

NO: R190

COUNCIL DATE: November 14, 2022

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## REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **November 10, 2022**

FROM: **Fire Chief**

FILE: **1280-01**

SUBJECT: **Award of Contract No. 1220-040-2022-056 for two Mini-Pumper Fire Trucks**

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## RECOMMENDATION

The Surrey Fire Service recommends that Council:

1. Award Contract No. 1220-040-2022-056 to Commercial Emergency Equipment to supply and deliver two single axle Mini-Pumper Fire Trucks as reflected in this report, at a cost of \$1,058,356.32 including taxes and levies;
2. Set the expenditure authorization limit for Contract No. 1220-040-2022-056 at \$1,164,000.00 including contingencies, taxes and levies; and
3. Authorize the Fire Chief, Surrey Fire Service, to execute Contract No. 1220-040-2022-056 and approve payments up to the expenditure authorization limit.

## INTENT

The purpose of this report is to seek Council approval for staff to purchase two single axle Mini-Pumper Fire Trucks as identified in this report to replace two existing full size single axle fire trucks, that are due for replacement as part of the Fire Equipment Reserve Fund contained in 2022 Capital Reserve Plan.

## DISCUSSION

As part of the Fire Department Capital Replacement Plan, the Fire Department has identified two pumper fire trucks that are due for replacement. The two new Mini-Pumper Fire Trucks will replace the two existing pumper trucks which were purchased in 2000. The current trucks are at the end of their useful life and have been fully depreciated.

The new Mini-Pumper Fire Trucks can provide intervention at incidents requiring medical, motor vehicle and/fire related emergencies. The new trucks will have similar capabilities as the larger trucks they are replacing. The purchase of these smaller Mini-Pumpers Fire Trucks will further assist the City in meeting its Corporate Emissions reduction target. If approved by Council, the vehicles are expected to be delivered in 2023.

## Procurement Process

A Request for Quotations (“RFQ”) was posted on BC Bid and the City’s website for a four-week period. The RFQ period was also extended an additional two-weeks at the request of a supplier.

Sufficient time was provided for the RFQ to run its course and the closing date was extended to accommodate further submissions. Several suppliers were contacted and informed of the RFQ process, however only two were able to meet the City’s requirements and provide their submission.

## EVALUATION

The evaluation team included staff from Engineering Operations Fleet, Surrey Fire Service and the Finance Department, who reviewed the quotations for accuracy and completeness. The City received two submissions from Commercial Emergency Equipment and Safetek Emergency Vehicles Ltd. Both proponents provided thorough submissions for the supply of the two mini pumper trucks, with Commercial Emergency Equipment providing the low conforming quote.

<b>Supplier</b>	<b>Tendered Amount Including Taxes and Levies</b>
Commercial Emergency Equipment	\$1,058, 356.32
Safetek Emergency Vehicles Ltd.	\$1,091,905.00

## Legal Services Review

This report has been reviewed by Legal Services.

## SUSTAINABILITY CONSIDERATIONS

The acquisition of two single axle Mini-Pumper Fire Trucks supports the objectives of the City’s Sustainability Charter 2.0. In particular, the acquisition relates to the themes of Economic Prosperity and Livelihoods, Infrastructure and Public Safety. Specifically, this acquisition supports the following Desired Outcomes (“DO”) and Strategic Directions (“SD”):

- Innovation DO14: Surrey is the region’s innovation hub, focusing on health and clean technologies, creating significant local and regional economic impacts;
- Energy and Climate DO7: Per capita emissions are low, and align with global, national and provincial GHG reduction targets;
- Energy and Climate SD5: Work collaboratively with diverse stakeholders to lower greenhouse gases and to improve air quality;
- All Infrastructure SD1: Proactively manage community assets to maintain them over the long-term in a state of good repair; and
- Public Safety DO2: Police and fire services provide timely and reliable responses across the city.

**FUNDING**

Funding for this purchase is available from the Fire Equipment Reserve Fund contained in 2022 Capital Reserve Plan.

Larry Thomas  
Fire Chief