



Corporate Report

NO: R260

COUNCIL DATE: December 4, 2006

REGULAR

TO: Mayor & Council DATE: November 14, 2006
FROM: General Manager, Parks, Recreation and Culture FILE: 6030-01
SUBJECT: Contract Award for Refuse Collection and Disposal Services in Parks Citywide

RECOMMENDATION

It is recommended that Council:

1. Receive this report as information.
2. Approve Contract No. 1220-40-32-06 to Horizon Landscape Contractors Inc. for the provision of refuse collection and disposal services for City Parks, with aggregate value of the 3-year contract term being \$500,854 including GST.

INTENT

The purpose of this report is to obtain Council approval to award a contract for the provision of refuse collection and disposal service for the City Park system.

BACKGROUND

The City of Surrey's Parks Division has been contracting out general refuse collection and disposal services from within City parks for over 5 years. The core services include the routine collection of litter within the immediate vicinity of every refuse can located in a park (with the exception of volunteer managed refuse containers and the large in-ground refuse containers), emptying the refuse cans, and off-site disposal of the refuse. The scale of the work is significant, with over 540 refuse containers set out within our parks during peak season and approximately 90,000 container-servicings per year.

The current contract for refuse collection and disposal services in Parks expires on December 31st 2006. The contracting opportunity was opened up to a competitive process in October 2006, under RFQ# 1220-40-32-06. The request for quotations was posted on the City's website and on the BC Bid website. The bidding process followed the City's policies and procedures with respect to competitive bidding.

Quotations were received from 3 proponents:

- ❑ Acom Building Maintenance
- ❑ Horizon Landscape Contractors Inc (HLCI)
- ❑ Modern Grounds Maintenance

The three quotations were evaluated , based on the following criteria;

- ❑ Technical and Management Ability (60%)
- ❑ Financial (40%)

The evaluation process included reviews of company qualifications and work record, technical ability, capacity to meet the expectations of the contract, and bid price. All three proponents were known contractors, having extensive contract work records with the City of Surrey.

HLCI offered the best value to the City of Surrey. HLCI had the strongest demonstrated technical and management ability as well as capacity for the work. HLCI also had the lowest bid price.

FUNDING

Funding for the maintenance work associated with this contract is from the City's Parks, Recreation and Culture operating budget.

CONCLUSION

Based on the above information it is recommended that Council approve the award of a contract to Horizon Landscape Contractors Inc. for the provision of refuse collection and disposal services, for a 3 year term, valued in aggregate at \$500,854 including GST.

Laurie Cavan
General Manager,
Parks, Recreation and Culture

Cc -A/City Manager
-Manager of Parks
-Purchasing Manager