

NO: **F028**

COUNCIL DATE: **November 23, 2015**

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## FINANCE COMMITTEE

TO: **Mayor & Council**

DATE: **November 9, 2015**

FROM: **General Manager, Finance & Technology**

FILE: **1850-20**

SUBJECT: **Community Grants for 2016**

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## RECOMMENDATION

It is recommended that the Finance Committee recommend that Council approve the 2016 City Grants as recommended by the Grants Evaluation Committee and as documented in **Appendices I, II and III** attached to this report;

## BACKGROUND

Each year Council provides support to local non-profit organizations and low-income residents in various ways. These include Community Charter Permissive Property Tax Exemptions, Community Enhancement Grants, Community Grants, Council Directed Projects (Council Initiatives Fund), Cultural Grants, Façade Enhancement Grants, Granting Program to Off-Set Policing costs, Public Leisure Access Assistance, and Sports Tourism Grants.

During 2015 Council has provided financial support under the following grant categories:

Community Charter Permissive Property Tax Exemptions: This category is intended to provide assistance to those organizations that qualify for property tax exemptions as per sections 224, 225 and 226 of the Community Charter. Council approved the 2015 Community Charter Permissive Property Tax Exemptions in October 2014, with a total valued at approximately \$977,400. The 2016 Permissive Property Tax exemptions are expected to be of a similar value.

Community Enhancement Grants: This program was adopted in 2010 and provides support for community engagement and beautification projects. Council has provided \$28,300 in grants to residents and organizations under two separate categories; Small Project Grants, with a maximum allocation of \$3,000 and Activity and Celebration Grants, with a maximum allocation of \$1,000.

Community Grants Program: The program is designed to support non-profit groups or organizations. Applications are received each year in September. To ensure consistency across all grant programs, City staff has resumed the administration of the One-time Community Grant program. Council has provided (80) grants totalling \$1,518,075 from the Community Grants program, with one-time grants ranging in value from \$500 to \$3,000.

Council Initiatives Fund: In each year, \$250,000 is allocated to the Council Initiatives Fund as part of the City's approved annual budget. The fund allows Council an opportunity to provide financial

support to initiatives that were not anticipated in the City's annual budget preparation but are seen to have merit in relation to furthering the City's objectives. Year to date, Council has approved \$244,750 from the Council Initiatives Fund.

Cultural Grants Program: This program was introduced by Council in 2012 to build the arts and heritage community in Surrey. The program is managed through the Arts Division and a cross-departmental evaluation committee and provides grants to the cultural community under three categories; capacity building initiatives to a maximum of \$2,500; project funding initiatives to a maximum of \$5,000 and cultural sustainability grants to a maximum of \$5,000. Under this category, Council has provided funding to 48 separate cultural grant applicants totalling \$193,275.

Façade Enhancement Grants: Adopted in 2013, this program provides financial support to encourage commercial building owners to invest in façade renovations and storefront upgrades. The objectives of this program include, increasing the esthetic appeal of streets, attracting businesses to the area, and drawing in visitors. Council has allocated \$25,000 from the Grants budget for the Façade Enhancement Grants program.

Community Event Policing Grant: This program was implemented in February 2015 to reduce the burden of policing costs borne by community groups for events, parades and festivals with free admission for the general public. Qualified applicants can receive a 50% reimbursement for event policing costs, up to a maximum of \$35,000.

Public Leisure Access Program: The City's Public Leisure Access program has provided financial assistance to approximately 29,390 participants with a total value of \$1,360,792. The value of this program is expected to remain at that same level in 2016.

Sport Tourism Grant Program: This initiative was introduced in April 2015 to formalize the granting process for sport tourism events that had previously been funded from the Council Initiatives Fund on an as requested basis. Council has allocated \$50,000 annually for the Sport Tourism Grant program.

In total, the City of Surrey has provided over \$4.4 million in community support through our granting programs.

## DISCUSSION

The Community Grants Program has no legal requirement to advertise the opportunity for interested parties to apply for grants. However, advertisements were placed in local newspapers and posted on the City's website to notify the public about the City's Community Grant Program. Interested parties were invited to apply for grants within certain parameters.

The Grants Evaluation Committee has received and evaluated (78) grant requests for 2016, which have been aggregated into the following categories:

- Ongoing Leases and Property Taxes;
- Ongoing Business & Tourism;
- Ongoing Community;
- Ongoing Crime Prevention; and
- One-Time Grants

### Ongoing Leases and Property Taxes

The “Ongoing leases” component of the Community Grants program refers to City-owned land and/or space that is being used by not-for-profit organizations and for which the lease payments are forgiven. The values of forgiven lease payments are included as an “in-kind” grant amount in **Appendix I**.

An allocation is included in the Grants budget for not-for-profit organizations that would have qualified for a permissive property tax exemption but did not meet the submission deadline for such exemptions. Grants that are provided from this allocation are intended to be one-time grants and are restricted to the municipal portion of the not-for-profit organization’s property taxes.

### Ongoing Business & Tourism

The Business & Tourism component of the Community Grants program includes the Cloverdale District of Commerce, Surrey Board of Trade, South Surrey Chamber of Commerce and Surrey Tourism & Convention Association. The Surrey Board of Trade and the two Chambers of Commerce play an important role in encouraging businesses to locate in Surrey and this grant supports their ongoing success. The Surrey Tourism and Convention Association is a recognized destination marketing organization, with a mandate to market and promote the entire City of Surrey through marketing initiatives and programs.

### Ongoing Community

The community component includes the Lower Fraser Valley Exhibition Association (LFVEA), Arts Council of Surrey, Community Enhancement Partnership Program and the Honey Hooser Scholarship Fund.

The LFVEA operates the Cloverdale Fairgrounds and all facilities located on the grounds under an operating agreement with the City of Surrey. The Cloverdale Fairgrounds serve as a venue for a number of community celebrations, festivals, and local community programs in addition to the annual Cloverdale Rodeo.

