

NO: F026

COUNCIL DATE: December 13, 2010

FINANCE COMMITTEE

TO: **Mayor & Council** DATE: **December 10, 2010**
FROM: **General Manager, Finance & Technology** FILE: **1850-20**
SUBJECT: **2011 Community Grants**

RECOMMENDATION

It is recommended that the Finance Committee recommend that Council:

1. Approve the 2011 City grants as documented in **Schedules A, B and C** attached to this report; and
2. Allocate \$2,500 from the Special Recognition Fund for the purchase of City of Surrey pins to be distributed by the Mayor's Office to parties hosting and/or attending provincial events.

BACKGROUND

Each year Council provides support to local non-profit organizations and low-income residents in various ways. These include Local Government Act Tax Exemptions, Public Leisure Access Program, Council-Directed Projects (Council Initiatives), On-going Leases, Crime Prevention Initiatives, Business and Tourism grants, and One-time Grants.

Council approved the 2011 Local Government Act Tax Exemptions on October 18th, 2010 with a total value of approximately \$1,093,300.

The City's Public Leisure Access Program has provided financial assistance to approximately 20,680 participants in 2010 to date, resulting in approximately 289,750 facility visits. The value of this program is expected to exceed \$675,000 in 2010 and is anticipated to remain at that same level in 2011.

DISCUSSION

Although there is no legal requirement to advertise the opportunity for interested parties to apply for City grants, advertisements were placed in the local newspapers and posted on the City's website about the Other One-time Grant Program. Interested parties were invited to apply for grants within certain parameters.

Eighty eight (88) grant requests were received for 2011, which have been aggregated into the following categories:

- Ongoing Leases and Property Taxes;
- Crime Prevention;
- Community;
- Chamber of Commerce;
- Business and Tourism, and
- One-time Grants.

Each request was evaluated using the Policy on Municipal Grants and the Guidelines for Grant Priorities, which are attached as **Schedule F**.

Ongoing Leases & Property Taxes

The “Ongoing leases” component of the Grants Program refers to City-owned land and/or space that is being used by not-for-profit organizations and for which the lease payments are forgiven. There is limited land/space available for such endeavours; however the value of the lease payments that are forgiven by the City on such land/space that is being used by these not-for-profits is included as an “in-kind” grant amount in **Schedule A**.

An allocation is included in the Grants budget for not-for-profit organizations that would have qualified for a permissive property tax exemption but who did not meet the submission deadline for such exemptions. Any such grants that are provided from this allocation are intended to be one-time grants and are restricted to the municipal portion of the not-for-profit organization’s property taxes.

Metro Vancouver Crime Stoppers Association

Metro Vancouver Crime Stoppers Association has requested an increase in their on-going grant from \$12,500 in 2010 to \$25,000 in 2011. Staff has requested further information on the need for this increase and will present a separate report to Finance Committee early in the new year with a recommendation based on that additional information. In the mean time, staff has included in the recommendations of this report a continuation to the Association of the 2010 grant amount of \$12,500.

Other One-time Grants Program Evaluation Process

In September 2010, Council assigned the administration of the City’s “Other One-time Grants” Program to the Surrey Foundation for administration. The Surrey Foundation established a Grant Evaluation Committee that consisted of members of the community along with two City of Surrey staff members and evaluated the one-time grants using the Policy on Municipal Grants and the Guidelines for Grant Priorities, which are attached as **Schedule F**.

Organizations which, apply for funding under the Other One-time Grants Program most often propose valuable and worthwhile projects; however, funding cannot always be allocated as requested because, either the project does not meet the criteria of the Grants Policy, or the scope of the project exceeds the funding capabilities of the Grants Budget. In such circumstances, Council has the option to consider alternative funding sources such as the Council Initiatives Fund. The attached **Schedules A, B and C** provide a brief description of

the grant requests that have been received by the Surrey Foundation and the grant amounts recommended by the Foundation's Grant Evaluation Committee. **Schedule D** provides a brief description and the amount of each grant that was approved in 2010.

Schedule E provides a description of Council Initiatives that were approved in 2010.

Special Recognition Fund

The budget for City Grants includes an allocation of \$5,000 to a Special Recognition Fund. This is intended to be used to recognize individuals or groups who achieve extraordinary accomplishments in 2011, as determined by City Council.

Individuals and groups/teams occasionally request financial assistance when they qualify for or are invited to attend a competition at a higher level at a distant location, such as a provincial or world championship event. These requests often include funding assistance for travel, which is not permitted under the Grants Policy.

Council allocated \$2,500 from the Special Recognition Fund in 2010 for the purchase of City of Surrey pins, which are distributed by the Mayor's Office to groups who attended or hosted events at the provincial level or higher. The Grants Evaluation Committee recommends that \$2,500 be allocated from this same Fund again in 2011 for the purchase of pins to be similarly distributed by the Mayor's Office.

