

• CITY OF SURREY • SIGN BY-LAW

FOR SIGN SHOPS



AS A SIGN SHOP...

your customers will look to you to advise them on how to meet the regulations in the Sign By-law. This guide has been created as a reference for you and your employees to ensure that the signs you produce adhere to it.

This is a summary of the By-law. Please refer to the Sign By-law on the City website for complete regulations.

If you have questions about the By-law, please call Building Division, Planning & Development, 604-591-4086.



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GENERAL PROVISIONS APPLICABLE TO ALL SIGNS

An L-shaped or angularly connected sign visible from two roads is considered as two signs.

Both a free-standing sign and the business advertised on it shall be located on the same lot.

A fascia sign shall not extend beyond the end of the building face nor above the roof line.

All signs shall comply with Surrey Building By-law and the Sign By-law.

No sign shall be erected or lighted so as to interfere with the visibility or safe operation of a traffic control device or with the visibility of a motorist at an access to or egress from a road, or so as to be unsafe to the public in its vicinity.

No illuminated sign shall create a glare upon any surrounding residential lot or premises including on a lot where either residential use is permitted by itself or in combination with a non-residential use.

No sign is permitted within 150m (500 ft.) of Highway #1 and Highway #99, except:

- Directional signs on the lot; and
- Signs mentioned as follows: On a lot that fronts or abuts a road other than Hwy. #1 or Hwy. #99, the following signs are permitted, provided they comply with all other applicable provisions of the Sign By-law:

Free-standing signs, provided they are located at a minimum of 60m (200 ft.) from Hwy. #1 or Hwy. #99, as applicable; and

Fascia signs, provided they are installed on building walls that are not oriented to Hwy. #1 or Hwy. #99, as applicable.

A sign projecting over a pedestrian area shall have a clearance of a minimum of 2.4m (8 ft.) above grade or sidewalk, as applicable, and a sign over an area used by vehicles shall have a clearance of a minimum of 5m (16 ft.), provided no sign shall project over the travel portion of a road.

Third party advertising signs are permitted in Commercial and Industrial Zones only, provided third party advertising is limited to 30% of the allowable copy area under the Sign Bylaw, except the 30% limit does not apply to temporary off-site real estate development/ construction signs.

All dimensions and measurements for signs shall be measured in and conform to the metric system of measurements. Imperial measurements provided in the Sign By-law are for convenience only and they do not form part of the By-law.

For complete General Provisions, refer to the Sign By-law on the City website.



PROHIBITED SIGNS ON ALL PROPERTIES

Flashing Signs

Except in Special Sign Areas

Roof Sign

Portable Sign

Excluding sandwich-board signs

Revolving Sign

Billboard Sign

Inflatable Sign

As a sign

Flag

As a sign

Mural As a sign

Streamer Flags Except for religious and institutional event purposes, provided that the flags are removed

within 30 days after the event has concluded

Painted Window Sign on the Glass

Window Sign

Above ground floor

Fascia Sign

Above ground floor, except as permitted by the Sign By-law

Electronic Message Board Sign

Snap-on-Sign

Attached to or supported on any structures including light poles

Any other sign not specifically permitted by the Sign By-law

SPECIAL SIGN AREAS

The Sign By-law designates the following areas as Special Sign Areas:

City Centre	Semiahmoo Town Centre	Cloverdale Town Centre		
104 Avenue (Between City Centre & Guildford Town Centre)	Newton Town Centre	East Clayton		
Guildford Town Centre	Highway 99 Corridor	Campbell Heights		
Fleetwood Commercial Node (at 152 Street & Fraser Highway) Fleetwood Town Centre				
Restrictions to free-standing sign heights and width to height ratio apply within these Special Sign Areas. See Part 8 of the By-law on the City website.				







