

NO: F004

COUNCIL DATE: November 21, 2016

FINANCE COMMITTEE

TO: **Mayor & Council**

DATE: **November 17, 2016**

FROM: **General Manager, Finance & Technology**

FILE: **1850-20**

SUBJECT: **Community Grants for 2017**

RECOMMENDATION

It is recommended that the Finance Committee recommend that Council approve the 2017 City Grants as recommended by the Grants Evaluation Committee and as documented in Appendices “I”, “II” and “III” attached to this report;

BACKGROUND

Each year Council provides support to local non-profit organizations and low-income residents in various ways. These include Community Charter Permissive Property Tax Exemptions, Community Enhancement Grants, Community Grants, Council Directed Projects (Council Initiatives Fund), Cultural Grants, Façade Enhancement Grants, Granting Program to Off-Set Policing costs, Public Leisure Access Assistance, and Sports Tourism Grants.

During 2016 Council has provided financial support under the following grant categories:

Community Charter Permissive Property Tax Exemptions: This category is intended to provide assistance to those organizations that qualify for property tax exemptions as per sections 224, 225 and 226 of the Community Charter. Council approved the 2016 Community Charter Permissive Property Tax Exemptions in September 2015, with a total valued at approximately \$1,015,948. The 2017 Permissive Property Tax exemptions were approved by Council on October 3rd and are expected to be of a similar value.

Community Enhancement Grants: This program was adopted in 2010 and provides support for community engagement and beautification projects. Council has provided \$25,300 in grants to residents and organizations under two separate categories; Small Project Grants, with a maximum allocation of \$3,000 and Activity and Celebration Grants, with a maximum allocation of \$1,000.

Community Grants Program: The program is designed to support non-profit groups or organizations. Applications are received each year in September. To ensure consistency across all grant programs, City staff has resumed the administration of the One-time Community Grant program. Council has provided (70) grants totalling \$1,542,425 from the Community Grants program, with one-time grants ranging in value from \$500 to \$3,000.

Council Initiatives Fund: In each year, \$250,000 is allocated to the Council Initiatives Fund as part of the City's approved annual budget. In 2016, additional one-time funding of \$26,500 was added to the Council Initiative Fund. The fund allows Council an opportunity to provide financial support to initiatives that were not anticipated in the City's annual budget preparation but are seen to have merit in relation to furthering the City's objectives. Year to date, Council has approved \$263,500 from the Council Initiatives Fund.

Cultural Grants Program: This program was introduced by Council in 2012 to build the arts and heritage community in Surrey. The program is managed through the Arts Division and a cross-departmental evaluation committee and provides grants to the cultural community under three categories; capacity building initiatives to a maximum of \$2,500; project funding initiatives to a maximum of \$5,000 and cultural sustainability grants to a maximum of \$5,000. Under this category, Council has provided funding to (67) separate cultural grant applicants totalling \$290,159.

Façade Enhancement Grants: Adopted in 2013, this program provides financial support to encourage commercial building owners to invest in façade renovations and storefront upgrades. The objectives of this program include, increasing the esthetic appeal of streets, attracting businesses to the area, and drawing in visitors. Council has allocated \$25,000 from the Grants budget for the Façade Enhancement Grants program. Under this category, Council has approved \$5,640 to date from the Façade Enhancement Grants.

Community Event Policing Grant: This program was implemented in February 2015 to reduce the burden of policing costs borne by community groups for events, parades and festivals with free admission for the general public. Qualified applicants can receive a 50% reimbursement for event policing costs, up to a maximum of \$35,000. Year to date, Council has approved (4) grants totalling \$22,013 from the Policing Grants program.

Public Leisure Access Program: The City's Public Leisure Access program has provided financial assistance to approximately 33,834 participants with a total value of \$2,021,444. The value of this program is expected to remain at that same level in 2017.

Sport Tourism Grant Program: This initiative was introduced in April 2015 to formalize the granting process for sport tourism events that had previously been funded from the Council Initiatives Fund on an as requested basis. Council has allocated \$50,000 annually for the Sport Tourism Grant program.

In total, the City of Surrey has provided over \$5.2 million in community support through our granting programs.

DISCUSSION

The Community Grants Program has no legal requirement to advertise the opportunity for interested parties to apply for grants. However, advertisements were placed in local newspapers and posted on the City's website to notify the public about the City's Community Grant Program. Interested parties were invited to apply for grants within certain parameters.

The Grants Evaluation Committee has received and evaluated (68) grant requests for 2017, which have been aggregated into the following categories:

- Ongoing Leases and Property Taxes;
- Ongoing Business & Tourism;
- Ongoing Community;
- Ongoing Crime Prevention; and
- One-Time Grants

Ongoing Leases and Property Taxes

The “Ongoing leases” component of the Community Grants program refers to City-owned land and/or space that is being used by not-for-profit organizations and for which the lease payments are forgiven. The values of forgiven lease payments are included as an “in-kind” grant amount in Appendix “I”.

An allocation is included in the Grants budget for not-for-profit organizations that would have qualified for a permissive property tax exemption but did not meet the submission deadline for such exemptions. Grants that are provided from this allocation are intended to be one-time grants and are restricted to the municipal portion of the not-for-profit organization’s property taxes.

Ongoing Business & Tourism

The Business & Tourism component of the Community Grants program includes the Cloverdale District of Commerce, Surrey Board of Trade, South Surrey Chamber of Commerce and Surrey Tourism & Convention Association. The Surrey Board of Trade and the two Chambers of Commerce play an important role in encouraging businesses to locate in Surrey and this grant supports their ongoing success. The Surrey Tourism and Convention Association is a recognized destination marketing organization, with a mandate to market and promote the entire City of Surrey through marketing initiatives and programs.

