



PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL
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ADDENDUM No. 2

REQUEST FOR PROPOSALS (RFP) No.: 1220-030-2024-002

TITLE: FLEET INSURANCE BROKER SERVICES

ADDENDUM ISSUE DATE: FEBRUARY 6, 2024

CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"):

TIME: 3:00 P.M. (LOCAL TIME)

DATE: FEBRUARY 8, 2024

INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 2 to 1220-030-2024-002 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No.1 contains one (1) page.

QUESTIONS AND ANSWERS:

Q1. Can you please clarify the concept of "resource roles" as they relate to this proposal? Please see section C-2 item vii for reference. I believe last time this RFP was published this section was removed from the proposal requirements.

A1. Please delete this item.

Q2. Can you please clarify the nature of the annual report and performance measures the City wants to see as described in section C-3 item vi? I believe last time this RFP was published this section was removed from the proposal requirement.

A2. Please see Addendum 1.

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -