



on dyke and in-stream works. The objective is to have experienced contractors with high standard of workmanship carry out environmentally sensitive projects. Every three years, the City goes through a process to re establish the list of pre-qualified contractors. This includes advertisements inviting contractors to submit their qualifications for evaluation. Contractors who subsequently apply are screened, and if appropriate, are put on the pre-qualified list. Additions to the list are made on an annual basis.

The program has been a success, as reflected by the competitive bids, innovative construction approaches, and minimal contractual claims that the City has experienced.

## **DISCUSSION**

This year, the City is at the beginning of a new three-year qualification cycle, and is therefore establishing a new contractor list. Contractors that wish to be considered submitted their qualifications for evaluation including those previously qualified. The objective is to eliminate contractors who are no longer interested in the program or capable of doing the works. We advertised on January 15, 2005, inviting Statement of Qualifications from contractors. A package outlining the projects and the skills necessary to complete the work was made available to the contractors.

The approved 2005 list will be used for tendering Lowlands dyke construction projects and in-stream works. These types of works are extremely similar and involve stream banks reinstatement, installation of structures, and placement of compact fill in environmentally sensitive areas. However, pending on the expertise and size of the individual firm, contractors may qualify for only the dyke work or stream-bank work or both.

The 2005 list, as shown in this report, will be updated in 2006 and 2007, with new contractors selected from the annual pre-qualification process.

## **EVALUATION**

Statement of Qualifications from contractors were evaluated on the following categories:

- Experience in dyke construction and in-stream work;
- Suitable equipment;
- Qualified personnel; and
- References from past projects.

A number of criteria were identified and a scoring system utilized to rank each of the contractors. Out of 16 contractors who submitted Statement of Qualifications, six (6) have qualified to tender for both upcoming dyke and upcoming in-stream projects, while five (5) have qualified for the in-stream works, as listed in the Recommendation section of this report.

Paul Ham, P. Eng.  
General Manager, Engineering

PH/MD/TH/rdd/brb