Ongoing Community

The community component includes the Lower Fraser Valley Exhibition Association (LFVEA), Arts Council of Surrey, Community Enhancement Partnership Program and the Honey Hooser Scholarship Fund.

The LFVEA operates the Cloverdale Fairgrounds and all facilities located on the grounds under an operating agreement with the City of Surrey. The Cloverdale Fairgrounds serve as a venue for a number of community celebrations, festivals, and local community programs in addition to the annual Cloverdale Rodeo.

The purpose of the Arts Council of Surrey is to promote and foster Arts and Cultural services in Surrey. Over time the Arts Council has initiated, developed and sponsored groups that have become self-sustainable, some of which are: Surrey Festival of Dance, the Surrey Youth Orchestra, Surrey International Writer’s Conference and Surrey Rockhound Club.

The Community Enhancement Partnership program was adopted in 2010 and provides support for community engagement and beautification projects. The program was further expanded to incorporate the Façade Enhancements grants program that was implemented in 2013. Since inception, Façade Enhancement grants have provided financial support to a number of commercial building owners to invest in façade renovations and storefront upgrades.

The City of Surrey has established the \$500 Honey Hooser Scholarship to be awarded each year to a graduating post-secondary arts student, to a student with an interest in arts and crafts graduating from a secondary school in Surrey, or to a disabled person with an interest in arts and crafts. The purpose of this scholarship is to benefit the community by encouraging persons having an interest in arts and crafts to pursue studies in these areas. In addition, \$500 is provided annually to the Peace Arch Weavers & Spinners Guild.

Ongoing Crime Prevention

The Crime Prevention component supports the City's Crime Reduction Strategy and includes, Surrey Crime Prevention Society (SCPS), Crime Stoppers, and the Lookout Emergency Aid Society.

Surrey Crime Prevention (SCPS) is a committed partner in the enhancement of community safety in the City of Surrey. SCPS's dedicated and trained volunteers contribute their time to support the following programs in the City of Surrey: Community Safety tours, Mentorship and Leadership Program, Citizens Community Safety Watch, and LEAP High School work experience program. Over time, SCPS has increased its programs and supported many projects in partnership with the City of Surrey, Surrey RCMP and Surrey Fire Department.

Crime Stoppers is a non-profit society that receives anonymous tip information about criminal activity and provides it to Surrey RCMP which helps to reduce investigation time and expenses. Furthermore, Crime Stoppers works with police to help with unsolved crimes in the community. Funding assessments to Crime Stoppers are based on each benefiting jurisdiction's population.

The Lookout Emergency Aid Society provides outreach and housing services to at-risk youth in Surrey. As a proactive intervention program, it provides an opportunity for highly street entrenched youth to turn around their lives, reconnect with community and express themselves positively.

One-time Grants

- Community Promotion;
- Health & Social; and
- Culture & Recreation

Each request was evaluated using the Policy on Municipal Grants and the Guidelines for Grant Priorities, which are attached as Appendix "V".

Grants Evaluation Process

The submission deadline for all grant applications is September 30th. Each grant request was reviewed by a cross-departmental Grants Evaluation Committee comprised of representatives from: Legislative Services, Social Planning, Parks, Recreation & Culture and Finance.

Organizations that apply for funding under the City Grants Program, most often propose valuable and worthwhile projects; however, funding cannot always be allocated as requested, because either the project does not meet the criteria of the Grants Policy, or the scope of the project exceeds the funding capabilities of the Grants Budget. In such circumstances, Council has the option to consider alternative funding sources such as the Council Initiatives Fund. The attached

Appendices “I”, “II” and “III” provide a brief description of the grant requests that have been received by the City and the grant amounts recommended by the Grants Committee. Appendix “IV” provides a listing of organizations that received a grant in 2016, a brief description of the purpose of the grant and the amount of each grant.

The budget for City Grants includes an allocation of \$5,000 to a Special Recognition Fund. This is intended to be used to recognize individuals or groups who achieve extraordinary accomplishments as determined by City Council. In this regard, individuals and groups/teams occasionally request financial assistance when they qualify for, or are invited to attend a competition at a higher level such as a provincial, national, or world championship event.

If the Finance Committee accepts the Grants Evaluation Committee recommendations, the balance of un-allocated funds in the Community Grant programs will be as follows:

	<u>Allocated</u>	<u>Unallocated</u>
Special Recognition Funds	\$ 0	\$ 5,000
Property Taxes	\$ 0	5,000
High School Dry Grads	500	4,000
One-time Grants	56,350	5,650
	<u>\$ 56,850</u>	<u>\$ 19,650</u>

SUSTAINABILITY CONSIDERATIONS

Through the array of grants provided to community groups, the City is able to support the Desired Outcomes and Strategic Directions found under themes identified in the Sustainability Charter 2.0. This report relates to the Sustainability Charter theme of Inclusion and Public Safety. Specifically the funding supports the following Desired Outcomes and Strategic Directions:

- Inclusion DO2: Surrey is a caring and compassionate City that supports its residents of all backgrounds, demographics and life experiences; SD7: Increase access to education, training and work opportunities for people who face barriers to employment.
- Inclusion DO6: Residents with disabilities are supported and able to participate fully in community life; SD3: Encourage and foster greater participation of people with disabilities in the social and economic fabric of the community.
- Public Safety DO4: Local residents and businesses are connected and engaged within their neighbourhoods and with the broader community- including police, public safety partners, and social service agencies- to enhance safety; SD3: Ensure programs, policies and initiatives exist along the public safety continuum, and support the entire community.

CONCLUSION

Based on the above discussion, it is recommended that the Finance Committee recommend that Council approve the 2017 City Grant allocations as recommended by the Grants Evaluation Committee and as documented in Appendices “I”, “II” and “III” attached to this report, with the following total amounts in each respective category:

a. Leases	\$ 231,525
b. Property Taxes	5,000
c. Business & Tourism	70,000
d. Lower Fraser Valley Exhibition	807,000
e. Crime Prevention	290,000
f. Community	249,500
g. One-time Grants	<u>62,000</u>
Total City Grants	<u>\$ 1,715,025</u>

Vivienne Wilke, CPA, CGA
General Manager,
Finance & Technology

Appendix "I" – 2017 Proposed City Grants
Appendix "II" – 2017 Proposed City Grants – One-time
Appendix "III" – 2017 Proposed City Grants – Not Recommended
Appendix "IV" – 2016 City Grants
Appendix "V" – Policy on City Grants



2017 FINANCIAL PLAN
PROPOSED CITY GRANTS

Appendix I

Non-profit Organization	Description	Request	2017 Proposed Amounts	Comments, Actions or Recommendations
1. Fraser Valley Heritage Railway Society	2017 Lease-in-kind	112,000	112,000	5554 176 Street
2. Sunnyside Saddle Club	2017 Lease-in-kind	38,400	38,400	2285 165 Street
3. Surrey Sailing Club	2017 Lease-in-kind	24,000	24,000	3140 McBride Avenue
4. Surrey Heritage Society	2017 Lease-in-kind	24,000	24,000	6022 Highway 15
5. Panorama Ridge Riding Club	2017 Lease-in-kind	22,500	22,500	5381 1255A Street
6. Lower Mainland German Shepherd Dog Club	2017 Lease-in-kind	6,000	6,000	19461 36 Avenue
7. Action BMX Association	2017 Lease-in-kind	4,000	4,000	12624 75 Avenue
8. Crescent Beach Swim Club	2017 Lease-in-kind	625	625	foot of McBride Avenue
Total Leases		231,525	231,525	
9. Unallocated Taxes	2017 Property Taxes	5,000	5,000	
Total Property Taxes		5,000	5,000	
10. Cloverdale District Chamber of Commerce	Business Tradeshow & Awards	10,000	10,000	Same amount as 2016
11. South Surrey/White Rock Chamber of Commerce	Business Referral Service & Awards	25,000	10,000	Same amount as 2016
12. Surrey Board of Trade	Business Referral Service	40,000	40,000	\$15,000 increase for Youth Entrepreneurship Plan
13. Surrey Tourism & Convention Association	City Wide Tourism	10,000	10,000	Same amount as 2016
Total Business & Tourism		85,000	70,000	
14. Lower Fraser Valley Exhibition Cloverdale Rodeo	2017 Operations Event Support	582,000 225,000	582,000 225,000	As per operating agreement
Total Lower Fraser Valley Exhibition		807,000	807,000	
15. Surrey Crime Prevention Society	Crime Prevention / Anti Graffiti	230,000	230,000	same amount as 2016
16. Crime Stoppers	TIPS Line	40,000	35,000	same amount as 2016
17. The Lookout Emergency Aid Society	Street Youth Services	36,000	25,000	same amount as 2016
18. Cloverdale Curling Club	2017 Operations	67,000	67,000	\$2,000 increase as per the operating agreement
19. Policing at Community Events	Matching Grant	55,000	55,000	As approved by Council
20. Sports Tourism	Matching Grant	50,000	50,000	As approved by Council
21. Community Enhancement Partnership Program	Matching Grant	45,000	45,000	\$5,000 increase from 2016
22. Arts Council of Surrey	BC Arts Council Matching	24,000	22,000	Same amount as 2016
23. Honey Hooser Scholarship Funds	Weavers Scholarship	1,000	1,000	Same amount as 2016
Dry Grad Events				
Kwantlen Park Secondary	Dry Grad	250	250	\$250 for each school
North Surrey Secondary School	Dry Grad	250	250	
Unallocated Dry Grads	Dry Grad	4,000	4,000	
24. Dry Grad Events		4,500	4,500	
25. Special Recognition		5,000	5,000	
Total Other Recurring		557,500	539,500	
Total On-going		1,686,025	1,653,025	
26. One-time Grants		62,000	62,000	
One-time Grants		62,000	62,000	
Total Grants		\$ 1,748,025	\$ 1,715,025	



