

NO: **R063**

COUNCIL DATE: **May 11, 2015**

REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **April 30, 2015**

FROM: **City Manager**

FILE: **7150-20 (E-Comm)**

SUBJECT: **Designates for Election to the E-Comm Board and Representative for the City related to the E-Comm Annual General Meeting**

RECOMMENDATION

It is recommended that Council:

1. approve Fire Chief, Len Garis as a designate for election to the E-Comm Board;
2. approve Mayor Jack Froese as chosen by the City of White Rock Council and the Township of Langley Council as a designate for election to the E-Comm Board;
3. designate Fire Chief, Len Garis as the City of Surrey's representative to the 2015 Annual General Meeting of the Shareholders of E-Comm; and
4. authorize the City Clerk to forward a copy of Council's resolution to the Corporate Secretary of E-Comm and to forward a copy of this report and the related Council resolution to the Township of Langley and the City of White Rock as information.

BACKGROUND

In a letter, dated March 30, 2015 (copy attached), the Corporate Secretary for E-Comm has requested that the City of Surrey in consultation with the Township of Langley and the City of White Rock designate members for election to the E-Comm Board of Directors for 2015/2016. Pursuant to the E-Comm Members Agreement, the three municipalities are entitled to designate two individuals for election to the Board.

By agreement between the municipalities, Surrey Fire Chief Len Garis has served as a representative to the Board since its inception in 1998. Past practice has been that the Township of Langley and the City of White Rock alternate from year to year in designating the second representative to the Board. This year it is Langley's turn to designate an individual to the Board.

DISCUSSION

Both the Township of Langley and the City of White Rock have advised that they have endorsed Fire Chief, Len Garis being designated for election to the Board and also have agreed to designating Mayor Jack Froese as their representative for election to the Board. It is recommended that Council approve Fire Chief, Len Garis as a designate for election to the E-Comm Board and further advise that the City of Surrey will endorse Mayor Jack Froese for election to the Board as selected by the Councils of the City of White Rock and the Township of Langley.

The Corporate Secretary of E-Comm has advised in the attached letter that the City of Surrey is responsible for designating one individual to attend the Annual General Meeting (AGM) of the E-Comm Shareholders for purpose of voting the City's shares. The AGM is being held in June, 2015. The primary order of business at the AGM is the election of the E-Comm Board. In previous years the City has designated Fire Chief, Len Garis to represent the City at the AGM. This is considered reasonable for 2015 as well.

Vincent Lalonde, P. Eng.
City Manager

Appendix I Letter from E-Comm, dated March 30, 2015
Appendix II Letter from Township of Langley, dated April 16, 2015
Appendix III Letter from City of White Rock, dated April 28, 2015

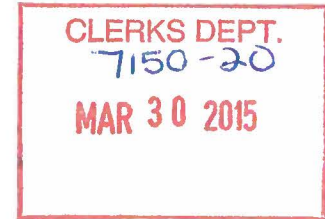
c.c. Fire Chief, Len Garis

Appendix I

March 30, 2015

Mayor Linda Hepner and Council
City of Surrey
13450 - 104 Avenue
Surrey, BC
V3T 1V8

TO	Clerk
For Your Information	
<i>[Signature]</i>	
for	NS
CITY CLERK	



Dear Mayor Hepner and Council,

RE: E-Comm Board of Directors Designate — 2015-2016 Term

The Annual General Meeting (the "Meeting") of the Shareholders (Members) of E-Comm *Emergency Communications for British Columbia Inc.* ("E-Comm") will be held on Thursday, June 18, 2015 and, at that time, the Board of Directors will be appointed by the shareholders for the 2015-2016 term.

At present, Surrey Fire Chief Len Garis and White Rock Councillor Bill Lawrence represent the Township of Langley, and the Cities of Surrey and White Rock on our Board of Directors. Pursuant to Section 4.2.1.5 of the E-Comm Members' Agreement, the above entities are entitled to designate two mutually-agreed upon individuals for election to the Board of Directors of E-Comm.

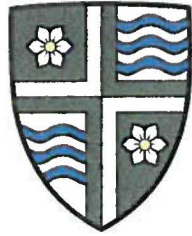
The Board of E-Comm is focused on good governance and we are looking for effective directors for the benefit of all shareholders. An effective director will have competencies in many, or most, of the following areas: Knowledge of E-Comm or the public-safety industry, knowledge of the role of a board, analytical skills including financial acumen, leadership skills, good communication skills, sound judgment, high integrity and the ability to influence others.