The purpose of the Arts Council of Surrey is to promote and foster Arts and Cultural services in Surrey. Over time the Arts Council has initiated, developed and sponsored groups that have become self-sustainable, some of which are: Surrey Festival of Dance, the Surrey Youth Orchestra, Surrey International Writer’s Conference and Surrey Rockhound Club.

The Community Enhancement Partnership program was adopted in 2010 and provides support for community engagement and beautification projects. The program was further expanded to incorporate the Façade Enhancements grants program that was implemented in 2013. Since inception, Façade Enhancement grants have provided financial support to a number of commercial building owners to invest in façade renovations and storefront upgrades.

The City of Surrey has established the \$500 Honey Hooser Scholarship to be awarded each year to a graduating post-secondary arts student, to a student with an interest in arts and crafts graduating from a secondary school in Surrey, or to a disabled person with an interest in arts and crafts. The purpose of this scholarship is to benefit the community by encouraging persons having an interest in arts and crafts to pursue studies in these areas. In addition, \$500 is provided annually to the Peace Arch Weavers & Spinners Guild.

### Ongoing Crime Prevention

The Crime Prevention component supports the City's Crime Reduction Strategy and includes, Surrey Crime Prevention Society (SCPS), Crime Stoppers, and the Lookout Emergency Aid Society.

Surrey Crime Prevention (SCPS) is a committed partner in the enhancement of community safety in the City of Surrey. SCPS's dedicated and trained volunteers contribute their time to support the following programs in the City of Surrey: Community Safety tours, Mentorship and Leadership Program, Citizens Community Safety Watch, and LEAP High School work experience program. Over time, SCPS has increased its programs and supported many projects in partnership with the City of Surrey, Surrey RCMP and Surrey Fire Department.

Crime Stoppers is a non-profit society that receives anonymous tip information about criminal activity and provides it to Surrey RCMP which helps to reduce investigation time and expenses. Furthermore, Crime Stoppers works with police to help with unsolved crimes in the community. Funding assessments to Crime Stoppers are based on each benefiting jurisdiction's population.

The Lookout Emergency Aid Society provides outreach and housing services to at-risk youth in Surrey. As a proactive intervention program, it provides an opportunity for highly street entrenched youth to turn around their lives, reconnect with community and express themselves positively.

### One-time Grants

- Community Promotion;
- Health & Social; and
- Culture & Recreation

Each request was evaluated using the Policy on Municipal Grants and the Guidelines for Grant Priorities, which are attached as **Appendix V**.

### Grants Evaluation Process

The submission deadline for all grant applications is September 30<sup>th</sup>. Each grant request was reviewed by a cross-departmental Grants Evaluation Committee comprised of representatives from: Legislative Services, Social Planning, Parks, Recreation & Culture and Finance.

Organizations that apply for funding under the City Grants Program most often propose valuable and worthwhile projects; however, funding cannot always be allocated as requested, because either the project does not meet the criteria of the Grants Policy, or the scope of the project exceeds the funding capabilities of the Grants Budget. In such circumstances, Council has the option to consider alternative funding sources such as the Council Initiatives Fund. The attached **Appendices I, II and III** provide a brief description of the grant requests that have been received by the City and the grant amounts recommended by the Grants Committee. **Appendix IV** provides a listing of organizations that received a grant in 2015, a brief description of the purpose of the grant and the amount of each grant.

The budget for City Grants includes an allocation of \$5,000 to a Special Recognition Fund. This is intended to be used to recognize individuals or groups who achieve extraordinary accomplishments as determined by City Council. In this regard, individuals and groups/teams

occasionally request financial assistance when they qualify for, or are invited to attend a competition at a higher level such as a provincial, national, or world championship event.

If the Finance Committee accepts the grants Evaluation Committee recommendations, the balance of un-allocated funds in the Community Grant programs will be as follows:

	<u>Allocated</u>	<u>Unallocated</u>
Special Recognition Funds	\$ 0	\$ 5,000
Property Taxes	2,200	2,800
High School Dry Grads	1,500	3,000
One-time Grants	<u>53,600</u>	<u>13,250</u>
	<u>\$ 57,300</u>	<u>\$ 24,050</u>

## CONCLUSION

Based on the above discussion, it is recommended that the Finance Committee recommend that Council approve the 2016 City Grant allocations as recommended by the Grants Evaluation Committee and as documented in **Appendices I, II and III** attached to this report, with the following total amounts in each respective category:

a. Leases	\$ 231,525
b. Property Taxes	5,000
c. Business & Tourism	55,000
d. Lower Fraser Valley Exhibition	799,300
e. Crime Prevention	290,000
f. Community	242,500
g. One-time Grants	<u>38,675</u>
Total City Grants	<u>\$ 1,662,000</u>

Vivienne Wilke, CPA, CGA  
General Manager,  
Finance & Technology

Appendix I – 2016 Proposed City Grants  
Appendix II – 2016 Proposed City Grants – One-time  
Appendix III – 2016 Proposed City Grants – Not Recommended  
Appendix IV – 2015 City Grants  
Appendix V – Policy on City Grants



