

CORPORATE REPORT

NO: F004 COUNCIL DATE: November 27, 2017

FINANCE COMMITTEE

TO: Mayor & Council DATE: November 27, 2017

FROM: General Manager, Finance FILE: 1850-20

SUBJECT: Community Grants for 2018

RECOMMENDATION

It is recommended that the Finance Committee recommend that Council approve the 2018 City Grants as recommended by the Grants Evaluation Committee and as documented in Appendices "I", "II" and "III" attached to this report;

BACKGROUND

Each year Council provides support to local non-profit organizations and low-income residents in various ways. These include Community Charter Permissive Property Tax Exemptions, Community Enhancement Grants, Community Grants, Council Directed Projects (Council Initiatives Fund), Cultural Grants, Façade Enhancement Grants, Granting Program to Off-Set Policing costs, Public Leisure Access Assistance, and Sports Tourism Grants. A cross departmental team review the applications for each program and make recommendations to Council.

During 2017 Council has provided financial support under the following grant categories:

<u>Community Charter Permissive Property Tax Exemptions</u>: This category is intended to provide assistance to those organizations that qualify for property tax exemptions as per sections 224, 225 and 226 of the Community Charter. Council approved the 2017 Community Charter Permissive Property Tax Exemptions in September 2016, with a total valued at approximately \$919,000. The 2018 Permissive Property Tax exemptions were approved by Council on October 23, 2017 and are expected to be of a similar value.

<u>Community Enhancement Grants</u>: This program was adopted in 2010 and provides support for community engagement and beautification projects. In 2017, Council provided \$37,190 in grants to residents and organizations under two separate categories; Small Project Grants, with a maximum allocation of \$3,000 and Activity and Celebration Grants, with a maximum allocation of \$1,000.

<u>Community Grants Program</u>: This program is designed to support non-profit groups or organizations. Applications are received each year in September. In 2017 Council provided (70) grants totalling \$1,551,625 from the Community Grants Program, with One-time Grants ranging in value from \$500 to \$3,000.

<u>Council Initiatives Fund</u>: Each year, \$250,000 is allocated to the Council Initiatives Fund as part of the City's approved annual budget. In addition, \$8,300 of unused funding from 2016 was brought forward and added to the 2017 Council Initiatives Fund for a total of \$258,300. The fund allows Council an opportunity to provide financial support to initiatives that were not anticipated in the City's annual budget preparation but are seen to have merit in relation to furthering the City's objectives. Year to date, Council has approved \$258,000 from the Council Initiatives Fund.

<u>Cultural Grants Program</u>: This program was introduced by Council in 2012 to build the arts and heritage community in Surrey. The Cultural Grants Program provides grants to the cultural community under three categories; capacity building initiatives to a maximum of \$3,000; project funding initiatives to a maximum of \$10,000 and cultural sustainability grants to a maximum of \$5,000. Under this category, Council has provided funding to (81) separate cultural grant applicants totalling \$368,974.

<u>Façade Enhancement Grants</u>: Adopted in 2013, this program provides financial support to encourage commercial building owners to invest in façade renovations and storefront upgrades. The objectives of this program include, increasing the esthetic appeal of streets, attracting businesses to the area, and drawing in visitors. Council has allocated \$25,000 from the Grants budget for the Façade Enhancement Grants Program. Under this category, Council has approved \$5,375 to date from the Façade Enhancement Grants.

Community Event Policing Grant: This program was implemented in February 2015 to reduce the burden of policing costs borne by community groups for events, parades and festivals with free admission for the general public. Qualified applicants can receive a 50% reimbursement for event policing costs, up to a maximum of \$35,000. Unused funding of \$22,706 from 2016 was added to the 2017 Community Event Policing Grant Budget of \$55,000 for a total of \$77,706. Year to date, Council has approved (4) grants totalling \$45,271 from the Policing Grants Program.

<u>Public Leisure Access Program</u>: The City's Public Leisure Access program has provided financial assistance to approximately 14,342 participants with a total value of \$1,867,466. The value of this program is expected to remain at the same level in 2018.

Sport Tourism Grant Program: This initiative was introduced in April 2015 to formalize the granting process for sport tourism events that had previously been funded from the Council Initiatives Fund on an as requested basis. Council allocates \$50,000. annually for the Sport Tourism Grant program. Unused funding of \$22,500 from 2016 was brought forward for a total 2017 budget of \$72,500. Year to date, Council has approved (19) grants totalling \$53,100 from the Sports Tourism Grant Program.

In total, the City of Surrey has provided over \$5.1 million in community support through our granting programs.

DISCUSSION

The Community Grants Program has no legal requirement to advertise the opportunity for interested parties to apply for grants. However, advertisements were placed in local newspapers and posted on the City's website to notify the public about the City's Community Grant Program. Interested parties were invited to apply for grants within certain parameters.

The Grants Evaluation Committee has received and evaluated (71) grant requests for 2018, which have been aggregated into the following categories:

- Ongoing Leases and Property Taxes;
- Ongoing Business & Tourism;
- Ongoing Community;
- Ongoing Crime Prevention; and
- One-time Grants

Ongoing Leases and Property Taxes

The Ongoing Leases component of the Community Grants Program refers to City-owned land and/or space that is being used by not-for-profit organizations and for which the lease payments are forgiven. The values of forgiven lease payments are included as an "in-kind" grant amount in Appendix "I".

An allocation is included in the Grants budget for not-for-profit organizations that would have qualified for a Permissive Property Tax Exemption but did not meet the submission deadline for such exemptions. Grants that are provided from this allocation are intended to be One-time Grants and are restricted to the municipal portion of the not-for-profit organization's property taxes.

Ongoing Business & Tourism

The Business & Tourism component of the Community Grants Program includes the Cloverdale District of Commerce, Surrey Board of Trade, South Surrey Chamber of Commerce and Surrey Tourism & Convention Association. The Surrey Board of Trade and the two Chambers of Commerce play an important role in encouraging businesses to locate in Surrey and this grant supports their ongoing success. The Surrey Tourism and Convention Association is a recognized destination marketing organization, with a mandate to market and promote the entire City of Surrey through marketing initiatives and programs.