**2017 FINANCIAL PLAN
PROPOSED CITY GRANTS
One-time**

Appendix II-1

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2017 Proposed Amount	Recommendations and Comments
1. 1st Semiahmoo Sea Scouts	Culture & Rec	To fund membership fees for boys and girls to the Surrey Sailing Club for training courses and use of their facilities	2,500	750	750	Sailing Club Memberships
2. Alexandra Neighbourhood House	Health & Social	Funding towards the Risky Play program for additional equipment such as riding toys, tool, climbing apparatus, and safety equipment to encourage children to play freely, explore their abilities and build self-confidence in a safe environment	6,000	3,500	2,000	Supplies & Equipment
3. Air Cadet League of Canada, 907 Squadron Sponsoring Committee	Culture & Rec	Provides training and skill building activities for youths in Surrey. Regular activities include parade time, power aircraft and glider flying, biathlon competition and survival training.	71,560	1,000	1,000	Program Supplies & Equipment
4. Big Brothers of Greater Vancouver (Surrey Office)	Health & Social	Support the enhancement of Teen Mentoring Program by providing comprehensive training packages to successfully train at least 20 teen mentors with negotiating, leadership, facilitation and taking action skills	38,100	2,000	2,000	Program Expansion
5. Boys and Girls Clubs of South Coast BC	Health & Social	Funding towards the new "Boy Talk" program, similar concept to "Girl Talk", where boys in grades 6 & 7 can develop healthy relationships with their peers while participating in a variety of activities	10,250	4,000	2,000	Strong Community impact
6. Canadian Mental Health Association Vancouver-Fraser Branch	Health & Social	To provide funding towards the Living Your Best Life - Community Mental Health and Wellness Fair, an upbeat and inclusive event for Surrey residents and schools in March 2017	7,000	3,000	1,500	Facility Rental and Setup
7. Cerebral Palsy Association of British Columbia	Health & Social	Winter 2017 session of "Dance without Limits" program, January 9 - March 31, which provides children with cerebral palsy the opportunity to participate in adapted dance classes	6,140	2,000	1,000	Venue rental and Advertising
8. Children of the Street Society	Health & Social	Funding towards TCO2 (Taking Care of Ourselves, Taking Care of Others) program with workshops, presentations and workshop facilitators to help at-risk children identify and avoid sexual exploitation and human trafficking from all sources and particularly online.	333,475	2,000	2,000	Program expenses; special events
9. Cloverdale Business Improvement Association	Community Promotion	To provide funding for traffic control costs at the new Cloverdale Country Festival on July 16, 2017, which replaces the Blueberry Festival and includes a car show'n shine, activities and events throughout downtown Cloverdale	25,000	5,000	1,500	Traffic control expenses
10. Downtown Surrey Business Improvement Association	Community Promotion	Movies under the Stars 2017 - Saturday, August 5, 12, 19, 26, 2017, at Holland Park	33,500	4,000	2,000	3,500+ attendees for each event
11. Espoir Soccer Society	Culture & Rec	Provide soccer programs for children from low income families, refugees and new immigrants. Soccer classes are provided by certified coaches and university students.	37,560	15,000	1,000	Program supplies & Promotion
12. Fraser Region Community Justice Initiatives	Health & Social	To replenish the pocket guide version of the online "The Little Black Book" containing information about helpful community services and outreach programs available for youth in Surrey, Langley, Delta, and White Rock.	9,500	2,000	1,500	Printing & Distribution
13. Jamaican Canadian Cultural Association of BC	Community Promotion	Annual Jamaican Cultural Festival August 6, 2017 at Holland Park.	17,000	7,500	750	Venue rental and setup



**2017 FINANCIAL PLAN
PROPOSED CITY GRANTS
One-time**

Appendix II-2

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2017 Proposed Amount	Recommendations and Comments
14. Kwantlen Public Interest Research Group	Health & Social	"An Accessible and Inclusive Surrey"- November 1- 30, 2017. This event will be held in Surrey to commemorate aboriginal disability awareness month.	5,610	2,000	500	
15. Kwantlen Public Interest Research Group	Health & Social	"Refuge in Surrey: A Community Forum" one day event July 2017 capping a month long awareness raising social media campaign with various events regarding refugee youth entering post secondary institutions	6,260	2,000	500	
16. Leave Out Violence (LOVE) Society BC	Health & Social	Provide funding towards Media Arts Program, a 30 week after-school program for youth ages 13 - 21 affected by violence and includes multi-media and writing training	37,000	8,000	2,000	Venue Rental and Program Supplies
17. Newton Business Improvement Association	Community Promotion	Funding towards the "Spooktacular" Halloween event in Newton boosting community spirit with many fun activities and a BBQ	30,000	5,000	2,000	Event Supplies
18. Newton Business Improvement Association	Community Promotion	Funding towards the "Newton Days" throughout the summer with "Nooner Wednesdays" lunch meet-ups with music and "Troubadour Saturdays" weekly live music event, to encourage the enjoyment of the Newton community	15,000	5,000	1,500	Event supplies and Printing costs
19. Newton Seniors Centre	Culture & Rec	Provide funding towards the purchase of a power-lite presenter/projector for presentations for the computer club and demonstrations by other social groups	1,008	500	500	New Equipment/Projector
20. North Surrey Skating Club	Culture & Rec	Celebrating the success and history of figure skating in Surrey. "50th Anniversary Ice show" will be featured as a community event aimed to entertain Surrey residents and inspire future surrey skaters.	24,970	2,570	500	Venue Rental and Setup costs
21. Pacific Post Partum Support Society	Health & Social	Free telephone support program that provides counselling and information support for women, their partners and loved ones suffering from post partum depression	89,875	4,000	2,000	
22. Power for All Adventure Therapy Society	Culture & Rec	Funding towards the water-based paddling program to purchase a fleet of adapted kayaks and paddleboards to accommodate the participant's needs	25,000	3,500	2,000	Equipment rental/Purchase
23. Seniors Come Share Society	Culture & Rec	To provide handicap friendly tables for meals and for recreation activities for seniors who participate in the Day Program and for their volunteers in the Guildford area	60,167	5,000	2,000	New Equipment
24. Society of Semiahmoo Animal League	Health & Social	To support at-risk children who have been exposed to trauma to SALI's farm, a safe-haven where the children interact with rescued animals to help them heal and learn to trust	90,100	5,000	2,000	Program supplies & Travel costs
25. Sources Community Resources Society	Health & Social	To support the Luv The Grub, an emerging social enterprise, which converts farmers' unsellable produce into various preserves and products made by disadvantaged women, providing them with employment and food-industry training	25,000	3,000	2,000	Program Supplies
26. Sources Community Resources Society	Health & Social	To purchase replacement ramps for Women's Place, a drop-centre which provides resources, support and counselling, to aid women with disabilities or mobility	3,295	2,295	2,000	
27. Spinal Cord Injury BC	Health & Social	Assist people with spinal cord injury and related physical disabilities through Peer support and information services (Cooking and Nutrition workshop, Vaisakhi 2017)	4,670	1,000	1,000	Venue rental and Program supplies
28. SuperChefs Cookery for Kids Society	Culture & Rec	Funding towards the integration of SuperChefs Cookery into the Surrey community to benefit a larger population of children by increasing their education and	91,000	10,000	1,500	Food supplies