Funding

If the Finance Committee approves the recommendations of this report, the balance of un-allocated funding in the City grant-related programs will be as follows:

Special Recognition Funds	\$ 2,500
Property Taxes	2,200
High School Dry Grads	1,300
One-time Grants	<u>11,825</u>
	<u>\$ 17,825</u>

CONCLUSION

Based on the above discussion, it is recommended that the Finance Committee recommend that Council approve:

1. 2010 City Grant allocations as documented in **Schedules A, B and C** attached to this report, with the following total amounts in each respective category:

a. Leases	\$ 145,925
b. Property Taxes	5,000
c. Business & Tourism	40,000
d. Lower Fraser Valley Exhibition	775,000
e. Other	192,800
f. One-time Grants (Schedule B)	<u>48,575</u>
Total City Grants	<u>\$ 1,207,300</u>

2. An allocation of \$2,500 from the Special Recognition Fund for the purchase of City of Surrey pins to be distributed by the Mayor's Office to parties hosting and/or attending provincial events.

Vivienne Wilke, CGA
General Manager,
Finance & Technology

Schedule A: 2011 Proposed City Grants
Schedule B: 2011 Proposed City Grants - One-time
Schedule C: 2011 Proposed City Grants - Not Recommended
Schedule D: 2010 City Grants
Schedule E: Council Initiative Fund
Schedule F: Policy on City Grants



2011 FINANCIAL PLAN
PROPOSED CITY GRANTS

Schedule A

Non-profit Organization	Description	Request	2011 Proposed Amounts	Comments, Actions or Recommendations
1. Cloverdale Curling Club	2011 Lease-in-Kind	30,000	30,000	Reduced from 2010 to offset Operating Grant
2. Sunnyside Saddle Club	2011 Lease-in-Kind	38,400	38,400	Same amount as 2010
3. Surrey Sailing Club	2011 Lease-in-Kind	24,000	24,000	Same amount as 2010
4. Panorama Ridge Riding Club	2011 Lease-in-Kind	22,500	22,500	Same amount as 2010
5. Fraser Valley Heritage Railway Society	2011 Lease-in-Kind	20,400	20,400	Same amount as 2010
6. Lower Mainland German Shepherd Dog Club	2011 Lease-in-Kind	6,000	6,000	Same amount as 2010
7. Action BMX Association	2011 Lease-in-Kind	4,000	4,000	Same amount as 2010
8. Crescent Beach Swimming Club	2011 Lease-in-Kind	625	625	Same amount as 2010
Total Leases		145,925	145,925	
Navy League of Canada	2011 Property Taxes	1,000	800	2011 Municipal Property Taxes
Nightshift Street Ministries	2010 Property Taxes	8,300	2,000	Will receive a 2011 Tax Exemption
9. Unallocated Taxes	2011 Property Taxes	5,000	2,200	
Total Property Taxes		14,300	5,000	Same amount as 2010
10. Cloverdale District Chamber of Commerce	Local Festivals	10,000	10,000	Same amount as 2010
11. Surrey Board of Trade	Business Resource Centre & Awards	18,000	10,000	Same amount as 2010
12. South Surrey/White Rock Chamber of Commerce	Business Referral Service & Awards	20,000	10,000	Same amount as 2010
13. Surrey Tourism & Convention Association (STCA)	City Wide Tourism	10,000	10,000	Same amount as 2010
Total Business & Tourism		58,000	40,000	
14. Lower Fraser Valley Exhibition	2011 Operations	550,000	550,000	Increased by \$50,000
Cloverdale Rodeo	Event Support	225,000	225,000	
Total Lower Fraser Valley Exhibition		775,000	775,000	
15. Honey Hooser Scholarship Funds	Weavers Scholarship	1,000	1,000	Same amount as 2010
16. Arts Council of Surrey	BC Arts Council Matching	4,000	4,000	Same amount as 2010
17. Surrey Foundation	Grant Evaluation	5,000	5,000	New in 2011
18. Cloverdale Curling Club	2011 Operations	30,000	30,000	Reallocated from Lease-in-Kind
19. Community Enhancement Partnership	Matching Grant	25,000	25,000	Same amount as 2010
20. South Fraser Community Services Society	Street Youth Services	24,000	24,000	Reinstate from 2008
21. Crime Stoppers	TIPS Line	25,000	12,500	Same amount as 2010. Request for increase will be addressed as a separate report to Finance Committee in January .
22. Surrey Crime Prevention Society	Crime Prevention	86,500	84,500	Includes Anti-Graffiti
Earl Marriott Secondary School	Dry Grad	100	100	\$100 for each of the 18 Surrey High Schools
Ecole Panorama Ridge Secondary School	Dry Grad	100	100	
Kwantlen Park Secondary School	Dry Grad	100	100	
Queen Elizabeth Secondary School	Dry Grad	100	100	
Sullivan Heights Secondary School	Dry Grad	100	100	
Unallocated Dry Grads	Dry Grad	1,300	1,300	
23. Dry Grad Events		1,800	1,800	Same amount as 2009
24. Special Recognition		5,000	5,000	\$2,500 for pins, issued by the Mayor's Office
Total Other Recurring		207,300	192,800	
Total On-going		1,200,525	1,158,725	
25. One-time Grants		367,449	48,575	
Carry Forward Funding		(10,800)	(10,800)	
One-time Grants		356,649	37,775	
Total Grants		\$ 1,557,174	\$ 1,196,500	