2016 FINANCIAL PLAN  
PROPOSED CITY GRANTS

Appendix I

Non-profit Organization	Description	Request	2016 Proposed Amounts	Comments, Actions or Recommendations
1. Fraser Valley Heritage Railway Society	2016 Lease-in-kind	112,000	112,000	5554 176 Street
2. Sunnyside Saddle Club	2016 Lease-in-kind	38,400	38,400	2285 165 Street
3. Surrey Sailing Club	2016 Lease-in-kind	24,000	24,000	3140 McBride Avenue
4. Surrey Heritage Society	2016 Lease-in-kind	24,000	24,000	6022 Highway 15
5. Panorama Ridge Riding Club	2016 Lease-in-kind	22,500	22,500	5381 1255A Street
6. Lower Mainland German Shepherd Dog Club	2016 Lease-in-kind	6,000	6,000	19461 36 Avenue
7. Action BMX Association	2016 Lease-in-kind	4,000	4,000	12624 75 Avenue
8. Crescent Beach Swim Club	2016 Lease-in-kind	625	625	foot of McBride Avenue
<b>Total Leases</b>		<b>231,525</b>	<b>231,525</b>	
9. Masonic Building Assoc. of North Surrey	2015 Property Taxes	2,200	2,200	Municipal Portion
10. Unallocated Taxes	2016 Property Taxes	2,800	2,800	
<b>Total Property Taxes</b>		<b>5,000</b>	<b>5,000</b>	
11. Cloverdale District Chamber of Commerce	Local Festivals	10,000	10,000	Same amount as 2015
12. South Surrey/White Rock Chamber of Commerce	Business Referral Service & Awards	37,000	10,000	Same amount as 2015
13. Surrey Board of Trade	Business Referral Service & Awards	25,000	25,000	\$15,000 Increase to support International Trade Centre
14. Surrey Tourism & Convention Association	City Wide Tourism	10,000	10,000	Same amount as 2015
<b>Total Business &amp; Tourism</b>		<b>82,000</b>	<b>55,000</b>	
15. Lower Fraser Valley Exhibition Cloverdale Rodeo	2016 Operations Event Support	574,300 225,000	574,300 225,000	As per operating agreement
<b>Total Lower Fraser Valley Exhibition</b>		<b>799,300</b>	<b>799,300</b>	
16. Surrey Crime Prevention Society	Crime Prevention / Anti Graffiti	230,000	230,000	Same amount as 2015
17. Crime Stoppers	TIPS Line	35,000	35,000	\$5,000 Increase to support increased population
18. The Lookout Emergency Aid Society	Street Youth Services	36,000	25,000	\$1,000 Increase for inflation
19. Cloverdale Curling Club	2016 Operations	65,000	65,000	\$5,000 Increase as per the operating agreement
20. Policing at Community Events	Matching Grant	55,000	55,000	As approved by Council
21. Sports Tourism	Matching Grant	50,000	50,000	As approved by Council
22. Community Enhancement Partnership Program	Matching Grant	40,000	40,000	\$15,000 Increase - Façade Enhancement Grants
23. Arts Council of Surrey	BC Arts Council Matching	22,000	22,000	\$18,000 Increase to support Printing of Spotlight Magazine
24. Honey Hooser Scholarship Funds	Weavers Scholarship	1,000	1,000	Same amount as 2015
<b>Dry Grad Events</b>				
Clayton Heights Secondary School	Dry Grad	250	250	\$250 for each of the 18 Surrey High Schools
Enver Creek Secondary School	Dry Grad	250	250	
Guildford Park Secondary	Dry Grad	250	250	
Kwantlen Park Secondary	Dry Grad	250	250	
Queen Elizabeth Secondary School	Dry Grad	250	250	
North Surrey Secondary School	Dry Grad	250	250	
Unallocated Dry Grads	Dry Grad	3,000	3,000	
25. <b>Dry Grad Events</b>		4,500	4,500	
26. Special Recognition		5,000	5,000	
<b>Total Other Recurring</b>		<b>543,500</b>	<b>532,500</b>	
<b>Total On-going</b>		<b>1,661,325</b>	<b>1,623,325</b>	
27. One-time Grants		66,850	66,850	
Carry Forward Funding		(28,175)	(28,175)	
<b>One-time Grants</b>		<b>38,675</b>	<b>38,675</b>	
<b>Total Grants</b>		<b>\$ 1,700,000</b>	<b>\$ 1,662,000</b>	



2016 FINANCIAL PLAN  
PROPOSED CITY GRANTS  
One-time

Appendix II-1

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2016 Proposed Amount	Recommendations and Comments
1. 1st Semiahmoo Sea Scouts	Cul & Rec	Partnership with the Surrey Sailing Club to provide outdoor recreation for boys & girls.	2,500	750	<b>750</b>	Sailing Club Memberships
2. Alexandra Neighbourhood House	Soc	"Newcomer Camp" from Aug 2 - 5 2016, provides the opportunity for newcomers and refugee families to experience Canadian lifestyle at Camp Alex in Crescent Beach.	20,538	2,500	<b>2,500</b>	Newcomer and Refugee Camp Aug 2- 5, 2016
3. Big Brothers of Greater Vancouver (Surrey Office)	Soc	Expansion of the prevention-based Big Brothers mentoring program in Surrey, helping to reduce the two year wait time and serve as many at-risk children as possible.	90,000	10,000	<b>2,500</b>	Volunteer Recruitment
4. Boys and Girls Clubs of South Coast BC	Soc	Evolution of "Preteen Nights" program at the Surrey Club to incorporate new activities(Science experiments, cooking/nutrition) that will encourage active involvement for girls.	8,000	4,000	<b>2,000</b>	Strong community impact
5. Catching the Spirit Youth Society	Soc	Catching the Spirit Youth Environmental Stewardship program is a free program to foster youth leadership skills, self confidence. Duration July 1 - Aug 19, 2016	44,500	2,500	<b>1,000</b>	Marketing and Promotion
6. Cerebral Palsy Association of British Columbia	Soc	Winter 2016 session of "Dance without Limits" program, which provides children with cerebral palsy the opportunity to participate in adapted dance classes.	5,140	1,000	<b>1,000</b>	Advertising and Volunteer expenses
7. Children of the Street Society	Soc	TCO2 (Taking Care of Ourselves, Taking Care of Others) program to help at-risk children identify and avoid sexual exploitation and human trafficking from all sources and particularly online.	293,000	2,000	<b>2,000</b>	Program expenses; special events
8. Cloverdale Business Improvement Association	Com	11th Annual Surrey Santa Parade of Lights Dec 4th, 2016	25,000	5,000	<b>1,500</b>	13,000 attendees expected established annual event
9. Community Justice Initiatives Association	Soc	Online and pocket guide version of "The Little Black Book" , promoting outreach programs for youth in Surrey, Langley, Delta, White Rock and Maple Ridge.	9,500	2,000	<b>1,500</b>	
10. Downtown Surrey Business Improvement Association	Comm	Movies under the Stars 2016 - Saturday, August 6, 13, 20 & 27, 2016, at Holland Park.	33,100	4,000	<b>2,500</b>	4,000+ attendees, established and expanding annual program
11. Friends of The Grove	Comm	To build a "Little Free Library" in The Grove in Newton to strengthen the Newton community	1,000	1,000	<b>500</b>	Contingent on matching funds raised
12. Jamaican/Canadian Cultural Association of BC	Comm	Jamaican Cultural Festival August 7, 2016 at Holland Park.	17,000	7,500	<b>1,000</b>	Facility rental and Setup
13. Kwantlen Public Interest Research Group	Soc	International Women's Day event Mar 8, 2016, hosting a workshop addressing violence towards women and exploitation of women	4,000	1,500	<b>750</b>	Event supplies and promotions
14. Kwantlen Public Interest Research Group	Cul & Rec	Black History Month Confabulation Feb 1 - 29, 2016 consisting of interactive workshops, public discussions and forum, entertainment to share African and Caribbean culture with the community	6,000	2,000	<b>2,000</b>	Advertising and Promotion - Surrey Event
15. MOSAIC	Cul & Rec	Renovate equip meeting space in MOSAIC'S (Multi-Lingual Orientation Service Association) new Surrey facility opening October 13, 2015 with renovations starting March 2016	62,793	5,000	<b>2,000</b>	Good community benefit



