

CORPORATE REPORT

NO: R183 COUNCIL DATE: July 26, 2010

REGULAR COUNCIL

TO: Mayor & Council DATE: July 26, 2010

FROM: General Manager, Planning and Development FILE: 2320-01

SUBJECT: Contract Awards for Facilities Projects

Between August 1, 2010 and September 10, 2010

RECOMMENDATION

The Planning and Development Department recommends that Council authorize the City Manager, during the August recess (August 1, 2010 to September 10, 2010), to make a decision on the award of contracts relating to civic facilities projects as listed in this report where such tenders and proposal calls are ready to be awarded during that period provided that the following conditions are met:

- 1. Tenders or proposals are received through an open procurement process;
- 2. Each award is to the proponent submitting the lowest cost proposal or tender which fully meets the contract specifications; and
- 3. The contract award is within the approved budget for the related work.

DISCUSSION

Council will not be meeting during the month of August. In previous years, to allow projects proceed to construction during this period, Council has deferred authority to award contracts to the City Manager, subject to certain criteria being met as listed in the recommendation section of this report. This practice is considered reasonable in recognition of the benefits that accrue from the work being carried out during favorable weather conditions and to keep capital facilities projects on schedule.

Based on projects that are currently in the design phase or are in the proposal process, the following contracts are considered appropriate to delegate authority to the City Manager for award during the August recess in accordance with the practice of previous years.

- Surrey Sport and Leisure Complex pool dehumidification system and arena heat exchange;
- Semiahmoo Library Green Wall project;
- North Surrey Pool South Wall Renovations;
- RCMP Main Detachment improvements; and
- Fraser Heights Recreation Centre Expansion.

Council will be informed by memorandum of each contract award immediately upon such award being approved by the City Manager.

CONCLUSION

Based on the above discussion, it is recommenced that Council authorize the City Manager, during the August recess (August 1, 2010 to September 10, 2010), to make a decision on the award of contracts relating to civic facilities projects as listed in this report provided that the following conditions are met:

- Proposals are received through an open procurement process;
- Each award is to the contractor submitting the lowest proposal which fully meets the contract specifications; and
- The contract award is within the approved budget for the related work.

Original signed by Jean Lamontagne General Manager, Planning and Development

JLL:saw

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