FREE STANDING SIGNS

PR



Permitted only for businesses located in buildings with a setback of more than 5m/16 ft. from the adjacent road

A maximum of one sign, including an Identification Sign, per 50m for each lot line adjacent to a road and a minimum distance of 50m between signs on the same lot

Minimum setback of 2m/6.5 ft., which may increase depending on the location of the lot i.e. whether it is in a Special Sign Area in which case Part 8 of the Sign By-law applies, or is on a Provincial or Federal Highway in which case it will be subject to the requirements of the Provincial or Federal Highway ministries, as applicable

Sign area of up to 14 sq. m./150 sq. ft. for a single-faced sign and 28 sq. m./300 sq. ft. for a double-faced sign

In Special Sign Areas, the width of a Free-standing sign cannot exceed two-thirds of the height of the sign

The height of a sign cannot exceed 4.5m/15 ft., or 6m/20 ft. when the sign is located on a major road as listed below:

		MAJOR ROADS	
Roads	Between the following roads	Roads	Between the following roads
108 Avenue	140 Street & 150 Street	King George Boulevard	On the north side, up to 112 Avenue between 124 Street and 128 Street; between 76 Avenue and 88 Avenue; and between 8 Avenue and 64 Avenue
96 Avenue	120 Street (Scott Road) & 152 Street & between 184 Street & 196 Street	Highway No. 10	King George Boulevard &192 Street
88 Avenue	120 Street (Scott Road) and 152 Street	Highway No.10 / Langley By-pass	192 Street and 196 Street
80 Avenue	120 Street (Scott Road) & King George Boulevard	Fraser Highway	140 Street and 196 Street
72 Avenue	120 Street (Scott Road) & Hall Road	128 Street	76 Avenue and 96 Avenue
64 Avenue	120 Street (Scott Road) & 192 Street	132 Street	80 Avenue and 88 Avenue
120 Street (Scott Road)	Highway No. 10 & King George Boulevard	152 Street	28 Avenue and 72 Avenue
		176 Street	64 Avenue and 68 Avenue

For maximum height of signs permitted in a Special Sign Area, refer to the Part 8 of the Sign By-law.

Pole signs are permitted only for car dealerships in automalls or automall type of setting as long as:

- is not a snap on sign;
- is not supported on or attached to a light pole; and
- the sign is in compliance with all applicable regulations for free-standing signs

A free-standing sign may be shared by more than one business, provided a sign permit is obtained prior to installing the new business on the existing free-standing sign.

PR

WINDOW SIGNS

NP



A maximum of three signs per premises, provided that:

The sign is not painted on any part of the window;

Maximum Sign area = 0.3 sq. m./3 sq. ft. or 25% of the window area, whichever is larger; and The total sign area of all window signs meet the provision which states that the combined sign area of all signs, excluding freestanding signs, shall not exceed 1 sq. m./linear Metre (3 sq. ft. per linear foot).





A maximum of one sign per lot for each lot line adjacent to a road, or for multi-tenant buildings one sign per premises. The sign can either be an under-awning sign or a projecting sign, and shall comply with the following:

UNDER-AWING / CANOPY SIGN

The awning/canopy shall have a width of between 1.2m/4 ft. and 1.8m/6 ft. and a clearance of between 2.4m/8 ft. and 3m/10 ft.;

Clearance of the sign from grade or the sidewalk, as applicable = a minimum of 2.4m/8 ft. and a clearance of the sign to the underside of the awning/canopy = a maximum of 5cm/2 in.;

The sign shall be installed perpendicular to the wall to which the awning/canopy is attached and is not to project beyond the edge of the awning/canopy;

Maximum dimensions of the sign = Vertical 0.3m/1 ft. and Horizontal 1.5m/5 ft.

PROJECTING SIGN

The combined sign area of all signs, excluding free-standing signs, not to exceed 1 sq. m./linear metre (3 sq. ft. per linear foot) of the premises frontage;

A minimum clearance of 2.4 m/8 ft. from grade or the sidewalk, as applicable.