2016 FINANCIAL PLAN  
PROPOSED CITY GRANTS  
One-time

Appendix II-2

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2016 Proposed Amount	Recommendations and Comments
16. Newton Seniors Centre	Cul & Rec	Upgrades to four billiard tables at Newton Senior Center to allow seniors to play billiards and snooker in a comfortable environment	3,158	1,579	1,500	Supplies and equipment
17. Outlaw RC Club	Cul & Rec	Track maintenance for a radio controlled vehicle park and Cloverdale fairgrounds lease, promoting a safe environment for hobbyists in Surrey and surrounding cities.	5,250	2,000	500	Track Maintenance/Improvements
18. Pacific Community Resources Society	Soc	Extension of Guildford Youth Resources Centre hours to provide outreach programming, housing support services, family counselling services and Alcohol & Drug counselling.	20,000	20,000	1,750	Program and food supplies
19. Pacific Post Partum Support Society	Soc	Free telephone support program that provides counselling and information support for women, their partners and loved ones suffering from post partum depression	105,130	4,000	2,000	
20. Peace Arch Hospital and Community Health Foundation	Soc	"Healthy Community project" helps in raising awareness and importance of healthy living in the community. The new tent will feature multi-lingual messaging to attract residents and promote healthy living	1,424	1,424	700	Supplies and equipment (Tent)
21. PLEA Community Services Society of BC	Soc	KidStart is a core preventative program that helps at-risk children and youth by developing supportive relationships and encouraging kids to participate in various activities	489,237	2,000	2,000	Contingent on raising the balance of the funds
22. Quest Outreach Society	Soc	Provides work training to individuals in Surrey with physical or mental health issues who are interested in improving and expanding their marketable workplace skills	12,815	2,500	2,400	Program Supplies
23. Semi M Floorball Hockey League	Cul & Rec	Floorball hockey program for children of 10 inner city schools to give them affordable opportunities to be active in playing floorball hockey in safe environments whereby keeping them off the streets	17,500	5,000	1,000	Program Supplies & Equipment
24. Seniors Come Share Society	Soc	To provide tables, chairs, and chair stackers for a newly renovated larger meeting room/workshop space to meet the growing needs of participants, caregiver groups, yoga and education sessions.	40,625	4,825	1,500	
25. South Asian Family Association	Comm	Bollywood Under the Stars July 29, 2016, free outdoor movie screening with vendor marketplace, food fair and DJ.	30,500	3,000	1,000	Bollywood under the Stars- July 29, 2016
26. SuperChefs Cookery for Kids Society	Soc	Spring/Summer 2016 SuperChef camps (April - August) will improve the health and well being of children at high risk by giving them the skills to make healthy eating and lifestyle choices.	80,000	5,000	1,500	Food Supplies
27. Surrey Amateur Radio Club	Cul & Rec	Annual Amateur Radio Field Day Event June 24 to 26, 2016 at Grandview Heights School grounds.	1,250	750	750	
28. Surrey Christmas Bureau	Soc	Assist low-income and special needs families with Christmas toys, food hampers & Adopt-a-Family programs.	240,000	4,000	1,000	
29. Surrey Sea Lions Swim Club	Cul & Rec	Host annual swim competition July 22 - 24, 2016 for the Fraser South Region to help prepare for upcoming regional & provincial swims	6,260	1,550	500	Venue costs
30. Surrey Search and Rescue Society	Comm	20 VHF Portable radios to replace aging inventory, will optimize team effectiveness in the field during an emergency or search & rescue event.	27,378	10,000	2,000	New Equipment





2016 FINANCIAL PLAN  
PROPOSED CITY GRANTS  
One-time

Appendix II-3

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2016 Proposed Amount	Recommendations and Comments
31. Surrey Urban Farmers Market Association	Comm	To support local farmers and businesses with their networking and community building opportunities with providing weekly commercial and community space May 4 to October 26, 2016	37,365	2,500	<b>2,000</b>	Advertising and Promotion
32. Vancouver International Sculpture Biennale	Cul & Rec	"BIG IDEA" in-school is a socially inclusive program in Surrey schools to engage students to think deeply of Environmental Stewardship through public art expression	180,000	5,000	<b>2,000</b>	Performance venue, equipment
33. Vancouver Orphan Kitten Rescue Association	Soc	A spay/neuter program to assist low income cat owners in Surrey to aid in the control of the outdoor cat population	8,250	5,250	<b>1,000</b>	
34. Whalley Community Association	Comm	18th Annual Surrey Fest Downtown - A Celebration of Community 2016 to be held Saturday, June 18, 2016 at Central City Plaza.	16,700	3,000	<b>2,000</b>	
35. Whalley Community Association Downtown Surrey BIA	Comm	To support the 3rd Annual Whalley's Corner Community Festival June 25, 2016.	6,000	2,000	<b>1,000</b>	
36. YWCA Metro Vancouver	Soc	YWCA offers after-school programming for grade seven girls "That's Just Me" and boys "Boys 4 Real" in Surrey.	162,336	2,000	<b>2,000</b>	Program Supplies
Unallocated					<b>13,250</b>	
Total			2,113,250	138,130	<b>66,850</b>	



