

SCHEDULE B – QUOTATION

RFQ Title: Chemicals, Water Treatment

RFQ No: 1220-040-2022-101

**CONTRACTOR**

**Legal Name:**

**Contact Person and Title:**

**Business Address:**

**Business Telephone:**

**Business Fax:**

**Business E-Mail Address:**

**CITY OF SURREY**

City Representative: Sunny Kaila, Manager, Procurement Services

E-mail for PDF Files: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

* 1. If this Quotation is accepted by the City, a contract will be created as described in:

1. the Agreement;
2. the RFQ; and
3. other terms, if any, that are agreed to by the parties in writing.
   1. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the RFQ will remain in full force and effect.
   2. I/We have reviewed the RFQ Attachment 1 – Agreement – Goods and Services. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

**Section Requested Departure(s)**

**Please State Reason for the Departure(s):**

* 1. The City requires that the successful Contractor have the following in place **before providing the Goods and Services**:

1. Workers’ Compensation Board coverage in good standing and further, if an “Owner Operator” is involved, personal operator protection (P.O.P.) will be provided,

Workers' Compensation Registration Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

1. Prime Contractor qualified coordinator is Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

1. Insurance coverage for the amounts required in the proposed Agreement as a minimum, naming the City as additional insured and generally in compliance with the City’s sample insurance certificate form available on the City’s Website at [www.surrey.ca](http://www.surrey.ca) search [Standard Certificate of Insurance](http://www.surrey.ca/files/DCT_Standard_Certificate_of_Insurance_2014.docx);
2. City of Surrey or Intermunicipal Business License: Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
3. If the Contractor’s Goods and Services are subject to GST, the Contractor’s GST Number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; and
4. If the Contractor is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

As of the date of this Quotation, we advise that we have the ability to meet all of the above requirements **except as follows** (list, if any):

**Requested Departure(s):**

**Please State Reason for the Departure(s):**

* 1. The Contractor acknowledges that the departures it has requested in Sections 3 and 4 of this Quotation will not form part of the Agreement unless and until the City agrees to them in writing by initialing or otherwise specifically consenting in writing to be bound by any of them.

**Changes and Additions to Specifications:**

* 1. In addition to the warranties provided in the Agreement, this Quotation includes the following warranties:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Fees and Payments**

* 1. The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

|  |  |  |
| --- | --- | --- |
| **F.O.B.** Destination Freight Prepaid | **Payment Terms**:  A cash discount of \_\_\_\_% will be allowed if invoices are paid within \_\_\_ days, or the \_\_\_ day of the month following, or net 30 days, on a best effort basis. | **Ship Via:** |

| **Chemical Name** | **Packaging Option 1** | | | **Packaging Option 2** | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Package Size** | **Price** | **Price per base UOM** | **Package Size** | **Price** | **Price per base UOM** |
| *Example Chemical* | *25kg bag* | *$25* | *$1/kg* | *200kg drum* | *$150* | *$0.75kg* |
| Algysolve 2250, Algaecide (L) |  |  |  |  |  |  |
| Calcium Chloride 77%, Flake (kg) |  |  |  |  |  |  |
| Calcium Chloride 83%, Flake (kg) |  |  |  |  |  |  |
| Calcium Chloride High Test Fines (kg) |  |  |  |  |  |  |
| Calcium Hypochlorite, HTH Granular (kg) |  |  |  |  |  |  |
| Chlorine Liquified Gas, NSF® - 60 (kg) |  |  |  |  |  |  |
| Citric Acid 50%, Solution, NSF® - 60 (kg) |  |  |  |  |  |  |
| CTI 4900 Coagulant NSF® - 60 (kg) |  |  |  |  |  |  |
| Cyanuric Acid (kg) |  |  |  |  |  |  |
| D.E., Celatom Swim pool Grade (kg) |  |  |  |  |  |  |
| Hydrochloric Acid 15% NSF® - 60 (kg) |  |  |  |  |  |  |
| Hydrochloric Acid 31.45% NSF® - 60 (kg) |  |  |  |  |  |  |
| Perlite, Harborlite AquaPerl (kg) |  |  |  |  |  |  |
| Perlite, Tech-Flo 2000X (kg) |  |  |  |  |  |  |
| Soda Ash, Dense, NSF® - 60 (kg) |  |  |  |  |  |  |
| Sodium Bicarbonate (kg) |  |  |  |  |  |  |
| Sodium Bicarbonate, USP # 1 (kg) |  |  |  |  |  |  |
| Sodium Bicarbonate, Pool Grade (kg) |  |  |  |  |  |  |
| Sodium Bisulphate, Solid (kg) |  |  |  |  |  |  |
| Sodium Bisulphite 38% Solution, NSF® - 60 (kg) |  |  |  |  |  |  |
| Sodium Hydroxide Solution, Bulk 25% NSF® - 60 (kg) |  |  |  |  |  |  |
| Sodium Hypochlorite 12%, NSF® - 60 (L) |  |  |  |  |  |  |
| Sodium Hypochlorite 6%, NSF® - 60 (L) |  |  |  |  |  |  |
| Sodium Thiosulphate (kg) |  |  |  |  |  |  |
| Caustic Soda 50% (kg) |  |  |  |  |  |  |
| ClearHib9 Corrosion Inhibitor (kg) |  |  |  |  |  |  |
| Zinc Orthophosphate (L) |  |  |  |  |  |  |
| Deposit – Bulk Ordering |  |  |  |  |  |  |