If the sign is under an awning/canopy, the awning/canopy must meet the dimensional requirements of the awning/canopy for an under-awning/canopy sign;

Copy area = a maximum of 50% of the sign area;

The sign & its structure shall not be closer than 0.6m/2 ft. to the curb or edge of the road, as applicable and not extend above the roof line;

The distance of the sign to the wall to which it is attached shall not exceed 0.3m/1 ft.

AUTOMALL

A maximum of two signs per premises provided both signs are not on the same façade.

For buildings of 3,000 sq. m./32,290 sq. ft. or greater floor area, one additional sign is permitted per 1,000 sq. m./10,760 sq. ft. of floor area up to a maximum of six signs and all signs may be erected on the same facade

The combined sign area of all signs, excluding free-standing signs, cannot exceed 1 sq. m./linear metre (3 sq. ft. per linear foot) of the premises frontage.

IDENTIFICATION SIGNS



FASCIA

SIGNS

PR



A maximum of one sign. If it is a free-standing sign, it shall meet the regulations applicable to free-standing signs, and if it is located on a lot in a Special Sign Area (refer to Page 6), Part 8 of the Sign By-law applies.

AWNING/ CANOPY SIGNS



A maximum of one sign per premises, subject to the awning/ canopy having a width of between 1.2m/4 ft. and 1.8m/6 ft. and a clearance of between 2.4m/8 ft. and 3m/10 ft. from grade or sidewalk, as applicable.

The combined sign area of all signs, excluding free-standing signs, cannot exceed 1 sq. m./linear Metre (3 sq. ft. per linear foot) of premises frontage.

DIRECTIONAL SIGNS

NP

PR



0.4 sq. m./4 sq. ft. for a single-faced sign and 0.74 sq. m./8 sq. ft. for a double-faced sign

Maximum height = 1.2m/4ft.

SANDWICH BOARD SIGNS



A maximum of one sign/

A maximum of 1.2 sq. m./13 sq. ft. in area and 1.2 m/4 ft. high

Must be on the same lot as the business advertised on the sign

The sign shall only be displayed during the operating hours of the business

The sign shall not cause nuisance or obstruct pedestrian or vehicular traffic, as determined by the City Engineer.

RETAIL STOREFRONTS



FREE STANDING SIGNS

PR



Permitted only for businesses located in buildings with a setback of more than 5m/16 ft. from the adjacent road

A maximum of one sign, including an Identification Sign, per 50m/150 ft. at each lot line adjacent to a road and a minimum distance of 50m/150 ft. between signs on the same lot

Minimum setback of 2m/6.5 ft., which may increase depending on the location of the lot i.e. whether it is in a Special Sign Area (refer to page 6) in which case Part 8 of the Sign By-law applies, or is on a Provincial or Federal Highway in which case it will be subject to the requirements of the Provincial or Federal Highway ministries, as applicable

Sign area of up to 14 sq. m./150 sq. m. for a single-faced sign and 28 sq. m./300 sq. ft. for a doublefaced sign

In Special Sign Areas, the width of a Free-standing sign cannot exceed two-thirds of the height of the sign

The height of a sign cannot exceed 4.5m/15 ft., or 6m/20 ft. when the sign is located on a major road as listed below:

MAJOR ROADS			
Roads	Between the following roads	Roads	Between the following roads
108 Avenue	140 Street and 150 Street	128 Street	76 Avenue and 96 Avenue
96 Avenue	120 Street (Scott Road) and 152 Street and between 184 Street and 196 Street	132 Street	80 Avenue and 88 Avenue
88 Avenue	120 Street (Scott Road) and 152 Street	152 Street	28 Avenue and 72 Avenue
80 Avenue	120 Street (Scott Road) and King George Boulevard	176 Street	64 Avenue and 68 Avenue
72 Avenue	120 Street (Scott Road) and Hall Road	King George Boulevard	On the north side, up to 112 Avenue between 124 Street and 128 Street; between 76 Avenue and 88 Avenue; and between 8 Avenue and 64 Avenue
64 Avenue	120 Street (Scott Road) and 192 Street	Highway No. 10	King George Boulevard and 192 Street
120 Street (Scott Road)	Highway No. 10 and King George Boulevard	Highway No.10/Langley By-pass	192 Street and 196 Street
Fraser Highway	140 Street and 196 Street		

For maximum height of signs permitted in a Special Sign Area, refer to the Part 8 of the Sign By-law.

