



Corporate Report

NO: R160

COUNCIL DATE: July 28, 2008

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **July 28, 2008**
FROM: **General Manager, Parks, Recreation and Culture** FILE: **6140 - 20/F**
SUBJECT: **Award of Contract for Fraser Heights Tennis Facility**

RECOMMENDATION

The Parks, Recreation and Culture Department recommends that Council authorize the City Manager, during Council's recess (August 1 to September 5, 2008) to make a decision on the award of a contract arising from Request For Proposal #1220-30-19-08, as outlined in this report, on the basis of best value to the City, with the contract value not to exceed the approved budget for the project.

BACKGROUND

The Parks, Recreation and Culture Department is developing a tennis facility in Fraser Heights Park. The facility will feature four regulation tennis courts, a practice court, walking path and associated landscaping. The facility will be located north of the Fraser Heights Recreation Centre (10588 – 160th Street).

Request For Proposal (RFP) #1220-30-19-08 for the development of the tennis facility was posted on the City's Website and BCBid on July 15th. Several local companies specializing in tennis court development were also sent the RFP. The RFP was originally set to close on July 28th 2008.

Owing to a low response rate to the RFP, tennis court development companies were contacted again directly. Several companies stated that they would be able to submit proposals should the deadline be extended by two days. Based on this, the RFP deadline has been extended to July 31st 2008.

DISCUSSION

The closing date for this RFP is after Council's last meeting before the summer break, and the estimated value of the contract is greater than the City Manager's signing authority. Based on this, staff are seeking Council's approval to delegate the authority for awarding of the contract to the City Manager, in keeping with a practice established in the mid-1990's. This will allow the work to proceed during favourable weather conditions.

The City Manager will award the contract based on the proposal that provides the best overall value to the City, given technical considerations, experience and capability of the proponent, and price, subject to the contract not exceeding the approved budget for the project, being \$650,000 (including GST).

Funds are available for this contract in the 2008 Park Development Capital Program.

Owen Croy
Acting General Manager,
Parks, Recreation and Culture

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