Ongoing Community

The Community component includes the Lower Fraser Valley Exhibition Association ("LFVEA"), Arts Council of Surrey, Community Enhancement Partnership Program, Honey Hooser Scholarship Fund and other community based programs.

The LFVEA operates the Cloverdale Fairgrounds and all facilities located on the grounds under an operating agreement with the City of Surrey. The Cloverdale Fairgrounds serves as a venue for a number of community celebrations, festivals, and local community programs in addition to the annual Cloverdale Rodeo.

The purpose of the Arts Council of Surrey is to promote and foster arts and cultural services in Surrey. Over time the Arts Council has initiated, developed and sponsored groups that have

become self-sustainable, some of which are: Surrey Festival of Dance, the Surrey Youth Orchestra, Surrey International Writer's Conference and Surrey Rockhound Club.

The Community Enhancement Partnership Program was adopted in 2010 and provides support for community engagement and beautification projects. The program was further expanded to incorporate the Façade Enhancements Grants Program that was implemented in 2013. Since inception, Façade Enhancement Grants have provided financial support to a number of commercial building owners to invest in façade renovations and storefront upgrades.

The City of Surrey has established the \$500 Honey Hooser Scholarship to be awarded each year to a graduating post-secondary arts student, to a student with an interest in arts and crafts graduating from a secondary school in Surrey, or to a disabled person with an interest in arts and crafts. The purpose of this scholarship is to benefit the community by encouraging persons having an interest in arts and crafts to pursue studies in these areas. In addition, \$500 is provided annually to the Peace Arch Weavers & Spinners Guild.

Ongoing Crime Prevention

The Crime Prevention component supports the City's Crime Reduction Strategy and includes, Surrey Crime Prevention Society ("SCPS"), Crime Stoppers, and the Lookout Emergency Aid Society.

Surrey Crime Prevention Society is a committed partner in the enhancement of community safety in the City of Surrey. SCPS's dedicated and trained volunteers contribute their time to support the following programs in the City of Surrey: Community Safety tours, Mentorship and Leadership Program, Citizens Community Safety Watch, and LEAP High School Work Experience Program. Over time, SCPS has increased its programs and supported many projects in partnership with the City of Surrey, Surrey RCMP and Surrey Fire Department.

Crime Stoppers is a non-profit society that receives anonymous tip information about criminal activity and provides it to Surrey RCMP which helps to reduce investigation time and expenses. Furthermore, Crime Stoppers works with police to help with unsolved crimes in the community. Funding assessments to Crime Stoppers are based on each benefiting jurisdiction's population. Accordingly, it is recommended that the grant to Crime Stoppers be increased by \$5,000 annually to account for the City's growing population.

The Lookout Emergency Aid Society provides outreach and housing services to at-risk youth in Surrey. As a proactive intervention program, it provides an opportunity for highly street entrenched youth to turn around their lives, reconnect with community and express themselves positively.

One-time Grants

- Community Promotion;
- Health & Social; and
- Culture & Recreation

Each request was evaluated using the Policy on Municipal Grants and the Guidelines for Grant Priorities, which are attached as Appendix "IV".

Grants Evaluation Process

The yearly submission deadline for Community Grant applications is September 30th. Each grant request was reviewed by a cross-departmental Grants Evaluation Committee comprised of representatives from: Legislative Services, Social Planning, Parks, Recreation & Culture and Finance.

Organizations that apply for funding under the City Grants Program, most often propose valuable and worthwhile projects; however, funding cannot always be allocated as requested because either the project does not meet the criteria of the Grants Policy, or the scope of the project exceeds the funding capabilities of the Grants Budget. In such circumstances, Council has the option to consider alternative funding sources such as the Council Initiatives Fund. The attached Appendices "I", "II" and "III" provide a brief description of the grant requests that have been received by the City and the grant amounts recommended by the Grants Committee. Appendix "IV" sets out the City's policy on grants, which provides guidance to the Grants Committee in making its recommendations and Appendix "V" provides a listing of organizations that received a grant in 2017, a brief description of the purpose of the grant and the amount of each grant.

The budget for City Grants includes an allocation of \$5,000 to a Special Recognition Fund. This is intended to be used to recognize individuals or groups who achieve extraordinary accomplishments as determined by City Council. In this regard, individuals and groups/teams occasionally request financial assistance when they qualify for, or are invited to attend a competition at a higher level such as a provincial, national, or world championship event.

If the Finance Committee accepts the Grants Evaluation Committee's recommendations, the balance of un-allocated funds in the Community Grant programs will be as follows:

	<u>Allocated</u>	<u>Unallocated</u>
Special Recognition Funds	\$ o	\$ 5,000
Property Taxes	0	5,000
High School Dry Grads	250	4,250
One-time Grants	49,700	8,700
	\$ 49,950	\$ 22,950

SUSTAINABILITY CONSIDERATIONS

Through the array of grants provided to community groups, the City is able to support the Desired Outcomes and Strategic Directions found under themes identified in the Sustainability Charter 2.0. This report relates to the Sustainability Charter theme of Inclusion and Public Safety. Specifically the funding supports the following Desired Outcomes and Strategic Directions:

- Inclusion DO2: Surrey is a caring and compassionate City that supports its residents of all backgrounds, demographics and life experiences;
- Inclusion SD7: Increase access to education, training and work opportunities for people who face barriers to employment.
- Inclusion DO6: Residents with disabilities are supported and able to participate fully in community life;
- Inclusion SD₃: Encourage and foster greater participation of people with disabilities in the social and economic fabric of the community.

- Public Safety DO4: Local residents and businesses are connected and engaged within their neighbourhoods and with the broader community- including police, public safety partners, and social service agencies- to enhance safety;
- Public Safety SD3: Ensure programs, policies and initiatives exist along the public safety continuum, and support the entire community.