A free-standing sign may be shared by more than one business, provided a sign permit is obtained prior to installing the new business on the existing free-standing sign.

Pole signs are not permitted.



PR

A maximum of one sign/business

A maximum of 1.2 sq. m./13 sq. ft. in area and 1.2 m/4 ft. high

Must be on the same lot as the business advertised on the sign

The sign shall only be displayed during the operating hours of the business that the sign belongs to

The sign shall not cause nuisance

or obstruct pedestrian or vehicular traffic, as determined by the City Engineer.

UNDER AWNING / CANOPY SIGNS & PROJECTING SIGNS



A maximum of one sign per lot for each lot line adjacent to a road or for multi-tenant buildings one sign per premises. The sign can either be an under-awning sign or a projecting sign, and shall comply with the following:

UNDER-AWING / CANOPY SIGN

SANDWICH

PR

BOARD SIGNS

The awning/canopy shall have a width of between 1.2m/4 ft. and 1.8m/6 ft. and a clearance of between 2.4m/8 ft. and 3m/10 ft.;

Clearance of the sign from grade or sidewalk, as applicable = a minimum of 2.4m/8 ft. and to the underside of the awning/canopy = a maximum of 5cm/2 in; The sign shall be installed perpendicular to the wall to which the awning/canopy is attached and is not to project beyond the edge of the awning/canopy;

Maximum dimensions of the sign = Vertical 0.3m/1 ft. and Horizontal 1.5m/5 ft.

PROJECTING SIGN

The combined sign area of all signs, except free-standing signs, not to exceed 1 sq. m./linear metre (3 sq. ft. per linear foot) of premises frontage;

A minimum clearance of 2.4 m/8 ft., and if the sign is located under an awning/canopy, the awning/ canopy must meet the dimensional requirements of the awning/ canopy for an under-awning/ canopy sign; Copy area = a maximum of 50% of the sign area;

The sign & its structure shall not be closer than 0.6m/2 ft. to the curb or edge of the road, as applicable;

The sign & its structure shall not extend above the roof line; and

The distance of the sign to the wall to which it is attached shall not exceed 0.3m/1 ft.

FASCIA SIGNS



FASCIA SIGNS ABOVE GROUND FLOOR

A maximum of two signs per premises provided both signs are not on the same façade.

For buildings of 3,000 sq. m./32,290 sq. ft. or greater floor area, one additional sign is permitted per 1,000 sq. m./10,760 sq. ft. of floor area up to a maximum of six signs, and all signs may be located on the same facade

The combined sign area of all signs, excluding free-standing signs, cannot exceed 1 sq. m. /linear metre (3 sq. ft. per linear foot) of premises frontage.

A maximum of one sign per lot frontage for building identification purposes, provided no more than one such sign is permitted on any one building façade above ground floor; and

A maximum of one sign for the tenant that occupies the largest percentage of the total floor area above ground floor, provided only one such sign is permitted on any one building façade above ground floor.

All fascia signs must be located on the top floor of the building and comprised of individual channel letters.

IDENTIFICATION SIGNS



A maximum of one sign. If it is a free-standing sign, it shall meet the regulations applicable to free-standing signs, and if it is located on a lot in a Special Sign Area (see page 6), Part 8 of the Sign By-law applies.

AWNING/ CANOPY SIGNS

PR

PR



A maximum of one sign per premises, subject to the awning/ canopy having a width of between 1.2m/4 ft. and 1.8m/6 ft. and a clearance of between 2.4m/8 ft. and 3m/10 ft.;

The combined sign area of all signs, excluding free-standing signs, cannot exceed 1 sq. m. /linear Metre (3 sq. ft. per linear foot) of premises frontage.