2011 FINANCIAL PLAN

One-time

Schedule B - 1

Non-profit Organization	Request	Project Cost	Request Amount	2011 Proposed Amount	Recommendations and Comments	2010 Grant
1. 2011 Scotties Tournament of Hearts	B.C. Women's Provincial Curling Championships Jan 17-23, 2011	29,250	2,000	500	Strong Community Impact	0
2. Assn. of Neighbourhood Houses of BC DBA Alexandra House	New windows in the Beach House	0	4,000	2,000	Funding for Renovation Supplies	2000 D-1,11
3. BC Aquasonics Synchronized Swim Club	Mobile sound system for the Aquasonics program at South Surrey Pool	10,350	2,900	500	Contingent on the remainder of the funding being raised.	0
4. Big Brothers of Greater Vancouver	Mentoring program for Children in need	8,500	5,000	1,000	Aligns with Child & Youth Friendly City. Strong Community Benefit	2000 D-1,5
5. Boys and Girls Clubs of Greater Vancouver	Computers for the new Boys and Girls Club at Old Yale Road Elementary School	17,000	5,000	2,000	Aligns with Child & Youth Friendly City. Strong Community Benefit	3000 D-1, 6
6. Bridgeview Community Association	Bridgeview Day Anniversary June 2011	4,500	3,000	500	To promote inclusiveness	1000 D-1, 7
7. Caring Hearts for Underprivileged Children Society	Clothing for children in need	23,000	1,000	1,000	Good Community Benefit	0
8. Cloverdale Business Improvement Assoc.	Cloverdale Blueberry Festival August 13-14, 2011	40,000	2,000	1,000	Good Community Benefit	2000 D-1, 9
9. Community Arts Council of White Rock & District	"Out of the Box: A Celebration of Fibre and Textile Arts"	4,115	1,000	500	To support a Surrey Venue	1000 D-1, 10
10. Downtown Surrey Business Improvement Association	Movies Under the Stars August 2011 - Holland Park	29,000	5,000	2,000	Good Community Benefit	2000 D-1, 14
11. Fraser Valley Water Polo Club	"2011 16U Girls National Club Water Polo Championship" May 23-23, 2011	12,000	3,500	500	Strong Community Impact	0
12. Gather And Give Charitable Foundation	Basic Home Essential Kit program	169,246	16,925	1,000	To provide support for Surrey residents	0
13. Jamaican/Canadian Cultural Association	Jamaican/Caribbean Cultural Heritage Celebration	27,070	10,000	1,000	Good Community Benefit	1500 D-1, 17
14. Kids Help Phone	Phone and web counselling, information and local referrals for Kids	0	0	500	Strong Community Impact	500 D-1, 18
15. Learning Disabilities-Fraser South	Purchase new reading material for Volunteer Tutoring Program	750	750	750	Strong Community Benefit	0
16. Newton Community Festival	Newton Community Festival June 11, 2011	10,000	8,500	2,000	Good Community Benefit	2000 D-1, 19
17. Oak Avenue Neighbourhood Hub Society	Funding for computers to help Seniors.	1,550	1,160	500	Strong Community Benefit	1000 D-1, 20
18. PLEA Community Services Society of BC	Prevention and Diversion program for kids	76,834	5,000	2,000	Contingent on the funds not being used for Operating expenses	0
19. R.E.C. for Kids Society	Organized and Recreational Sports Equipment	32,500	5,000	2,000	Contingent on the funds not being used for Operating expenses	5000 D-1, 23
20. Semiahmoo Peninsula Marine Rescue Society	Fast Response Vessel for Canadian Coast Guard Auxiliary, Unit 5	300,000	10,000	1,000	Benefit to the Community	0
21. South Asian Family Association	International Women's Day - New Beginnings. Domestic Violence and support. March 6 2011	13,950	3,000	2,000	Strong Community Benefit	1000 D-1, 27
22. South Asian Family Association	Bollywood Under the Stars	38,500	4,000	1,000	Good Community Benefit	0
23. Special Olympics British Columbia - Surrey	New uniforms for Floor Hockey Team	1,568	1,568	500	Good Community Benefit	0