CONCLUSION

Based on the above discussion, it is recommended that the Finance Committee recommend that Council approve the 2018 City Grant allocations as recommended by the Grants Evaluation Committee and as documented in Appendices "I", "II" and "III" attached to this report, with the following total amounts in each respective category:

Leases	\$ 272,500
Property Taxes	5,000
Business & Tourism	70,000
Lower Fraser Valley Exhibition	812,600
Crime Prevention	295,000
Community	262,800
One-time Grants -Allocated	49,700
Total City Grants	\$ 1,767,600

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Appendix "I" – 2018 Proposed City Grants Appendix "II" – 2018 Proposed City Grants – One-time Appendix "III" – 2018 Proposed City Grants – Not Recommended Appendix "IV" – Policy on City Grants Appendix "V" – 2017 City Grants



	Non-profit Organization	Description	Request	2018 Proposed Amounts	Comments, Actions or Recommendations
1.	Fraser Valley Heritage Railway Society	2018 Lease-in-kind	112,000	112,000	5554 176 Street
2.	Sunnyside Saddle Club	2018 Lease-in-kind	38,400	38,400	2285 165 Street
3.	Surrey Sailing Club	2018 Lease-in-kind	24,000	24,000	3140 McBride Avenue
4.	Surrey Heritage Society	2018 Lease-in-kind	57,000	57,000	\$33,000 increase from 2017
5.	Panorama Ridge Riding Club	2018 Lease-in-kind	22,500	22,500	5381 1255A Street
6.	Lower Mainland German Shepherd Dog Club	2018 Lease-in-kind	6,000	6,000	19461 36 Avenue
7.	Action BMX Association	2018 Lease-in-kind	12,000	12,000	\$8,000 increase from 2017
8.	Crescent Beach Swim Club	2018 Lease-in-kind	625	625	foot of McBride Avenue
	Total Leases	-	272,500	272,500	
9.	Unallocated Taxes	2018 Property Taxes	5,000	5,000	
	Total Property Taxes	-	5,000	5,000	
10.	Cloverdale District Chamber of Commerce	Business Tradeshow & Awards	10,000	10,000	Same amount as 2017
11.	South Surrey/White Rock Chamber of Commerce	Business Referral Service & Awards	25,000	10,000	Same amount as 2017
12.	Surrey Board of Trade	Business Referral Service, Youth Entrepreneuriship Plan	45,000	40,000	Same amount as 2017
13.	Surrey Tourism & Convention Association	City Wide Tourism	10,000	10,000	Same amount as 2017
	Total Business & Tourism	- -	90,000	70,000	
14.	Lower Fraser Valley Exhibition Cloverdale Rodeo	2018 Operations Event Support	587,600 225,000	587,600 225,000	as per operating agreement
	Total Lower Fraser Valley Exhibition	-	812,600	812,600	
15.	Surrey Crime Prevention Society	Crime Prevention, Community Safety	230,000	230,000	Same amount as 2017
16.	Crime Stoppers	TIPS Line	45,000	40,000	Supports increase in population
17.	The Lookout Emergency Aid Society	Street Youth Services	36,000	25,000	Same amount as 2017
18.	Cloverdale Curling Club	2018 Operations	68,300	68,300	as per operating agreement
19.	Policing at Community Events	Matching Grant	55,000	55,000	As approved by Council
20.	Sports Tourism	Matching Grant	50,000	50,000	As approved by Council
21.	Community Enhancement Partnership Program	Matching Grant	45,000	45,000	Same amount as 2017
22.	Arts Council of Surrey	BC Arts Council Matching & Spotlight	29,000	29,000	\$5000 matching grant and \$24,000 for Spotlight news magazine
23.	Volunteer Cancer Drivers Society	Free Transportation Services	10,000	5,000	As approved by Council
24.	Honey Hooser Scholarship Funds	Weavers Scholarship	1,000	1,000	Same amount as 2017
	Dry Grad Events Kwantlen Park Secondary Unallocated Dry Grads	Dry Grad Dry Grad	250 4,250	250 4,250	
25.	Dry Grad Events		4,500	4,500	
	Special Recognition		5,000	5,000	
	Total Other Recurring	-	578,800	557,800	
	Total On-going	-	1,759,000	1,718,000	
27.	One-time Grants Carry Forward Funding		58,400 (18,400)	58,400 (18,400)	
	One-Time Grants	- -	40,000	40,000	
	Total Grants	- -	\$ 1,799,000	\$ 1,758,000	



2018 FINANCIAL PLAN PROPOSED CITY GRANTS One-time

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2018 Proposed Amount	Recommendations and Comments
Avalon Recovery Society	Health & Social	Funds to replace aging furniture at the Avalon Recovery centre. The centre provides barrier free supportive, safe and caring environment to women suffering from various addictions, abuse and challenges.	9,992	9,992	750	Furniture & Equipment
2. Big Brothers of Greater 2. Vancouver (Surrey Office)	Health & Social	To support Teen Mentoring Program that matches elementary school boys with adult male volunteers. The program greatly benefits vulnerable children and youth.	139,100	2,000	2,000	Program Supplies & Equipment
3. Big Sisters of BC Lower Mainland	Health & Social	To support "The Study Buddy" program and "The Big Sisters" mentoring program that focuses on academic, social and life skills for girls aged 7 - 17.	177,285	5,000	2,000	Program Expansion costs
Boys and Girls Clubs of South Coast BC	Health & Social	To purchase a stackable washer and dryer unit for the Surrey Boys and Girls club.	1,760	1,760	1,760	New Equipment
5. Cerebral Palsy Association of British Columbia	Health & Social	Delivery of a modified dance program "Dance Without Limits" which provides children with cerebral palsy the opportunity to participate in adapted dance classes.	8,460	2,500	1,000	Program Supplies and Advertising
6. Children of the Street Society	Health & Social	To support the "Taking Care of Ourselves" and "Taking Care of Others" workshops at schools to educate and protect youth from sexual exploitation.	264,005	2,000	2,000	Program expenses; special events
7. Cloverdale Business 7. Improvement Association	Community Promotion	To support the 2018 Santa Parade in Cloverdale	20,000	5,000	2,000	Traffic control costs
8. Community First Foundation	Health & Social	Funding towards purchasing food for the Backpack Buddies program which provides weekend meals to children from low-income families.	422,310	5,000	2,000	Food Supplies
9. Crescent Beach Swimming Club	Community Promotion	Funding towards the fireworks show as part of the 100th anniversary celebrations of the swim club in July 2018	10,000	5,000	1,500	Supplies & Materials
10. Crescent Housing Society	Health & Social	To purchase emergency supplies for tenants of Kiwanis Park Place, to prepare them with safety knowledge and tools to help their neighbours and themselves.	8,293	1,200	750	Emergency Supplies (One-time)
Downtown Surrey Business Improvement Association	Community Promotion	Movies Under the Stars 2018 - Saturday, August 4, 11, 18, 25, 2018, at Holland Park.	35,200	3,000	3,000	Venue Rental and event Security
12. Espoir For All Society (Espoir Soccer)	Culture & Rec	Delivery of soccer programs for children from low income families, refugees and new immigrants. Soccer classes are provided by certified coaches.	22,714	2,000	1,000	Food Supplies and Transportation costs



