

NO: R053

COUNCIL DATE: March 7, 2016

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## REGULAR COUNCIL

**TO: Mayor & Council** **DATE: March 7, 2016**

**FROM: General Manager, Planning and Development** **FILE: 6800-14**

**SUBJECT: John Horner House – 12645 - 14B Avenue**  
**Application for Financial Assistance**

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## RECOMMENDATION

The Planning and Development Department recommends that Council:

1. Receive this report as information;
2. Approve financial assistance in the amount of \$560.00, for work related to the repair of a leaky portion of the roof of the John Horner House, which represents 50% of the value of the work specified in the quote provided by Total Roof Works; and
3. Authorize staff to advise the applicant that payment of financial assistance for the work will only be made following inspection by appropriate City staff to ensure that the work has been undertaken in accordance with the original terms of the application.

## INTENT

The purpose of this report is to request that Council consider the Heritage Advisory Commission's ("HAC") recommendation of February 24, 2016, related to the John Horner House application for financial assistance. As the completion of the proposed work is time sensitive, Council is requested to consider the HAC's recommendation in advance of the February 24, 2016 HAC minutes being forwarded to Council on April 4, 2016. An excerpt from the February 24, 2016 minutes is attached as Appendix "I".

## DISCUSSION

The John Horner House, located at 12645 - 14B Avenue, is listed on the City of Surrey's Community Heritage Register and is protected by Heritage Revitalization Agreement By-law, 2011, No. 17403. Properties that are subject to HRA by-laws are eligible to apply to the City for financial assistance for restoration and maintenance work through the Building Preservation Program. There is currently \$15,000 available in the reserve for Heritage Site Improvements for the John Horner House.

An application for financial assistance, along with three quotations, was submitted to the City on February 17, 2016. The application states that the roof of the John Horner House is leaking. The applicant is proposing to repair the leaky portion of the roof and is requesting financial assistance

in the amount of \$560.00, which represents 50% of the value of the works as per the quote specified in the quote provided by Total Roof Works. The covering memorandum and associated application is attached as Appendix "II".

## CONCLUSION

Based on the above discussion it is recommended that Council:

- approve financial assistance in the amount of \$560.00, for work related to the repair of a leaky portion of the roof of the John Horner House, which represents 50% of the value of the work specified in the quote provided by Total Roof Works; and
- authorize staff to advise the applicant that payment of financial assistance for the work will only be made following inspection by appropriate City staff to ensure that the work has been undertaken in accordance with the original terms of the application.

*Original signed by*  
Jean Lamontagne  
General Manager,  
Planning and Development

KB:saw

### Attachments:

Appendix "I" Excerpt from HAC February 24, 2016 Minutes

Appendix "II" John Horner House – Memorandum to HAC and financial assistance application

**Excerpt from Surrey Heritage Advisory Commission – Minutes February 24, 2016**

It was  
Commission (SHAC):

Moved by Commissioner Hol  
Seconded by Commissioner Hart  
That the Surrey Heritage Advisory

1. Receive the "John Horner House (12645 - 14B Street) – Grant Application for Roof Repair" report as information;
2. Recommend that Council approve financial assistance in the amount of \$560.00 which represents 50% of the value of the works as per the quote provided by Total Roof Works; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried



## INTER-OFFICE MEMO

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TO: **Chair, Heritage Advisory Commission**

FROM: **Manager, Community Planning**

DATE: **February 17, 2016**

FILE:

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RE: **John Horner House (12645 14B Avenue) – Application for Financial Assistance**

### RECOMMENDATIONS

It is recommended that the Heritage Advisory Commission (HAC):

1. Receive this report as information;
2. Recommend that Council approve financial assistance in the amount of \$560.00 which represents 50% of the value of the works as per the quote provided by Total Roof Works; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

### BACKGROUND AND DISCUSSION

The John Horner House (12645 14B Avenue) is listed on the City of Surrey's Community Heritage Register and is protected by Heritage Revitalization Agreement By-law, 2011, No. 17403.

An application for financial assistance along with two quotations was submitted to the City on February 17, 2016 (Appendix I). The roof of the house is leaking. The applicant is proposing to repair the leaky portion of the roof. Due to the urgent nature of the application, the property owner was only able to collect two quotations. As per the Building Preservation Program application form for financial assistance, "applications that include fewer than three quotations may be considered at the discretion of the Heritage Advisory Commission".

