



Corporate Report

NO: R227

COUNCIL DATE: OCTOBER 22, 2007

REGULAR COUNCIL

TO: Mayor and Council DATE: October 22, 2007
FROM: General Manager, Planning and Development FILE: 0800-20 (City Hall)
SUBJECT Award of Contract for Security Services at the City Hall Campus

RECOMMENDATION

The Planning and Development Department recommends that Council approve the award of a contract to Paladin Security Group Ltd., for three years, with an option to extend the contract, at the City's discretion, for the provision of security services for the City Hall campus, in the amount of \$601,500, excluding GST (\$200,500 per year).

PURPOSE

The purpose of this report is to obtain Council approval to enter into a contract with Paladin Security Group Ltd. for the provision of security services for the City Hall campus. The contract will be for three years, with an option to extend the contract, based on the performance of the contractor.

BACKGROUND

For the past number of years, the City has used two contract companies to provide security in and around City Hall.

To streamline the security provisions on this site, a Request for Proposal (RFP) was issued this past Spring, to seek interested companies to provide overall security for the City Hall site. The RFP closed on June 7, 2007, with 12 submissions.

Submissions were evaluated and ranked by a staff selection committee, based on cost, response to specific issues in the RFP and references. Other evaluation criteria included equipment, resources, communication tools, experience in similar environments and completeness of the proposal.

Three companies were short listed for further review, as follows:

Intercon Security Limited
Garda Security Corporation
Paladin Security Group

Based on the evaluation of the proposals by the in-house team, it is recommended that a contract be awarded to Paladin Security Group Ltd, the lowest bidder of the three companies short listed. The proposed new scope of services will help increase the security on the City Hall site.

The City recovers a portion of the costs, for the patrols of the parking lots and the grounds, from both the School District and the management company responsible for the Provincial Courthouse.

Implementation Schedule

Subject to Council approval of the recommendation of this report, the City will finalize a contract with Paladin Security Group Ltd., for the provision of security services at the City Hall campus. Paladin Security Group Ltd. is one of the two contractors currently providing security services.

CONCLUSION

Based on the above, it is recommended that Council approve the award of a contract with Paladin Security Group Ltd., for three years, with an option to extend the contract, at the City's discretion, for the provision of security services for the City Hall campus, in the amount of \$601,500, excluding GST (\$200,500 per year).

Jean Lamontagne
General Manager
Planning and Development

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