**2017 FINANCIAL PLAN
PROPOSED CITY GRANTS
One-time**

Appendix II-3

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2017 Proposed Amount	Recommendations and Comments
29. Surrey Christmas Bureau	Health & Social	Assist low-income and special needs families with Christmas toys, food hampers & Adopt-a-Family programs	240,000	4,000	2,000	Program expenses
30. Surrey Community Cat Coalition Foundation	Health & Social	Funding towards the spay/neuter program for cats owned by low income residents in Surrey in effort to reduce the number of "free-roaming" cats and control the cat population	11,500	5,000	1,000	Venue and Equipment rental
31. Surrey International Folk Dancing Society	Culture & Rec	Funding towards a multi-media laptop to enable the storage and playing of high quality music for dances and dance videos	3,175	600	600	New Equipment
32. Surrey Pride Society	Community Promotion	Funding to expand the Surrey Pride Parade	25,000	10,000	2,000	Venue & Equipment rental
33. Surrey Sea Lions Swim Club	Culture & Rec	Host annual swim competition July 18 - 20, 2017 for the Fraser South Region to help prepare for upcoming regional & provincial swims	6,260	1,550	500	Venue costs
34. United Girls of the World Society	Health & Social	To support the G Day event on November 5, 2017, for adolescent girls and their Champions featuring activities, workshops, and presentations to build courage and inspire ongoing communication about important life issues with one another	20,935	10,000	2,000	Marketing & Promotion
35. Vancouver International Sculpture Biennale	Culture & Rec	"BIG IDEA" in-school is a socially inclusive program in Surrey schools to engage students to think deeply of local and global issues relevant to the community through public art expression	147,000	5,000	2,000	Performance Venue and Supplies
36. Whalley Community Association	Community Promotion	19th Annual Surrey Fest Downtown - A Celebration of Community 2017 to be held September 2017 at Holland Park	11,700	2,500	2,000	Event Setup costs
37. White Rock South Surrey Skating Club	Culture & Rec	Carnival Skating event scheduled for February 25, 2017. Celebrating 50th Gold Anniversary for White Rock South Surrey skating club.	31,600	6,000	500	Event Supplies
38. Yellow Ball Tennis Youth Foundation	Culture & Rec	Support the costs of running the tennis training program over 2 weekend classes and 3 weeks of summer camps for children from under privileged families in Surrey	12,000	4,000	750	Sports Equipment
39. YWCA Metro Vancouver	Health & Social	Support towards YWCA's after-school programming for grade seven girls "That's Just Me" and boys "Boys 4 Real" in Surrey	170,635	2,000	2,000	Program Supplies
Unallocated					5,650	
Total			1,786,345	161,270	62,000	



**2017 FINANCIAL PLAN
PROPOSED CITY GRANTS
NOT RECOMMENDED**

Appendix III

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2017 Proposed Amount	Recommendations and Comments
1. African Cultural Village	Culture & Rec	Funding towards the Black history month celebration in February 2017, with a variety cultural entertainment and multi-cultural educational events	47,000	10,000	0	Referred to Cultural Grants Program
2. Alexandra Neighbourhood House	Health & Social	To provide funding towards the construction of a multi-use Centennial Plaza on their grounds to commemorate the centennial of Alexandra Neighbourhood House	40,000	5,000	0	Referred to Neighbourhood Enhancement grants Program
3. Big Sisters of BC Lower Mainland	Health & Social	Funding towards the large scale volunteer recruitment campaign for mentoring services in Surrey	26,651	24,611	0	Insufficient organizational support
4. Moving Forward Family Services Society	Health & Social	Moving Forward Family Services Society provides mental health support, therapy and barrier free counselling for those in need of such services	28,000	2,500	0	On-going operating costs
5. Newton Business Improvement Association	Community Promotion	Funding towards the "Groundhog Day" event January 2017 in Newton boosting community spirit with many fun activities and refreshments	3,625	1,000	0	Limited community benefit
6. Royal Canadian Legion Ladies Auxiliary	Community Promotion	Funding towards 3 breakfasts for seniors and veterans at the Bi-Annual Conference, May 5 - 10, 2017, held in the Guildford area	62,550	7,500	0	Limited community benefit
7. SFU Formula 1 Electric	Health & Social	To provide funding towards the creation of a Formula 1 Electric vehicle by students of many disciplines for the 2018 SAE Formula 1 electric competition	68,499	2,400	0	Limited community benefit
8. The Perfect Present Daycare	Health & Social	Provide funding towards the "Intergenerational Learning" program to link the daycare to a seniors/residents care facility to integrate learning and interaction	10,000	9,000	0	Insufficient organizational support
9. Zumba Fitness	Culture & Rec	To cover the cost of renting Shannon Hall for Zumba Fitness' annual Canadian Breast Cancer fundraiser October 20, 2017	900	900	0	Insufficient organizational support
			\$ 287,225	\$ 62,910	\$ 0	