2016 FINANCIAL PLAN  
PROPOSED CITY GRANTS  
NOT RECOMMENDED

Appendix III

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2016 Proposed Amount	Recommendations and Comments
1. Atira Women's Resource Society	Soc	Upgrades to Durrant Transition House, a 10 bed first stage transition house in South Surrey which provides supportive housing to women and their children.	5,000	5,000	0	Refer to Surrey Homelessness and Housing Society Annual Grant program
2. Children's Arts Umbrella Association	Soc	Bursary Fund Program assists families overcome financial barriers to provide their children with arts experiences in tuition based programs.	20,000	5,000	0	Referred to Cultural Grants program
3. Chinese Village Club	Cul & Rec	Cross cultural "Youth Public Speaking" Awards will provide a communication platform and interaction of multicultural backgrounds	30,000	30,000	0	Insufficient Organizational Support
4. Genesis Family Empowerment Society	Soc	Genesis project provides mental health services using therapeutic cultural strategies for refugee newcomers in need of support	22,500	10,000	0	Insufficient organizational support
5. The Ghanaian-Canadian Association of BC	Comm	Celebrating the 30th anniversary of the founding of the Ghanaian-Canadian Association of BC	15,000	2,000	0	Insufficient Organizational Support
6. Kids Up Front Foundation (Vancouver)	Soc	"Can't Use Your Ticket?" program which distributes unused entertainment and sporting events tickets to underprivileged children and youth in Surrey	270,000	5,000	0	On-going operating costs
7. KidSport Surrey-White Rock	Soc	"Night of Champions" community fundraiser on November 3 2015 which pays registration fees to youth sport participation	10,421	10,421	0	Insufficient Organizational Support
8. Kiwanis Fraser Valley Music Festival Society	Cul & Rec	6th Annual Speech & Drama Festival and other musical festivals (Jazz festival, concert band and Orchestra festival).	116,800	2,000	0	Referred to Cultural Grants program
9. Miss Fiji Canada Beauty Pageant Cultural Society	Comm	Miss Fiji Canada Pageant is a family community event supporting female youth leadership development and development of community ambassadors.	38,664	5,000	0	Insufficient Organizational Support
10. Moving Forward Family Services Society	Soc	Moving Forward Family Services Society provides mental health support, therapy and counselling for those in need of such services.	200,000	15,000	0	On-going operating costs
11. Multi-Cultural Ministries	Comm	Surrey Temple Tour Festival (Mar 18 - 20, 2016) to foster greater community understanding about different faiths. Event to include - Workshops, Networking and orientation sessions, Temple Tour, Ethnic dinner and entertainment	25,000	12,500	0	Insufficient Organizational Support
12. PICS (Progressive Intercultural Community Services Society)	Soc	Supporting and educating farmworkers living in surrey on issues such as unfair pay, labour exploitation, dangerous working conditions	0	0	0	Incomplete application
13. Sarah McLachlan School of Music Society	Soc	Establish afterschool music programming for at-risk children and youth at no cost at 3 Surrey elementary schools	100,000	25,000	0	Funded by Council Initiatives fund and Crime Reduction Budget
14. Sources Community Resources Society	Soc	Providing advocacy support to Surrey Residents for income support, affordable housing and poverty law matters. As part of "Ask an Advocate" support program an SFU student will assist in web page development and offer services in Punjabi.	34,501	14,447	0	Insufficient Organizational Support
15. The Youth Excellence Society	Comm	Youth Students Leadership Retreat (Sept 21 - 23, 2016) for leadership teams and student councils from secondary schools across BC. This grant will fund 16 - 18 Surrey youths	29,087	6,000	0	Limited community benefit
			<b>\$ 916,972</b>	<b>\$ 147,370</b>	<b>\$ 0</b>	