WINDOW SIGNS



A maximum of three signs per premises, provided that:

The sign is not painted on any part of the window;

Maximum Sign area = 0.3 sq. m./3 sq. ft. or 25% of the window area, whichever is larger; and The total sign area of all window signs meet the provision which states that the combined sign area of all signs, excluding freestanding signs, shall not exceed 1 sq. m./linear Metre (3 sq. ft. per linear foot).

DIRECTIONAL SIGNS



PR

NP



0.4 sq. m./4 sq. ft. for a single-faced sign and 0.74 sq. m./8 sq. ft. for a double-faced sign

Maximum height = 1.2m/4ft.

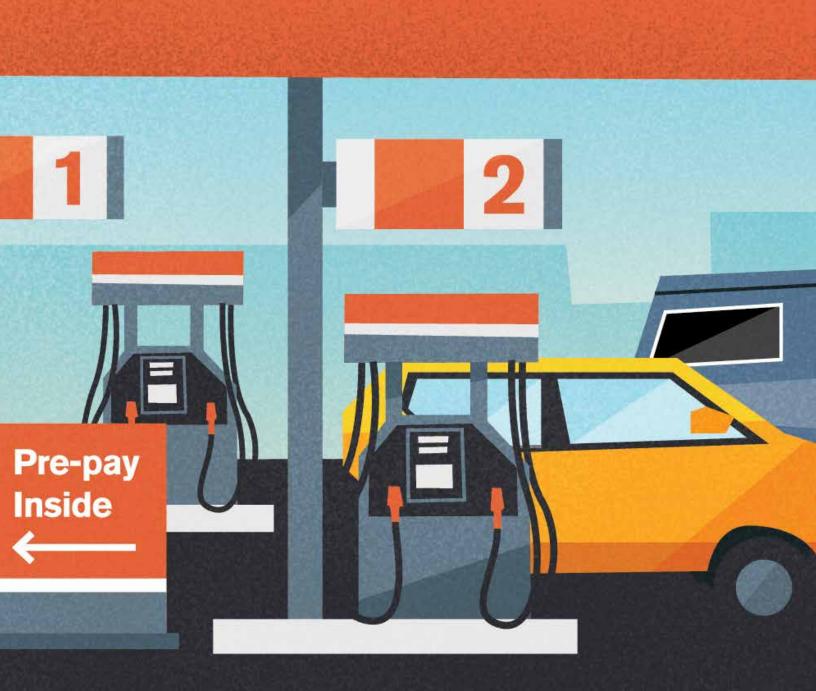
DRIVE-THRU MENU BOARD SIGN



A maximum of two signs per drive-through aisle



GAS STATIONS



FREE STANDING SIGNS



Only one sign for each lot line adjacent to a road

Minimum setback of 2m/6.5 ft., which may increase depending on the location of the lot i.e. whether it is in a Special Sign Area (see page 6) in which case Part 8 of the Sign By-law applies, or is on a Provincial or Federal Highway in which case it will be subject to the requirements of the Provincial or Federal Highway ministries, as applicable;

Pole signs are not permitted

A maximum of 9.3 sq. m./100 sq. ft. sign area for a single face of a sign and 18.6 sq. m./200 sq. ft. total for all faces of the sign if the sign is located on a major road listed below:

	MAJ	OR ROADS	
Roads	Between the following Roads	Roads	Between the following Roads
108 Avenue	140 Street and 150 Street	132 Street	80 Avenue and 88 Avenue
96 Avenue	120 Street (Scott Road) and 152 Street and between 184 Street and 196 Street	152 Street	28 Avenue and 72 Avenue
88 Avenue	120 Street (Scott Road) and 152 Street	176 Street	64 Avenue and 68 Avenue
80 Avenue	120 Street (Scott Road) and King George Boulevard	King George Boulevard	On the north side, up to 112 Avenue between 124 Street and 128 Street; between 76 Avenue and 88 Avenue; and between 8 Avenue and 64 Avenue
72 Avenue	120 Street (Scott Road) and Hall Road	Highway No. 10	King George Boulevard and 192 Street
64 Avenue	120 Street (Scott Road) and 192 Street	Highway No.10/Langley By-pass	192 Street and 196 Street
120 Street (Scott Road)	Highway No. 10 and King George Boulevard	Fraser Highway	140 Street and 196 Street
128 Street	76 Avenue and 96 Avenue		

