

NO: **R054**

COUNCIL DATE: **March 12, 2012**

REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **March 9, 2012**

FROM: **General Manager, Parks, Recreation and Culture** FILE: **2240-20/V**

SUBJECT: **Award of Contract No. 1220-40-2012-003 – Landscape Maintenance – Various Park Sites – North (Hemlock)**

RECOMMENDATION

The Parks, Recreation and Culture Department recommends that Council approve the award of *Contract No. 1220-040-2012-003 for Landscape Maintenance – Various Park Sites – North (Hemlock)* to Vane Lawn and Garden Services (1981) Ltd. in the amount of \$770,700 plus HST covering the period from March 15, 2012 to December 31, 2014.

INTENT

The purpose of this report is to obtain Council approval for the award of a contract for landscape maintenance work for the period from March 15, 2012 to December 31, 2014.

BACKGROUND

The City manages 233 park sites in North Surrey that require a range of landscape maintenance services including grass cutting, line trimming, litter pick up and hard surface maintenance. The frequency and scope of service varies between parks of different classifications. City staff carries out specialized landscape maintenance services at some of these parks with the remainder of the work contracted out to qualified landscape maintenance companies.

A Request for Proposals (RFP) No. 1220-040-2012-003 for Landscape Maintenance – Various Park Sites – North (Hemlock) was issued by the City early this year. The RFP required proponents to submit pricing for nine separate Landscape Maintenance packages contained within the RFP as well as information that would allow the City to evaluate whether the proponent had the required capacity, experience and skills to undertake the necessary work.

Each of six proponents submitted a proposal. The proponents are:

- Horizon Landscape Contractors
- Vane Lawn and Garden Services (1981) Ltd.
- Whitebeach Garden Service Ltd.
- Northwest Gardening Services Ltd.
- Canadian Lawn Care Services Ltd.
- BE Gardening & Landscaping.

DISCUSSION

Evaluation of Proposals:

Each of the proposals was evaluated based on the following criteria:

- Capacity both in terms of human resources and equipment to undertake the required work;
- Skill to undertake the full range of duties required under the contract;
- Amount of experience in undertaking work of a similar nature to the work required under the contract; and
- Costs to the City for the required work.

Using these criteria, the proposal from Vane Lawn and Garden Services (1981) Ltd. proposal was determined to provide the best value for seven of the nine packages of work. These packages include the following:

- "A" Parkland - East
- "B" Parkland - East
- "C" Parkland - Guildford
- "C" Parkland - Fleetwood
- "C" Parkland - Newton
- "C" Parkland - Whalley
- Monthly Mow

Vane's bid which totalled \$770,700 was the low bid for each of the above referenced packages.

Vane Lawn and Garden Services (1981) Ltd. has the capacity, experience and skills to carry out the work associated with these packages. Vane has provided landscape maintenance services previously to the City of Surrey in a satisfactory manner.

The remaining two packages of work will be awarded by staff to the lowest bidders for those packages, as follows:

- | | | |
|-------------------------------------|---------------------|-----------|
| • Canadian Lawn Care Services Ltd.: | "A" Parkland - West | \$60,170 |
| • BE Gardening and Landscape: | "B" Parkland - West | \$129,900 |

Council approval for each of these contract awards is not necessary as they fall within the signing authority of staff.

Funding

The recommended contract with Vane Lawn and Garden Services (1981) Ltd. has a total value of \$770,700 plus HST and will be effective for the period from March 15, 2012 to December 31, 2014.

Funding for the contract is available within the Parks Division Operating Budget.

SUSTAINABILITY CONSIDERATIONS

The work of the subject contract will assist in achieving the objectives of the City's Sustainability Charter; more particularly, the Socio-Cultural objectives SC5, SC6 and SC9, which are focused on creating a City that is safe and secure, with neighbourhoods that have distinct identities and which have an active and beautiful public realm.

CONCLUSION

It is recommended that Council approve the award of *Contract No. 1220-040-2012-003 for Landscape Maintenance – Various Park Sites – North (Hemlock)* to Vane Lawn and Garden Services (1981) Ltd. in the amount of \$770,700 plus HST covering the period from March 15, 2012 to December 31, 2014.

Laurie Cavan
General Manager,
Parks, Recreation and Culture