2018 FINANCIAL PLAN PROPOSED CITY GRANTS One-time

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2018 Proposed Amount	Recommendations and Comments
13. Fraser Region Community Justice Initiatives Association	Health & Social	Funding towards replenishing the wallet- sized information cards of "The Little Black Book", an online guide, which provides Surrey youth, specifically those at-risk, with helpful information including, violence prevention, education, and volunteering opportunities.	9,500	2,000	750	Printing & Distribution
14. Jamaican Canadian Cultural Association of BC	Culture & Rec	Annual Jamaican Cultural Festival taking place on August 5, 2018 at Holland Park.	17,000	7,500	750	Venue rental and setup
15. Leave Out Violence (LOVE) Society BC	Health & Social	Purchase of transit tickets under "Media Arts Program", an after-school program for multi- barrier youth affected by violence, to ensure safe travelling to and from Kwantlen Park Secondary.	40,775	2,500	2,000	Transit Tickets and passes
16. Newton Business Improvement Association	Community Promotion	To host "Spooktacular" Halloween event on October 20, 2018, in Newton. The event includes many fun activities and a BBQ.	33,480	5,000	2,000	Event Supplies
17. Newton Business 17. Improvement Association	Community Promotion	To support Newton Days event to be held next summer to bring the Newton community together. The series of events will feature local vendors and performers.	32,600	6,000	1,000	Event supplies and Printing costs
18. Pacific Community Resources Society	Health & Social	Funding towards pocket sized resource guides containing important contact information and small care packages for vulnerable women and girls in Surrey.	2,750	1,500	1,500	Program Supplies & Materials
19. Pacific Post Partum Support Society	Health & Social	Funding towards the free telephone support line program that provides counselling and information for women and their families suffering from post partum depression, anxiety and perinatal distress.	97,969	4,000	2,000	Supplies and Printing costs
20. Paws for Hope Animal Foundation	Health & Social	Support towards a cat spay/neuter clinic (spring) and an animal health clinic (fall) Surrey for 2018, providing free veterinary care for pets of vulnerable, homeless and low income people.	43,000	6,000	1,000	Medical supplies and Food
21. PLEA Community Services Society of BC	Health & Social	Funding towards first aid training for 20 Surrey-based volunteers of the KidStart 6- 12s program.	495,516	1,900	1,900	Volunteer Training & Support
Semiahmoo Family Place 22. Association	Health & Social	Funding for the Semiahmoo Family Place office computer upgrade.	750	750	150	Software Upgrade costs
23. Sources Life Skills Resource Centre	Culture & Rec	Funding for a foldable pool table (also for table tennis), foosball table and autism related toys as part of the social and recreational project.	1,500	1,350	1,350	Program Supplies & Equipment
24. Spinal Cord Injury BC	Health & Social	Assist people with spinal cord injury and related physical disabilities through Peer Support and Information Services programs such as Cooking and Nutrition workshops and events.	4,465	1,000	1,000	Workshop Supplies and Venue Rental
25. SuperChefs Cookery for Kids Society	Culture & Rec	Hands on Cooking program designed for kids aged 8-12. The program encourages the importance of balanced nutrition, food preparation and healthy living and eating. The 2018 program includes children with special needs.	90,000	4,000	1,500	New Equipment and Uniforms



2018 FINANCIAL PLAN PROPOSED CITY GRANTS One-time

Non-profit Organization	Type	Request	Project Cost	Request Amount	2018 Proposed Amount	Recommendations and Comments
Non-profit Organization		Request	COST	Amount	Amount	Comments
26. Surrey Christmas Bureau Society	Health & Social	To support the grocery gift card program for low income and struggling families for the Christmas season.	240,000	5,000	2,000	Grocery Gift cards
27. Surrey Community Cat Coalition Foundation	Health & Social	To support veterinary costs for the free spay/neuter program for cats owned by low income residents in Surrey.	31,000	2,000	1,000	Program costs
28. Surrey Sea Lions Swim Club	Culture & Rec	Hosting annual swim competition from July 14 - 18, 2018 for swimmers aged 3 to 50+.	6,500	1,550	500	Marketing & Promotion
29. Surrey Search and Rescue Society	Health & Social	Funding to purchase 5 new radios to support the growth of the team and to continue professional volunteer search and rescue services to Surrey.	7,308	6,308	1,500	New Equipment (radios)
30. Surrey Urban Farmers' Market	Community Promotion	Funding towards the growth of the farmers' market for supplies and materials upgrades, marketing to attract new vendors and customers, and continued free entertainment, workshops and events for local residents.	29,000	10,000	1,000	Supplies & Materials
31. The Elizabeth Fry Society of Greater Vancouver	Health & Social	Funding towards activities in the JustKids' Saturday Club which provides services to children of low-income backgrounds with a parent in prison.	72,785	2,000	1,500	Program Supplies
32. The Learning Partnership	Health & Social	Global Solutions is a thought Provoking critical inquiry program for students in Grade 10,11, and 12. Students will present their ideas for a global challenge by participating in a regional symposium.	16,546	2,000	1,000	Program supplies and event costs
33. Vancouver International Sculpture Biennale	Culture & Rec	BIG IDEAS Digital provides inspiring, curriculum-based online education materials to Surrey school students. The program inspires young learners to find their voice through artistic expression.	142,000	5,000	1,500	Marketing & Promotion
34. Whalley Community Association	Community Promotion	20th Annual Surrey Fest Downtown - A Celebration of Community to be held on June 16, 2018 at Holland Park.	17,550	3,000	1,500	Event Setup and Marketing costs
35. YWCA Metro Vancouver	Health & Social	Provides youth education after-school programming for grade seven girls "That's Just Me" and boys "Boys 4 Real" in Surrey teaching positive decision making and responsible behaviours.	203,094	2,000	1,500	Program Supplies
Unallocated					8,700	
Total			2,754,206	126,810	58,400	



