

NO: R127

COUNCIL DATE: June 12, 2017

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **May 31, 2017**
FROM: **General Manager, Planning & Development** FILE: **1940-01**
SUBJECT: **Appointment of Approving Officers**

RECOMMENDATION

The Planning & Development Department recommends that Council:

1. Rescind the appointment of Judith Robertson as Approving Officer, effective August 16, 2017;
2. Appoint Ron Gill and Shawn Low as Approving Officers under Section 77 of the *Land Title Act*; and
3. Authorize the City Clerk to advise the Land Title Office of the change.

INTENT

The intent of this report is to seek Council's approval to rescind the appointment of Judith Robertson, Manager, Area Planning & Development – North, and to appoint Ron Gill, Current Planning Manager – North and Shawn Low, Current Planning Manager - South as Approving Officers.

DISCUSSION

Approving Officers are appointed under Section 77 of the *Land Title Act* by Council to independently exercise the duties and authority specified in the *Land Title Act* in order to consider and approve subdivision applications. In order to provide effective and efficient approval of subdivisions, Jean Lamontagne, Judith Robertson, and Ron Hintsche were appointed as Approving Officers.

With the upcoming retirement of Judith Robertson, one of the current City of Surrey Approving Officers, it is appropriate to rescind her appointment and to appoint Ron Gill, Current Planning Manager – North and Shawn Low, Current Planning Manager - South as Approving Officers. Having more than one Approving Officer for the City allows us to better serve our clients, as we always ensure we have one Approving Officer available during working hours.

CONCLUSION

Based on the above discussion it is recommended that Council:

- Rescind the appointment of Judith Robertson as Approving Officer, effective August 16, 2017;

- Appoint Ron Gill and Shawn Low as Approving Officers under Section 77 of the *Land Title Act*; and
- Authorize the City Clerk to advise the Land Title Office of the change.

Original signed by
Jean Lamontagne
General Manager, Planning & Development

SS/JLL

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