



# Corporate Report

NO: R055

COUNCIL DATE: April 14, 2008

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## REGULAR COUNCIL

TO: Mayor & Council DATE: April 11, 2008  
FROM: General Manager, Engineering FILE: 0520-30PQ  
SUBJECT: Pre-Qualification of Contractors for Dyke and In-Creek Works

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## RECOMMENDATIONS

The Engineering Department recommends to Council that:

1. The following contractors be pre-qualified for bidding on the following types of work:

- (a) City Dyke and In-Creek Construction Projects in 2008 to 2010

- Matcon Civil Constructors Inc.
- B&B Contracting Ltd.
- Delta Aggregates Ltd.
- Double M Excavating Ltd.
- Progressive Contracting Ltd.
- Mission Contractors Ltd.
- Atlantic Contractors Ltd.

- (b) City In-Creek Construction Projects in 2008 to 2010

- TYBO Contracting Ltd.
- J.S. Ferguson Contracting Ltd.
- Merletti Construction (1999) Ltd.
- Mutual Construction (2000) Ltd.

2. The list be updated in 2009 and 2010 with new qualified contractors selected from the annual pre-qualification process.

## **BACKGROUND**

In 1999, the City adopted the approach of pre-qualifying contractors for dyke construction and environmentally sensitive in-stream works. Since that time, the City has been inviting only these pre-qualified contractors to bid on dyke and in-stream works. The objective is to have experienced contractors with high standards of workmanship carry out environmentally sensitive projects. Every three years, the City goes through a process to re-establish the list of pre-qualified contractors. This includes advertisements inviting contractors to submit their qualifications for evaluation. Contractors who subsequently apply are screened, and if appropriate, are put on the pre-qualified list. Additions to the list are made on an annual basis by staff for contractors that are new or did not submit previously.

The program has been a success, as reflected by the competitive bids, innovative construction approaches, and minimal contractual claims. This approach also minimizes potential for environmental impacts, and helps meet all the requirements set by the Federal Department of Fisheries.

## **DISCUSSION**

This year, the City is at the beginning of a new three-year qualification cycle and is, therefore, establishing a new contractor list. Contractors that wish to be considered, including those previously qualified, submitted their qualifications for evaluation. The objective is to eliminate contractors who are no longer interested in the program or who are no longer capable of doing the works. We advertised on February 29, 2008, inviting Statements of Qualifications from contractors. A package outlining the projects and the skills necessary to complete the work was made available to the contractors.

The approved 2008 list will be used for tendering lowlands dyke construction projects and in-creek works. These types of works are extremely similar and involve creek banks reinstatement, installation of structures, and placement of compact fill in environmentally sensitive areas. However, depending upon the expertise and size of the individual firm, contractors may qualify for only the dyke work or creek-bank work or both.

The 2008 list, as shown in this report, will be updated in 2009 and 2010, with new contractors selected from the annual pre-qualification process.

## **EVALUATION**

Statements of Qualifications from contractors were evaluated on the following categories:

- Experience in dyke construction and in-creek work;
- Suitable equipment;
- Qualified personnel; and
- References from past projects.

Contractors were placed into two groups according to the type of work experience they outlined in their qualification statements. The first group was evaluated for both dyke

and in-creek works, and the second group was evaluated for only in-creek works. If a contractor did not meet the qualification for both dyke and in-creek works, they were then evaluated for in-creek works only.

A number of criteria were identified and a scoring system utilized to rank each of the contractors. Out of 15 contractors who submitted Statement of Qualifications, seven have qualified to tender for both upcoming dyke and upcoming in-stream projects, while an additional four have qualified for only the in-creek works, as listed in the recommendation section of this report.

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PH/VL/TH/HL/brb  
Attachment