## SDR Letter to Property Owner

Our File:

Surrey Project No.

Property Owner and Address

 **Re: Lot Legal Description:**

 (Developer’s name) is proceeding with the development of the property located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This development will be extending sanitary sewer along the frontage of your property and the City of Surrey requests that we contact you regarding a sanitary sewer connection at a depth to adequately service your property. The depth will be sufficient to connect plumbing fixtures for the lowest level in your house, including basement, if applicable. The installation of this connection will be subject to City funding being available.

Subject to City funding approval, regarding the construction of the sanitary sewer connection:

* An inspection chamber will be installed at your property line at the point shown on the enclosed sketch.
* Subject to your approval (please check the appropriate box below), a service lead will be extended from the inspection chamber onto your property for a distance of 1.5 meters. This lead makes connection of your house service easier to install without disturbing the inspection chamber.

Construction of the sanitary service from a home to the inspection chamber lead is the responsibility of the property owner. A “plumbing permit” available from the Building Division at City Hall must be filled out by the property owner and issued by the City prior to the start of onsite construction.

Therefore, please take a moment to consider what route this connection will take and whether another location of the inspection chamber would make your connection easier, shorter or cause less disturbance of driveways, trees, fences, etc. At this time, changes can be made easily and your input is welcome. Therefore, if an alternate location would be more suitable, or if you do not wish the 1.5-metre lead installed (check the appropriate box below), please contact our office, preferably in writing, within 10 days.

If you have a lot which may be subdivided in the future and are interested in obtaining a cost estimate to complete additional sanitary sewer connections at this time, please indicate the preferred locations on the attached drawing and return it to our office. Additional service connections will be subject to the execution of a “waiver letter for pre-servicing” between yourself and the City. We can coordinate this on your behalf. The waiver letter must be executed prior to the installation of the additional service connections.

By confirming the location of the inspection chamber, you are making no commitment at this time to connect to the sewer. However, should you elect to make use of the service connection, you will be subject to a sanitary sewer connection charge as identified under the Surrey Fee-Setting By-law, 2001, No. 14577, as amended.

Should the City not fund this sanitary sewer connection, we will advise you accordingly.

If you have any questions or comments regarding the above, please contact us at your convenience.

 Yours truly,

 (Consultant)

Encl.

c.c. - City of Surrey

 - Developer

 (Home Owner)

 (Home Owner’s telephone number)

CHOOSE ONE:

A. [ ]  Location of service acceptable B. [ ]  Prefer alternate location as shown

CHOOSE ONE:

A. [ ]  Extend service lead 1.5 meters B. [ ]  Do not extend lead onto property

 onto property

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