2016 FINANCIAL PLAN
APPROVED CITY GRANTS

Appendix IV-1

Non-profit Organization	Description	2016 Approved Amount	Request
1. 1st Semiahmoo Sea Scouts	Culture & Recreation	750	Partnership with the Surrey Sailing Club to provide outdoor recreation for boys & girls.
2. Alexandra Neighbourhood House	Health & Social	2,500	"Newcomer Camp" from Aug 2 - 5 2016, provides the opportunity for newcomers and refugee families to experience Canadian lifestyle at Camp Alex in Crescent Beach.
3. Big Brothers of Greater Vancouver (Surrey Office)	Health & Social	2,500	Expansion of the prevention-based Big Brothers mentoring program in Surrey, helping to reduce the two year wait time and serve as many at-risk children as possible.
4. Boys and Girls Clubs of South Coast BC	Health & Social	2,000	Evolution of "Preteen Nights" program at the Surrey Club to incorporate new activities (Science experiments, cooking/nutrition) that will encourage active involvement for girls.
5. Catching the Spirit Youth Society	Health & Social	1,000	Catching the Spirit Youth Leadership and Environmental Stewardship program is a free program to foster youth leadership skills, self-confidence, and social responsibility. Duration - July 1 - Aug 19, 2016
6. Cerebral Palsy Association of British Columbia	Health & Social	1,000	Winter 2016 session of "Dance without Limits" program, which provides children with cerebral palsy the opportunity to participate in adapted dance classes.
7. Children of the Street Society	Health & Social	2,000	TCO2 (Taking Care of Ourselves, Taking Care of Others) program to help at-risk children identify and avoid sexual exploitation and human trafficking from all sources and particularly online.
8. Cloverdale Business Improvement Association	Community Promotion	1,500	11th Annual Surrey Santa Parade of Lights Dec 4th, 2016
9. Community Justice Initiatives Association	Health & Social	1,500	Online and pocket guide version of "The Little Black Book" , promoting outreach programs for youth in Surrey, Langley, Delta, White Rock and Maple Ridge.
10. Downtown Surrey Business Improvement Association	Community Promotion	2,500	Movies under the Stars 2016 - Saturday, August 6, 13, 20 & 27, 2016, at Holland Park.
11. Friends of The Grove	Community Promotion	500	To build a "Little Free Library" in The Grove in Newton to strengthen the Newton community.
12. Jamaican/Canadian Cultural Association of BC	Community Promotion	1,000	Jamaican Cultural Festival August 7, 2016 at Holland Park.
13. Kwantlen Public Interest Research Group	Health & Social	750	International Women's Day event Mar 8, 2016, hosting a workshop addressing violence towards women and the exploitation of women.
14. Kwantlen Public Interest Research Group	Culture & Recreation	2,000	Black History Month Confabulation Feb 1 - 29, 2016 consisting of interactive workshops, public discussions and forum, entertainment to share African and Caribbean culture with the community.
15. MOSAIC	Culture & Recreation	2,000	New equipment and renovate meeting space in MOSAIC'S (Multi-Lingual Orientation Service Association) new Surrey facility opening October 13, 2015 with renovations starting March 2016.



**2016 FINANCIAL PLAN
APPROVED CITY GRANTS**

Appendix IV-2

Non-profit Organization	Description	2016 Approved Amount	Request
16. Newton Seniors Centre	Culture & Recreation	1,500	Upgrades to four billiard tables at Newton Senior Center to allow seniors to play billiards and snooker in a comfortable environment .
17. Outlaw RC Club	Culture & Recreation	500	Track maintenance for a radio controlled vehicle park and Cloverdale fairgrounds lease, promoting a safe environment for hobbyists in Surrey and surrounding cities.
18. Pacific Community Resources Society	Health & Social	1,750	Extension of Guildford Youth Resources Centre hours to provide outreach programming, housing support services, family counselling services and Alcohol & Drug counselling.
19. Pacific Post Partum Support Society	Health & Social	2,000	Free telephone support program that provides counselling and information support for women, their partners and loved ones suffering from post partum depression.
20. Peace Arch Hospital and Community Health Foundation	Health & Social	700	"Healthy Community project" helps in raising awareness and importance of healthy living in the community. The new tent will feature multi-lingual messaging to attract residents and promote healthy living.
21. PLEA Community Services Society of BC	Health & Social	2,000	KidStart is a core preventative program that helps at-risk children and youth by developing supportive relationships and encouraging kids to participate in various activities.
22. Quest Outreach Society	Health & Social	2,400	Provides work training to individuals in Surrey with physical or mental health issues, who are interested in improving and expanding their marketable workplace skills
23. Semi M Floorball Hockey League	Culture & Recreation	1,000	Floorball hockey program for children of 10 inner city schools to give them affordable opportunities to be active in playing floorball hockey in safe environments whereby keeping them off the streets.
24. Seniors Come Share Society	Health & Social	1,500	To provide tables, chairs, and chair stackers for a newly renovated larger meeting room/workshop space to meet the growing needs of participants, caregiver groups, yoga and education sessions.
25. South Asian Family Association	Community Promotion	1,000	Bollywood Under the Stars July 29, 2016, free outdoor movie screening with vendor marketplace, food fair and DJ.
26. SuperChefs Cookery for Kids Society	Health & Social	1,500	Spring/Summer 2016 SuperChef camps (April - August) will improve the health and well being of children at high risk by giving them the skills to make healthy eating and lifestyle choices.
27. Surrey Amateur Radio Club	Culture & Recreation	750	Annual Amateur Radio Field Day Event June 24 to 26, 2016 at Grandview Heights School grounds.
28. Surrey Christmas Bureau	Health & Social	1,000	Assist low-income and special needs families with Christmas toys, food hampers & Adopt-a-Family programs.
29. Surrey Sea Lions Swim Club	Culture & Recreation	500	Host annual swim competition July 22 - 24, 2016 for the Fraser South Region to help prepare for upcoming regional & provincial swim meets.
30. Surrey Search and Rescue Society	Community Promotion	2,000	20 VHF Portable radios to replace aging inventory, will optimize team effectiveness in the field during an emergency or search & rescue event.



