|  |  |
| --- | --- |
|  | SCHEDULE B – FORM OF QUOTATION |

**RFQ Title: Piano(s) for Clayton Community Centre**

**RFQ No: 1220-040-2021-078**

**CONTRACTOR** **CITY OF SURREY**

Legal Name: Sunny Kaila, Acting Manager, Procurement Services

Address: Phone: 604-590-7274

Business Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Business Fax: E-mail for PDF Files: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

Business Email:

1. the Contractor offers to supply to the City of Surrey the Goods for the prices plus applicable taxes as follows:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **FOB:**  Destination  Freight Prepaid | | **Payment Terms:**  A cash discount of \_\_\_% will be allowed if invoices are paid within \_\_\_ days, or the \_\_\_ day of the month following, or net 30 days, on a best effort basis. | | | | | | **Ship Via:** | |
| **Item#** | **Mfg. Part Number** | **Description (include size)** | **Manufacturer** | **Lead Time** | **Estimated Quantity** | **UOM** | **Unit Price** | | **Total Amount** |
| 1 |  |  |  |  | 1 | each | $ | | $ |
| 2 |  |  |  |  | 1 | each | $ | | $ |
|  |  |  |  |  |  |  |  | |  |
|  |  |  |  |  |  |  |  | |  |
|  |  |  |  |  |  |  |  | |  |
|  |  |  |  |  |  |  |  | |  |
| **Currency: Canadian**  **Goods will be offloaded at site.** | | | | **Subtotal:** | | | | | $ |
| **GST (5%):** | | | | | $ |
| **PST (7%):** | | | | | $ |
| **Total:** | | | | | $ |

2. If this offer is accepted by the City, such offer and acceptance will create a contract as described in:

(a) the RFQ;

(b) the specifications of Goods set out above and in Schedule A;

(c) the General Terms and Conditions; and

(d) this Quotation; and

(e) other terms, if any, that are agreed to by the parties in writing.

3. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the RFQ will remain in full force and effect.

4. I/We have reviewed the RFQ Attachment 1 – Quotation Agreement - Goods. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

**Section Requested Departure(s) / Alternative(s)**

**Please State Reason For Departure(s):**

**Changes and Additions to Specifications:**

5. In addition to the warranties provided in Attachment 1 – Quotation Agreement - Goods, this Quotation includes the following warranties:

6. I/We have reviewed the RFQ Attachment 1 – Quotation Agreement - Goods, Schedule A – Specifications of Goods. If requested by the City, I/we would be prepared to meet those requirements, amended by the following departures (list, if any):

**Section Requested Departure(s) / Alternative(s) / Additions**

**Please State Reason For Departure(s):**

7. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ including without limitation the draft Agreement submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2021.

**CONTRACTOR**

I/We have the authority to bind the Contractor.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Full Legal Name of Contractor)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of Authorized Signatory)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print Name and Position of Authorized Signatory)