2011 FINANCIAL PLAN



One-time

Schedule B - 2

Non-profit Organization	Request	Project Cost	Request Amount	2011 Proposed Amount	Recommendations and Comments	2010 Grant
24. Stepping Stones Greater Vancouver Youth for Christ	Services provided for pregnant and parenting youth in the community	96,650	23,720	1,000	Contingent on the funds not being used for Operating expenses	0
25. Surrey Christmas Bureau Society	Christmas Toys and food Hampers	250,000	5,000	500	Specifically to support Food Hampers	1000 D-1, 29
26. Surrey Festival of Dance Society	"Surrey Festival of Dance" - Mar 25-Apr 27, 2011	0	0	1,000	Strong Community Impact	2000 D-2, 30
27. Surrey Philippine Independence Day Society	Surrey 3rd Annual Philippine Independence Day Celebration June 12, 2011	14,000	2,000	1,000	Good Community Benefit	1500 D-2, 35
28. Surrey Sea Lions	Gala Competitive Event	6,649	3,324	500	Contingent on the remainder of the funding being raised.	0
29. Surrey Urban Farmers Market Association	Surrey Urban Farmers' Market June 15-Sept 28, 2011	37,000	5,000	2,000	To support the Coupon Program	1500 D-2, 36
30. Vedic Hindu Cultural Society	Services for recent immigrants to the community - seniors, women and youth	10,700	6,100	500	Contingent on the program being inclusive an open to all Resident	0
31. Whalley Community Association	Whalley Community Festival 2011 - June 18, 2011	27,000	4,000	2,000	Good Community Benefit	2000 D-2, 38
32. White Rock/Surrey Come Share Society	Multi-Lingual Seniors Information Line	0	2,000	2,000	Strong Community Impact	0
33. Youth Arts Council of Surrey	"Surrey Shines Talent Show" Dec, 2010 - Feb 2011	4,150	1,100	500	Aligns with Child & Youth Friendly City. Strong Community Benefit	500 D-2, 40
Unallocated	Future one-time projects			11,825		
Total		1,295,832	152,550	48,575		



2011 FINANCIAL PLAN
PROPOSED CITY GRANTS
Not Recommended

Schedule C - 1

Non-profit Organization	Request	Project Cost	Request Amount	2011 Proposed Amount	Recommendations and Comments	2010 Grant	
1. 1st Central Surrey Scouting	Inventory of uniforms and library books for Scouts of all levels	1,369	500	0	Uniforms not a top priority	500	D-1,1
2. 1st Semiahmoo Sea Scouts	Membership fees for the Surrey Sailing Club	2,500	1,400	0	Does not meet criteria - On-going Operating Costs	500	D-1,2
3. A1-Mustafa Academy Society DBA A1-Mustafa Academy Child Care	Plans to open a Non Profit Day Care facility for local residents	40,000	20,000	0	Insufficient Organizational Support	0	
4. African Stages Association of BC	Story Powering Our Lives II Dec 6 -Apr 6, 2011	23,786	10,000	0	Insufficient Organizational Support - Refer to Fusion Fest	0	
5. Alchemists Theatre Guild Society	"The Velveteen Rabbit" Live stage play Aug-Dec, 2011	12,000	9,000	0	Limited Community Impact	0	
6. Arts Council of Surrey	Facility's Utility Costs (Hydro/Gas)	0	9,500	0	Does not meet criteria - On-going Operating Costs	0	
7. Aza-e-Hussain Association of BC	Teach Urdu as a second language for native English speakers	15,000	7,500	0	Religious Purpose	0	
8. Bridgeview Community Association	Funding to help launch the project Anti Alcoholics and Anti Drugs	9,600	7,800	0	Does not meet criteria - On-going Operating Costs	0	
9. Can Lanka Theatre Co.	"Saliya-Asolcamala" Love Story	10,000	10,000	0	Insufficient Organizational Support - Refer to Fusion Fest	500	D-1, 8
10. Carnival Sensations Caribbean Society	Funding for workshops in Caribbean Culture	5,851	4,600	0	Insufficient Organizational Support - Refer to Fusion Fest	0	
11. Critter Care Wildlife Society	Medical Supplies and Vaccines	65,000	3,000	0	Does not meet criteria - On-going Operating Costs	500	D-1, 12
12. Daula Services Association	Funding to provide Postpartum Doula Care to families in Need	0	8,000	0	Provincial Responsibility - Refer to Maxinne Wright	0	
13. DIVERSEcity Community Resources Society	Relationship Skills Program - programs for men and women in abusive relationships	30,000	20,000	0	Does not meet criteria - On-going Operating Costs	1000	D-1, 13
14. Fibromyalgia Well Spring Foundation	Funding to provide Education to the Public and provide help and support to group members	2,500	1,000	0	Does not meet criteria - On-going Operating Costs	0	
15. Hua Xia Multiculture Society	Funding for Health and Seniors programs	19,100	3,640	0	Does not meet criteria - On-going Operating Costs	0	
16. Muslim Youth Centre	Funding for Renovations, Equipment and Staff	102,056	47,056	0	Does not meet criteria - On-going Operating Costs	0	
17. Northwest Wildlife Preservation Society	Funding Application for Environmental Education Programs	2,000	2,000	0	Burnaby Organization	0	
18. Royal Canadian Army Cadets 2812 Seaforth Highlanders	First Aid Instruction and Equipment	1,680	1,680	0	Limited Community Impact	500	D-1, 24
19. Royal Canadian Legion #240	Renovations to Legion Branch	60,000	5,000	0	Federal Responsibility	0	
20. Royal Canadian Theatre Company	Rent at the Surrey Arts Centre - members of community working on stage with professionals Oct 8, 2010 - Jan 2,2011	51,962	10,000	0	Does not meet criteria - On-going Operating Costs	500	D-1, 25
21. Semiahmoo Family Place	Funding to increase access and opportunity for family support for working parents in Surrey	106,994	3,500	0	Does not meet criteria - On-going Operating Costs	0	
22. South Surrey White Rock Minor Softball Association (SSWRMSA)	Uniforms for Recreational Softball Program	12,475	10,000	0	Uniforms not a top priority	0	
23. Srilankan Seniors Centre of BC	Location rental for Seniors Society	5,000	500	0	Does not meet criteria - On-going Operating Costs	0	