2018 FINANCIAL PLAN PROPOSED CITY GRANTS NOT RECOMMENDED

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2018 Proposed Amount	Recommendations and Comments
Arts Council of Surrey	Community Promotion	Art Spot project will bring attention to Art and Culture in Surrey. At each "Art Spot" location the corners of the sidewalk will be painted with a different colour reflecting cultural diversity and Surrey's art and cultural network.	16,500	16,500	0	Refer to Neighbourhood Enhancement grants Program
Canadian Women & Art 2. Society	Culture & Rec	To support Surrey Latin Festival which highlights the values of integration and tolerance within social and cultural rights. The festival will take place in July 2018.	89,850	20,000	0	Refer to Cultural Grants
3. Downtown Surrey BIA	Community Promotion	To host a series of events "Whalley Wednesdays" on each Wednesday in July 2018.	10,000	1,500	0	Multiple requests
Downtown Surrey BIA Phoenix Society	Community Promotion	To host the 6th annual Eat Play Live Well Street Fair July 15, 2018 at Phoenix Society.	10,000	6,000	0	Multiple requests
Downtown Surrey BIA 5. Whalley's Corner Community Festival	Community Promotion	Funding towards the 4th annual Whalley's Corner Community Festival July 7, 2018.	12,000	3,000	0	Multiple requests
6. Espoir For All Society (I.A.M. Youths)	Health & Social	To support "I.AM. Youth" program that provides First Aid and Food Safe training to children from new immigrants and refugee families.	12,060	2,000	0	Multiple requests
7. Fiji Canada Association	Culture & Rec	To host various projects/events in recognition of the 50th anniversary of the Fiji Canada Association.	6,100	3,600	0	Limited community benefit
Fraser Health Authority - 8. Department of Injury Prevention	Culture & Rec	To promote injury prevention programs including workshops about safety and preventable injuries in action sports for elementary school aged children.	19,580	9,580	0	Responsibility of another government
9. Gobind Marg Charitable Trust Society	Culture & Rec	To host the "Annual Fun Fair" community event taking place on June 2, 2018.	36,610	14,110	0	Limited community benefit
10. Gobind Marg Charitable Trust Society	Health & Social	Funding towards the "GMCTS Seniors Program" for adults aged 50+ which enhances their quality of life through volunteerism, social participation, and community engagment.	134,750	68,250	0	Requests exceeds program capacity
11. Help My Neighbour Society	Community Promotion	To maintain a community garden in Fleetwood to teach organic gardening and inspire sustainability to the new generations.	2,000	2,000	0	Refer to Neighbourhood Enhancement Grants
12. Moving Forward Family Services	Health & Social	Providing accessible, low barrier counselling services in Vancouver, Surrey, and Abbotsford.	52,020	8,320	0	Fee based services
13. Multi-Cultural Services	Community Promotion	Funding towards the "Turning barriers into bridges" program that will include a cross cultural guided tour of Sikh Temple, Mosque, Church and Buddhist temple to showcase diversity.	10,000	6,000	0	Limited community benefit
14. Newton Business Improvement Association	Community Promotion	Funding towards the "Groundhog Day" event taking place on February 3, 2018 in Newton.	4,737	1,000	0	Multiple requests
15. South Fraser Regional Science Fair	Community Promotion	To support costs of sending a student delegation (eight students chaperoned by two adults) to Canada Wide Science Fair.	27,625	10,000	0	Limited community benefit
16. Surrey Amateur Radio Club	Culture & Rec	Funding towards Field Day event June 23 - 25, 2018	750	500	0	Insufficient organizational support
17. Whalley Little League Association	Culture & Rec	Funding towards the refurbishment of the current batting cage to reflect the progressive image of the League and their proud sense of community.	27,725	23,245	0	Refer to Parks, Recreation & Culture Department
18. Youth Unlimited	Health & Social	To provide food for youth participants of a skateboarding club in North Surrey.	1,400	1,400	0	Insufficient organizational support
			\$ 473,707	\$ 197,000	\$ 0	

No. D-26(1) APPENDIX "IV-1"

POLICY ON CITY GRANTS

- That two categories of grants be established:
 - Category A ongoing grants from year-to-year.
 - Category B all other grants generally for one-time requests.
- 2. That a Global Grants Budget be placed in the Annual Financial Plan.
- 3. That total grants not exceed the Global Grants Budget.
- 4. That grants be intended for specific programs, capital projects, or special events.
- 5. That all applications for grants must be received at the office of the City Clerk not later than 4:30 p.m., September 30th of each year, or if the City Hall is closed on that day, on the next following day on which the City Hall is open. Grant applications received after that time will not be considered for funding unless the requirement for funding was not reasonably foreseeable prior to September 30th, and unless the requirement for funding is critical to the survival of the organization's programs, capital project, or special event.
- 6. That grants not be provided to groups for travel, save and except for groups travelling under the Sister City Program.
- 7. That a Grant Fund in the amount of \$5,000 be established as a Special Recognition Fund for groups, which have achieved extraordinary accomplishments as determined by Council throughout the year.
- 8. That organizations providing services that are the responsibility of other levels of government will not normally be eligible for grants unless the consequences of not funding the grant would result in a significant disadvantage to Surrey which would outweigh the cost of the grant itself. (Example: An organization would lose significant funding from other benefactors without Surrey's participation by way of a nominal grant).
- 9. That grants not be provided to cover deficits or on-going operating costs.
- 10. Criteria For Grant Eligibility:
 - (a) The organization must meet the requirements of Sections 8, 24 and 25 of the *Community Charter*.
 - (b) The organization shall have an active governing body composed of volunteers. Its main responsibility shall be program and policy development, and fundraising. The governing body must be held responsible for the effectiveness of services provided and for financial accountability for funds received from all sources.