**2016 FINANCIAL PLAN
APPROVED CITY GRANTS**

Appendix IV-3

Non-profit Organization	Description	2016 Approved Amount	Request
31. Surrey Urban Farmers Market Association	Community Promotion	2,000	To support local farmers and businesses with their networking and community building opportunities while providing weekly commercial and community space May 4 to October 26, 2016.
32. Vancouver International Sculpture Biennale	Culture & Recreation	2,000	"BIG IDEA" in-school is a socially inclusive program in Surrey schools to engage students to think deeply of Environmental Stewardship through public art expression.
33. Vancouver Orphan Kitten Rescue Association	Health & Social	1,000	A spay/neuter program to assist low income cat owners in Surrey to aid in the control of the outdoor cat population.
34. Whalley Community Association	Community Promotion	2,000	18th Annual Surrey Fest Downtown - A Celebration of Community 2016 to be held Saturday, June 18, 2016 at Central City Plaza.
35. Whalley Community Association Downtown Surrey BIA	Community Promotion	1,000	To support the 3rd Annual Whalley's Corner Community Festival June 25, 2016.
36. YWCA Metro Vancouver	Health & Social	2,000	YWCA offers after-school programming for grade seven girls "That's Just Me" and boys "Boys 4 Real" in Surrey.
37. Fraser Valley Heritage Railway Society	Lease	112,000	2015 Lease-in-kind
38. Sunnyside Saddle Club	Lease	38,400	2015 Lease-in-kind
39. Surrey Sailing Club	Lease	24,000	2015 Lease-in-kind
40. Surrey Heritage Society	Lease	24,000	2015 Lease-in-kind
41. Panorama Ridge Riding Club	Lease	22,500	2015 Lease-in-kind
42. Lower Mainland German Shepherd Dog Club	Lease	6,000	2015 Lease-in-kind
43. Action BMX Association	Lease	4,000	2015 Lease-in-kind
44. Crescent Beach Swim Club	Lease	625	2015 Lease-in-kind
45. Masonic Building Association of North Surrey	Property Tax	2,200	Municipal Portion
46. Cloverdale District Chamber of Commerce	Business & Tourism	10,000	Local Festivals
47. Surrey Board of Trade	Business & Tourism	25,000	Business Resource Centre & Awards
48. South Surrey/White Rock Chamber of Commerce	Business & Tourism	10,000	Business Resource Centre & Awards
49. Surrey Tourism & Convention Association	Business & Tourism	10,000	City Wide Tourism
50. Lower Fraser Valley Exhibition Association	LFVEA/Community	374,300	Operations
51. Lower Fraser Valley Exhibition Association	LFVEA/Community	200,000	Credit Security
52. Lower Fraser Valley Exhibition Association	LFVEA/Community	225,000	Cloverdale Rodeo
53. Honey Hooser Scholarship Fund	Community	1,000	Scholarships



**2016 FINANCIAL PLAN
APPROVED CITY GRANTS**

Appendix IV-4

Non-profit Organization	Description	2016 Approved Amount	Request
54. Arts Council of Surrey	Community	22,000	Matching grant
55. Community/ Façade Enhancement Partnership Program	Community	40,000	Matching grant
56. Sport Tourism	Community	50,000	Matching grant
57. Policing at Community Events	Community	55,000	Matching grant
58. Cloverdale Curling Club	Community	65,000	Operations
59. The Lookout Emergency Aid Society	Crime Prevention	25,000	Street Youth Services
60. Metro Vancouver Crime Stoppers	Crime Prevention	35,000	Tips Line
61. Surrey Crime Prevention Society	Crime Prevention	230,000	Citizens Crime Watch & Anti-graffiti
62. Clayton Heights Secondary School	Dry Grad	250	2016 Dry grad
63. Enver Creek Secondary School	Dry Grad	250	2016 Dry grad
64. Guildford Park Secondary	Dry Grad	250	2016 Dry grad
65. Kwantlen Park Secondary	Dry Grad	250	2016 Dry grad
66. Queen Elizabeth Secondary School	Dry Grad	250	2016 Dry grad
67. North Surrey Secondary School	Dry Grad	250	2016 Dry grad
Total		\$ 1,666,125	

POLICY ON CITY GRANTS

1. That two categories of grants be established:
 - Category A - ongoing grants from year-to-year.
 - Category B - all other grants generally for one-time requests.
2. That a Global Grants Budget be placed in the Annual Financial Plan.
3. That total grants not exceed the Global Grants Budget.
4. That grants be intended for specific programs, capital projects, or special events.
5. That all applications for grants must be received at the office of the City Clerk not later than 4:30 p.m., September 30th of each year, or if the City Hall is closed on that day, on the next following day on which the City Hall is open. Grant applications received after that time will not be considered for funding unless the requirement for funding was not reasonably foreseeable prior to September 30th, and unless the requirement for funding is critical to the survival of the organization's programs, capital project, or special event.
6. That grants not be provided to groups for travel, save and except for groups travelling under the Sister City Program.
7. That a Grant Fund in the amount of \$5,000 be established as a Special Recognition Fund for groups, which have achieved extraordinary accomplishments as determined by Council throughout the year.
8. That organizations providing services that are the responsibility of other levels of government will not normally be eligible for grants unless the consequences of not funding the grant would result in a significant disadvantage to Surrey which would outweigh the cost of the grant itself. (Example: An organization would lose significant funding from other benefactors without Surrey's participation by way of a nominal grant).
9. That grants not be provided to cover deficits or on-going operating costs.
10. Criteria For Grant Eligibility:
 - (a) The organization must meet the requirements of Sections 8, 24 and 25 of the *Community Charter*.
 - (b) The organization shall have an active governing body composed of volunteers. Its main responsibility shall be program and policy development, and fund-raising. The governing body must be held responsible for the effectiveness of services provided and for financial accountability for funds received from all sources.

POLICY ON CITY GRANTS (cont'd)

- (c) All organizations shall have the following or similar clauses in their constitution and bylaws:
 - i. Paid staff members cannot be voting members of the Board of Directors (or the governing body).
 - ii. No Director shall be remunerated for being or acting as a Director, but Directors may be reimbursed for all expenses necessary and reasonably incurred while carrying out their duties as authorized by the organization.
- (d) The organization shall show evidence that it has fully explored all other viable sources of financial support.
- (e) The organization must extend its service to the general public in Surrey, and must not exclude anyone by reason of race, religion, or ethnic background.
- (f) The organization must not act as a general fund-raiser for, or make grants to, various other groups or organizations.
- (g) The organization must agree to submit an evaluation of the use of the Surrey grant at the end of the program/project/event, or by September 30th, whichever occurs sooner.
- (h) The organization must not view the grant as an automatic ongoing source of funding.

