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| Logo 2 | **SCHEDULE C - QUOTATION** |

**RFQ Title: Internal Meter Maintenance and Hard Surface Volunteer Meter Installation**

**RFQ No: 1220-040-2021-034**

**CONTRACTOR**

**Legal Name:**

**Contact Person and Title:**

**Business Address:**

**Business Telephone:**

**Business Fax:**

**Business E-Mail Address:**

TO:

**CITY OF SURREY**

*Owner* Representative: Richard D. Oppelt, Manager, Procurement Services

Email for PDF Files: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

1. I/We, the undersigned duly authorized representative of the *Contractor,* having received and carefully reviewed all of the proposed documents, including the RFQ and any issued addenda posted on the City Website and BC Bid Website, and have full knowledge of the *Place of the Work*, and having fully informed ourselves as to the intent, difficulties, facilities and local conditions attendant to performing the *Work*, do hereby tender and offer to enter into a *Contract*, to do all of the *Work*, and to furnish all necessary labour, machinery, provide tools, apparatus and other means of construction, and to provide, furnish, deliver, place and erect all materials mentioned and described or implied therein, except as otherwise specified, to complete the *Work* herein described, in strict accordance with the plans, *Specifications* and supplemented specifications and to accept in full payment therefore, the sums calculated in accordance with the actual measured quantities at the unit price set forth in the Quotation herein as follows:

2.If this Quotation is accepted by the *Owner*, a contract will be created as described in:

(a) the Agreement;

(b) the RFQ; and

(c) other terms, if any, that are agreed to by the parties in writing.

3.Capitalized terms used and not defined in this Quotation will have the meanings given to them in the Agreement and RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the Agreement and RFQ will remain in full force and effect.

4. I/We have reviewed the sample Form of Agreement (Schedule B). If requested by the *Owner*, I/we would be prepared to enter into the sample Form of Agreement, amended by the following departures (list, if any):

**Section Requested Departure(s) / Alternative(s)**

**Please state reason:**

5. The *Owner* requires that the successful *Contractor* have the following in place **before providing the Work**:

1. Workers’ Compensation Board coverage in good standing and further, if an “*Owner* Operator” is involved, personal operator protection (P.O.P.) will be provided,

Workers' Compensation Registration Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

1. Prime *Contractor* qualified coordinator is Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

1. Insurance coverage for the amounts required in the proposed Agreement as a minimum, naming the *Owner* as additional insured and generally in compliance with the *Owner*’s sample insurance certificate form available on the *Owner*’s Website at [www.surrey.ca](http://www.surrey.ca). search [Standard Certificate of Insurance](http://www.surrey.ca/files/DCT_Standard_Certificate_of_Insurance_2014.docx);

(d) City of Surrey or Intermunicipal Business License: Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

(e) If the *Contractor*’s goods and services are subject to GST, the *Contractor*’s GST Number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; and

(f) If the *Contractor* is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

As of the date of this Quotation, we advise that we have the ability to meet all of the above requirements **except as follows** (list, if any):

**Section Requested Departure(s) / Alternative(s)**

**Please state reason:**

6.The *Contractor* acknowledges that the departures it has requested in Sections 3 and 4 of this Quotation will not form part of the Contract unless and until the *Owner* agrees to them in writing by initialing or otherwise specifically consenting in writing to be bound by any of them.

**Changes and Additions to Specifications and Scope:**

7. In addition to the warranties provided in the Contract, this Quotation includes the following warranties:

8. I/We have reviewed the RFQ, Schedule A – Scope of Work, and *Contract Drawings*. If requested by the *Owner*, I/we would be prepared to meet those requirements, amended by the following departures and additions (list, if any):

**Requested Departure(s) / Alternative(s) / Addition(s)**

**Please state reason:**

**Schedule of Quantities and Prices (see paragraph 5.3.1 of the Instruction to Tenderers – Part II):**

9. All prices and Quotations including the *Contract Price* shall include all taxes, but shall not include the GST. The GST shall be shown separately. Accordingly the *Contractor* offers to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Sections 1, 2, and 3 below, the *Schedule of Quantities and Prices*, plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purpose of *Quotation* comparison, our Quotation is to complete the Work for the Total Quotation Price as set out on Sections 1, 2, and 3 of this Quotation Form. Our Total Quotation Price is based on the estimated quantities listed in Sections 1, 2, and 3 of *Schedule of Quantities and Prices*.

The aggregate quantity of the *Schedule of Quantities and Prices* which may be ordered is conditional upon the needs of the City.  Nothing herein commits the City to purchase a minimum Quantity of the *Schedule of Quantities and Prices* from the Contractor.”

