

NO: **R083**

COUNCIL DATE: **April 23, 2012**

REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **April 13, 2012**

FROM: **General Manager, - Parks, Recreation & Culture**

FILE: **6030-01**

SUBJECT: **Award of Contract No. 1220-030-2012-009 – Refuse Collection & Disposal Services for Parks**

RECOMMENDATION

The Parks, Recreation and Culture Department recommends that Council approve the award of *Contract No. 1220-030-2012-009 Refuse Collection & Disposal Services at Various Park Sites (Parks Citywide)* the period from May 1st, 2012 to December 31st, 2014 to Horizon Landscape Contractors Inc. in the amount of \$585,129 excluding HST.

INTENT

The purpose of this report is to obtain Council approval to award a contract for the collection and disposal of refuse generated in City park sites covering the period from May 1st, 2012 to December 31st, 2014.

BACKGROUND

Refuse collection and disposal is important element of the grounds maintenance program in the City of Surrey park system. This work associated with this contract is for the collection and disposal of refuse from receptacles within parks across the City. Currently, refuse collection and disposal services are delivered in 117 parks involving a total of up to 700 refuse receptacles. The contract provides for additional parks (and receptacles) to be added on a fee per receptacle basis, which accommodates new parks as they are added.

A Request for Quotation (RFQ) No. 1220-030-2012-009 for Refuse Collection and Disposal Services at Various Park Sites was issued by the City early in 2012. The RFQ was preceded by a Request for Expressions of Interest and Statements of Qualification process from which a list of pre-qualified contractors was established. Each of the pre-qualified contractors was invited to submit a quote for the subject contract. For the purposes of the quote the City's park system was divided into two geographical components, being "North Parks" and "South Parks" with a view to facilitating competitive quotes.

Contractors who made submissions during the prequalification stage were evaluated based on the following criteria:

- Capacity, both in terms of human resources and appropriate equipment to undertake the required work;
- Expertise to undertake the range of duties required under the contract; and
- Experience in undertaking work similar to the work required under the contract.

DISCUSSION

Under the RFQ, each of four pre-qualified contractors submitted a quote (unit price) on each component of the contract, with totals, as listed below:

	North Parks	South Parks	Total
1. Horizon Landscape Contractors Inc	\$ 323,182	\$ 261,947	\$ 585,129
2. AJM Disposal Ltd.	\$ 524,695	\$ 475,095	\$ 999,790
3. dba Emterra Environmental	\$1,678,593	\$1,290,641	\$2,969,234
4. Smithrite Disposal Inc.	\$ 743,222	no bid	na

Evaluation of Quotes:

Horizon Landscape Contractors Inc submitted the lowest per unit quote on all components of the contract work. Horizon Landscape Contractors Inc has been the parks refuse collector for the City over the past few years and has performed the work to a satisfactory level. The City has no outstanding legal claims against Horizon.

Funding

Funding for this contract is available annually within the Parks Division Operating Budget. The contract terminates on December 31, 2014 to align the term of the next contract with the calendar year.

SUSTAINABILITY CONSIDERATIONS

The work of the subject contract will assist in achieving the objectives of the City's Sustainability Charter; more particularly, action items SC5, SC6 and SC9, which are focused on maintaining a City that is safe and secure with an active and beautiful public realm.

CONCLUSION

Based on the above discussion it is recommended that Council approve the award of *Contract No. 1220-030-2012-009 Refuse Collection & Disposal Services at Various Park Sites (Parks Citywide)* for the period from May 1st, 2012 to December 31st, 2014 to Horizon Landscape Contractors Inc. in the amount of \$585,129 excluding HST.

Laurie Cavan
General Manager,
Parks, Recreation and Culture