2015 FINANCIAL PLAN  
APPROVED CITY GRANTS

Appendix IV-1

Non-profit Organization	Description	2015 Approved Amount	Request
1. 1st Semiahmoo Sea Scouts	Culture & Recreation	750	Partnership with the Surrey Sailing Club to provide outdoor recreation for boys & girls
2. Afro-Canadian Positive Network of BC	Health & Social	2,000	Delivery of HIV education and awareness programs for refugees and immigrants
3. Alexandra Neighbourhood House	Health & Social	1,000	Fifty-bed intergenerational therapeutic community garden at Kiwanis Park Place
4. BC Aquasonics	Culture & Recreation	500	"Try-It" days at the Surrey Sport and Leisure Complex, to support & promote synchronized swimming lessons for girls
5. Big Brothers of Greater Vancouver (Surrey Office)	Health & Social	2,000	Prevention-based mentoring programs in Surrey (Big Brothers and In-School mentoring programs for at risk children)
6. Big Sisters of BC Lower Mainland	Health & Social	2,000	Big and Little Sister programs mentoring for at risk girls 7-17 (i.e. Study Buddy, Go Girls! Healthy Bodies and Healthy Minds)
7. Boys and Girls Clubs of South Coast BC	Health & Social	1,500	Equipment for wireless internet access at the Surrey Boys and Girls Club
8. Cerebral Palsy Association of British Columbia	Health & Social	800	"Dance without Limits" program expansion, providing children with disabilities, the opportunity to participate in adapted dance classes
9. Children of the Street Society	Health & Social	2,000	TCO2 (Taking Care of Ourselves, Taking Care of Others) program to help at-risk children avoid sexual exploitation
10. Cloverdale Business Improvement Association	Community Promotion	1,000	12th Annual Cloverdale Blueberry Festival - Show n' Shine, Arts Festival, Family Zone and Country Music Zone
11. Community Justice Initiatives Association	Health & Social	2,000	Online version of "The Little Black Book" promoting outreach programs for youth in Surrey, Langley, Delta, White Rock and Maple Ridge
12. Diversecity Community Resources Society	Health & Social	2,000	Child and Youth Empowerment Camp in Surrey and Delta, two in Surrey and two in Delta during Spring Break and summer
13. Downtown Surrey Business Improvement Association	Community Promotion	3,000	Movies under the Stars 2015 - Saturday August 1, 8, 15, 22
14. Jamaican Canadian Cultural Association of BC	Community Promotion	1,000	Jamaican Cultural Festival August 2, 2015 at Holland Park
15. John Howard Society of the Lower Mainland	Health & Social	2,000	Pilot a support group, Loved Ones of Prisoners, to empower families and friends who are supporting individuals in custody
16. Kiwanis Fraser Valley Music Festival Society	Culture & Recreation	1,000	5th Annual Speech & Drama Festival and the inaugural Chinese Ethnic Instruments Festival
17. Latinos in Action Society	Community Promotion	500	3rd Annual Multi-Cultural Fair - July 12, 2015
18. Learning Disabilities Association of BC- Fraser South	Health & Social	500	Develop a new organization brochure for distribution and to provide copies of "Power to Achieve: Families Strategies to Support the Child with LD/ADHD" binder to parents
19. MADD Canada - Metro Vancouver Chapter	Health & Social	2,000	"MADD" School Assembly Program - "AFTERMATH" to dramatize the tragic consequences of impaired driving
20. Outlaw RC Club	Culture & Recreation	500	Track upgrades for a radio controlled vehicle park and Cloverdale Fairgrounds lease, promoting a safe environment for this hobby



2015 FINANCIAL PLAN  
APPROVED CITY GRANTS

Appendix IV-2

Non-profit Organization	Description	2015 Approved Amount	Request
21. Pacific Community Resources Society	Health & Social	1,000	Camp for girls 8-17, provide tools and outreach services to build confidence, creativity, decision and communication skills
22. Pacific Parklands Foundation	Health & Social	2,000	Catching the Spirit Youth Environmental Stewardship program, leadership education, training components and outreach activities to youth
23. Semiahmoo Peninsula Marine Rescue Society	Health & Social	2,000	At Station 5 in Crescent Beach, outfit a 2nd rescue vessel to 2015 standards
24. Seniors Come Share Society	Health & Social	1,500	Host a monthly dinner for seniors at the South Surrey site including entertainment and activities
25. SOS Children's Village BC	Health & Social	1,000	Establish a Youth Advisory Council to be involved in the First Nation Cultural Trail project at the SOS Children's Village BC site in Surrey
26. Special Olympics British Columbia Surrey	Health & Social	500	New uniforms for the expanding softball program specifically for the new team "The Mounties"
27. Street Rich Hip Hop Society	Culture & Recreation	500	To expand "The Bridge" festival Sep 5 - 6, 2015 with programming, workshops, entertainment, community BBQ
28. Super Chefs	Health & Social	1,000	To improve the health and well being of local children by giving them the knowledge and skills to make healthy eating and lifestyle choices.
29. Surrey Amateur Radio Club	Culture & Recreation	500	Annual Amateur Radio Field Day Event June 26 to 28, 2015 in Grandview Heights
30. Surrey Christmas Bureau	Health & Social	3,000	Hamper & Adopt-a-Family programs which help families with children under the age of 16
31. Surrey International Folk Dancing Society	Culture & Recreation	400	Two sandwich board signs to aid in the promotion of the Surrey International Folk Dancing Society
32. Surrey International Writers' Conference Society	Culture & Recreation	1,000	23st Annual Surrey International Writers Conference, to be held October 22 to 25, 2015 at the Sheraton Inn - Guildford
33. Surrey Latin Integration Society	Culture & Recreation	500	Facility rental of Surrey Nature Centre or Bear Creek Pavilion for free arts and crafts classes using recyclable materials for seniors
34. Surrey Minor Ball Hockey Association	Culture & Recreation	1,000	Create & implement training for referees and coaches of ball hockey, which helps coaches put children first & teaches kids to be respectful
35. Surrey Off Road Cycling Enthusiastics	Culture & Recreation	1,000	Two large cycling promotional events in 2015 to showcase the great bike parks we have in the City
36. Surrey Pride Society	Community Promotion	2,000	Annual Surrey Pride Festival
37. Surrey Sea Lions Swim Club	Culture & Recreation	500	Host annual swim competition July 12 - 13, 2015 for the Fraser South Region in preparation for the regional & provincial swims meets
38. Surrey Search and Rescue Society	Health & Social	1,500	5 iPad Mini's for efficient communication, information and navigation without cell coverage for search and rescue needs
39. Umoga Operation Compassion Society	Health & Social	1,000	Provide a once a week drop-in program to support newcomer girls ages 11 - 14 as they transition into life in Canada
40. Vancouver Community Foundation on behalf of Surrey Poverty Reduction Coalition	Health & Social	1,000	Surrey Poverty Reduction Plan Forum on Feb 16, 2015 to continue the "This is how we end poverty in Surrey" plan adopted by the City in 2012



