

NO: R083

COUNCIL DATE: April 11, 2016

REGULAR COUNCIL

TO: Mayor & Council **DATE: April 11, 2016**

FROM: General Manager, Planning and Development **FILE: o800-20**
General Manager, Parks, Recreation & Culture **(Cloverdale Arena)**

SUBJECT: Cloverdale Arena Project & Review of Cloverdale Fairgrounds Master
Planning - Award of Contract for Design and Construction Administration

RECOMMENDATION

The Planning and Development Department and Parks, Recreation & Culture Department recommend that Council:

1. Receive this report as information,
2. Approve the award of a contract to Taylor Kurtz Architecture + Design Inc. in association with Rounthwaite, Dick and Hadley Architects Inc. for the design and construction management of the Cloverdale Arena Project & Review of Cloverdale Fairgrounds Master Planning at a base price of \$1,663,970.00, excluding GST; and
3. Set expenditure authorization limit for the subject contract at \$2,000,000.00, excluding GST.

PURPOSE

The purpose of this report is to obtain approval to award a contract to Taylor Kurtz Architecture + Design Inc. in association with Rounthwaite, Dick and Hadley Architects Inc. to design and administer the construction of the Cloverdale Arena Project & Review of Cloverdale Fairgrounds Master Planning (the "Project").

BACKGROUND

The Project was included in the 2016 Capital Program Budget (Corporate Report No. F002;2016). The Project will include a review of the Cloverdale Fairgrounds master planning to identify a specific location for the arena in context of the principles of the approved Cloverdale Fairgrounds Master Plan, and then proceed directly to the design and construction administration of the approved Cloverdale Arena project.

Request for Proposals Process

In February 2016, a Request for Proposals (RFP #1220-030-2016-007) was issued for the purpose of retaining professional services related to design of, and construction administration for, the project along with the review of the master planning for the Cloverdale Fairgrounds. The RFP closed on March 3, 2016. Eleven proposals were submitted.

Evaluation

The proposals were evaluated by a team comprised of representatives from each of the Planning and Development Department, Parks, Recreation & Culture Department, and the Purchasing Division. Each proposal was reviewed in accordance with City Purchasing Guidelines. The evaluation was based on the criteria documented in the RFP document.

Interviews were conducted with the following proponents who were short-listed through the initial evaluation process:

- Architecture 49 Inc.;
- Carscadden Stokes McDonald Architects Inc.;
- HDR | CEI Architecture Associates, Inc.; and
- Taylor Kurtz Architecture + Design Inc. in association with Rounthwaite, Dick and Hadley Architects Inc.

The evaluation team concluded that the proposal submitted by Taylor Kurtz Architecture + Design Inc. in association with Rounthwaite, Dick and Hadley Architects Inc. provides the best value to the City based on the above referenced criteria and the results of the interview process.

Funding

Funding for this contract is available within the approved Capital Budget.

Timeline for Project

Design of the project will commence immediately upon execution of a contract with construction expected to commence in the summer of 2017. It is expected that the project will be completed and ready for use in the spring of 2019.

CONCLUSION

Based on the above discussion it is recommended that Council:

- Approve the award of a contract to Taylor Kurtz Architecture + Design Inc. in association with Rounthwaite, Dick and Hadley Architects Inc. for the design and construction management of the Cloverdale Arena Project & Review of Cloverdale Fairgrounds Master Planning at a base price of \$1,663,970.00, excluding GST; and
- Set expenditure authorization limit for the subject contract at \$2,000,000.00, excluding GST.

Original signed by
Jean Lamontagne
General Manager,
Planning and Development

Original signed by
Laurie Cavan
General Manager,
Parks, Recreation and Culture

AA:saw