



# Corporate Report

NO: R092

COUNCIL DATE: APRIL 30, 2007

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## REGULAR COUNCIL

TO: **Mayor and Council** DATE: **April 26, 2007**  
FROM: **Acting General Manager, Planning and Development** FILE: **8000-20**  
**General Manager, Parks Recreation and Culture** (Surrey Sport & Leisure)  
SUBJECT: **Award of Contract for the Design and Construction Management of a  
Third Sheet of Ice at the Surrey Sport and Leisure Complex**

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## RECOMMENDATIONS

It is recommended that Council approve the award of a contract to PBK Architects Inc., at a base price of \$641,150, excluding GST, for the design and construction management of an expansion to the existing ice arena at the Surrey Sport and Leisure Complex, to accommodate a third sheet of ice.

## PURPOSE

The purpose of this report is to obtain Council's approval to award a contract to PBK Architects Inc. to design and manage the construction of a third sheet of ice at the Surrey Sport and Leisure Complex.

## BACKGROUND

The construction of a third sheet of ice at the Surrey Sport and Leisure Complex was approved as part of the City's 2007 capital budget.

The City issued a Statement of Qualifications call (SOQ# 1220-50-01-07) to all interested participants through the City of Surrey and the BCBid websites. Fourteen qualification statements were received. The Evaluation Team, comprised of representatives from Corporate Facilities, Building Division, Arena Operations, Purchasing and Community Leisure Services, short listed six teams.

Through the Request for Proposal call (RFP# 1220-30-17-07), issued March 20, 2007, the six pre-qualified proponents were invited to submit a detailed proposal. Only five of the six submitted proposals, on April 10, 2007.

The following firms submitted proposals:

- PBK Architects Inc.
- Bernard Perreten Architecture Inc.
- CEI Architecture Planning Interiors
- KMBR architects Planners Inc.
- Cannon Design Architecture Inc.

Proposals were reviewed by the Evaluation Team, in accordance with City Purchasing Section Guidelines for this process. The proposals were evaluated on over-all team experience and composition, reputation, resources, technical and financial capabilities and fees proposed. The top three teams were interviewed on April 17, 2007, in accordance with City Purchasing Section Guidelines for this process. This process resulted in the selection of PBK Architects Inc. PBK Architects Inc. had also submitted the lowest price for the work.

## CONCLUSION

It is recommended that Council approve the award of a contract to PBK Architects Inc. in the amount of \$641,150.00, excluding GST, for the design and construction management of an expansion to the existing ice arena at the Surrey Sport and Leisure Complex, to accommodate a third sheet of ice.

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