No. D-26(2)

APPENDIX "IV-2"

POLICY ON CITY GRANTS (cont'd)

(c) All organizations shall have the following or similar clauses in their constitution and bylaws:

- i. Paid staff members cannot be voting members of the Board of Directors (or the governing body).
- ii. No Director shall be remunerated for being or acting as a Director, but Directors may be reimbursed for all expenses necessary and reasonably incurred while carrying out their duties as authorized by the organization.
- (d) The organization shall show evidence that it has fully explored all other viable sources of financial support.
- (e) The organization must extend its service to the general public in Surrey, and must not exclude anyone by reason of race, religion, or ethnic background.
- (f) The organization must not act as a general fund-raiser for, or make grants to, various other groups or organizations.
- (g) The organization must agree to submit an evaluation of the use of the Surrey grant at the end of the program/project/event, or by September 30th, whichever occurs sooner.
- (h) The organization must not view the grant as an automatic on-going source of funding.

No. D-26(3) APPENDIX "IV-3"

GUIDELINES FOR GRANT PRIORITIES

The following factors will be used to determine priorities for allocating grants to eligible applicants:

- 1. The need addressed by the program/project/event, and its value to the community:
 - To what degree will the grant promote the well-being of Surrey residents?
 - How many residents will benefit?
 - Why is it important that it be done this year?
 - How severe are the consequences to Surrey residents of not providing a grant?
 - Is there overall community support?
- 2. The absence of duplication of, or competition with, an existing City program/service/event, and the use of existing community services or facilities to carry out the program/service/event.
- 3. The cost of the program/project/event:
 - What is the total cost?
 - What is the per capita cost (residents served)?
 - What are the sources of funding, and what percentage would Surrey be contributing?
 - Have all possible sources of funding been pursued?
 - What are the overall financial conditions of the organization, and will the lack of Surrey funding result in cancellation of the program/project/event?
 - Is this a one-time request for funds, or will ongoing support be required?
 - If ongoing support will be required, for how long and to what degree?
- 4. The appropriateness, effectiveness, and quality of delivery of the program/project/event:
 - How well will it be organized?
 - How many volunteers and volunteer hours will be involved?
 - Will there be coordination with other organizations, which might be interested or affected?
 - Has the organization previously demonstrated success with a similar undertaking?

No. D-26(4) APPENDIX "IV-4"

GUIDELINES FOR GRANT PRIORITIES (cont'd)

5. The quality of the organization's previous and current administration and management, and the length of time and the degree to which the organization has provided previous service to the community:

- Who are the officers or elected officials of the organization?
- Is the organization well-known to Surrey residents for their service?
- What is their history of service to Surrey?
- What are the future plans and goals of the organization?
- Has the organization previously received funds from Surrey, and did they submit an evaluation for the use of those funds?

No. D-26(5) APPENDIX "IV-5"

PROCEDURE FOR PROCESSING GRANT REQUESTS

1. Applicants must submit a grant application to the City Clerk on the prescribed form, by September 30th in order to be considered for a grant for the following year.

- 2. A Grants Evaluation Committee, consisting of a staff representative from Finance, Parks, Recreation, Culture and Corporate Services, will review all grant applications to ensure completeness and to ensure grant eligibility as specified by policy.
- 3. New grant requests shall be listed under the following categories:

Taxes

Community Promotion

Environmental

Cultural and Recreational

Health and Social Services

- 4. The Grants Evaluation Committee will (after consultation as they deem necessary with the grant applicants, with City General Managers or their staff, with other Surrey Committees or Commissions, or with community groups) submit to the Finance Committee of Council, a list of all grant applications along with recommended grant amounts. The total of the recommended grants shall not exceed the total grants budget funding available, and a minimum of \$10,000 of the grants budget shall remain unallocated for critical, unanticipated grant requests received after September 30th.
- 5. The Finance Committee of Council will review the recommendations of the Grants Evaluation Committee, and may request additional information or request to hear delegations. The Finance Committee will then submit a list of recommended grant amounts to Council for their review and for the necessary approval. The approved grants shall be subject to final confirmation by Council after all appeals have been dealt with.
- 6. The City Clerk shall notify all applicants, by regular mail, of Council's initial decision, and shall advise them of the Appeal Procedure. Applicants shall be advised that grant amounts are subject to final confirmation by Council after all appeals have been dealt with.
- 7. The Grants Evaluation Committee shall be responsible for ensuring that all organizations, which receive a grant, submit an evaluation report on the use of the grant funds.

No. D-26(6) APPENDIX "IV-6"

PROCEDURE FOR GRANT APPEALS

Appeals of Council's decisions will be considered only in instances where additional grant funds are required to prevent unforeseen circumstances which could result in employee lay-offs or threaten the financial well-being or survival of the organization, or where significant new information will be presented which was not available during the grants review process.

Organizations must notify the City Clerk in writing, within 14 days from the date that the grant notifications were mailed, that they wish to appeal Council's decision. The grant applicants must give a clear explanation of why they feel they qualify for an appeal. The appeal request will be presented to Council for a decision on whether the appeal will be considered, and the applicant shall be notified accordingly.

If the appeal is not successful, that organization may not reapply for funding of the same service in the same funding year.