*Note: add more columns as needed for additional Package Types*

* 1. Please list out, and provide information for, any products which you believe could be equivalent to the requested items above.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* 1. Please provide the general Delivery charges:

|  |  |
| --- | --- |
| **Question** | **Answer** |
| What is the standard timeline for delivery? |  |
| What is the minimum dollar order for Prepaid and Charged Delivery? |  |
| What is the charge for an order under the minimum order amount? |  |
| What is the charge for a rush order? |  |

* 1. Please provide location specific delivery charges, if they are applicable:

| **Name & Address** | **Surcharge (Provide Details if Possible)** |
| --- | --- |
| **City of Surrey** |  |
| Surrey Sport & Leisure Complex |  |
| Newton Recreation Centre |  |
| Guildford Recreation Centre |  |
| Grandview Heights Aquatic Centre |  |
| South Surrey Indoor Pool |  |
| **City of Port Moody** |  |
| Rocky Point Pool |  |
| **District of West Vancouver** |  |
| Aquatic Centre Pool |  |
| Eagle Lake Water Treatment Plant |  |
| Montizambert Water Treatment Plant |  |
| **City of Port Coquitlam** |  |
| Public Works Building |  |
| Hyde Creek Recreation Centre |  |
| Centennial Pool (Outdoor) |  |
| Robert Hope Pool (Outdoor) |  |
| **Resort Municipality of Whistler** |  |
| Whistler Public Works |  |
| **City of Abbotsford** |  |
| Matsqui Recreation Centre |  |
| Abbotsford Recreation Centre |  |
| **City of Mission** |  |
| Mission Leisure Centre |  |
| Public Works |  |
| **Township of Langley** |  |
| Walnut Grove Community Centre |  |
| W.C. Blair Recreation Centre |  |
| Aldergrove Credit Union Community Centre |  |
| **North Vancouver Recreation & Culture Commission** |  |
| Harry Jerome Recreation Centre |  |
| Karen Magnussen Recreation Centre |  |
| Delbrook Recreation Centre |  |
| Ron Andrews Recreation Centre |  |

**Time Schedule:**

* 1. Contractors should provide an estimated schedule, with major item descriptions and times indicating a commitment to provide the Goods and perform the Services within the time specified (use the spaces provided and/or attach additional pages, if necessary).

MILESTONE DATES \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ACTIVITY | SCHEDULE IN \_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
|  |  |  |  |  |  |  |  |  |  |  |
| SAMPLE |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

**Experience, Reputation and Resources:**

* 1. Contractor's relevant experience and qualifications in delivering Goods and Services similar to those required by the Agreement (use the spaces provided and/or attach additional pages, if necessary):

* 1. Contractor's references (name and telephone number) (use the spaces provided and/or attach additional pages, if necessary). The City's preference is to have a minimum of three references. Previous clients of the Contractor may be contacted at the City’s discretion.

* 1. Contractors should identify and provide the background and experience of all key personnel proposed to provide the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

**Key Personnel**

|  |  |
| --- | --- |
| Name: |  |
| Experience: |  |
| Dates: |  |
| Project Name: |  |
| Responsibility: |  |

* 1. Contractors should identify and provide the background and experience of all sub‑contractors and material suppliers proposed to undertake a portion of the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

|  |  |  |  |
| --- | --- | --- | --- |
| *Description of Goods & Services* | *Sub-Contractors & Material Suppliers Names* | *Years of Working with Contractor* | *Telephone Number and Email* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

* 1. Contractor should describe their sustainability initiatives relating to the environmental impacts. The environmental attributes (green) of their Goods and Services. Anticipated objectives (e.g., carbon neutral by 2015). Information pertaining to their environmental policies, programs and practices. Confirm that the Contractor complies with any applicable objective (use the spaces provided and/or attach additional pages, if necessary):

* 1. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ and the Agreement, submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_.

**CONTRACTOR**

**I/We have the authority to bind the Contractor.**

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Legal Name of Contractor)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) |