



Corporate Report

NO: R210

COUNCIL DATE: October 20, 2008

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **October 16th, 2008**
FROM: **General Manager, Parks, Recreation and Culture** FILE: **6140-20/NAP**
SUBJECT: **Contract Award for Renovation of the Newton Athletic Park Pavilion**

RECOMMENDATION

It is recommended that Council approve the award of Contract #1220-30-23-08 to Select Project Management Ltd. for project management and construction of the renovation and expansion of the Newton Athletic Park Pavilion, to an upset limit of \$500,000 plus GST.

INTENT

The intent of this report is to obtain Council approval to award a contract for renovation and expansion of the washrooms and change rooms at the Newton Athletic Park Pavilion.

BACKGROUND

Over the last decade, Newton Athletic Park has been one of the busiest parks in the City's park system. The addition of the City's first artificial turf field several years ago brought additional athletes and spectators to the park, increasing demand on the existing public washrooms and change rooms in the aging Pavilion building.

To make Newton Athletic Park a better hub for field sports, the City made a submission to the Municipal Rural Infrastructure Fund program for funding for the construction of a second artificial turf field at Newton Athletic and for the renovation and expansion of change rooms and washroom facilities in the Pavilion building. The request was successful and the City received grant funding of \$1,441,000. With the City's contribution, a project budget of \$2,262,000 was available. Of this amount, \$500,000 was allocated for the renovation and expansion of the Pavilion.

DISCUSSION

Following the development of preliminary drawings for the renovations by an architectural firm, the City issued a Request For Proposals for the renovation works that

was consistent with the City's procedures for competitive bidding, with a closing date of September 12th, 2008.

A total of 6 proposals were received for the project from the following firms:

1. Ledcor Special Projects
2. N. Wallace & Company Ltd.
3. KDS Construction Ltd.
4. Dominion Fairmile Construction Ltd.
5. Pacific Project Management Inc.
6. Select Project Management Ltd.

A selection team made up of the Architect, Purchasing Manager, Park Development Services Manager and senior staff that report to the Park Development Services Manager from the City reviewed the proposals. The proposals were ranked on the combined bases of price, performance history of the proponent's staff team and proponent's availability during the construction window.

It was determined that the proposal that offered the best value to the City was from Select Project Management Ltd. This company's proposal also offered the lowest price for the work. Although Select Project Management Ltd. has not undertaken work for the City previously, some of the senior staff of the firm have successfully completed a number of projects for the City, including major renovations to the South Surrey Pool facility, heritage buildings and Fire Hall No. 12. It is recommended that Select Project Management Ltd. be awarded the contract for the Newton Athletic Park Pavilion Renovations.

The construction management process being used for this project will involve the selected contractor providing significant input into the design and tendering of components of the project. The design will be finalized based on the total cost of the project not exceeding \$500,000 plus GST. Ultimately, most of the project will be tendered by components to sub-contractors with oversight being provided by Select Project Management Ltd.

CONCLUSION

It is recommended that Council approve the award of Contract #1220-30-23-08 to Select Project Management Ltd. for project management and construction of renovations to and expansion of the Newton Athletic Park Pavilion, to a maximum amount of \$500,000 plus GST.

Laurie Cavan
General Manager,
Parks, Recreation and Culture

c.c. Purchasing and Payments Manager