PROCEDURE FOR PROCESSING LATE GRANT APPLICATIONS

Grant applications received after the September 30th deadline will be referred to the Grants Evaluation Committee for the following action:

- (a) If the requirement for grant funds was not reasonably foreseeable prior to September 30th, and if the requirement for immediate funding is critical to the survival of the organization or the event, then the Grants Evaluation Committee may refer the application to Council along with a recommended grant amount.
- (b) If the Grants Evaluation Committee believes that the grant application does not qualify for consideration under 5, then the Committee shall advise the grant applicant in writing that they do not qualify for consideration, but that they may reapply by the September 30th deadline for the following year. The applicant shall be advised that they may appeal this action of the Committee by requesting the City Clerk in writing to refer their application directly to Council, and by explaining why they should receive special late consideration for a grant. The appeal will be forwarded to Council for consideration, along with a recommendation from the Grants Evaluation Committee.

PROCEDURE FOR SETTING A GLOBAL GRANTS BUDGET

Prior to September 30th of each year, the Grants Evaluation Committee shall review the present year's budget, consult with larger ongoing grant recipients as necessary, and then submit a recommended global grants budget to the City Manager. The City Manager shall review the recommendation, and include a Global Grants Budget amount in the preparation of the Annual Financial Plan.



		2017 Approved	
Non-profit Organization	Description	Amount	Request
1. 1st Semiahmoo Sea Scouts	Culture & Rec	750	To fund membership fees for boys and girls to the Surrey Sailing Club for training courses and use of their facilities.
2. Alexandra Neighbourhood House	Health & Social	2,000	Risky Play Program for children aged (1 -12 years) in Surrey.
Air Cadet League of Canada, 907 Squadron Sponsoring Committee	Culture & Rec	1,000	Provides Cadet Training Program that helps develop leadership skills in youth by using a Peer-to-Peer model.
Big Brothers of Greater Vancouver (Surrey Office)	Health & Social	2,000	Teen Mentoring Program matches elemntary school boys and girls with teen mentors from nearby high schools. Helps in developing leadership skills, and transferable career skills in surrey youth.
5. Boys and Girls Clubs of South Coast BC	Health & Social	2,000	"Boy Talk" program, where boys in grades 6 & 7 can develop healthy relationships with their peers while participating in a variety of acitivies.
Canadian Mental Health 6. Association Vancouver-Fraser Branch	Health & Social	1,500	"Living Your Best Life" - Community Mental Health and Wellness Fair, an upbeat and inclusive event for Surrey residents and schools.
7. Cerebral Palsy Association of British Columbia	Health & Social	1,000	"Dance without Limits" program, January 9 - March 31, 2017 provides children with cerebral palsy the opportunity to participate in adapted dance classes.
8. Children of the Street Society	Health & Social	2,000	TCO2 (Taking Care of Ourselves, Taking Care of Others) to help at-risk children identify and avoid sexual exploitation.
Cloverdale Business Improvement Association	Community Promotion	1,500	Cloverdale Country Festival on July 16, 2017, includes a car show'n shine, activities and events throughout downtown Cloverdale.
10. Downtown Surrey Business Improvement Association	Community Promotion	2,000	Movies under the Stars 2017 - Saturday, August 5, 12, 19, 26, 2017, at Holland Park.
11. Espoir Soccer Society	Culture & Rec	1,000	Soccer programs for children from low income families, refugees and new immigrants. Soccer classes are provided by certified coaches and university students.
12. Fraser Region Community Justice Initiatives	Health & Social	1,500	"The Little Black Book" provides at-risk surrey youth, with helpful information, including, violence prevention, education, councelling, and volunteering opportunities.
13. Jamaican Canadian Cultural Association of BC	Community Promotion	750	Annual Jamaican Cultural Festival August 6, 2017 at Holland Park.
14. Kwantlen Public Interest Research Group	Health & Social	500	"An Accessible and Inclusive Surrey"- November 1- 30, 2017. This event will be held in Surrey to commemorate aborginal disability awareness month.
15. Kwantlen Public Interest Research Group	Health & Social	500	"Refuge in Surrey: A Community Forum" one day event to be held in Surrey in July 2017.



Non-profit Organization	Description	2017 Approved Amount	Request
16. Leave Out Violence (LOVE) Society	Health & Social	2,000	"Media Arts Program" is an after-school program for youth affected by violence. Aims to reduce high-risk behaviours and develop mental well-being and empowerment.
17. Newton Business Improvement Association	Community Promotion	2,000	"Spooktacular" Halloween event in Newton, boosting community spirit with many fun activities and a BBQ.
18. Association	Community Promotion	1,500	Newton Days features 'Nooner Wednesdays' and 'Troubadour Saturdays' encouraging residnets and workers in the area to mingle, listen to music and visit local businesses.
19. Newton Seniors Centre	Culture & Rec	500	Providing over 20 Volunteer-led activities at Newton seniors centre. This helps in combating isolation for seniors.
20. North Surrey Skating Club	Culture & Rec	500	Celebrating the success and history of figure skating in Surrey. "50th Annivesary ice show" aims to entertain Surrey residents and inspire future surrey skaters.
Pacific Post Partum Support 21. Society	Health & Social	2,000	Free telephone support program that provides counselling and information support for women, their partners and loved ones suffering from post partum depression.
22. Power for All Adventure Therapy Society	Culture & Rec	2,000	Provide access to adventure based activities for clients of all abilities in our community.
23. Seniors Come Share Society	Culture & Rec	2,000	Provide handicap friendly tables for meals and for recreation activities for seniors in the Guildford area of Surrey.
Society of Semiahmoo Animal League	Health & Social	2,000	Provides support to at-risk children who have been exposed to trauma. SALI's farm is a safe-haven where the children interact with rescued animals to help them heal and learn to trust.
25. Sources Community Resources Society	Health & Social	2,000	"Luv The Grub" an emerging social enterprise, which converts farmers' unsellable produce into various preserves and products made by disadvantaged women, providing them with employment and food-industry training.
26. Sources Community Resources Society	Health & Social	2,000	Providing replacement ramps for Women's Place, a drop-centre which provides resources, support and councelling, to aid women with disabilities or mobility issues.
27. Spinal Cord Injury BC	Health & Social	1,000	Assist people with spinal cord injury and related physical disabilities through Peer support and information services (Cooking and Nutrition workshops).
SuperChefs Cookery for Kids Society	Culture & Rec	1,500	Improves health and well being of local children by giving them the knowledge and skills to make healthy eating and lifestyle choices.
29. Surrey Christmas Bureau	Health & Social	2,000	Assist low-income and special needs families with Christmas toys, food hampers & Adopt-a-Family programs.
30. Surrey Community Cat Coalition Foundation	Health & Social	1,000	Provides free Spay/neuter program for cats owned by low income residents in Surrey .