2011 FINANCIAL PLAN
PROPOSED CITY GRANTS
Not Recommended

Schedule C - 2

Non-profit Organization	Request	Project Cost	Request Amount	2011 Proposed Amount	Recommendations and Comments	2010 Grant
24. St. John Ambulance Brigade - Surrey	Funds for new Ambulance	96,395	10,000	0	Insufficient Organizational Support	0
25. Stroke Recovery Assn of BC	Funding for services to Stoke victims - Speech Therapists, Exercise Specialists and support	7,105	7,105	0	Does not meet criteria - On-going Operating Costs	0
26. Surrey Amateur Radio Club	"Amateur Radio Field Day" - Jun 24,25, 26, 2011	1,701	1,301	0	Limited Community Impact	0
27. Surrey International Folk Dancing Society	Funding for ethnic costume pieces and material for banner	3,575	1,000	0	Limited Community Impact	500 D-2, 33
28. Surrey Knights Swim Club	Purchase Team Laptop	700	500	0	Limited Community Impact	500 D-2, 34
29. White Rock South Surrey Skating Club	"Fantasy on Ice Carnival" March 12, 2011	42,950	1,000	0	Limited Community Impact	0
		\$ 731,300	\$ 216,580	\$ 0		



2010 FINANCIAL PLAN
APPROVED CITY GRANTS

Schedule D - 1

Non-profit Organization	Grant Type	Request	2010 Council Approved	2011 Grant Recommendations	
1. 1st Central Surrey Scouting	Culture & Recreation	Support the purchase of flags & stands	500	0	C-1,1
2. 1st Semiahmoo Sea Scouts	Culture & Recreation	Contribution towards the purchase of a Kayak	500	0	C-1,2
3. BC Crime Prevention Association	Community Promotion	Crime Prevention Symposium	5,000	0	
4. B.C. Girls Choir	Culture & Recreation	Support the production of a CD	500	0	
5. Big Brothers of Greater Vancouver	Health & Social Services	Support for a prevention-based mentoring program	2,000	1000	B-1,4
6. Boys & Girls Clubs of Greater Vancouver (BGC GV)	Health & Social Services	Support for a modular building	3,000	2000	B-1,5
7. Bridgeview Community Association	Community Promotion	Bridgeview Days	1,000	500	B-1,6
8. Can-Lanka Theatre Company	Culture & Recreation	Production of "Kusa-Paba"	500	0	C-1,9
9. Cloverdale Business Improvement Association	Community Promotion	Cloverdale Blueberry Festival	2,000	1000	B-1,8
10. Community Arts Council of White Rock & District	Culture & Recreation	Arts event to celebrate Aboriginal Heritage	1,000	500	B-1,9
11. Crescent Beach Community Services	Health & Social Services	Community Outreach program at Camp Alexandra	2,000	2000	B-1,2
12. Critter Care Wildlife Society	Health & Social Services	support for the purchase of energy efficient freezers	500	0	C-1,11
13. DiverseCity Community Resources	Health & Social Services	Seniors Cultural Showcase	1,000	0	C-1,13
14. Downtown Surrey Business Improvement Association	Community Promotion	Movie Under the Stars	2,000	2000	B-1,10
15. Fleetwood Fastpitch Association	Culture & Recreation	Support the purchase of equipment & training material	500	0	
16. Fraser Region Community Justice Initiatives Association	Health & Social Services	Support for the printing of a pocket guide to youth resources	1,000	0	
17. Jamaican/Canadian Cultural Association of BC	Community Promotion	Jamaican Cultural Festival	1,500	1000	B-1,13
18. Kids Help Phone	Health & Social Services	Support for a child phone and web counselling service	500	500	B-1,14
19. Newton Community Festival Society	Community Promotion	Newton Community Festival	2,000	2000	B-1,16
20. Oak Avenue Neighbourhood Hub Society	Health & Social Services	Support for a computer upgrades	1,000	500	B-1,17
21. Ocean Park Days	Community Promotion	Community Event - June 19th	1,000	0	
22. Pacific Community Resource Society	Health & Social Services	Youth Leadership Camp	850	0	
23. Rotary's R.E.C. for Kids Society	Culture & Recreation	Provide sports equipment to Children	5,000	2000	B-1,19
24. Royal Canadian Army Cadet Corps Seaforth Highlanders of Canada	Culture & Recreation	Support the purchase of equipment	500	0	
25. Royal Canadian Theater	Culture & Recreation	Production of "Robin Hood"	500	0	
26. Softball B.C.	Culture & Recreation	Learn to play programs	500	0	
27. South Asian Family Association	Community Promotion	International Women's Day	1,000	2000	B-1,21
28. Sunnyside Acres Heritage Society	Culture & Recreation	Short, illustrated book on how the forest came to be	500	0	
29. Surrey Christmas Bureau Society	Health & Social Services	Christmas Toy & Food hampers	1,000	500	B-2,25



