

NO: **R022**

COUNCIL DATE: **February 7, 2011**

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## REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **February 2, 2011**

FROM: **City Clerk**

FILE: **4200-01**

SUBJECT: **Appointment of Chief Election Officer and Deputy Chief Election Officer**

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## RECOMMENDATION

The Legislative Services Division recommends that Council appoint Jane Sullivan, City Clerk, as the Chief Election Officer and Claudia Jesson, Deputy City Clerk, as Deputy Chief Election Officer, for the 2011 local government general election, pursuant to Section 41 (1) of the *Local Government Act*.

## DISCUSSION

Section 41 (1) of the *Local Government Act* requires that for the purpose of conducting an election, the local government must appoint a Chief Election Officer and a Deputy Chief Election Officer.

These appointments are required at this time to commence preparations for the general local election to be held on Saturday, November 19, 2011. This would allow staff to begin securing voting places, hiring staff and reviewing all documentation required for the upcoming election.

City Clerk