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SCHEDULE B - QUOTATION

**RFQ Title:** Supply and Delivery of Grave Vaults

**RFQ No.: 1220-040-2024-048**

**CONTRACTOR**

**Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person and Title:**

**Business Address:**

**Business Telephone:**

**Business Fax:**

**Business E-Mail Address:**

TO:

**CITY OF SURREY**

City Representative: Sunny Kaila, Manager, Procurement Services

Email: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

1. If this offer is accepted by the City, such offer and acceptance will create a contract as described in:

(a) the RFQ;

(b) the specifications of Goods set out above and in Schedule A;

(c) the General Terms and Conditions; and

(d) this Quotation; and

(e) other terms, if any, that are agreed to by the parties in writing.

2. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the RFQ will remain in full force and effect.

3. I/We have reviewed the RFQ Attachment 1 – Draft Quotation Agreement - Goods. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

**Section Requested Departure(s) / Alternative(s)**

**Please State Reason For Departure(s):**

**Changes and Additions to Specifications:**

4. In addition to the warranties provided in Attachment 1 – Draft Quotation Agreement - Goods, this Quotation includes the following warranties:

5. I/We have reviewed the RFQ Attachment 1 – Draft Quotation Agreement - Goods, Schedule A – Specifications of Goods. If requested by the City, I/we would be prepared to meet those requirements, amended by the following departures (list, if any):

**Section Requested Departure(s) / Alternative(s) / Additions**

**Please State Reason For Departure(s):**

**Fees and Payments**

6. The Contractor offers to supply to the City of Surrey the Goods for the prices plus applicable taxes as follows:

|  |  |  |
| --- | --- | --- |
| F.O.B.  Destination | Payment Terms:  A cash discount of \_\_\_\_% will be allowed if invoices are paid within \_\_\_ days, or the \_\_\_ day of the month following, or net 30 days, on a best effort basis. | Currency:  Canadian Dollars |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item #**  **(A)** | **Item Name**  **(B)** | **Lead Time**  **(C)** | **Estimated Annual Purchase Quantity (ea)**  **(E)** | **Unit Price**  **(F)** | **Amount**  **(E X F)** |
| **Goods:** | | | | | |
| **1.** | Grave Vaults |  | 200 | **$** | **$** |
| **2.** | Delivery |  | 200 | **$** | **$** |
| Sub Total: | | | | | **$** |
| GST (5%): | | | | | **$** |
| PST (7%): | | | | | **$** |
| **TOTAL QUOTATION PRICE:** | | | | | **$** |

The labour rates are all inclusive including, without limitation, tradesman wages, benefits, vehicle, fuel, tools, mobilization and demobilization, overhead and profit.

Goods and materials are to be itemized (in detail) and charged separately, if applicable.

**TABLE 1: RESPONSE TIMES**

|  |  |
| --- | --- |
| **Type of Service Required** | **Maximum Response Time in Hours** |
| Regular Service Response Time will be next day. |  |
| Emergency Service Response Time during Regular and Outside of Regular hours. | Within 1 hour |

7. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ including without limitation the draft Agreement submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_.

**CONTRACTOR**

I/We have the authority to bind the Contractor.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Full Legal Name of Contractor)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of Authorized Signatory)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print Name and Position of Authorized Signatory)