2010 FINANCIAL PLAN
APPROVED CITY GRANTS

Schedule D - 2

Non-profit Organization	Grant Type	Request	2010 Council Approved	2011 Grant Recommendations	
30. Surrey Festival of Dance Society	Community Promotion	Festival of Dance 2010	2,000	1000	B-2,26
31. Surrey Gymnastics Society	Culture & Recreation	Surrey Invitational Gymnastics Meet	500	0	
32. Surrey Hospice Society	Health & Social Services	Supplies for a children's grief room	2,500	0	
33. Surrey International folk Dancing Society	Culture & Recreation	Support the purchase of sound equipment	500	0	C-2,27
34. Surrey Knights Swim Club (SKSC)	Culture & Recreation	Support the purchase of equipment	500	0	C-2,28
35. Surrey Philippine Independence Day Society	Community Promotion	Philippine Independence Day Celebration	1,500	1000	B-2,27
36. Surrey Urban Farmers Market Association	Community Promotion	Support the "Coupon Assistance" Program	1,500	2000	B-2,29
37. Women Against Violence Against Women	Health & Social Services	Super Power School Outreach Program	1,400	0	
38. Whalley Community Association	Community Promotion	Whalley Community Festival	2,000	2000	B-2,31
39. Whalley Little League (Drew Henderson Memorial Tournament)	Culture & Recreation	Drew Henderson Memorial Tournament	100	0	
40. Youth Arts Council of Surrey	Culture & Recreation	Surrey Shines Program	500	500	B-2,33
41. Cloverdale Curling Club	2010 Lease In-Kind	2010 Lease	60,000	30000	A,1
42. Sunnyside Saddle Club	2010 Lease In-Kind	2010 Lease	38,400	38400	A,2
43. Surrey Sailing Club	2010 Lease In-Kind	2010 Lease	24,000	24000	A,3
44. Panorama Ridge Riding Club	2010 Lease In-Kind	2010 Lease	22,500	22500	A,4
45. Fraser Valley Heritage Railway Society	2010 Lease In-Kind	2010 Lease	20,400	20400	A,5
46. Lower Mainland German Shepherd Dog Club	2010 Lease In-Kind	2010 Lease	6,000	6000	A,6
47. Action BMX Association	2010 Lease In-Kind	2010 Lease	4,000	4000	A,7
48. Crescent Beach Swimming Club	2010 Lease In-Kind	2010 Lease	625	625	A,8
49. Boothroyd Heritage House	2010 Property Tax Exemption	Municipal Property Taxes	2,900	0	
50. Brookside Lodge	2010 Property Tax Exemption	Municipal Property Taxes	2,500	0	
51. Navy League of Canada, Surrey/White Rock Branch	2010 Property Tax Exemption	Municipal Property Taxes	740	800	A,9
52. Satnam Education Society of BC	2010 Property Tax Exemption	Municipal Property Taxes	2,500	0	
53. Cloverdale District Chamber of Commerce	Business & Tourism	Promote community events	10,000	10000	A,10
54. Surrey Board of Trade	Business & Tourism	International Business Centre	10,000	10000	A,11
55. Surrey Tourism & Convention Association	Business & Tourism	Booth at Holland Park Feb/10; Increased Advertising; Increased Visitor Guide	10,000	10000	A,12
56. White Rock South Surrey Chamber of Commerce	Business & Tourism	Business Referral; Business Excellence Awards; Tourism Promotion/Services	10,000	10000	A,13
57. Lower Fraser Valley Exhibition Association	LFVEA	Operations	550,000	550000	A,14
58. Lower Fraser Valley Exhibition Association	LFVEA	Cloverdale Rodeo	225,000	225000	A,14
59. Arts Council of Surrey	Community	BC Arts Council Matching	4,000	4000	A,16



2010 FINANCIAL PLAN
APPROVED CITY GRANTS

Schedule D - 3

Non-profit Organization	Grant Type	Request	2010 Council Approved	2011 Grant Recommendations	
60. Honey Hooser Scholarship	Community	Weavers Scholarship	1,000	1000	A,15
61. Surrey Foundation	Community	2011 Grant Review	5,000	5000	A,17
62. Community Beautification Matching	Community	Unallocated Matching Grant	13,200	25000	A,19
63. East Panorama Ridge Community Association	Community	Community Enhancement Partnership Program	1,800	0	
64. Halls Prairie Elementary School PAC	Community	Community Enhancement Partnership Program	1,000	0	
65. Lakebridge Townhouse Complex	Community	Community Enhancement Partnership Program	1,500	0	
66. Lexington Townhouse Development	Community	Community Enhancement Partnership Program	3,000	0	
67. Riverdale Junior Leadership Group	Community	Community Enhancement Partnership Program	1,500	0	
68. Rotary Club of Surrey	Community	Community Enhancement Partnership Program	3,000	0	
69. Greater Vancouver Crime Stoppers	Crime Prevention	TIPS Line	12,500	25000	A,21
70. Surrey Crime Prevention Society	Crime Prevention	Crime Prevention	53,500	84500	A,22
71. Clayton Heights Secondary School	Dry Grad	2010 Dry Grad	100	0	
72. Enver Creek Secondary School	Dry Grad	2010 Dry Grad	100	0	
73. Ecole Kwantlen Park Secondary	Dry Grad	2010 Dry Grad	100	100	A,23
74. Fraser Heights Secondary School	Dry Grad	2010 Dry Grad	100	0	
75. Johnston Heights Dry Grad	Dry Grad	2010 Dry Grad	100	0	
76. LA Matheson Secondary School	Dry Grad	2010 Dry Grad	100	0	
77. North Surrey Secondary School	Dry Grad	2010 Dry Grad	100	0	
78. Panorama Ridge Secondary School	Dry Grad	2010 Dry Grad	100	100	A,23
79. Queen Elizabeth Secondary School	Dry Grad	2010 Dry Grad	100	100	A,23
80. Semiahmoo Secondary School	Dry Grad	2010 Dry Grad	100	0	
81. Sullivan Heights Secondary School	Dry Grad	2010 Dry Grad	100	100	A,23
82. Special Recognition		Pins	500	2500	A,24
			<u>\$ 1,154,015</u>		