**Table 1 - Summary:**

|  |  |  |
| --- | --- | --- |
| **SECTION** | **TITLE** | **AMOUNT** |
| 1 | **Water Meter Maintenance** | $ |
| 2 | **Water Meter Installations** | $ |
| 3 | **Ancillary Water Meter Works** | $ |
|  | Tender Price | $ |
|  | GST | $ |
|  | Tender Price including GST | $ |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SECTION 1: WATER METER MAINTENANCE** | | | | | | | | | | | | | |
| **Item No.** | | **MMCD Reference** | | **Description** | | **Unit** | | **Estimated**  **Quantity** | | **Unit Price** | | **Amount** | |
| 1.1 | | 1.8.15S | | **Touch Pad Rewiring/Remounting** | | Each | | 100 | |  | |  | |
| 1.2 | | 1.8.16S | | **Touch Pad Replacement** | | Each | | 50 | |  | |  | |
| 1.3 | | 1.8.17S | | **Reprogram Existing Register** | | Each | | 25 | |  | |  | |
| 1.4 | | 1.8.18S | | **Install Lock on Meter Bypass** | | Each | | 10 | |  | |  | |
| 1.5 | | 1.8.19S | | **Obtain Meter Read Only** | | Each | | 150 | |  | |  | |
| 1.6 | | 1.8.20S | | **Decommission Inside Meter Assembly** | |  | |  | |  | |  | |
| a) | |  | | 38mm | | Each | | 10 | |  | |  | |
| b) | |  | | 25mm | | Each | | 10 | |  | |  | |
| c) | |  | | 19mm | | Each | | 50 | |  | |  | |
| d) | |  | | 16mm | | Each | | 25 | |  | |  | |
| 1.7 | | 1.8.21S | | **Frost Plate Replacement** | |  | |  | |  | |  | |
|  | |  | | 19mm | | Each | | 10 | |  | |  | |
|  | |  | | 16mm | | Each | | 10 | |  | |  | |
| 1.8 | | 1.8.22S | | **Replace Meter Register** | |  | |  | |  | |  | |
|  | |  | | 75mm Sensus OMNI C2 Register - City Supplied | | Each | | 15 | |  | |  | |
|  | |  | | 50mm Sensus OMNI C2 Register - City Supplied | | Each | | 20 | |  | |  | |
|  | |  | |  | | **SUBTOTAL** | | | | **$** | | | |
| **SECTION 2: WATER METER INSTALLATIONS** | | | | | | | | | | | | | |
| **Item No.** | | **MMCD Reference** | | **Description** | | **Unit** | | **Estimated**  **Quantity** | | **Unit Price** | | **Amount** | |
|  | | 33 11 01 | |  | |  | |  | |  | |  | |
| 2.1 | | 1.8.23S | | **Exterior Meter Assembly Installations** | |  | |  | |  | |  | |
| a) | |  | | 19mm in Asphalt Driveway | | Each | | 40 | |  | |  | |
| b) | |  | | 19mm in Concrete Driveway | | Each | | 90 | |  | |  | |
| 2.2 | | 1.8.24S | | **Interior Meter Change Outs** | |  | |  | |  | |  | |
| a) | |  | | 100mm - City Supplied Meter | | Each | | 5 | |  | |  | |
| b) | |  | | 75mm - City Supplied Meter | | Each | | 5 | |  | |  | |
| c) | |  | | 50mm | | Each | | 5 | |  | |  | |
| d) | |  | | 38mm | | Each | | 5 | |  | |  | |
| e) | |  | | 25mm | | Each | | 10 | |  | |  | |
|  | |  | |  | | **SUBTOTAL** | | | | **$** | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SECTION 3: ANCILLARY WATER METER WORKS** | | | | | | |
| **Item No.** | **MMCD Reference** | **Description** | **Unit** | **Estimated**  **Quantity** | **Unit Price** | **Amount** |
| 3.1 | 1.8.25S | **Small Diameter Meter Test** | Each | 15 |  |  |
| 3.2 | 1.8.26S | **After Hours Callout Premium** | Each | 12 |  |  |
| 3.3 | 1.8.27S | **Curb Stop Maintenance** | Each | 10 |  |  |
| 3.4 | 1.8.28S | **Curb Stop Assembly Replacement** | Each | 10 |  |  |
|  |  |  | **SUBTOTAL** | | **$** | |

*(carry this amount forward to summary sheet)*

We confirm that we understand and agree that the quantities as listed in the above Sections 1, 2, and 3 of the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.

**List of Optional Prices:**

10. The following is a list of optional price(s) to the *Work* and forms part of this RFQ, upon the acceptance of any or all of the optional price(s). The Optional Prices are an addition or a deduction to the Total Quotation Price and do not include GST. DO NOT state a revised Total Quotation Price.

