

PUBLIC HEARING

Process for informing council of your concerns, support or opposition.



PUBLIC HEARINGS

Process for Informing Council of Your Support/Opposition

- On all Rezoning, Official Community Plan, and Land Use Contract Discharge applications, residents within 100 metres or within three lots in all directions are notified by mail of Public Hearing date and time for a project in their area. The Public Hearing Notice is also advertised in two consecutive issues of the local newspaper.



The Public Hearing Notice gives a brief description of the project. Detailed information is available for inspection at City Hall, and can be found on the City website. The purpose of the Public Hearing is to give all interested persons an opportunity to voice their concerns, and support/opposition to Surrey Council on any application that is before the Public Hearing.



There are a number of ways you can voice your concerns, and opposition/support to



BEFORE THE PUBLIC HEARING

You Can:

- + Send a letter to:
Mayor & Council
13450 104th Avenue
Surrey, B.C. V3T 1V8

or fax to (604) 501-7578
- + Email the City Clerk at clerks@surrey.ca
- + Submit any correspondence/petitions/information to the City Clerk's Office.
- + Attend the Public Hearing and submit the information when you address the Mayor and Council.



Any written correspondence received by the Clerk's Office is packaged and provided to Council prior to the Public Hearing Meeting. The deadline for receiving information is noon on the date of the Public Hearing.





NIGHT OF THE PUBLIC HEARING

- Persons wishing to speak at the Public Hearing may be required to register in the lobby.
- For those not wishing to speak, but would like to indicate in writing their support or opposition to the project may complete and sign a form.

The forms filled out by the public are circulated to Council. During the Public Hearing, the Chair will indicate the number of persons registering their support/opposition to the application.

- If you wish to voice your concerns, but did not register to speak beforehand, there is still an opportunity for you to speak. The Chair will call three times for any additional speakers after all registered speakers have spoken. Please note you may speak only once on an application.



FREEDOM OF INFORMATION

Personal Information is collected for the purposes of allowing the public to make representations to Council. The City of Surrey is collecting this information under s.26 (c) of the *FOIPPA Act*.

For questions regarding the collection of personal information, please contact:

FOI Coordinator
13450-104 Ave,
Surrey, B.C, V3T 1V8

or

inforequest@surrey.ca



DURING THE PUBLIC HEARING

- + The City Clerk will read each by-law title, address and purpose.
- + The Chair will call for speakers that have registered to speak.
- + When it's your turn to speak, please clearly state your name and address for the record.
- + After the registered speakers are heard, the Chair will ask three times if there are any other speakers, and if there are none, the next by-law will be read.



AFTER THE PUBLIC HEARING

- + All by-laws that were heard at the Public Hearing are on the Council agenda under the By-law section for Council to consider third reading.
- + Generally, Council considers third reading on the same evening of the Public Hearing. However, if the Public Hearing has been lengthy, Council may defer consideration of the balance of the Council agenda to the next evening or to the next Regular Council Meeting.
- + When deliberating third reading of a by-law, Council takes into consideration not only the information received at the Public Hearing, but also all other information provided prior to the Public Hearing, as well as the City's policies and objectives. *Note: Examples of this information include submissions from the applicant, applicant's consultants, stakeholders' submissions and reports from City Staff.*
- + Council cannot receive any submissions from anyone after the Public Hearing has concluded. If you submit something after the Hearing is over, it will be forwarded to the General Manager of Planning and Development for consideration, but will not be circulated to Council.

HELPFUL HINTS...

- + Each person will be given an opportunity to speak to council on all applications, (but will only be given the opportunity to speak one time on each application.)
- + Listen quietly and respect each person's right to voice their opinion to Council.
- + If you wanted to submit something when you approach Council to speak, hand it to the City Clerk in the Council Chamber, and it will be circulated to Council.

Should you have any questions please contact us:

City of Surrey

13450 104th Avenue

Surrey, BC V3T 1V8

Phone (604) 591-4132

Fax (604) 501-7578

Email: clerks@surrey.ca

Website: www.surrey.ca