**2011 FINANCIAL PLAN
COUNCIL INITIATIVES**

Schedule E

Description	Amount	Allocation to date	Remaining
Carried Forward from Prior Year	167,697		
2010 Proposed Budget	<u>250,000</u>		\$ 417,697
Surrey Crime Prevention Society - Anti-Graffiti Program	31,000		
2010 Community Opportunities Strategy	20,000		
Peace Arch Hospital Gala April 2010	2,075		
Globe 2010 Biennial Trade Fair & Conference	4,002		
BC High School Bhangra Society	1,429		
Flavours of Surrey	15,000		
Canada-India Networking Initiative	800		
Learning Partnership - Tribute Luncheon	1,250		
Boys & Girls Club of Greater Vancouver	50,000		
President's Farewell Gala	5,000		
Red FM 4th Annual Run	5,000		
Hargobind International Wrestling Event	6,800		
Mayor's Charity Ball (September 10, 2010)	3,000		
Stanley Cup Celebration - City Centre	5,000		
Allocations for 2010		<u>\$ 150,356</u>	<u>\$ 267,341</u>
2011 Proposed Budget	<u>250,000</u>		\$ 517,341
Allocations for 2011		<u>\$ 0</u>	<u>\$ 517,341</u>

POLICY ON CITY GRANTS

1. That two categories of grants be established:
 - Category A - ongoing grants from year-to-year.
 - Category B - all other grants generally for one-time requests.
2. That a Global Grants Budget be placed in the Annual Financial Plan.
3. That total grants not exceed the Global Grants Budget.
4. That grants be intended for specific programs, capital projects, or special events.
5. That all applications for grants must be received at the office of the City Clerk not later than 4:30 p.m., September 30th of each year, or if the City Hall is closed on that day, on the next following day on which the City Hall is open. Grant applications received after that time will not be considered for funding unless the requirement for funding was not reasonably foreseeable prior to September 30th, and unless the requirement for funding is critical to the survival of the organization's programs, capital project, or special event.
6. That grants not be provided to groups for travel, save and except for groups travelling under the Sister City Program.
7. That a Grant Fund in the amount of \$5,000 be established as a Special Recognition Fund for groups, which have achieved extraordinary accomplishments as determined by Council throughout the year.
8. That organizations providing services that are the responsibility of other levels of government will not normally be eligible for grants unless the consequences of not funding the grant would result in a significant disadvantage to Surrey which would outweigh the cost of the grant itself. (Example: An organization would lose significant funding from other benefactors without Surrey's participation by way of a nominal grant).
9. That grants not be provided to cover deficits or on-going operating costs.
10. Criteria For Grant Eligibility:
 - (a) The organization must meet the requirements of Sections 8, 24 and 25 of the *Community Charter*.
 - (b) The organization shall have an active governing body composed of volunteers. Its main responsibility shall be program and policy development, and fund-raising. The governing body must be held responsible for the effectiveness of services provided and for financial accountability for funds received from all sources.

POLICY ON CITY GRANTS (cont'd)

- (c) All organizations shall have the following or similar clauses in their constitution and bylaws:
 - i. Paid staff members cannot be voting members of the Board of Directors (or the governing body).
 - ii. No Director shall be remunerated for being or acting as a Director, but Directors may be reimbursed for all expenses necessary and reasonably incurred while carrying out their duties as authorized by the organization.
- (d) The organization shall show evidence that it has fully explored all other viable sources of financial support.
- (e) The organization must extend its service to the general public in Surrey, and must not exclude anyone by reason of race, religion, or ethnic background.
- (f) The organization must not act as a general fund-raiser for, or make grants to, various other groups or organizations.
- (g) The organization must agree to submit an evaluation of the use of the Surrey grant at the end of the program/project/event, or by September 30th, whichever occurs sooner.
- (h) The organization must not view the grant as an automatic ongoing source of funding.

