



# **Corporate Report**

**NO: R146**

**COUNCIL DATE: July 10, 2006**

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## **REGULAR COUNCIL**

**TO: Mayor & Council** **DATE: July 5, 2006**  
**FROM: General Manager, Parks Recreation & Culture** **FILE: 1220-30-15-06**  
**SUBJECT: Contract Award – 1220-30-15-06 – CF Projects Inc.**

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## **RECOMMENDATION**

That Council award Contract No. 1220-30-15-06 to CF Projects Inc., in the amount of \$409,531 including all applicable taxes for the construction of the Sullivan Heights Park Field House.

## **INTENT**

The intent of this report is to secure Council's authorization to award a contract for the construction of the Sullivan Heights Park Field House to CF Projects Inc.

### **Scope of Work**

The scope of work under this contract comprises of the general construction of a field house facility at Sullivan Heights Park, located at the SE corner of 64 Avenue and 144 Street. Construction is expected to commence in late July and be substantially completed by the middle of October, 2006.

## DISCUSSION

In June 2006, the City issued a Request for Proposal (RFP) to solicit proposals from experienced contractors that would be capable of constructing a field house building at Sullivan Heights Park, within acceptable timelines.

The City invited twenty-one companies to submit proposals through the City's Request For Proposals ["RFP"] #1220-30-15-06. In addition to contacting these firms by direct mail, the City had also posted this invitation on the City's website and the BC Bid website.

Three response proposals were received. The RFP evaluation process focused on both the financial benefits as well as the management and technical merits of the proposals.

### Proposal Results

<u>Contractor</u>	<u>Proposal Amount (not including GST)</u>
CF Projects Inc.	\$386,350.00
Canarc Construction Ltd.	\$520,438.00
Willetts Contracting	\$521,241.00

### Evaluation

A team consisting of Parks Division staff and the Purchasing Manager, in collaboration with the project coordinator, evaluated the proposals using an in-depth evaluation process as set out in the RFP. A composite score was assigned to each proposal based on team member scores.

The review evaluated the proposals on the following criteria:

- Experience, Reputation and Resources
- Technical
- Financial

Based on these criteria above, the proposal from CF Projects Inc. was deemed to represent the best overall value to the City.

- Deliverable – the Project Schedule was clearly outlined
- Experience/References – the recent experience in projects of this type
- Methodology – a comprehensive process was laid out to insure that the project will be completed on time and on budget
- Price – the proposal is priced within budget

## **Funding**

Sufficient funding is available in the City's approved capital budget to fund the project.

## **CONCLUSION**

The low bidder on the Sullivan Heights Park Field House Project was CF Projects Inc. This company has no outstanding claims or legal issues with the City and has satisfactorily completed several similar projects in the past. Accordingly, staff recommend acceptance of the CF Projects Inc. proposal, which meets the required project specifications and provides best value to the City and ask that Council award a contract to CF Projects Inc. for construction of the Sullivan Heights Park Field House, in the amount of \$409,531 including all applicable taxes.

Laurie Cavan, General Manager,  
Parks, Recreation & Culture

RP/occ

- c.c. - Manager, Parks Development Services  
- Manager, Purchasing & Payments