

NO: R040

COUNCIL DATE: February 22, 2016

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **February 16, 2016**

FROM: **General Manager, Parks, Recreation and Culture** FILE: **8000-50**

SUBJECT: **Award of Contract No. 1220-040-2015-098 – Operation of Outdoor Pools (the “Contract”)**

RECOMMENDATION

The Parks, Recreation and Culture Department recommend that Council:

1. Award Contract No. 1220-040-2015-098 Operation of Outdoor Pools to Tide’s Out Services Ltd. for a three-year term in the amount of \$2,320,410.00 excluding GST for the operation of the City’s eight (8) outdoor pools; and
2. Authorize the General Manager, Parks, Recreation and Culture or designate to execute a three (3) year contract including the authority to execute two (2) one-year extensions, subject to satisfactory performance and any other related considerations by Tide’s Out Services Ltd. in favour of the City not exceeding \$820,000.00 per each year.

BACKGROUND

The City’s eight outdoor pools have been operated by a private contractor since 1997 with this operating model having proven to be an efficient and effective method of service delivery. The current contract for the operation of the City’s outdoor pools expires on March 30th, 2016.

PROCUREMENT PROCESS

In November 2015, a Request for Quotations (RFQ) was issued for the operation of the outdoor pools. The RFQ was advertised on the City’s web-site as well as on the BC Bid web-site.

The objectives as articulated in the RFQ are to:

- a) Maintain all eight (8) outdoor pool facilities in a first rate manner in respect to operation, cleanliness and services;
- b) Ensure water quality is safe and compliant with the current B.C. Health Act, R.S.B.C. 2010, Pool Regulations;
- c) Comply with all applicable procedures with regard to health, safety, security, emergency and evacuation;
- d) Ensure that the operations are conducted by professionally trained and competent staff, and lifeguards who hold National Lifeguard (NL) and C.P.R. Basic Rescuer

Certificates in accordance with Provincial Regulations; plus Water Safety Instructor (WSI);

- e) Provide a variety of programs including learn to swim lessons, i.e., child/youth/adult;
- f) Optimize revenues generated from participants of the various programs;
- g) Outreach to the various diversified communities, which will include providing access to low income families; and
- h) Ensure efficient outdoor pool operations.

Evaluation Process

As a result of the RFQ the City received one proposal from the existing contractor, Tide's Out Services Ltd. Tide's Out Services Ltd. held the contract to operate the City's outdoor pools between 2006 and 2016 with very satisfactory results and has extensive experience in outdoor pool operations. The RFQ evaluation team comprising of staff from Parks, Recreation and Culture, Civic Facilities facilitated by Purchasing who evaluated the quotation based on the following criteria:

- a) Experience, Reputation & Resources;
- b) Technical ability in relation to the requirements of the Contract; and
- c) Financial.

The quotation from Tide's Out Services Ltd. has met or exceeded threshold expectations in all three areas. The Contract for the three-year term is \$2,320,410.00, excluding GST. This compares favourably with prior years pricing taking inflation into account. An adjustment for inflation based on the Consumer Price Index will apply to the optional two (2) one-year extensions. Staff is satisfied that Tide's Out Services Ltd. is fully capable of undertaking all aspects of the Contract and that the price as quoted is reasonable.

SUSTAINABILITY CONSIDERATIONS

The Contract for the provision of outdoor pool operations contributes to the Socio-Cultural Pillar of the Sustainability Charter. Outdoor pools supports individual and community wellness through accessibility, inclusivity and affordable recreation for all Surrey residents to engage in an active lifestyle.

SC7: Participation in Leisure Programs:

- *Increasing opportunities for access to leisure for all residents; and*

SC11: Improve Public Safety and Security:

- *Ensure that the operations are conducted by professionally trained staff improving the safety of all participants.*

CONCLUSION

The Parks, Recreation and Culture Department recommend that Council:

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Laurie Cavan
General Manager
Parks, Recreation and Culture

cc General Manager, Finance & Technology
Manager, Purchasing Section