the future lives here*		2017	
Non-profit Organization	Description	Approved Amount	Request
31. Surrey International Folk Dancing Society	Culture & Rec	600	Promotes an understanding of multiculturalism in Canada, and other health benefits of folk dancing.
32. Surrey Pride Society	Community Promotion	2,000	Expansion of annual Surrey Pride Parade and Festival.
33. Surrey Sea Lions Swim Club	Culture & Rec	500	Hosting annual swim competition from July 18 - 20, 2017 for swimmers aged 3 to 50 years.
34. United Girls of the World Society	/ Health & Social	2,000	G Day is a community based rite of passage event series that welcomes 10-12 year old girls into adolescence and addresses problems faced by girls.
35. Vancouver International Sculptur Biennale	e Culture & Rec	2,000	"BIG IDEA" in-school is a socially inclusive program in Surrey schools to engage students to think deeply of local and global issues relevant to the community through public art expression.
36. Whalley Community Association	Community Promotion	2,000	19th Annual Surrey Fest Downtown - A Celebration of Community to be held in September 2017 at Holland Park.
37. White Rock South Surrey Skating	Culture & Rec	500	Carnival Skating event scheduled for February 25, 2017. Celebrating 50th Gold Anniversary for White Rock South Surrey skating club.
38. Yellow Ball Tennis Youth Foundation	Culture & Rec	750	Provides tennis training program for young children from under priviledged families in Surrey.
39. YWCA Metro Vancouver	Health & Social	2,000	Provides after-school programming for grade seven girls "That's Just Me" and boys "Boys 4 Real" in Surrey.
40. Volunteer Cancers Drivers Societ	ty Late Grant	1,500	To support Vounteer driver program that provides free transportation services to cancer patients.
41. 3300 BCR Bhai Kanhaiya RCACC	Late Grant	1,000	To assist with costs associated with their 2017 Freedom of the City event, on May 6, 2017.
42. Progressive Intercultural Community Services Society	Late Grant	1,000	To assist with the launch of a peer support group for LGBT South Asian Youth.
43. Sikh Motorcycle Farmers Market	Late Grant	500	Annual Dastaar & Dumaala Competion held on May 28, 2017.
44. Surrey Urban Farmers Market	Late Grant	2,000	To support 2017 market season that includes workshops, entertainment, and children's activites.
45. Surrey Urban Farmers Market	Late Grant	2,000	To support 2017 operational needs and parking costs.
46. Fraser Valley Heritage Railway Society	Lease	112,000	2017 Lease-in-kind
47. Sunnyside Saddle Club	Lease	38,400	2017 Lease-in-kind
48. Surrey Sailing Club	Lease	24,000	2017 Lease-in-kind
49. Surrey Heritage Society	Lease	24,000	2017 Lease-in-kind
50. Panorama Ridge Riding Club	Lease	22,500	2017 Lease-in-kind
51. Lower Mainland German Shephard Dog Club	Lease	6,000	2017 Lease-in-kind
52. Action BMX Association	Lease	4,000	2017 Lease-in-kind



Non-profit Organization	Description	2017 Approved Amount	Request
53. Crescent Beach Swim Club	Lease	625	2017 Lease-in-kind
54. Cloverdale District Chamber of Commerce	Business & Tourism	10,000	Business Tradeshow & Awards
South Surrey/White Rock Chamber of Commerce	Business & Tourism	10,000	Business Resource Centre & Awards
56. Surrey Board of Trade	Business & Tourism	40,000	Business Resource Centre & Youth Enterprenuership plan
57. Surrey Tourism & Convention Association	Business & Tourism	10,000	City wide Tourism
58. Lower Fraser Valley Exhibition Association	LFVEA/Community	382,000	Operations
59. Lower Fraser Valley Exhibition Association	LFVEA/Community	200,000	Credit Security
60. Lower Fraser Valley Exhibition Association	LFVEA/Community	225,000	Cloverdale Rodeo
61. Honey Hooser Scholarship Fund	Community	1,000	Scholarships
62. Arts Council of Surrey	Community	22,000	Matching grant and Spotlight Arts Guide
63. Community/ Façade Enhancement Partnership Program	Community	45,000	Matching grant
64. Policing at Community Events	Community	55,000	Matching grant
65. Sports Tourism	Community	50,000	Matching grant
66. Cloverdale Curling Club	Community	67,000	Operations
67. The Lookout Emergency Aid Society	Crime Prevention	25,000	Surrey Street Youth Services
68. Metro Vancouver Crime Stoppers	Crime Prevention	35,000	Tips Line
69. Surrey Crime Prevention Society	Crime Prevention	230,000	Community and Trafic Safety Programs
70. Kwantlen Park Secondary	Dry Grad	250	2017 Dry Grad
71. North Surrey Secondary School	Dry Grad	250	2017 Dry Grad
72. Fleetwood Park Secondary School	Dry Grad	250	2017 Dry Grad
73. Clayton Heights Secondary School	Dry Grad	250	2017 Dry Grad
74. Sullivan Heights Secondary School	Dry Grad	250	2017 Dry Grad
75. Fraser Heights Secondary School	Dry Grad	250	2017 Dry Grad
76. Panorama Ridge Secondary School	Dry Grad	250	2017 Dry Grad
Unallocated Property Taxes		5,000	
Unallocated One-time		2,400	
Unallocated Special Recognition		5,000	
Total		\$ 1,717,025	