The E-Comm Board of Directors meets five times per year and provides oversight of the business and affairs of the company. Two additional sessions are also held annually for strategic planning and board education. There are three standing committees of the board (Governance, Audit and Human Resources and Compensation), each meeting five times per year. Participation on committees is voluntary, but recommended.

Although shareholders are required to elect directors every year at our Annual General Meeting, there is no limit on the number of terms any one director can serve. Indeed, we believe that it is in all shareholders' best interest when a director can serve multiple terms.

Because your municipality/organization is among a designated group of Members, **we respectfully request that you confer with the others members of your grouping to establish mutually-agreeable nominees prior to informing us of your nominees.** This will help to ensure a smooth nomination process.

We request that you advise the undersigned with written confirmation by May 28, 2015, of the name and contact information of your mutually-agreed upon nominees to the E-Comm Board.



Est. 1873

April 16, 2015

File No. 7130-01

Jane Sullivan, City Clerk
City of Surrey
13450-104 Avenue
Surrey, BC V3T 1V8

Dear Jane:

Re: E-Comm Board of Directors Designate – 2015/2016 Term

Township of Langley Council adopted the following motion at its April 13, 2015 Special Closed meeting:

That Mayor Froese name be forwarded to the City of Surrey and the City of White Rock for their endorsement as the Township's appointment to the E-Comm Board of Directors for 2015-2016, 2016-2017, 2017-2018, 2018-2019 terms;

That Council endorse the City of Surrey's appointment of Fire Chief Len Garis to the E-Comm Board of Directors for the 2015-2016 term and communicate this to the City of Surrey and the City of White Rock; and

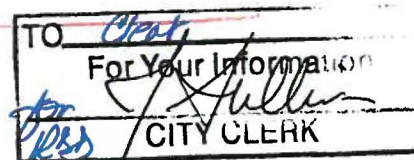
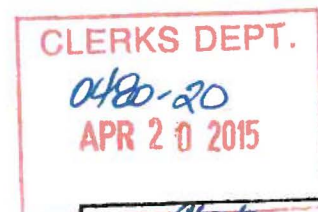
Further advise that the Township of Langley supports changing the three year alternating term between the City of White Rock and the Township of Langley to a four year alternating term to coincide with the Civic Election cycle, and forward approval of this to the City of Surrey and the City of White Rock.

I look forward to hearing from you.

Yours truly,

Wendy Bauer, CRM
Deputy Township Clerk

Copy: Tracey Arthur, City Clerk, City of White Rock



April 28, 2015

File #: 0220-20

Jane Sullivan, City Clerk
City of Surrey
13450 - 104 Avenue
Surrey, BC V3T 1V8

Dear Jane,

RE: E-Comm 9-1-1 Board of Directors Designate / Term

At the April 27, 2015 regular meeting White Rock City Council passed the following motion with respect to the E-Comm Board of Directors designate and term:

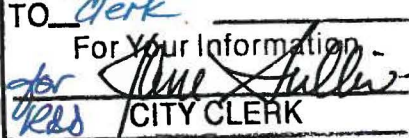
THAT Council endorses the following in regard to representation on the E-Comm Board of Directors:

1. *Mayor Froese, Township of Langley to begin the alternating representation between the City of White Rock and the Township of Langley;*
2. *Fire Chief, Len Garis, City of Surrey;*
3. *Councillor Lawrence attend the E-Comm Annual General Meeting to be held June 18, 2015; and*
4. *Amending the three (3) year alternating term between the City of White Rock and the Township of Langley to a four (4) year alternating term to coincide with the municipal election cycle (Township of Langley will begin their four (4) year representation June 2015).*

Please do not hesitate to contact me if you have any questions in this regard.

Yours truly,


Tracey Arthur
City Clerk

TO clerk
For Your Information

CITY CLERK

CLERKS DEPT.
0480-20
APR 30 2015

cc: City Council

City Clerk's Office
P: 604.541.2212 | F: 604.541.9348

City of White Rock
15322 Buena Vista Avenue, White Rock BC, Canada V4B 1Y6

WHITE ROCK
My City by the Sea!

www.whiterockcity.ca