There is currently \$15,000.00 available in the Reserve for Heritage Site Improvements for the John Horner House.

The two quotations for supplies and labour are as follows:

- |                     |                    |
|---------------------|--------------------|
| 1. Total Roof Works | \$1,000.00 (+ tax) |
| 2. J.J Roofing      | \$1,000.00 (+ tax) |


The applicant has indicated that their preferred supplier is **Total Roof Works**.

## CONCLUSION AND RECOMMENDATIONS

The owners of the John Horner House have submitted an application for financial assistance for the repair of the leaky roof. All proposed work is in keeping with the terms of the HRA.

It is recommended that the Heritage Advisory Commission (HAC):

1. Receive this report as information;
2. Recommend that Council approve financial assistance in the amount of \$560.00 which represents 50% of the value of the works as per the quote provided by Total Roof Works; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.



Don Luymes, Manager  
Community Planning

Appendix I Application for Financial Assistance



SURREY HERITAGE ADVISORY COMMISSION

BUILDING PRESERVATION PROGRAM

Application for Financial Assistance

This grant program assists with exterior stabilization, maintenance, restoration and relocation of designated heritage buildings and buildings that are subject to heritage revitalization agreements (HRA). There is no limit to the number of applications that may be submitted in any given year. If successful, funding per project is limited to 50% of the eligible project costs, not to exceed eligibility requirements as outlined in By-Law No. 15099, Sections 10 and 10.1.

PLEASE PRINT CLEARLY

Name of Applicant(s): Doris Fwabu, Brian Fwabu

Mailing Address: 12645 146 ave

City: Surrey Postal Code: V4A 1J7

Contact Person(s): ~~XXXXXXXXXX~~ Doris Fwabu

Telephone: 604-761-9220 Email: Doris-kim@hotmail.com

Name of Heritage Building: John horner house

HRA and/or Designation By-law Number: 17403

Date of Commencement: ~~XXXXXXXXXX~~ Feb 24, 2016

Date of Anticipated Completion: March 3, 2016

1. This project is for:

- Structural work, seismic upgrading, foundations, perimeter and storm drains, chimneys and masonry work, fascias, gutters and downspouts, roofs
- Exterior rehabilitation and repairs of the building's historic character (exterior cladding, woodwork and trim, doors and windows, including storm windows)
- Exterior preparation and painting
- Reconstruction of missing significant architectural elements
- Designated interior features
- Other: \_\_\_\_\_

2. Provide a clear, brief statement of the purpose of the project.

A small portion of our roof is leaking into our house along with a roof section that needs new flashing

3. Provide an itemized list of all work to be undertaken by this project.

1. Roof replaced in small section
2. Reinforce metal flashing on beams connected to house.

4. Please attach three quotations to undertake the list of work itemized in #3. Ensure that all quotations are based on identical requirements. Applications that include fewer than three quotations may be considered at the discretion of the Heritage Advisory Commission. Applications for material costs only may be submitted for consideration.

Quotation #1 from: J.J. Roofing Cost: 1,000 + tax

Quotation #2 from: Total roof works Cost: 1,000 + tax

Quotation #3 from: \_\_\_\_\_ Cost: \_\_\_\_\_

Please indicate your preferred supplier: Total roof works

5. Project Cost Summary		Approved	Pending
Applicant's contribution	\$ 560 ( 50 %)	_____	_____
Heritage Legacy Fund of BC	\$ _____ ( _____ %)	_____	_____
Request from City of Surrey	\$ 560 ( 50 %)	_____	_____
Total Cost of the Project	\$ 1,120 ( _____ %)	_____	_____

The applicant is advised not to begin the project prior to confirmation of funding. **Work already completed or in progress may not qualify for assistance.** Please note that no payment shall be made more than one year after the date of approval of the financial assistance application by Council.

If funds are granted, the City of Surrey reserves the right to inspect the work and to promote the project through photographic documentation and through media announcements.

\_\_\_\_\_  
Authorized Signing Officer

  
Signature

Feb 15, 2016  
Date

**Return to:**  
Surrey Heritage Advisory Commission  
c/o Legislative Services, 13450-104 Avenue V3T 1V8