2015 FINANCIAL PLAN  
APPROVED CITY GRANTS

Appendix IV-3

Non-profit Organization	Description	2015 Approved Amount	Request
41. Whalley Community Association	Community Promotion	2,000	17th Annual Surrey Fest Downtown - A Celebration of Community to be held Saturday June 20, 2015 at Central City Plaza
42. Whalley Community Association Downtown Surrey BIA	Community Promotion	1,500	To support 2nd Annual Whalley's Corner Community Festival June 27, 2015
43. YWCA Metro Vancouver	Health & Social	2,000	To offer after-school programming for grade seven girls "That's Just Me" and boys "Boys 4 Real" in Surrey
44. Eversafe Ranch Outreach Society	Late Grant	1,500	To support the furniture program that provides free furniture, linens and housewares to families who have fled abusive situations
45. Global Clergy Association of Canada	Late Grant	1,000	To support pre-parliament event that will offer a taste of the "Parliament" experience through a day-long event to highlight and celebrate the interfaith work being done in Surrey
46. Seniors Come Share Society	Late Grant	2,000	To assist with the printing of the Seniors Resource Directory
47. Open Dialogue with South Asian Pioneers - 100 Year Journey	Late Grant	1,500	To off-set the facility rental fees for the Open Dialogue with South Asian Pioneers event held on May 8, 2015
48. VISHWA International Yoga Day	Late Grant	1,000	To off-set the venue costs for the International Yoga Day Festival on June 21, 2015
49. Newton Community Festival	Late Grant	2,000	To support the 20th Annual Newton Community Festival held on June 27, 2015 at the Newton Recreation Centre
50. Phoenix House Live Well Street Fair	Late Grant	2,000	To support the 3rd Annual Surrey Live Well Street Fair held on July 12, 2015
51. Sikh Youth Sports Society	Late Grant	2,000	To support the Youth Sport Festival held on September 5th and 6th, 2015 at Kabaddi Park
52. Fraser Valley Heritage Railway Society	lease	112,000	2015 Lease-in-kind
53. Sunnyside Saddle Club	lease	38,400	2015 Lease-in-kind
54. Surrey Sailing Club	lease	24,000	2015 Lease-in-kind
55. Surrey Heritage Society	lease	24,000	2015 Lease-in-kind
56. Panorama Riding Club	lease	22,500	2015 Lease-in-kind
57. Lower Mainland German Shepherd Dog Club	lease	6,000	2015 Lease-in-kind
58. Action BMX Association	lease	4,000	2015 Lease-in-kind
59. Crescent Beach Swim Club	lease	625	2015 Lease-in-kind
60. Cloverdale District Chamber of Commerce	Business & Tourism	10,000	Local Festivals



2015 FINANCIAL PLAN  
APPROVED CITY GRANTS

Appendix IV-4

Non-profit Organization	Description	2015 Approved Amount	Request
61. Surrey Board of Trade	Business & Tourism	10,000	Business Resource Centre & Awards
62. South Surrey/ White Rock Chamber	Business & Tourism	10,000	Business Resource Centre & Awards
63. Tourism Surrey	Business & Tourism	10,000	City Wide Tourism
64. Lower Fraser Valley Exhibition Association	LFVEA	369,100	Operations
65. Lower Fraser Valley Exhibition Association	LFVEA	200,000	Credit Security
66. Lower Fraser Valley Exhibition Association	LFVEA	225,000	Cloverdale Rodeo
67. Honey Hooser Scholarship Fund	Community	1,000	Scholarships
68. Arts Council of Surrey	Community	4,000	Matching grant
69. Surrey Foundation	Community	5,000	Grant Evaluation
70. Community Enhancement Partnership Program	Community	25,000	Matching grant
71. Cloverdale Curling Club	Community	60,000	Operations
72. Keys Housing & Health Solutions	Crime Prevention	24,000	Street Youth Services
73. Crime Stoppers	Crime Prevention	30,000	Tips Line
74. Surrey Crime Prevention Society	Crime Prevention	230,000	Citizens Crime Watch & Anti-graffiti
75. Ecole Panorama Ridge Secondary School	Dry Grad	250	2015 Dry grad
76. Fleetwood Secondary School	Dry Grad	250	2015 Dry grad
77. Kwantlen Park Secondary	Dry Grad	250	2015 Dry grad
78. Queen Elizabeth Secondary School	Dry Grad	250	2015 Dry grad
79. Sullivan Heights Secondary School	Dry Grad	250	2015 Dry grad
80. Special Recognition		2,500	Pins
<b>Total</b>		<b>\$ 1,517,825</b>	

**POLICY ON CITY GRANTS**

1. That two categories of grants be established:
  - Category A - ongoing grants from year-to-year.
  - Category B - all other grants generally for one-time requests.
2. That a Global Grants Budget be placed in the Annual Financial Plan.
3. That total grants not exceed the Global Grants Budget.
4. That grants be intended for specific programs, capital projects, or special events.
5. That all applications for grants must be received at the office of the City Clerk not later than 4:30 p.m., September 30th of each year, or if the City Hall is closed on that day, on the next following day on which the City Hall is open. Grant applications received after that time will not be considered for funding unless the requirement for funding was not reasonably foreseeable prior to September 30th, and unless the requirement for funding is critical to the survival of the organization's programs, capital project, or special event.
6. That grants not be provided to groups for travel, save and except for groups travelling under the Sister City Program.
7. That a Grant Fund in the amount of \$5,000 be established as a Special Recognition Fund for groups, which have achieved extraordinary accomplishments as determined by Council throughout the year.
8. That organizations providing services that are the responsibility of other levels of government will not normally be eligible for grants unless the consequences of not funding the grant would result in a significant disadvantage to Surrey which would outweigh the cost of the grant itself. (Example: An organization would lose significant funding from other benefactors without Surrey's participation by way of a nominal grant).
9. That grants not be provided to cover deficits or on-going operating costs.
10. Criteria For Grant Eligibility:
  - (a) The organization must meet the requirements of Sections 8, 24 and 25 of the *Community Charter*.
  - (b) The organization shall have an active governing body composed of volunteers. Its main responsibility shall be program and policy development, and fund-raising. The governing body must be held responsible for the effectiveness of services provided and for financial accountability for funds received from all sources.