GUIDELINES FOR GRANT PRIORITIES

The following factors will be used to determine priorities for allocating grants to eligible applicants:

1. The need addressed by the program/project/event, and its value to the community:
 - To what degree will the grant promote the well-being of Surrey residents?
 - How many residents will benefit?
 - Why is it important that it be done this year?
 - How severe are the consequences to Surrey residents of not providing a grant?
 - Is there overall community support?
2. The absence of duplication of, or competition with, an existing City program/service/event, and the use of existing community services or facilities to carry out the program/service/event.
3. The cost of the program/project/event:
 - What is the total cost?
 - What is the per capita cost (residents served)?
 - What are the sources of funding, and what percentage would Surrey be contributing?
 - Have all possible sources of funding been pursued?
 - What are the overall financial conditions of the organization, and will the lack of Surrey funding result in cancellation of the program/project/event?
 - Is this a one-time request for funds, or will ongoing support be required?
 - If ongoing support will be required, for how long and to what degree?
4. The appropriateness, effectiveness, and quality of delivery of the program/project/event:
 - How well will it be organized?
 - How many volunteers and volunteer hours will be involved?
 - Will there be coordination with other organizations, which might be interested or affected?
 - Has the organization previously demonstrated success with a similar undertaking?

D26(5)

Appendix V - 4

GUIDELINES FOR GRANT PRIORITIES (cont'd)

5. The quality of the organization's previous and current administration and management, and the length of time and the degree to which the organization has provided previous service to the community:
 - Who are the officers or elected officials of the organization?
 - Is the organization well-known to Surrey residents for their service?
 - What is their history of service to Surrey?
 - What are the future plans and goals of the organization?
 - Has the organization previously received funds from Surrey, and did they submit an evaluation for the use of those funds?

D26(6)

Appendix V - 5

PROCEDURE FOR PROCESSING GRANT REQUESTS

1. Applicants must submit a grant application to the City Clerk on the prescribed form, by September 30th in order to be considered for a grant for the following year.
2. A Grants Evaluation Committee, consisting of a staff representative from Finance, Parks, Recreation, Culture and Corporate Services, will review all grant applications to ensure completeness and to ensure grant eligibility as specified by policy.
3. New grant requests shall be listed under the following categories:
 - Taxes
 - Community Promotion
 - Environmental
 - Cultural and Recreational
 - Health and Social Services
4. The Grants Evaluation Committee will (after consultation as they deem necessary with the grant applicants, with City General Managers or their staff, with other Surrey Committees or Commissions, or with community groups) submit to the Finance Committee of Council, a list of all grant applications along with recommended grant amounts. The total of the recommended grants shall not exceed the total grants budget funding available, and a minimum of \$10,000 of the grants budget shall remain unallocated for critical, unanticipated grant requests received after September 30th.
5. The Finance Committee of Council will review the recommendations of the Grants Evaluation Committee, and may request additional information or request to hear delegations. The Finance Committee will then submit a list of recommended grant amounts to Council for their review and for the necessary approval. The approved grants shall be subject to final confirmation by Council after all appeals have been dealt with.
6. The City Clerk shall notify all applicants, by regular mail, of Council's initial decision, and shall advise them of the Appeal Procedure. Applicants shall be advised that grant amounts are subject to final confirmation by Council after all appeals have been dealt with.
7. The Grants Evaluation Committee shall be responsible for ensuring that all organizations, which receive a grant, submit an evaluation report on the use of the grant funds.

PROCEDURE FOR GRANT APPEALS

Appeals of Council's decisions will be considered only in instances where additional grant funds are required to prevent unforeseen circumstances which could result in employee lay-offs or threaten the financial well-being or survival of the organization, or where significant new information will be presented which was not available during the grants review process.

Organizations must notify the City Clerk in writing, within 14 days from the date that the grant notifications were mailed, that they wish to appeal Council's decision. The grant applicants must give a clear explanation of why they feel they qualify for an appeal. The appeal request will be presented to Council for a decision on whether the appeal will be considered, and the applicant shall be notified accordingly.

If the appeal is not successful, that organization may not reapply for funding of the same service in the same funding year.

PROCEDURE FOR PROCESSING LATE GRANT APPLICATIONS

Grant applications received after the September 30th deadline will be referred to the Grants Evaluation Committee for the following action:

- (a) If the requirement for grant funds was not reasonably foreseeable prior to September 30th, and if the requirement for immediate funding is critical to the survival of the organization or the event, then the Grants Evaluation Committee may refer the application to Council along with a recommended grant amount.
- (b) If the Grants Evaluation Committee believes that the grant application does not qualify for consideration under 5, then the Committee shall advise the grant applicant in writing that they do not qualify for consideration, but that they may reapply by the September 30th deadline for the following year. The applicant shall be advised that they may appeal this action of the Committee by requesting the City Clerk in writing to refer their application directly to Council, and by explaining why they should receive special late consideration for a grant. The appeal will be forwarded to Council for consideration, along with a recommendation from the Grants Evaluation Committee.

PROCEDURE FOR SETTING A GLOBAL GRANTS BUDGET

Prior to September 30th of each year, the Grants Evaluation Committee shall review the present year's budget, consult with larger ongoing grant recipients as necessary, and then submit a recommended global grants budget to the City Manager. The City Manager shall review the recommendation, and include a Global Grants Budget amount in the preparation of the Annual Financial Plan.