GUIDELINES FOR GRANT PRIORITIES

The following factors will be used to determine priorities for allocating grants to eligible applicants:

1. The need addressed by the program/project/event, and its value to the community:
 - To what degree will the grant promote the well-being of Surrey residents?
 - How many residents will benefit?
 - Why is it important that it be done this year?
 - How severe are the consequences to Surrey residents of not providing a grant?
 - Is there overall community support?
2. The absence of duplication of, or competition with, an existing City program/service/event, and the use of existing community services or facilities to carry out the program/service/event.
3. The cost of the program/project/event:
 - What is the total cost?
 - What is the per capita cost (residents served)?
 - What are the sources of funding, and what percentage would Surrey be contributing?
 - Have all possible sources of funding been pursued?
 - What are the overall financial conditions of the organization, and will the lack of Surrey funding result in cancellation of the program/project/event?
 - Is this a one-time request for funds, or will ongoing support be required?
 - If ongoing support will be required, for how long and to what degree?
4. The appropriateness, effectiveness, and quality of delivery of the program/project/event:
 - How well will it be organized?
 - How many volunteers and volunteer hours will be involved?
 - Will there be coordination with other organizations, which might be interested or affected?
 - Has the organization previously demonstrated success with a similar undertaking?

GUIDELINES FOR GRANT PRIORITIES (cont'd)

5. The quality of the organization's previous and current administration and management, and the length of time and the degree to which the organization has provided previous service to the community:
 - Who are the officers or elected officials of the organization?
 - Is the organization well-known to Surrey residents for their service?
 - What is their history of service to Surrey?
 - What are the future plans and goals of the organization?
 - Has the organization previously received funds from Surrey, and did they submit an evaluation for the use of those funds?

PROCEDURE FOR PROCESSING GRANT REQUESTS

1. Applicants must submit a grant application to the City Clerk on the prescribed form, by September 30th in order to be considered for a grant for the following year.
2. A Grants Evaluation Committee, consisting of a staff representative from Finance, Parks, Recreation, Culture and Corporate Services, will review all grant applications to ensure completeness and to ensure grant eligibility as specified by policy.
3. New grant requests shall be listed under the following categories:
 - Taxes
 - Community Promotion
 - Environmental
 - Cultural and Recreational
 - Health and Social Services
4. The Grants Evaluation Committee will (after consultation as they deem necessary with the grant applicants, with City General Managers or their staff, with other Surrey Committees or Commissions, or with community groups) submit to the Finance Committee of Council, a list of all grant applications along with recommended grant amounts. The total of the recommended grants shall not exceed the total grants budget funding available, and a minimum of \$10,000 of the grants budget shall remain unallocated for critical, unanticipated grant requests received after September 30th.
5. The Finance Committee of Council will review the recommendations of the Grants Evaluation Committee, and may request additional information or request to hear delegations. The Finance Committee will then submit a list of recommended grant amounts to Council for their review and for the necessary approval. The approved grants shall be subject to final confirmation by Council after all appeals have been dealt with.
6. The City Clerk shall notify all applicants, by regular mail, of Council's initial decision, and shall advise them of the Appeal Procedure. Applicants shall be advised that grant amounts are subject to final confirmation by Council after all appeals have been dealt with.
7. The Grants Evaluation Committee shall be responsible for ensuring that all organizations, which receive a grant, submit an evaluation report on the use of the grant funds.

PROCEDURE FOR GRANT APPEALS

Appeals of Council's decisions will be considered only in instances where additional grant funds are required to prevent unforeseen circumstances which could result in employee lay-offs or threaten the financial well-being or survival of the organization, or where significant new information will be presented which was not available during the grants review process.

Organizations must notify the City Clerk in writing, within 14 days from the date that the grant notifications were mailed, that they wish to appeal Council's decision. The grant applicants must give a clear explanation of why they feel they qualify for an appeal. The appeal request will be presented to Council for a decision on whether the appeal will be considered, and the applicant shall be notified accordingly.

If the appeal is not successful, that organization may not reapply for funding of the same service in the same funding year.

PROCEDURE FOR PROCESSING LATE GRANT APPLICATIONS

Grant applications received after the September 30th deadline will be referred to the Grants Evaluation Committee for the following action:

- (a) If the requirement for grant funds was not reasonably foreseeable prior to September 30th, and if the requirement for immediate funding is critical to the survival of the organization or the event, then the Grants Evaluation Committee may refer the application to Council along with a recommended grant amount.
- (b) If the Grants Evaluation Committee believes that the grant application does not qualify for consideration under 5, then the Committee shall advise the grant applicant in writing that they do not qualify for consideration, but that they may reapply by the September 30th deadline for the following year. The applicant shall be advised that they may appeal this action of the Committee by requesting the City Clerk in writing to refer their application directly to Council, and by explaining why they should receive special late consideration for a grant. The appeal will be forwarded to Council for consideration, along with a recommendation from the Grants Evaluation Committee.

PROCEDURE FOR SETTING A GLOBAL GRANTS BUDGET

Prior to September 30th of each year, the Grants Evaluation Committee shall review the present year's budget, consult with larger ongoing grant recipients as necessary, and then submit a recommended global grants budget to the City Manager. The City Manager shall review the recommendation, and include a Global Grants Budget amount in the preparation of the Annual Financial Plan.