**POLICY ON CITY GRANTS (cont'd)**

- (c) All organizations shall have the following or similar clauses in their constitution and bylaws:
  - i. Paid staff members cannot be voting members of the Board of Directors (or the governing body).
  - ii. No Director shall be remunerated for being or acting as a Director, but Directors may be reimbursed for all expenses necessary and reasonably incurred while carrying out their duties as authorized by the organization.
- (d) The organization shall show evidence that it has fully explored all other viable sources of financial support.
- (e) The organization must extend its service to the general public in Surrey, and must not exclude anyone by reason of race, religion, or ethnic background.
- (f) The organization must not act as a general fund-raiser for, or make grants to, various other groups or organizations.
- (g) The organization must agree to submit an evaluation of the use of the Surrey grant at the end of the program/project/event, or by September 30th, whichever occurs sooner.
- (h) The organization must not view the grant as an automatic ongoing source of funding.



### GUIDELINES FOR GRANT PRIORITIES

The following factors will be used to determine priorities for allocating grants to eligible applicants:

1. The need addressed by the program/project/event, and its value to the community:
  - To what degree will the grant promote the well-being of Surrey residents?
  - How many residents will benefit?
  - Why is it important that it be done this year?
  - How severe are the consequences to Surrey residents of not providing a grant?
  - Is there overall community support?
2. The absence of duplication of, or competition with, an existing City program/service/event, and the use of existing community services or facilities to carry out the program/service/event.
3. The cost of the program/project/event:
  - What is the total cost?
  - What is the per capita cost (residents served)?
  - What are the sources of funding, and what percentage would Surrey be contributing?
  - Have all possible sources of funding been pursued?
  - What are the overall financial conditions of the organization, and will the lack of Surrey funding result in cancellation of the program/project/event?
  - Is this a one-time request for funds, or will ongoing support be required?
  - If ongoing support will be required, for how long and to what degree?
4. The appropriateness, effectiveness, and quality of delivery of the program/project/event:
  - How well will it be organized?
  - How many volunteers and volunteer hours will be involved?
  - Will there be coordination with other organizations, which might be interested or affected?
  - Has the organization previously demonstrated success with a similar undertaking?

**GUIDELINES FOR GRANT PRIORITIES (cont'd)**

5. The quality of the organization's previous and current administration and management, and the length of time and the degree to which the organization has provided previous service to the community:
  - Who are the officers or elected officials of the organization?
  - Is the organization well-known to Surrey residents for their service?
  - What is their history of service to Surrey?
  - What are the future plans and goals of the organization?
  - Has the organization previously received funds from Surrey, and did they submit an evaluation for the use of those funds?

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Appendix V - 5

**PROCEDURE FOR PROCESSING GRANT REQUESTS**

1. Applicants must submit a grant application to the City Clerk on the prescribed form, by September 30th in order to be considered for a grant for the following year.
2. A Grants Evaluation Committee, consisting of a staff representative from Finance, Parks, Recreation, Culture and Corporate Services, will review all grant applications to ensure completeness and to ensure grant eligibility as specified by policy.
3. New grant requests shall be listed under the following categories:
  - Taxes
  - Community Promotion
  - Environmental
  - Cultural and Recreational
  - Health and Social Services
4. The Grants Evaluation Committee will (after consultation as they deem necessary with the grant applicants, with City General Managers or their staff, with other Surrey Committees or Commissions, or with community groups) submit to the Finance Committee of Council, a list of all grant applications along with recommended grant amounts. The total of the recommended grants shall not exceed the total grants budget funding available, and a minimum of \$10,000 of the grants budget shall remain unallocated for critical, unanticipated grant requests received after September 30th.
5. The Finance Committee of Council will review the recommendations of the Grants Evaluation Committee, and may request additional information or request to hear delegations. The Finance Committee will then submit a list of recommended grant amounts to Council for their review and for the necessary approval. The approved grants shall be subject to final confirmation by Council after all appeals have been dealt with.
6. The City Clerk shall notify all applicants, by regular mail, of Council's initial decision, and shall advise them of the Appeal Procedure. Applicants shall be advised that grant amounts are subject to final confirmation by Council after all appeals have been dealt with.
7. The Grants Evaluation Committee shall be responsible for ensuring that all organizations, which receive a grant, submit an evaluation report on the use of the grant funds.

### **PROCEDURE FOR GRANT APPEALS**

Appeals of Council's decisions will be considered only in instances where additional grant funds are required to prevent unforeseen circumstances which could result in employee lay-offs or threaten the financial well-being or survival of the organization, or where significant new information will be presented which was not available during the grants review process.

Organizations must notify the City Clerk in writing, within 14 days from the date that the grant notifications were mailed, that they wish to appeal Council's decision. The grant applicants must give a clear explanation of why they feel they qualify for an appeal. The appeal request will be presented to Council for a decision on whether the appeal will be considered, and the applicant shall be notified accordingly.

If the appeal is not successful, that organization may not reapply for funding of the same service in the same funding year.

### **PROCEDURE FOR PROCESSING LATE GRANT APPLICATIONS**

Grant applications received after the September 30th deadline will be referred to the Grants Evaluation Committee for the following action:

- (a) If the requirement for grant funds was not reasonably foreseeable prior to September 30th, and if the requirement for immediate funding is critical to the survival of the organization or the event, then the Grants Evaluation Committee may refer the application to Council along with a recommended grant amount.
- (b) If the Grants Evaluation Committee believes that the grant application does not qualify for consideration under 5, then the Committee shall advise the grant applicant in writing that they do not qualify for consideration, but that they may reapply by the September 30th deadline for the following year. The applicant shall be advised that they may appeal this action of the Committee by requesting the City Clerk in writing to refer their application directly to Council, and by explaining why they should receive special late consideration for a grant. The appeal will be forwarded to Council for consideration, along with a recommendation from the Grants Evaluation Committee.

### **PROCEDURE FOR SETTING A GLOBAL GRANTS BUDGET**

Prior to September 30th of each year, the Grants Evaluation Committee shall review the present year's budget, consult with larger ongoing grant recipients as necessary, and then submit a recommended global grants budget to the City Manager. The City Manager shall review the recommendation, and include a Global Grants Budget amount in the preparation of the Annual Financial Plan.