For a sign not located on a road as listed in the By-law, the maximum sign area is 5.6 sq. m. /60 sq. ft. for one face of the sign and 11.2 sq. m. /120 sq. ft. total for all faces of the sign.

In Special Sign Areas, the width of a Free-standing sign cannot exceed two-thirds of the height of the sign

The height of a sign cannot exceed a maximum of 4.5m/15 ft. except it shall not exceed 3.6m/12 ft. if the sign is located next to a residential lot, or 6m/20 ft. if the sign is located on a major road listed above.

For maximum height of signs permitted in a Special Sign Area, refer to Part 8 of the Sign By-law.

SANDWICH BOARD SIGNS

PR

PR



A maximum of one sign per business

A maximum of 1.2sq.m./ 13sq.ft. sign area and 1.2m/4ft. high

Must be on the same lot as the business advertised on the sign

The sign shall only be displayed during the operating hours of the business that the sign belongs to The sign shall not cause nuisance or obstruct pedestrian or vehicular traffic, as determined by the City Engineer

PUMP ISLAND SIGNS



One pump-island sign for each premises frontage or separate entrance of a premises, subject to the following:

At least 80% of the length of the pump island canopy to project 1.2m/4 ft. or more from the building;

The sign not to be located on the roof of the canopy and not to project more than 0.4m/1.3 ft. from the face of the canopy nor within 0.6m/2 ft. of the curb or edge of the road, as applicable;

The combined sign area of all signs, excluding free-standing signs, not to exceed 1 sq. m./linear metre (3 sq. ft. per linear foot) of premises frontage;

Copy area = a maximum of 50% of the sign area;

Clearance of the sign from grade = Minimum of 2.75m/9 ft.; and

Vertical dimension of the sign = Maximum of 1m/3 ft.

A maximum of two fascia signs in addition to pumpisland canopy signs

A maximum of 3 sq. m./32 sq. ft. sign area and copy area = 50% of the sign area The combined sign area of all signs, excluding free-standing signs, not to exceed 1 sq. m./linear metre (3 sq. ft. per linear foot) of premises frontage

INFORMATION SIGNS



FASCIA

SIGNS

PR



GAS-N-GO

SNACK SHOP

The sign shall not contain any advertising

Sign Size = A maximum of 0.55 sq.m/6sqft

Each sign shall be mounted on a permanent or fixed base, or attached to a building wall or another permanent structure.

WINDOW SIGNS





A maximum of three signs per premises, provided that:

The sign is not painted on any part of the window;

Maximum Sign area = 0.3 sq. m./3 sq. ft. or 25% of the window area, whichever is larger; and The total sign area of all window signs meet the provision which states that the combined sign area of all signs, excluding freestanding signs, shall not exceed 1 sq. m./Linear Metre (3 sq. ft. per linear foot).

DIRECTIONAL SIGNS





0.4 sq. m./4 sq. ft. for a single-faced sign and 0.74 sq. m./8 sq. ft. for a double-faced sign

Maximum height = 1.2m/4ft.

