific project only and shall not be permission from this office. Contrace all dimensions on the job and this of discrepancies and variations shown drawings. Draw by: Author	EY, BC SURREY LAN & DATA revice is the property of Walter Francl produced without the firm's n the drawing is for the use in this a used otherwise without written tors shall verify and be responsible for fifce shall be informed of any
SURR Client: THE CITY OF Sheet Title: CONTEXTP This drawing as an instrument of sea Architecture Inc. and may not be re permission. All information shown o specific project only and shall not b permission from this office. Contrad all dimensions on the job and this of discrepancies and variations shown drawings. Draw by: Author Reviewed by: Checker	EY, BC SURREY LAN & DATA revice is the property of Walter Francl produced without the firm's n the drawing is for the use in this a used otherwise without written tors shall verify and be responsible for ffice shall be informed of any on this drawing. Do no scale
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SURR Client: THE CITY OF Sheet Title: CONTEXT P This drawing as an instrument of se Architecture Inc. and may not be re permission. All information shown o specific project only and shall not bu permission. All information shown of specific project only and shall not bu permission from this office. Contrac all dimensions on the job and this of discrepancies and variations shown drawings. Draw by: Author Reviewed by: Checker Date: 04/07/17 Plot Date:	EY, BC SURREY LAN & DATA revice is the property of Walter Francl produced without the firm's n the drawing is for the use in this e used otherwise without written tors shall verify and be responsible for ffice shall be informed of any on this drawing. Do no scale
SURR Client: THE CITY OF Sheet Title: CONTEXT P This drawing as an instrument of se Architecture Inc. and may not be re permission. All information shown o specific project only and shall not b permission from this office. Contrad all dimensions on the job and this of discrepancies and variations shown drawings. Draw by: Author Reviewed by: Checker Date: 04/07/17 Plot Date: 4/11/2017 7:43:25 PM	EY, BC SURREY LAN & DATA revice is the property of Walter Francl produced without the firm's n the drawing is for the use in this e used otherwise without written tors shall verify and be responsible for ffice shall be informed of any on this drawing. Do no scale
SURR Client: THE CITY OF Sheet Title: CONTEXT P This drawing as an instrument of se Architecture Inc. and may not be re permission. All information shown o specific project only and shall not b permission from this office. Contrad all dimensions on the job and this of discrepancies and variations shown drawings. Draw by: Author Reviewed by: Checker Date: 04/07/17 Plot Date: 4/11/2017 7:43:25 PM Graphic Scale:	EY, BC SURREY LAN & DATA A DATA rvice is the property of Walter Francl produced without the firm's in the drawing is for the use in this e used otherwise without written tors shall verify and be responsible for ffice shall be informed of any on this drawing. Do no scale



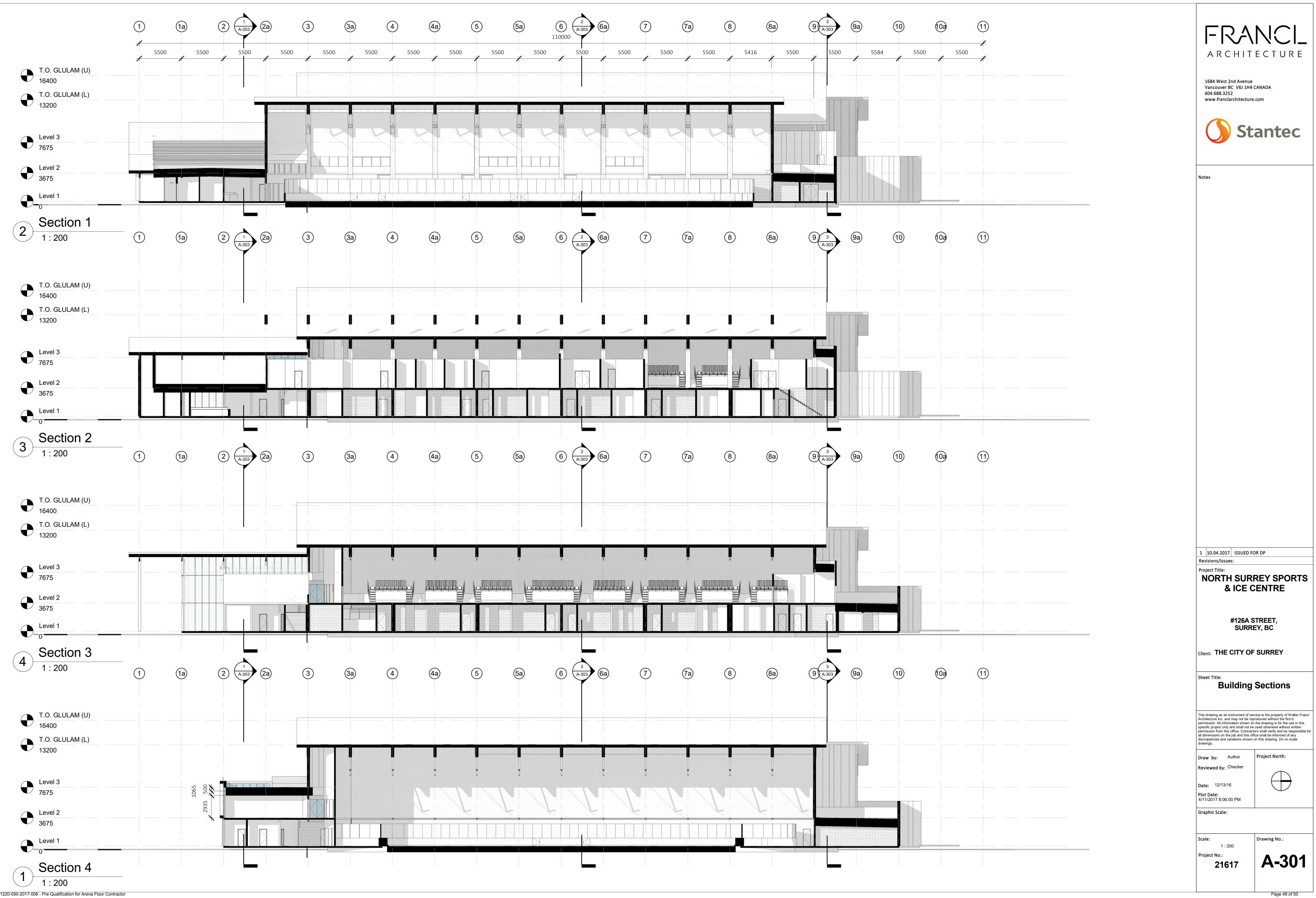








RFEOI/SOQ #1220-050-2017-006 - Pre-Qualification for Arena Floor Contractor



RFEOI/SOQ #1220-050-2017-006 - Pre-Qualification for Arena Floor Contractor