**Description of Optional Prices Addition Deduction**

OP-1. Performance Bond at 50% of total *Contract Price*:

$[ ] $[ ]

OP-2. Labour and Material Payment Bond at 50% of total *Contract Price*:

$[ ] $[ ]

**Force Account Labour and Equipment Rates:**

11. *Contractor*s should complete the following tables setting out the all-inclusive hourly labour rates including overhead and profit for approved extras/credits for all applicable categories of labour (use the spaces provided and/or attach additional pages, if necessary):

**Table 3 – Schedule of Labour Rates:**

|  |  |  |
| --- | --- | --- |
| **Labour Category** | **Straight Time/hr**  **(Plus GST)** | **Overtime Rate/hr**  **(Plus GST)** |
| .1 Superintendent | $ | $ |
| .2 Foreman | $ | $ |
| .3 Journeyman | $ | $ |
| .4 Apprentice | $ | $ |
| .5 Skilled Labourer | $ | $ |
| .6 | $ | $ |

**Table 4 – Schedule of Equipment Rates:**

|  |  |  |
| --- | --- | --- |
| **No.** | **Equipment Description** | **Hourly Equipment Rate** |
|  |  | $ |
|  |  | $ |

**Metro Vancouver’s Non-Road Diesel Engine Emissions Regulation By-law No. 1161, 2012 (the Bylaw)**

12. *Contractor* should confirm they are in compliance with By-law (if applicable)

❒ Applicable as follows ❒ Not applicable to this project

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Equipment Description | Engine Tier Designation | Engine Registration Number as Issued by Metro Vancouver |
| 1 |  | ❒ Tier 0 or ❒ Tier 1 |  |
| 2 |  | ❒ Tier 0 or ❒ Tier 1 |  |

**Preliminary Construction Schedule (See paragraph 5.3.2 of the Instructions to Tenderers – Part II):**

13. *Contractor*s should provide a preliminary schedule, with major item descriptions and time indicating a commitment to perform the Contract within the time specified (use the spaces provided and/or attach additional pages, if necessary).

(a) Commence the *Work* on or before: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; and

(b) To Achieve *Substantial Performance* of the *Work* on or before: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (WORK DURATION OR DATE).

**Water Meter Maintenance Program**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ACTIVITY** | **TIMELINE** | | | | | | | | | |
| **Project Initiation Activities** | **Number of Calendar Days from Contract Award** | | | | | | | | | |
| 5 | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 |
| Submission of Implementation Plan |  |  |  |  |  |  |  |  |  |  |
| *Notice to Proceed* |  |  |  |  |  |  |  |  |  |  |
| **Ongoing Activities** | **Number of Working Days from City Request** | | | | | | | | | |
| 5 | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 |
| Water Meter Maintenance |  |  |  |  |  |  |  |  |  |  |
| Water Meter Installations |  |  |  |  |  |  |  |  |  |  |
| Ancillary Water Meter Works |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
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Proposed Disposal Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Experience of Superintendent, (see paragraph 5.3.3 of the Instructions to Tenderers – Part II)**

14. *Contractor* should provide information on the background and experience of project superintendent proposed for the performance of the *Work* (use the spaces provided and/or attach additional pages, if necessary):

**Proposed Project Superintendent Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Experience**:

Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsibility: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsibility: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contractor’s Comparable Work Experience, (see paragraph 5.3.4 of the Instructions to Tenderers – Part II)**

15. *Contractor*’s should provide their relevant experience and qualifications for the performance of the *Work* similar to those required by the Agreement (use the spaces provided and/or attach addit+ional pages, if necessary):

16. *Contractor* should provide references for work performed by your firm of a similar nature and value (name and telephone number) (use the spaces provided and/or attach additional pages, if necessary). The *Owner*'s preference is to have a minimum of three references. Previous clients of the *Contractor* may be contacted at the *Owner*’s discretion.

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT** | **OWNER / CONTACT NAME**  **PHONE** | **WORK**  **DESCRIPTION & YEAR COMPLETED** | **VALUE ($)** |
|  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Owner / Contract | |  | | | | Phone | ( ) | |  |  | |  |  |
|  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Owner / Contract | |  | | | | Phone | ( ) | |  | |  |  |
|  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Owner / Contract | |  | | | | Phone | ( ) | |  | |  |  |
|  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Owner / Contract | |  | | | | Phone | ( ) | |  | |  |  |

**Subcontractor’s Work Experience, (see paragraph 5.3.5 of the Instructions to Tenderers – Part II)**

17. *Contractor* should provide the experience and qualifications of all proposed sub*contractor*s for the divisions or sections of the work listed below: (use the spaces provided and/or attach additional pages, if necessary):

|  |  |  |  |
| --- | --- | --- | --- |
| **Description of Trade Work** | **Subcontractor Name** | **Years of Working With Contractor** | **Telephone Number and Email** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**SUPPLIERS**

18. Contractor intends to use the following suppliers and manufacturers for [describe relevant portions of the *Work*].

|  |  |  |  |
| --- | --- | --- | --- |
| **Supplier Name** | **Manufacturer Name** | **Supplier Address** | **Description of Good** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

The *Owner* reserves the right of approval for each of the sub*contractor*s and material suppliers. The *Contractor* will be given the opportunity to substitute an acceptable sub*contractor* and material suppliers, if necessary.

19. I/We the undersigned duly authorized representatives of the *Contractor*, having received and carefully reviewed the RFQ and the Agreement, submit this Quotation in response to the RFQ.

This Quotation is executed by the *Contractor* this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_\_.

***CONTRACTOR***

I/We have the authority to bind the *Contractor*.

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Legal Name of *Contractor*)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) |