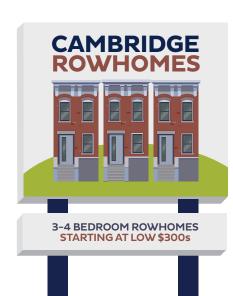




TEMPORARY OFF-SITE REAL ESTATE DEVELOPMENT/ CONSTRUCTION SIGNS

IN RESIDENTIAL, COMMERCIAL AND INDUSTRIAL ZONES





A maximum of 3 sq. m./32 sq. ft. sign area and 4.5m/15 ft. in height, subject to the following:

The sign shall be located within a 1.6 km/1 mile radius of the lot where the development is located;

Maximum number of signs per development = four;

Total number of signs at a 4-way intersection = four;

Only one sign per development at any road intersection;

The sign applicant must submit a letter of authorization from the owner of the lot where the sign is to be located, to authorize the City to enter the lot and remove the sign within 30 days after the temporary sign permit has expired;

A refundable bond of \$500 shall be posted for each sign;

A fee of \$188 plus taxes and removal fee of \$94 plus taxes for each additional six months after the first year; If a sign is not removed by expiry date of the sign permit, the City may remove the sign and forfeit the bond;

Minimum setback = 2m/6.5 ft. except it shall be placed at a minimum of 4.5m/15 ft. from the intersecting point of the boundaries of the intersecting roads. The setback may need to be increased if the sign is located adjacent to a Provincial or Federal Highway subject to the requirements of the Provincial or Federal Highway ministries, as applicable;

The sign shall not restrict sightlines of vehicle drivers, bicyclists and pedestrians in the vicinity of the sign; and

The back of a sign facing a residential lot shall be painted in a neutral colour.

ON-SITE REAL ESTATE SIGNS

ADVERTISING THE LEASE, SALE OR RENTAL OF A LOT OR PREMISES





A maximum of one sign per lot frontage or premises frontage. The sign shall meet the following conditions:

In Residential Zones, maximum sign area = 0.75 sq. n./8 sq. ft. and maximum height = 1.2m/4 ft.;

In Commercial & Industrial Zones, maximum sign area = 1.7 sq. m./18 sq. ft. and maximum height = 1.8m/6 ft.;

Minimum setback from each adjacent road = 2m/6.5

ft. or greater, as may be required so as not to restrict sightlines, provided if it is located next to a Provincial or Federal Highway, an increased setback may be required subject to the requirements of the Provincial or Federal Highway ministries, as applicable; and

The sign shall be removed within 30 days after the lease, rental or sale of the lot or premises is completed.

The sign can be either a free-standing sign or a fascia sign

A maximum of one sign along each lot line adjacent to a road

A maximum of 14sq.m/150sq.ft sign area, 4.5m/15ft height and located at a minimum of 2m/6.5ft setback from each adjacent road

TEMPORARY ON-SITE REAL ESTATE DEVELOPMENT/ CONSTRUCTION SIGNS

IN RESIDENTIAL, COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL ZONES

OPEN HOUSE

DIRECTIONAL



NP

CAMBRIDGE ROWHOMES



3-4 BEDROOM ROWHOMES STARTING AT LOW \$300s

UR WEBSITE FOR MORE INF

OPEN HOUSE

Permitted during the open house hours only.



SIGNS



HOME-BASED BUSINESS



10.00

8338

SIGN BY-LAW FOR HOME-BASED BUSINESS

HOME OCCUPATION SIGNS



joanne's Home Salon

A maximum of one non-illuminated sign per single family lot or per unit in a multiple residential development

A maximum of 1.2m/4 ft. in height and 0.55 sq. m./6 sq. ft. sign area for a single-faced sign and 0.93 sq. m./10 sq. ft. for a double-faced sign

A minimum of 2m/6.5 ft. setback, which may increase if the sign is located adjacent to a Provincial or Federal Highway subject to requirements of the Provincial or Federal highway ministries, as applicable

SIGNS ON SINGLE FAMILY LOTS

EXCEPT HOME OCCUPATION SIGNS





A maximum of one sign

A maximum of 0.2 sq. m./2 sq. ft. in area and if it is a freestanding sign, it shall not exceed 1m/3 ft. in height and shall be located at a minimum of 2m/6.5 ft. setback



www.surrey.ca/signs

CITY OF SURREY BUILDING DIVISION PLANNING & DEVELOPMENT 604-591-4086

if you have any questions about the By-law, please contact