

NO: R169

COUNCIL DATE: July 27, 2015

REGULAR COUNCIL

TO: Mayor & Council **DATE: July 27, 2015**

FROM: General Manager, Planning and Development **FILE: 0800-20 (Surrey South Operations Centre)**
General Manager, Parks, Recreation & Culture
General Manager, Engineering

SUBJECT: Surrey South Operations Centre Project – Award of Contract for Design and Construction Management

RECOMMENDATION

The Planning and Development Department, Parks, Recreation & Culture Department and Engineering Department recommend that Council:

1. Approve the award of a contract to Bruce Carscadden Architect Inc. for the design and construction management of the Surrey South Operations Centre project at a base price of \$830,581.00, excluding GST; and
2. Set expenditure authorization limit for the subject contract at \$950,000.00, excluding GST.

PURPOSE

The purpose of this report is to obtain approval to award a contract to Bruce Carscadden Architect Inc. to design and manage the construction of the Surrey South Operations.

BACKGROUND

The South Surrey Operations Centre (the "Project") was included in the 2012 Capital Program Budget (Corporate Report No. Foo4;2012). The Project will accommodate both Engineering Operations and Parks Operations field staff and will include office space, and indoor and outdoor storage space, similar to the Hemlock Works Yard in North Surrey. The proposed facility will result in cost efficiencies in the delivery of Engineering and Parks services to South Surrey through a reduction in travel time for equipment and City workers to work sites.

Request for Proposals Process

In June 2015, a Request for Proposals (RFP 1220-030-2015-020) was issued for the purpose of retaining professional services related to design of and construction administration for the project along with some site redevelopment works. The RFP closed on June 22, 2015. Each of the following firms submitted a proposal:

- Francl Architecture;
- Johnston Davidson Architecture + Planning Inc.;

- Boldwing Continuum Architects Inc.;
- Bruce Carscadden Architect Inc.;
- Omicron Architecture Engineering Construction Ltd.;
- Architecture 49 Inc.;
- SHAPE Architecture Inc.;
- WMW Public Architecture and Communications Inc.;
- Mallen Gowing Berzins Architecture Incorporated;
- DIALOG BC Architecture Engineering Interior Design Planning Inc.;
- Chernoff Thompson Architects;
- Office of McFarlane Biggar Architects + Designers Inc.;
- Thinkspace Architecture Planning Interior Design;
- Taylor Kurtz Architecture & Design Inc. (in association with Rounthwaite, Dick and Hadley Architects); and
- IBI/HB Architects (IBI Group).

Evaluation

The proposals were evaluated by a team comprised of representatives from each of the Planning and Development Department, Parks, Recreation & Culture Department, Engineering Department, and the Purchasing Division. Each proposal was reviewed in accordance with City Purchasing Guidelines. The evaluation was based on the criteria documented in the RFP, as follows:

- overall team experience, composition and reputation;
- technical and financial capabilities;
- completeness of submission and clarity, and
- proposed fees.

Interviews were conducted with the following proponents who were short-listed through the initial evaluation process:

- Chernoff Thompson Architects and
- Bruce Carscadden Architect Inc.

The evaluation team concluded that the proposal submitted by Bruce Carscadden Architect Inc. provides the best value to the City based on the above referenced criteria and the results of the interview process.

Funding

Funding for this contract is available within the approved Capital Budget.

Timeline for Project

Design of the project will commence immediately upon execution of a contract with construction expected to commence in the Spring of 2016. It is expected that the project will be completed and ready for use in the Summer of 2017.

CONCLUSION

Based on the above discussion it is recommended that Council:

- approve the award of a contract to Bruce Carscadden Architect Inc. for the design and construction management of the Surrey South Operations Centre project at a base price of \$830,581.00, excluding GST; and
- set expenditure authorization limit for the subject contract at \$950,000.00, excluding GST.

Original signed by

Jean Lamontagne
General Manager,
Planning and Development

Original signed by

Laurie Cavan
General Manager,
Parks, Recreation and Culture

Original signed by

Fraser Smith, P.Eng.,MBA
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